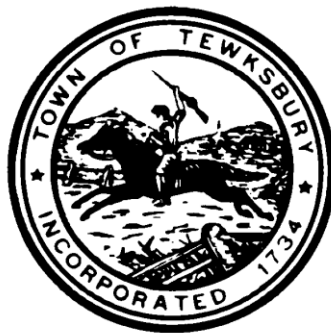


# **Annual Report**

## **Town of Tewksbury Massachusetts**



# **2018**

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# ***IN MEMORIAM***

## ***2018***

### **PERSON'S NAME**

### **POSITION HELD**

|                               |   |
|-------------------------------|---|
| <i>Mary Beattie</i>           | <i>Election Official</i>                                    |
| <i>Judith Berube</i>          | <i>Teacher</i>  |
| <i>Jean Carr</i>              | <i>Substitute Teacher</i>                                   |
| <i>Judith Colman</i>          | <i>School Department, Election Official</i>                 |
| <i>Lawrence Driscoll</i>      | <i>Firefighter</i>  |
| <i>Leon Garrant</i>           | <i>Chief Operating Engineer - WTP</i>                       |
| <i>Constance Goldworthy</i>   | <i>Teacher</i>  |
| <i>Mary Jane Gray</i>         | <i>Teacher</i>  |
| <i>Maureen Jackman</i>        | <i>Teacher</i>  |
| <i>Patricia Koravos</i>       | <i>Teacher</i>  |
| <i>Paul Lambert</i>           | <i>DPW Foreman</i>  |
| <i>Warren Layne</i>           | <i>Police Lieutenant, Election Official, Moderator, COA</i> |
| <i>Alfred LeClair</i>         | <i>Teacher</i>  |
| <i>Donald Ordway</i>          | <i>Board of Registrars</i>                                  |
| <i>Peter Peters</i>           | <i>DPW, Conservation Commission</i>                         |
| <i>Bonnie Roberts</i>         | <i>Teacher</i>  |
| <i>Edward Sheehan</i>         | <i>Board of Health</i>                                      |
| <i>James Shimkus</i>          | <i>DPW</i>  |
| <i>Theresa St. John-Latta</i> | <i>Bus Driver</i>   |
| <i>Marie Tanguay</i>          | <i>School Nurse</i>   |
| <i>Eugene Walsh</i>           | <i>Board of Library Trustees</i>                            |
| <i>Mark Wood</i>              | <i>Council on Aging</i>                                     |

# GENERAL GOVERNMENT

*Biograph  
Annual and Special Elections*

*Town Officers  
Town Meeting Warrants*

*Town Committees  
Elections*

## Biograph

**1. Town:**

Tewksbury, Massachusetts  
Incorporated in 1734

**2. County:**

Middlesex, ss.

**3. Location:**

At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

**4. Population:**

2000 - 30,315  
2005 - 30,730  
2006 - 30,762  
2007 - 32,382  
2008 - 32,774  
2009 - 33,067  
2010 - 32,516 Annual Town Census  
2010 - 28,961 Federal Census  
2011 - 30,309  
2012 - 30,077  
2013 - 29,367  
2014 - 30,613  
2015 - 29,855  
2016 - 30,425  
2017 - 30,010  
2018 - 30,435

**9. Topography:**

Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

**10. Established:**

Inhabitants separated from Billerica in 1733.

**5. Land Areas:**

20.70 square miles  
10,789.5 acres

**6. Density:**

Person per square mile:  
2000 - 1,464  
2006 - 1,486  
2007 - 1,564  
2008 - 1,583  
2009 - 1,597  
2010 - 1,570  
2011 - 1,464  
2012 - 1,453  
2013 - 1,419  
2014 - 1,479  
2015 - 1,442  
2016 - 1,470  
2017 - 1,450  
2018 - 1,470

**7. Climate:**

|                            |                      |
|----------------------------|----------------------|
| Mean annual precipitation: | 43.40 inches.        |
| Mean Temperature:          | January 26.6 degrees |
|                            | July 73.7 degrees.   |

**8. Elevation:**

Highest Point: Ames Hill, 363 feet;  
North section: 200 feet;  
West section: 150 feet;  
Center: 120 feet;  
South section: 150 feet  
(above mean sea level)

First Town Meeting held January 14, 1734.  
Duly incorporated December 23, 1734.

**11. Form of Government:**

Open Town Meeting  
Five Member Elected Board of Selectmen  
Appointed Town Manager

## Elected Officials

### Board of Selectmen

|                                  |      |
|----------------------------------|------|
| Brian H. Dick (Clerk)            | 2021 |
| Todd R. Johnson                  | 2019 |
| <b>Jay J. Kelly (Chair)</b>      | 2020 |
| Mark Kratman                     | 2021 |
| Anne Marie Stronach (Vice-Chair) | 2019 |

### School Committee

|                                    |      |
|------------------------------------|------|
| Arati "Arthy" S. Bennett           | 2019 |
| James A. Cutelis (Vice-Chair)      | 2021 |
| Dennis G. Francis                  | 2021 |
| <b>Kristen M. Polimeno (Chair)</b> | 2019 |
| Keith M. Sullivan (Clerk)          | 2020 |

### Planning Board

|                                   |      |
|-----------------------------------|------|
| Keith Anderson (Resigned 1-25-18) | 2020 |
| Jeremiah J. Delaney, Jr.          | 2022 |
| Robert A. Fowler (Vice-Chair)     | 2023 |
| Vincent S. Fratalia               | 2019 |
| Stephen G. Johnson, Jr. (Chair)   | 2021 |
| Eric M. Ryder (Clerk)             | 2020 |

### Moderator

|                      |      |
|----------------------|------|
| Jayne Wellman Miller | 2020 |
|----------------------|------|

### Board of Library Trustees

|                                |      |
|--------------------------------|------|
| Lorraine H. Carriere           | 2020 |
| <b>Joseph C. Frank (Chair)</b> | 2019 |
| Laura L. Harrington            | 2019 |
| Paige Ferry Impink             | 2021 |
| Patrick J. Joyce (Vice-Chair)  | 2020 |
| Patricia A. Pino (Clerk)       | 2021 |

### Board of Health

|                              |      |
|------------------------------|------|
| <b>Raymond Barry (Chair)</b> | 2021 |
| Anthony Boschetti            | 2019 |
| George H. Ferdinand (Clerk)  | 2019 |
| Charles J. Roux (Vice-Chair) | 2020 |
| Robert G. Scarano            | 2021 |

### Housing Authority

|                                 |      |
|---------------------------------|------|
| John W. Deputat (Vice-Chair)    | 2018 |
| Marc A. DiFruscia (Clerk)       | 2021 |
| <b>Louise A. Gearty (Chair)</b> | 2019 |
| Linda A. Ricardo-Brabant        | 2020 |

### School Committee/Regional Technical

|                    |      |
|--------------------|------|
| Lisa J. Puccia     | 2021 |
| Patricia M.W Meuse | 2019 |

## Appointed Officials

|   |                                    |
|---|------------------------------------|
| Animal Control Officers                                     | Christine Gualtieri<br>Maureen Ray |
| Asst. Town Manager/<br>Director of Community<br>Development | Steven Sadwick                     |
| Asst. Treasurer/Collector                                   | Janice Metivier                    |
| Board of Health Director                                    | Susan Sawyer                       |
| Building Commissioner                                       | Edward Johnson                     |
| Chief Assessor  | Joanne Foley                       |
| Computer Services   | Jami Bent                          |
| Council on Aging Director                                   | Ashley Springman                   |
| Emergency Management  | Richard Montuori                   |
| Finance Director  | Ron Florino                        |
| Fire Chief  | Michael Hazel                      |
| Library Director  | Diane Giarrusso                    |
| Planner/Conservation Agent                                  | Kyle Boyd                          |
| Police Chief  | Timothy Sheehan                    |
| Superintendent of Public<br>Works                           | Brian Gilbert                      |
| Superintendent of Schools                                   | Christopher Malone                 |
| Town Clerk  | Denise Graffeo                     |
| Sr. Town Counsel  | Charles Zaroulis                   |
| Town Counsel  | Kevin Feeley                       |
| Town Historian  | William Wyatt                      |
| Town Manager  | Richard Montuori                   |
| Treasurer/Collector   | Kelly Odams                        |
| Veterans Agent  | Lisa Downey                        |

# Appointed Boards-Committees-Commissions

## **Board of Registrars**

Denise Graffeo, Town Clerk  
Robert F. Demers  
Frank Teague  
Ruth Teague

## **Board of Assessors**

Barbara A. Flanagan  
Joanne P. Foley  
Susan E. Moore

## **Cable Television Advisory Committee**

Donna M Higgins  
Erin Knyff  
Jayne Wellman Miller  
Ruth Joan Unger

## **Community Preservation Committee**

Tom Churchill  
Jerimiah J. Delaney  
John W. Deputat  
Patrick Holland  
Todd R. Johnson  
Richard Montuori  
Christopher L. Mullins

## **Computer Study Committee**

David Aznavoorian  
Nathan Legvold  
Paul Salvato  
Scott D. Wilson  
Keith Young

## **Conservation Commission**

Stephen Deackoff  
Patrick Holland  
Anthony Ippolito  
Nicole W. Mercer  
Dennis Sheehan

## **Council on Aging**

Joanne Aldrich  
Joel Deputat  
Virginia Desmond  
Linda Lee Layne  
Lynn O'Hearn Murphy  
Patty Sasso  
Karin Theodores  
Joan Unger  
Kathleen Walsh  
Arlene Wright

## **Bicycle and Pedestrian Advisory Committee**

Ann Buskey  
Sandra Campo  
Peter L. Miller III  
Scott D. Wilson

## **Economic Development Committee**

Timothy H. Barnes  
Tom Branchaud  
Arthur P. Costa  
Arthur V. Ford  
Stephen G. Johnson Jr.  
Mark Kratman  
Patricia A. Lelos  
Paul J. McDermott  
Liam C. Tibbetts

## **Economic Development Process Review Committee**

Leonard A. Adjetej  
Susan Amato  
Timothy H. Barnes  
Joseph M. Carriere  
Joseph C. Giaimo  
Todd Johnson  
David Plunkett

## **Elementary School Building Committee**

Jonathan T. Ciampa  
Thomas L. Cooke  
James Cutelis  
Dennis Francis  
Jay S. Harding  
Christopher Malone  
Jacquelyn Mailey  
Christopher J. Modica  
Richard Montuori  
Anne Marie Stronach  
Brenda Theriault-Regan

## **Finance Committee**

David Aznavoorian  
Erin M. Buckley  
Michael R. Cantin  
Thomas L. Cooke  
Robert A. Kocsmiersky  
Scott D. Wilson  
Donna Higgins

**Green Committee**

Vincent Bomal  
Kyle Boyd  
Thomas L. Cooke  
Jon Marchand  
Loretta Ryan

**Historic Commission**

Thomas Churchill  
Michael J. Hurton  
M. Eileen McDonagh  
Nancy L. Reed  
Patricia Stratis  
William Wyatt

**Local Housing Partnership**

Laura Caplan  
Erin Buckley  
Stephen Deackoff  
Vincent Fratalia  
Melissa Maniscalco  
Greg Peters  
Anne Marie Stronach

**Mass. Cultural Council - (Arts Lottery Council)**

Patricia J Astuti  
Judith Dziadosz  
Michelle Haley  
Lynne M Litton  
Marie I. Luciano  
Sarah L Marino  
Hannah Oliver  
Crystal L Panagiotopoulos  
Christian Panasuk  
Francesco S Recchia  
Patricia Stratis  
Patrick Valentino

**Open Space & Recreation Plan Committee**

Ted Buczynski  
Eva M Durkin  
Paige F.Impink  
Carolina Linder  
Christopher L Mullins  
Bruce F. Shick  
Karyn A Sliva

**Public Events and Celebrations Committee**

Julie Bonvita  
Dennis M Gray  
Moiria J. Gray  
Lynne M Litton  
Alexandra Lowder  
Anne Marie Stronach

**Tewksbury Beautification Committee**

Kimberly A Boroyan  
Karen E. Cintolo  
Nicholas Anthony DeVito  
Francesca Frazier  
Paige Ferry Impink  
Mark Kratman  
Coreen L Lescarbeau  
Kathy M MacInnis  
Denise Morandi  
Connor J Pennell  
Daniel S Ronan  
Maria H Zaroulis

**Recycling Committee**

Sandra Barbeau  
Patricia Coy  
Jae Gray  
Loretta Ryan  
Toby L. Sedgwick  
Greg Tuers  
Donald Martell, Jr.

**Town Center Master Plan Committee**

Robert J. Bodoni  
Brian K. Charron  
Stephen G. Johnson Jr.  
Bruce Panilaitis  
Jacqueline Stone

**Trust Fund Commission**

Kelly L. Odams  
Janice A. Metivier

**Zoning Board of Appeals**

Robert Dugan  
Gerald Kutcher  
Raymond Lisiecki

# Federal and State Government

## **PRESIDENT**

Donald Trump (R)  
The White House  
Washington, DC 20500  
Public Opinion "Hot-Line" (202) 456-1111

## **U.S. SENATOR**

Elizabeth Warren (D)  
Boston Address:  
2400 JFK Federal Bldg.  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170

Washington Address:  
317 Hart Senate Office Bldg.  
Washington, DC 20510  
(202) 224-4543

## **U.S. SENATOR**

Edward J. Markey (D)  
Boston Address:  
975 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-8519

Washington Address:  
255 Dirksen Senate Office Building  
Washington, DC 20510  
(202) 224-2742

## **U.S. REPRESENTATIVE**

Seth W. Moulton (D)  
6<sup>th</sup> Congressional District  
Washington Address:  
1127 Longworth House Office Building  
Washington, DC 20515  
(202) 225-8020

## **SECRETARY OF STATE**

William Francis Galvin  
McCormack Building  
One Ashburton Place  
Room 1611  
Boston, MA 02108  
(617) 727-7030

## **GOVERNOR**

Charles D. Baker (R)  
Massachusetts State House  
Office of the Governor, Room 280  
Boston, MA 02133  
Phone: (617) 725-4005  
Fax: (617) 727-9725

## **STATE SENATOR**

Barry R. Finegold (D)  
Second Essex & Middlesex District  
Massachusetts State House  
Room 109E  
Boston, MA 02133  
(617) 722-1612 Fax: (617) 722-1058

## **ATTORNEY GENERAL**

Maura Healey  
One Ashburton Place  
Boston, MA 02108  
(617) 727-2200

## **DISTRICT ATTORNEY**

Marian T. Ryan  
15 Commonwealth Ave  
Woburn, MA 01801  
(781) 897-8300

## **STATE REPRESENTATIVES**

David Allen Robertson  
Nineteenth Middlesex District  
Precincts: 1-1A-2-2A-4-4A  
Massachusetts State House  
Room B1  
Boston, MA 02133  
(617) 722-2425

Tram T. Nguyen  
Eighteenth Essex District  
Precincts 3-3A  
Massachusetts State House  
Room B2  
Boston, MA 02133  
(617) 722-2425

# Annual Town Election

## April 7, 2018



### *Town of Tewksbury*

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876

OFFICE OF TOWN CLERK



DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

Phone: 978-640-4355

Fax: 978-851-8610

[dgraffeo@tewbksbury-ma.gov](mailto:dgraffeo@tewbksbury-ma.gov)

### Annual Town Election April 7, 2018

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precincts 2 and 2A; at the Town Hall for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 1,801 ballots cast.

Precinct 1 Eleanor Beattie, Warden  
Precinct 1A Karla Branchaud, Warden  
Precinct 2 Danielle Holloway, Warden  
Precinct 2A Loretta Ryan, Warden  
Precinct 3 Judith Colman, Warden  
Precinct 3A Mary Pilcher, Warden  
Precinct 4 John Coviello, Warden  
Precinct 4A Teresa Perrotta, Warden

#### BOARD OF SELECTMEN

(Vote for 2)

| Precinct         | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| Mark S. Kratman  | 126        | 192        | 114        | 114        | 149        | 206        | 143        | 185        | 1,229        |
| Brian H. Dick    | 164        | 175        | 117        | 120        | 193        | 213        | 146        | 180        | 1,308        |
| George Ferdinand | 51         | 74         | 53         | 47         | 73         | 68         | 74         | 75         | 515          |
| Write-ins        | 6          | 2          | 4          | 1          | 3          | 2          | 2          | 1          | 21           |
| Blanks           | 65         | 75         | 62         | 48         | 74         | 79         | 47         | 79         | 529          |
| <b>TOTAL</b>     | <b>412</b> | <b>518</b> | <b>350</b> | <b>330</b> | <b>492</b> | <b>568</b> | <b>412</b> | <b>520</b> | <b>3,602</b> |

#### SCHOOL COMMITTEE

(Vote for 2)

| Precinct          | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| James A. Cutelis  | 149        | 197        | 120        | 130        | 178        | 207        | 158        | 196        | 1,335        |
| Dennis G. Francis | 156        | 195        | 127        | 121        | 188        | 201        | 157        | 190        | 1,335        |
| Write-ins         | 8          | 4          | 6          | 2          | 8          | 3          | 2          | 9          | 42           |
| Blanks            | 99         | 122        | 97         | 77         | 118        | 157        | 95         | 125        | 890          |
| <b>TOTAL</b>      | <b>412</b> | <b>518</b> | <b>350</b> | <b>330</b> | <b>492</b> | <b>568</b> | <b>412</b> | <b>520</b> | <b>3,602</b> |

#### PLANNING BOARD (5 YEARS)

(Vote for 1)

| Precinct         | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| Robert A. Fowler | 154        | 181        | 130        | 122        | 166        | 215        | 154        | 203        | 1,325        |
| Write-ins        | 7          | 6          | 2          | 5          | 9          | 2          | 4          | 5          | 40           |
| Blanks           | 45         | 72         | 43         | 38         | 71         | 67         | 48         | 52         | 436          |
| <b>TOTAL</b>     | <b>206</b> | <b>259</b> | <b>175</b> | <b>165</b> | <b>246</b> | <b>284</b> | <b>206</b> | <b>260</b> | <b>1,801</b> |



**PLANNING BOARD (2 YEARS UNEXPIRED)**

(Vote for 1)

| Precinct             | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|----------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| Russell W. Fisette   | 24         | 50         | 44         | 24         | 20         | 40         | 31         | 69         | 302          |
| Raymond A. Lisiecki  | 30         | 36         | 34         | 29         | 25         | 40         | 41         | 64         | 299          |
| <b>Eric M. Ryder</b> | 136        | 152        | 75         | 97         | 194        | 191        | 117        | 110        | 1,072        |
| Write-ins            | 1          | 0          | 1          | 0          | 1          | 0          | 0          | 0          | 3            |
| Blanks               | 15         | 21         | 21         | 15         | 6          | 13         | 17         | 17         | 125          |
| <b>TOTAL</b>         | <b>206</b> | <b>259</b> | <b>175</b> | <b>165</b> | <b>246</b> | <b>284</b> | <b>206</b> | <b>260</b> | <b>1,801</b> |

**BOARD OF HEALTH**

(Vote for 2)

| Precinct                 | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| <b>Raymond M. Barry</b>  | 143        | 193        | 124        | 130        | 188        | 199        | 163        | 196        | 1,336        |
| <b>Robert G. Scarano</b> | 138        | 184        | 111        | 109        | 171        | 187        | 156        | 171        | 1,227        |
| Write-ins                | 4          | 1          | 2          | 4          | 3          | 1          | 2          | 5          | 22           |
| Blanks                   | 127        | 140        | 113        | 87         | 130        | 181        | 91         | 148        | 1,017        |
| <b>TOTAL</b>             | <b>412</b> | <b>518</b> | <b>350</b> | <b>330</b> | <b>492</b> | <b>568</b> | <b>412</b> | <b>520</b> | <b>3,602</b> |

**LIBRARY TRUSTEES**

(Vote for 2)

| Precinct                  | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| <b>Paige Ferry Impink</b> | 163        | 207        | 125        | 132        | 194        | 215        | 157        | 202        | 1,395        |
| <b>Patricia A. Pino</b>   | 146        | 197        | 125        | 130        | 178        | 204        | 163        | 205        | 1,348        |
| Write-ins                 | 3          | 1          | 3          | 2          | 2          | 2          | 2          | 1          | 16           |
| Blanks                    | 100        | 113        | 97         | 66         | 118        | 147        | 90         | 112        | 843          |
| <b>TOTAL</b>              | <b>412</b> | <b>518</b> | <b>350</b> | <b>330</b> | <b>492</b> | <b>568</b> | <b>412</b> | <b>520</b> | <b>3,602</b> |

**SHAWSHEEN REGIONAL TECHNICAL SCHOOL COMMITTEE**

(Vote for 1)

| Precinct              | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total        |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| <b>Lisa J. Puccia</b> | 139        | 194        | 122        | 136        | 178        | 203        | 168        | 206        | 1,346        |
| Write-ins             | 5          | 2          | 1          | 0          | 2          | 1          | 1          | 3          | 15           |
| Blanks                | 62         | 63         | 52         | 29         | 66         | 80         | 37         | 51         | 440          |
| <b>TOTAL</b>          | <b>206</b> | <b>259</b> | <b>175</b> | <b>165</b> | <b>246</b> | <b>284</b> | <b>206</b> | <b>260</b> | <b>1,801</b> |

# Eligible Voters      21,887  
Total Votes Cast      1,801  
Percent      8.2%

# Annual Town Meeting

## May 7 & 9, 2018

Tewksbury Memorial High School  
320 Pleasant Street  
2018 Annual Town Meeting  
May 7 & 9, 2018

Moderator Jayne Wellman Miller called to order the May 7, 2018 Annual Town Meeting at 7:30 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Monday May 7, 2018, there were 145 voters and 41 visitors in attendance.

Tewksbury Police & Fire Honor Guard and VFW Post #8164 Honor Guard presented our Colors.

Boy Scout Troop 49 led the Assembly in The Pledge of Allegiance.

To honor our nation and our flag, TMHS Sophomore, Connor Mangan, sang our National Anthem.

Moderator Miller called for a Moment of Silence for residents who gave years of service to our community that have passed away in the past year, punctuated in particular by the death of Representative Miceli who served Tewksbury faithfully for more than four decades.

Jay Kelly, Chairman of the Board of Selectmen, made the following announcements:

- The Annual Post Office Food Drive will be held on Saturday, May 12, 2018. All items collected will benefit the 250 families that the Tewksbury Food Pantry supports monthly. Residents who wish to contribute should leave non-perishable food items by their mailbox on Saturday. This collection represents the largest one-day collection in the nation each year and support is critical to meeting the needs of those in town who rely on the pantry for support. For more information, those interested may visit the Food Pantry's website at [www.tewksburypantry.org](http://www.tewksburypantry.org)
- The Tewksbury Police Department in partnership with the Highway Safety Division of the Executive Office of Public Safety and Security, the Massachusetts State Police, and more than 200 Massachusetts police departments will take part in the national Click It or Ticket campaign between May 4<sup>th</sup> and May 28<sup>th</sup>. This high-visibility enforcement campaign will promote seat belt use through increased traffic enforcement.
- On Monday, May 14<sup>th</sup> from 7:00 pm-8:30 pm, Tewksbury Congregational Church will partner with the Tewksbury Police Department to present "The Truth About Vaping." This 90-minute interactive talk will address the significant rise among teens in the practice of vaping.
- The Tewksbury Garden Club Plant Sale will be held rain or shine at the Tewksbury Public Library on May 19, 2018 from 9:00 am-2:00 pm.
- The Summer Concert Series will kick off on June 13<sup>th</sup> at the Livingston Street Playground. Chairman Kelly encouraged residents to check the Community Calendar located on the front page of the Town Website for specific times and dates.
- Tewksbury's Annual Bike Rodeo will be held on Sunday, June 3<sup>rd</sup> from 10:00 am-1:00 pm at Tewksbury Memorial High School. This event is sponsored by the Tewksbury Police Department & Tewksbury Health Department.
- Mr. Kelly explained that the DPW continues to clean up the Town from falling limbs and snow removal and encouraged residents to call the Board of Selectmen's Office to report any incidents of property damage.

Moderator Miller made the following introductory comments:

*Once again, ladies and gentlemen, welcome to the Annual Tewksbury Town Meeting. As we begin our meeting, I want to take a moment to talk about ground rules. Town Meeting is the legislative body for our community, where we work together to debate the merits of the articles within the warrant before you. Please take a moment to refer to the Glossary of Terms at the back of your warrant. Because Tewksbury has an Open Town Meeting, each registered voter in Tewksbury is eligible to act on fiscal issues, zoning changes, bylaw amendments, and other matters affecting the town. Voters must wear their voting ribbon conspicuously in order to be counted during standing votes. Please ensure that it is on your person, not your jacket.*

*Visitors may attend the meeting and sit only in the reserved for visitors section. Media may sit in the visitors section or at the press table.*

*This meeting is being recorded. As we move through the articles, presenters or sponsors on the articles will be allowed to speak first before I open the floor to debate. A voter desiring to speak should approach the microphone, await recognition by me, and identify yourself when recognized by name and address for the record. I ask members of Boards to do the same.*

*Each speaker is allowed up to five minutes to speak on an article. Please speak clearly into the microphone so the body can hear you. I will let you know when you have 30 seconds left on your time by tapping the podium. When you hear that tapping, that is your signal to wrap up your remarks.*

*Speakers can disagree with any official, with any other voter, volunteer, or any board. We have a strong tradition in Tewksbury of maintaining a respectful dialogue during Town Meeting. I will do everything I can to ensure that each speaker is shown respect and that your questions are answered. I ask that all participants kindly do the same. Residents refusing to conduct themselves in a manner befitting this body will be asked to cede the floor, and potentially be escorted from the meeting. I hope I don't have to enforce that rule. Let's work together to address the issues before this body fairly and efficiently.*

*I will accept a motion to move the question, however, I reserve the right to make sure we have had some dialogue about the motion. All questions on the floor are to be directed to the Moderator. If you are amending an article, you must present it to the Town Clerk in writing. We will vote on the amendment first. If the amendment passes it will then become part of the Main Motion and we will discuss it. If the amendment does not pass, then we go back to the Main Motion as it is written in the warrant.*

*We will be discussing the budget tonight. Our boards, the Board of Selectmen, School Committee, and Finance Committee, and Administrators Mr. Montuori, Mr. Sadwick, Mr. Florino and Department Heads deserve a significant amount of credit for the work that went into this budget and to have the numbers here before us tonight.*

*When you came in tonight you were given the warrant with the articles we will be discussing, along with a handout with the Finance Committee recommendations and a supplemental handout from the Town Manager with detailed explanations for a number of articles and funds. Scrivener's errors are also noted in that document.*

*At this time, please silence your cell phones and ensure your voter ribbon is showing so that counters can easily see it when we do standing counts. Counters – please go to your sections. Ladies and gentlemen – please take note of the counter for your section. When we do a standing count it is important that you pay attention to your counter and sit down once counted – your counter will nod at you when you are counted.*

*Is there anyone new to Town Meeting here tonight? We welcome you to Town Meeting and hope that you enjoy this process. For all of you that attend faithfully, I thank you for your continued presence this evening and your commitment to and involvement in this community.*

*Sitting up here are the various boards of the Town with elected and appointed members including the Board of Selectmen, Town Counsel, the Planning Board, the Board of Health, Department Heads, the Finance Committee, the School Committee, Library Trustees, the Shawsheen Tech School Committee, and the Housing Authority. Please welcome newly elected officials Brian Dick for the Board of Selectmen and Eric Ryder, who couldn't be with us, for the Planning Board. He will be here Wednesday night.*

The Moderator introduced the Chairman of the Finance Committee, Scott Wilson. Mr. Wilson will make the first motion on every Article unless the Finance Committee is deferring to another board. Mr. Wilson motioned to Waive the Reading of the Warrant Articles and this motion was Adopted Unanimously. 7:46 PM 5/7/18

Mr. Wilson motioned, seconded by Erin Buckley, to admit non-resident appointed members of any town or regional committee or task force, non-voting employees of the Town of Tewksbury including Tewksbury Public Schools, and Town Counsel; and this motion was Adopted. 7:47 PM 5/7/18

Finance Committee Chairman, Scott Wilson, motioned to Table Article 8 until the beginning of the second session of Annual Town Meeting on May 9, 2018 and this motion was Adopted Unanimously. (2/3 Required) 8:00 PM 5/7/18

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the Monday session of the 2018 Annual Town Meeting to Wednesday May 9, 2018 at 7:30 PM and this motion was Adopted. 8:43 PM 5/7/18

Moderator Miller re-opened the 2018 Annual Town Meeting on Wednesday, May 9, 2018 at 7:30 PM

Finance Committee Chair, Scott Wilson, motioned to Remove from the Table Article 8 and this motion was Adopted Unanimously. 7:32 PM 5/9/18

On Wednesday, May 9, 2018 there were 164 voters and 19 visitors in attendance.

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the 2018 Annual Town Meeting Sine Die, and this motion was Adopted. 8:11 PM 5/9/18

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# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876

## OFFICE OF TOWN CLERK



DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

Phone: 978-640-4355  
Fax: 978-851-8610  
[dgraffeo@tewbury-ma.gov](mailto:dgraffeo@tewbury-ma.gov)

### APPROPRIATION CERTIFICATE – ANNUAL TOWN MEETING – MAY 7 & 9, 2018

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on May 7, 2018.

| ARTICLE | RAISE & APPROPRIATE                 | TRANSFER FROM OTHER AVAILABLE FUNDS | CPA APPROP.  | CPA RESERVE | ENTERPRISE FUNDS | WATER ENTER RETAINED | SEWER ENTER RETAINED | BORROW     | MEMO            |
|---------|-------------------------------------|-------------------------------------|--------------|-------------|------------------|----------------------|----------------------|------------|-----------------|
| 4       | GENERAL FUND BUDGET                 | 109,103,395.00                      |              |             |                  |                      |                      |            |                 |
| 5       | PATROLMEN LABOR AGREEMENT           | 89,106.00                           |              |             |                  |                      |                      |            |                 |
| 6       | SUPERIOR OFFICERS LABOR AGREEMENT   | 53,774.00                           |              |             |                  |                      |                      |            |                 |
| 7       | FIREFIGHTERS LABOR AGREEMENT        | 90,834.00                           |              |             |                  |                      |                      |            |                 |
| 8       | AFSCME LABOR AGREEMENT              | 80,756.00                           |              |             | 46,127.00        |                      |                      |            |                 |
| 9       | SEWER ENTERPRISE FUND               |                                     |              |             | 5,905,338.00     |                      |                      |            |                 |
| 10      | WATER ENTERPRISE FUND               |                                     |              |             | 6,887,912.00     |                      |                      |            |                 |
| 11      | CABLE TV ENTERPRISE FUND            |                                     |              |             | 600,000.00       |                      |                      |            |                 |
| 12      | TOWN ONE TIME ITEMS                 | 998,199.00                          |              |             |                  |                      |                      |            | STABILIZATION   |
| 13      | SCHOOL ONE TIME ITEMS               | 413,500.00                          |              |             |                  |                      |                      |            | STABILIZATION   |
| 14      | DPW CAPITAL EQUIP & IMPROVEMENTS    |                                     |              |             |                  | 2,238,500.00         |                      |            |                 |
| 15      | DPW CAPITAL EQUIP & IMPROVEMENTS    |                                     |              |             |                  |                      | 642,500.00           |            |                 |
| 16      | REDUCE TOWN EXEMPT DEBT             | 66,068.00                           |              |             |                  |                      |                      |            | BOND PREMIUMS   |
| 17      | REDUCE WATER TRTMENT PLANT DEBT     | 557,433.26                          |              |             |                  |                      |                      |            | BOND PREMIUM    |
| 18      | PURCHASE STREETLIGHTS               |                                     |              |             |                  |                      |                      | 499,000.00 |                 |
| 19      | REVALUATION                         | 100,000.00                          |              |             |                  |                      |                      |            | OVERLAY SURPLUS |
| 20      | SENIOR/VET TAX WORK-OFF             | 25,000.00                           |              |             |                  |                      |                      |            | OVERLAY SURPLUS |
| 22      | COMMUNITY PRESERVATION FUND         |                                     | 47,253.84    |             |                  |                      |                      |            |                 |
| 23      | TRAIL EXPANSION CHANDLER WELLFIELDS |                                     |              | 40,000.00   |                  |                      |                      |            |                 |
| 24      | WATER SPRINKLER PARK                |                                     |              | 50,000.00   |                  |                      |                      |            |                 |
| 25      | OUTDOOR FITNESS COURT               |                                     |              | 115,000.00  |                  |                      |                      |            |                 |
| 26      | LONG POND TREATMENT                 |                                     |              | 60,380.00   |                  |                      |                      |            |                 |
| 27      | TEWKSBURY HOSPITAL CEMETERY REHAB   |                                     |              | 39,000.00   |                  |                      |                      |            |                 |
| 31      | PRRB WAGE INCREASE                  | 109,519.00                          |              |             |                  |                      |                      |            |                 |
|         |                                     | 109,527,384.00                      | 2,160,200.26 | 47,253.84   | 304,380.00       | 13,439,377.00        | 2,238,500.00         | 642,500.00 | 499,000.00      |

Raise & Appropriate **109,527,384.00**

Transfers **2,160,200.26**

CPA Appropriation **47,253.84**

CPA Reserve **304,380.00**

Enterprise Funds **13,439,377.00**

Total Water Enterprise Retained **2,238,500.00**

Total Sewer Enterprise Retained **642,500.00**

Borrow **499,000.00**

ATTEST: DENISE GRAFFEO, TOWN CLERK



## **SECTION 1**

### **ARTICLE 1**

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; Two (2) members of the School Committee for three years; One (1) member of the Planning Board for five years; One (1) member of the Planning Board for two years; Two (2) members of the Board of Health for three years; Two (2) members of the Board of Library Trustees for three years; and One (1) member of the Shawsheen Regional Technical High School Committee for three years.

Accomplished at the April 7, 2018 Annual Town Election

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## **SECTION 2**

|            |                           |  |
|------------|---------------------------|--|
| Article 2  | Elected Official Salaries | Elected Official Salaries  |
| Article 3  | Consent Calendar          | Consent Calendar   |
| Article 4  | Budget Related            | Fiscal Year 2019 Budget  |
| Article 5  | Budget Related            | Funding for Collective Bargaining Agreement between the Town and the Tewksbury Massachusetts Police Patrolman's Association (NEPBA)  |
| Article 6  | Budget Related            | Funding for Collective Bargaining Agreement between the Town and the Tewksbury Police Department Superior Officers   |
| Article 7  | Budget Related            | Funding for Collective Bargaining Agreement between the Town and the International Association of Firefighters (AFL-CIO, Tewksbury Firefighters Local 1647)  |
| Article 8  | Budget Related            | Funding for Collective Bargaining Agreement between the Town and Local 833, the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME)   |
| Article 9  | Budget Related            | Sewer Enterprise Budget  |
| Article 10 | Budget Related            | Water Enterprise Budget  |
| Article 11 | Budget Related            | Cable TV Enterprise Budget   |
| Article 12 | Budget Related            | Transfer \$988,199 from Stabilization Fund for Town Capital Equipment and Projects   |
| Article 13 | Budget Related            | Transfer \$413,500 from Stabilization Fund for School Capital Equipment and Projects   |
| Article 14 | Budget Related            | Transfer \$2,238,500 from Water Enterprise Fund Retained Earnings for Water System Improvements, Projects and Vehicles   |
| Article 15 | Budget Related            | Transfer \$642,500 from Sewer Enterprise Fund Retained Earnings for Sewer System Improvements and Vehicle  |
| Article 16 | Budget Related            | Transfer \$66,068 to reduce Town Exempt Debt Principal   |
| Article 17 | Budget Related            | Appropriate \$557,433.26 Bond Premium for the Water Treatment Plant construction project   |
| Article 18 | Budget Related            | To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$499,000 for the purchase of existing streetlights from National Grid and the conversion of existing streetlights to energy efficient and long lasting LED fixtures |

|            |                 |  |
|------------|-----------------|--|
| Article 19 | Budget Related  | Transfer \$100,000 from Overlay Surplus to fund the Real and Personal Property Revaluation   |
| Article 20 | Budget Related  | Transfer \$25,000 from Overlay Surplus to fund the Senior and Veterans' Tax Relief Work Program  |
| Article 21 | Budget Related  | Fiscal Year 2019 Affordable Housing Trust Fund Allocation Plan   |
| Article 22 | Budget Related  | To Appropriate or Reserve from the Tewksbury Community Preservation Fund Annual Revenues   |
| Article 23 | Budget Related  | To Appropriate and Transfer the Sum of \$40,000 from the Tewksbury Community Preservation Undesignated Reserve for the purpose of expanding the existing trail network     |
| Article 24 | Budget Related  | To Appropriate and Transfer the Sum of \$50,000 from the Tewksbury Community Preservation Undesignated Reserve for a Water Sprinkler Park at Livingston Recreation Complex |
| Article 25 | Budget Related  | To Appropriate and Transfer the Sum of \$115,000 from the Tewksbury Community Preservation Open Space Reserve for a Fitness Court at Livingston Recreation Complex         |
| Article 26 | Budget Related  | To Appropriate and Transfer the Sum of \$60,380 from the Tewksbury Community Preservation Undesignated Reserve for treatment and clearing at Long Pond                     |
| Article 27 | Budget Related  | To Appropriate and Transfer the Sum of \$39,000 from the Tewksbury Community Preservation Undesignated Reserve for restoring "The Pines" State Hospital historic cemetery  |
| Article 28 | Budget Related  | Acquire Land for the Center Fire Station   |
| Article 29 | Budget Related  | Easement Acquisition   |
| Article 30 | General Bylaw   | Amend General Bylaw Naming of Streets to be Inserted   |
| Article 31 | Personnel Bylaw | Amend Personnel Bylaw which governs Non-union Employees  |

## **SECTION 2**

### **ARTICLE 2**

To see if the Town will vote to fix the salaries of several elected officials for the Fiscal Year 2019.

|                         | <b>FY18</b>            | <b>FY19</b>             |
|-------------------------|------------------------|-------------------------|
|                         | <b><u>Budgeted</u></b> | <b><u>Requested</u></b> |
| <u>BOARD OF HEALTH</u>  |                        |                         |
| Chairman                | 405                    | 405                     |
| Members (4)             | 315                    | 315                     |
|                         |                        |                         |
| <u>MODERATOR</u>        | 450                    | 450                     |
|                         |                        |                         |
| <u>PLANNING BOARD</u>   |                        |                         |
| Chairman                | 1080                   | 1080                    |
| Members (4)             | 765                    | 765                     |
|                         |                        |                         |
| <u>SCHOOL COMMITTEE</u> |                        |                         |
| Chairman                | 2700                   | 2700                    |
| Members (4)             | 2250                   | 2250                    |
|                         |                        |                         |
| <u>SELECTMEN</u>        |                        |                         |
| Chairman                | 5400                   | 5400                    |
| Members (4)             | 4500                   | 4500                    |

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 2 was Adopted Unanimously

7:48 PM

5/7/18

**Executive Summary:** The purpose of the article is to fix the salaries of certain elected Town officials.

---

### **ARTICLE 3**

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

ARTICLE 3-32 Accept the Annual Report

ARTICLE 3-33 Lease/Purchase Agreements

ARTICLE 3-34 Authorize Chapter 90 Funds

All Consent Calendar Articles passed as a unit.

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### **ARTICLE 3-32**

To hear and act upon reports of the various Town Officers; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-32 was Adopted Unanimously 7:53 PM 5/7/18

**Executive Summary:** The purpose of the article is to accept the report of various Town Officers; which are in the 2017 Town Report located on the Town's Website (<http://www.tewksbury-ma.gov/board-of-selectmen/pages/annual-town-reports>).

---

### **ARTICLE 3-33**

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements up to five (5) years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-33 was Adopted Unanimously 7:53 PM 5/7/18

**Executive Summary:** This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town Departments subject to an annual appropriation.

---

### **ARTICLE 3-34**

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s) to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-34 was Adopted Unanimously (2/3 Vote Required) 7:53 PM 5/7/18

**Executive Summary:** Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

---

**ARTICLE 3-35**

To see if the Town will vote to authorize the expenditure caps under the recently amended provisions of Chapter 44 Section 53E½ of the Massachusetts General Laws; or take any action relative thereto.

**TOWN OF TEWKSBURY  
FY2019 REVOLVING FUNDS EXPENDITURE CAPS**

| NAME  | DEPARTMENT            | PURPOSE   | AUTHORIZATION                        | EXPENDITURE |
|---|-----------------------|---|--------------------------------------|-------------|
| Council on Aging  | Council on Aging      | Trips and Activities  | Director, COA                        | \$200,000   |
| Parks and Recreation  | Parks and Recreation  | Summer Program/Activities   | Town Manager                         | \$200,000   |
| Board of Health   | Board of Health       | Vaccines and Public Health Programs.  | Health Director                      | \$10,000    |
| Traffic Signage   | Dept. of Public Works | Purchase, Manufacture and Installation of Street and Traffic Signage, Including Pavement Markings                   | Dept. of Public Works Superintendent | \$10,000    |
| GIS   | Community Development | Operate a Geographical Information System   | Assistant Town Manager               | \$75,000    |
| Stormwater  | Dept. of Public Works | Maintain Stormwater   | Dept. of Public Works Superintendent | \$50,000    |
| Records Preservation  | Town Clerk            | Preservation and Safe Keeping of Historic Records   | Town Clerk                           | \$20,000    |
| Solid Waste, Recycling and Household Hazardous Waste                    | Town Manager          | Solid Waste, Recycling and Household Hazardous Waste Operations and Programs  | Town Manager                         | \$200,000   |
| Hydrant Markers   | Town Manager          | Reimbursement of Damaged Markers and Donations to Install Markers   | Town Manager                         | \$20,000    |
| Energy Efficiency of Town & School Buildings, Equip. and Infrastructure | Town Manager          | Rebates, Grants and Donations Generated from Energy Efficiency Projects (Commonwealth, Public Utilities and Others) | Town Manager                         | \$500,000   |

Town Manager

The Moderator noted the following Scrivener's Error on page 7 of the Warrant - and there were no objections: Delete the last sentence in the Executive Summary that read "This article is in addition to the article which establishes the Revolving Funds through a General Bylaw in accordance with recent changes to Massachusetts General Laws Chapter 44 Section 53E½ by the Act to Modernize Municipal Finance and Government". This sentence was carried over in error from the Executive Summary in last year's Warrant is not needed again.

Motion: The Finance Committee motioned to Adopt

Vote: Article 3-35 was Adopted Unanimously

7:53 PM

5/7/18

**Executive Summary:** This article authorizes the Fiscal Year 2019 expenditure caps on the Town's self-sufficient revolving fund accounts for the items listed above in the Town of Tewksbury.

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# **ARTICLE 4**

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees, commissions and officers for the fiscal year which begins July 1, 2018; or take any action relative thereto

| <b>General Fund Budget Classification</b>                   | <b>FY2017<br/>EXPENDED</b> | <b>FY2018<br/>BUDGETED</b> | <b>FY2019<br/>DEPT REQ</b> | <b>FY2019<br/>TM REC</b> | <b>INC/DEC</b>  |
|---|----------------------------|----------------------------|----------------------------|--------------------------|-----------------|
| <b>General Government</b>                                   |                            |                            |                            |                          |                 |
| <b>Moderator</b>  |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 450                        | 450                        | 450                        | 450                      | -               |
| <i>Operating</i>  | -                          | 75                         | 75                         | 75                       | -               |
| <i>Capital Outlay</i>                                       | -                          | -                          | -                          | -                        | -               |
| <b>Total Moderator Budget</b>                               | <b>450</b>                 | <b>525</b>                 | <b>525</b>                 | <b>525</b>               | <b>-</b>        |
| <b>Selectmen</b>  |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 26,511                     | 26,709                     | 28,233                     | 28,233                   | 1,524           |
| <i>Operating</i>  | 189,948                    | 125,829                    | 137,494                    | 137,494                  | 11,665          |
| <i>Capital Outlay</i>                                       | -                          | -                          | -                          | -                        | -               |
| <b>Total Selectmen Budget</b>                               | <b>216,459</b>             | <b>152,538</b>             | <b>165,726</b>             | <b>165,726</b>           | <b>13,188</b>   |
| <b>Town Manager</b>   |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 396,061                    | 414,102                    | 418,001                    | 418,001                  | 3,899           |
| Water Enterprise Fund Allocation                            | (8,099)                    | (8,099)                    | (8,457)                    | (8,457)                  | (358)           |
| Sewer Enterprise Fund Allocation                            | (8,099)                    | (8,099)                    | (8,457)                    | (8,457)                  | (358)           |
| <i>Total Salaries Net of Allocations</i>                    | 379,863                    | 397,904                    | 401,087                    | 401,087                  | 3,183           |
| <i>Operating</i>  | 10,158                     | 4,970                      | 60,470                     | 60,470                   | 55,500          |
| <i>Capital Outlay</i>                                       | -                          | -                          | -                          | -                        | -               |
| <b>Total Town Manager Budget</b>                            | <b>406,219</b>             | <b>419,072</b>             | <b>478,471</b>             | <b>478,471</b>           | <b>59,399</b>   |
| <b>Total Town Manager Budget Net Allocations</b>            | <b>390,021</b>             | <b>402,874</b>             | <b>461,557</b>             | <b>461,557</b>           | <b>58,683</b>   |
| <b>Finance Committee</b>                                    |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 1,632                      | 2,515                      | 2,515                      | 2,515                    | -               |
| <i>Operating</i>  | 333                        | 679                        | 679                        | 679                      | -               |
| <i>Capital Outlay</i>                                       | -                          | -                          | -                          | -                        | -               |
| <i>Reserve Fund</i>   | -                          | 75,000                     | 75,000                     | 75,000                   | -               |
| <b>Total Finance Committee Budget</b>                       | <b>1,965</b>               | <b>78,194</b>              | <b>78,194</b>              | <b>78,194</b>            | <b>-</b>        |
| <b>Town Counsel</b>   |                            |                            |                            |                          |                 |
| <i>Operating</i>  | 177,943                    | 150,000                    | 150,000                    | 150,000                  | -               |
| <b>Total Operating</b>                                      | <b>177,943</b>             | <b>150,000</b>             | <b>150,000</b>             | <b>150,000</b>           | <b>-</b>        |
| <b>Administrative Services</b>                              |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 70,391                     | 82,169                     | 82,826                     | 82,826                   | 657             |
| Water Enterprise Fund Allocation                            | (992)                      | (1,110)                    | (1,137)                    | (1,137)                  | (27)            |
| Sewer Enterprise Fund Allocation                            | (992)                      | (1,110)                    | (1,137)                    | (1,137)                  | (27)            |
| <i>Total Salaries Net of Allocations</i>                    | 68,407                     | 79,949                     | 80,552                     | 80,552                   | 603             |
| <i>Operating</i>  | 17,973                     | 25,940                     | 25,940                     | 25,940                   | -               |
| Water Enterprise Fund Allocation                            | (226)                      | (329)                      | (389)                      | (389)                    | (60)            |
| Sewer Enterprise Fund Allocation                            | (226)                      | (329)                      | (389)                      | (389)                    | (60)            |
| <i>Total Operating Net of Allocations</i>                   | 17,521                     | 25,282                     | 25,162                     | 25,162                   | (120)           |
| <i>Capital Outlay</i>                                       | -                          | -                          | -                          | -                        | -               |
| <b>Total Administrative Services Budget</b>                 | <b>88,364</b>              | <b>108,109</b>             | <b>108,766</b>             | <b>108,766</b>           | <b>657</b>      |
| <b>Total Administrative Services Budget Net Allocations</b> | <b>85,928</b>              | <b>105,231</b>             | <b>105,714</b>             | <b>105,714</b>           | <b>483</b>      |
| <b>Town Clerk</b>   |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 229,607                    | 242,571                    | 247,191                    | 247,191                  | 4,620           |
| <i>Operating</i>  | 12,902                     | 17,531                     | 19,616                     | 19,616                   | 2,085           |
| <i>Capital Outlay</i>                                       | -                          | 37,881                     | -                          | -                        | (37,881)        |
| <b>Total Town Clerk Budget</b>                              | <b>242,509</b>             | <b>297,983</b>             | <b>266,807</b>             | <b>266,807</b>           | <b>(31,176)</b> |
| <b>Election</b>   |                            |                            |                            |                          |                 |
| <i>Salaries</i>   | 34,080                     | 16,850                     | 49,150                     | 24,150                   | 7,300           |
| <i>Operating</i>  | 19,503                     | 5,850                      | 12,050                     | 12,050                   | 6,200           |
| <i>Capital Outlay</i>                                       | -                          | -                          | -                          | -                        | -               |
| <b>Total Election Budget</b>                                | <b>53,583</b>              | <b>22,700</b>              | <b>61,200</b>              | <b>36,200</b>            | <b>13,500</b>   |

| General Fund Budget Classification                      | FY2017<br>EXPENDED | FY2018<br>BUDGETED | FY2019<br>DEPT REQ | FY2019<br>TM REC | INC/DEC         |
|---|--------------------|--------------------|--------------------|------------------|-----------------|
| <b>Board of Registrars</b>                              |                    |                    |                    |                  |                 |
| <i>Salaries</i>   | 2,850              | 2,850              | 2,850              | 2,850            | -               |
| <i>Operating</i>  | 538                | 700                | 700                | 700              | -               |
| <i>Capital Outlay</i>                                   | -                  | -                  | -                  | -                | -               |
| <b>Total Board of Registrars Budget</b>                 | <b>3,388</b>       | <b>3,550</b>       | <b>3,550</b>       | <b>3,550</b>     | <b>-</b>        |
| <b>Computer Services</b>                                |                    |                    |                    |                  |                 |
| <i>Salaries</i>   | 90,017             | 93,767             | 95,267             | 95,267           | 1,500           |
| Water Enterprise Fund Allocation                        | (1,350)            | (1,384)            | (1,384)            | (1,384)          | -               |
| Sewer Enterprise Fund Allocation                        | (1,350)            | (1,384)            | (1,384)            | (1,384)          | -               |
| <i>Total Salaries Net of Allocations</i>                | <i>87,317</i>      | <i>90,999</i>      | <i>92,499</i>      | <i>92,499</i>    | <i>1,500</i>    |
| <i>Operating</i>  | <i>79,979</i>      | <i>67,600</i>      | <i>80,100</i>      | <i>80,100</i>    | <i>12,500</i>   |
| <i>Capital Outlay</i>                                   | <i>31,979</i>      | <i>8,000</i>       | <i>8,000</i>       | <i>8,000</i>     | <i>-</i>        |
| <b>Total Computer Services Budget</b>                   | <b>201,976</b>     | <b>169,367</b>     | <b>183,367</b>     | <b>183,367</b>   | <b>14,000</b>   |
| <b>Total Computer Services Budget Net Allocations</b>   | <b>199,276</b>     | <b>166,599</b>     | <b>180,599</b>     | <b>180,599</b>   | <b>14,000</b>   |
| <b>Total General Government</b>                         | <b>1,392,855</b>   | <b>1,402,038</b>   | <b>1,496,605</b>   | <b>1,471,605</b> | <b>69,567</b>   |
| <b>Total General Government Net Allocations</b>         | <b>1,371,521</b>   | <b>1,380,194</b>   | <b>1,473,871</b>   | <b>1,448,871</b> | <b>68,677</b>   |
| <b>Finance Department</b>                               |                    |                    |                    |                  |                 |
| <b>Accounting</b>                                       |                    |                    |                    |                  |                 |
| <i>Salaries</i>   | 219,177            | 231,225            | 235,690            | 235,690          | 4,465           |
| Water Enterprise Fund Allocation                        | (5,506)            | (5,711)            | (5,822)            | (5,822)          | (111)           |
| <i>Sewer Enterprise Fund Allocation</i>                 | <i>(5,506)</i>     | <i>(5,711)</i>     | <i>(5,822)</i>     | <i>(5,822)</i>   | <i>(111)</i>    |
| <i>Total Salaries Net of Allocations</i>                | <i>208,165</i>     | <i>219,803</i>     | <i>224,046</i>     | <i>224,046</i>   | <i>4,243</i>    |
| <i>Operating</i>  | <i>172,048</i>     | <i>173,155</i>     | <i>168,155</i>     | <i>168,155</i>   | <i>(5,000)</i>  |
| Water Enterprise Fund Allocation                        | (4,404)            | (4,329)            | (4,329)            | (4,329)          | -               |
| Sewer Enterprise Fund Allocation                        | (4,404)            | (4,329)            | (4,329)            | (4,329)          | -               |
| <i>Total Operating Net of Allocations</i>               | <i>163,240</i>     | <i>164,497</i>     | <i>159,497</i>     | <i>159,497</i>   | <i>(5,000)</i>  |
| <i>Capital Outlay</i>                                   | <i>-</i>           | <i>-</i>           | <i>-</i>           | <i>-</i>         | <i>-</i>        |
| <b>Total Accounting Budget</b>                          | <b>391,226</b>     | <b>404,380</b>     | <b>403,845</b>     | <b>403,845</b>   | <b>(535)</b>    |
| <b>Total Accounting Budget</b>                          | <b>371,406</b>     | <b>384,300</b>     | <b>383,543</b>     | <b>383,543</b>   | <b>(757)</b>    |
| <b>Assessor</b>   |                    |                    |                    |                  |                 |
| <i>Salaries</i>   | 193,288            | 228,141            | 235,876            | 235,876          | 7,735           |
| <i>Operating</i>  | 60,877             | 52,665             | 53,265             | 53,265           | 600             |
| <i>Capital Outlay</i>                                   | <i>-</i>           | <i>-</i>           | <i>-</i>           | <i>-</i>         | <i>-</i>        |
| <b>Total Assessor Budget</b>                            | <b>254,165</b>     | <b>280,806</b>     | <b>289,141</b>     | <b>289,141</b>   | <b>8,335</b>    |
| <b>Treasurer/Collector</b>                              |                    |                    |                    |                  |                 |
| <i>Salaries</i>   | 381,572            | 365,018            | 374,468            | 374,468          | 9,450           |
| Water Enterprise Fund Allocation                        | (24,094)           | (25,314)           | (25,869)           | (25,869)         | (555)           |
| Sewer Enterprise Fund Allocation                        | (24,094)           | (25,314)           | (25,869)           | (25,869)         | (555)           |
| <i>Total Salaries Net of Allocations</i>                | <i>333,384</i>     | <i>314,390</i>     | <i>322,730</i>     | <i>322,730</i>   | <i>8,340</i>    |
| <i>Operating</i>  | <i>84,472</i>      | <i>87,530</i>      | <i>79,495</i>      | <i>79,495</i>    | <i>(8,035)</i>  |
| Water Enterprise Fund Allocation                        | (8,715)            | (8,753)            | (7,950)            | (7,950)          | 803             |
| Sewer Enterprise Fund Allocation                        | (8,715)            | (8,753)            | (7,950)            | (7,950)          | 803             |
| <i>Total Operating Net of Allocations</i>               | <i>67,042</i>      | <i>70,024</i>      | <i>63,595</i>      | <i>63,595</i>    | <i>(6,429)</i>  |
| <i>Capital Outlay</i>                                   | <i>-</i>           | <i>12,145</i>      | <i>-</i>           | <i>-</i>         | <i>(12,145)</i> |
| <b>Total Treasurer/Collector Budget</b>                 | <b>466,044</b>     | <b>464,693</b>     | <b>453,963</b>     | <b>453,963</b>   | <b>(10,730)</b> |
| <b>Total Treasurer/Collector Budget Net Allocations</b> | <b>400,426</b>     | <b>396,559</b>     | <b>386,325</b>     | <b>386,325</b>   | <b>(10,234)</b> |
| <b>Total Finance Department</b>                         | <b>1,111,435</b>   | <b>1,149,879</b>   | <b>1,146,949</b>   | <b>1,146,949</b> | <b>(2,929)</b>  |
| <b>Total Finance Department Net Allocations</b>         | <b>1,025,997</b>   | <b>1,061,665</b>   | <b>1,059,009</b>   | <b>1,059,009</b> | <b>(2,655)</b>  |
| <b>Community Services</b>                               |                    |                    |                    |                  |                 |
| <b>Cable Television</b>                                 |                    |                    |                    |                  |                 |
| <i>Salaries</i>   | -                  | -                  | -                  | -                | -               |
| <i>Operating</i>  | 965                | -                  | -                  | -                | -               |
| <i>Capital Outlay</i>                                   | -                  | -                  | -                  | -                | -               |
| <b>Total Cable Television Budget</b>                    | <b>965</b>         | <b>-</b>           | <b>-</b>           | <b>-</b>         | <b>-</b>        |

| General Fund Budget Classification                      | FY2017<br>EXPENDED | FY2018<br>BUDGETED | FY2019<br>DEPT REQ | FY2019<br>TM REC | INC/DEC       |
|---|--------------------|--------------------|--------------------|------------------|---------------|
| <b>Veteran's Services</b>                               |                    |                    |                    |                  |               |
| Salaries  | 52,025             | 54,619             | 70,217             | 70,217           | 15,598        |
| Operating   | 369,781            | 379,755            | 384,604            | 384,604          | 4,849         |
| Capital Outlay  | -                  | -                  | -                  | -                | -             |
| <b>Total Veteran's Budget</b>                           | <b>421,806</b>     | <b>434,374</b>     | <b>454,821</b>     | <b>454,821</b>   | <b>20,447</b> |
| <b>Community Events</b>                                 |                    |                    |                    |                  |               |
| Operating   | 28,993             | 26,100             | 38,100             | 38,100           | 12,000        |
| Capital Outlay  | -                  | -                  | -                  | -                | -             |
| <b>Total Community Events Budget</b>                    | <b>28,993</b>      | <b>26,100</b>      | <b>38,100</b>      | <b>38,100</b>    | <b>12,000</b> |
| <b>Total Community Services</b>                         | <b>451,764</b>     | <b>460,474</b>     | <b>492,921</b>     | <b>492,921</b>   | <b>32,447</b> |
| <b>Council on Aging</b>                                 |                    |                    |                    |                  |               |
| Salaries  | 195,108            | 248,271            | 256,460            | 256,460          | 8,189         |
| Operating   | 133,967            | 122,515            | 137,672            | 132,813          | 10,298        |
| Capital Outlay  | -                  | -                  | -                  | -                | -             |
| <b>Total Council on Aging Budget</b>                    | <b>329,075</b>     | <b>370,786</b>     | <b>394,132</b>     | <b>389,273</b>   | <b>18,487</b> |
| <b>Facilities</b>                                       |                    |                    |                    |                  |               |
| <b>Town Facilities and Grounds</b>                      |                    |                    |                    |                  |               |
| Salaries  | 109,269            | 205,965            | 258,081            | 258,081          | 52,116        |
| Operating   | 97,024             | 135,029            | 159,400            | 159,400          | 24,371        |
| Capital Outlay  | 55,646             | 52,851             | -                  | -                | (52,851)      |
| <b>Total Town Facilities and Grounds Budget</b>         | <b>261,939</b>     | <b>393,845</b>     | <b>417,481</b>     | <b>417,481</b>   | <b>23,636</b> |
| <b>Town Hall</b>  |                    |                    |                    |                  |               |
| Salaries  | 46,942             | 49,318             | 50,480             | 50,480           | 1,162         |
| Operating   | 102,989            | 161,775            | 164,115            | 164,115          | 2,340         |
| Capital Outlay  | -                  | -                  | -                  | -                | -             |
| <b>Total Town Hall Budget</b>                           | <b>149,931</b>     | <b>211,093</b>     | <b>214,595</b>     | <b>214,595</b>   | <b>3,502</b>  |
| <b>Auxiliary Buildings</b>                              |                    |                    |                    |                  |               |
| Operating   | 8,164              | -                  | -                  | -                | -             |
| Capital Outlay  | 12,500             | -                  | -                  | -                | -             |
| <b>Total Auxiliary Buildings Budget</b>                 | <b>20,664</b>      | <b>-</b>           | <b>-</b>           | <b>-</b>         | <b>-</b>      |
| <b>Cemeteries</b>                                       |                    |                    |                    |                  |               |
| Operating   | 3,750              | 3,000              | 3,000              | 3,000            | -             |
| Capital Outlay  | -                  | -                  | -                  | -                | -             |
| <b>Total Cemeteries Budget</b>                          | <b>3,750</b>       | <b>3,000</b>       | <b>3,000</b>       | <b>3,000</b>     | <b>-</b>      |
| <b>Total Facilities</b>                                 | <b>436,284</b>     | <b>607,938</b>     | <b>635,076</b>     | <b>635,076</b>   | <b>27,139</b> |
| <b>Library</b>  |                    |                    |                    |                  |               |
| Salaries  | 817,550            | 931,393            | 928,654            | 928,654          | (2,739)       |
| Operating   | 299,474            | 324,429            | 400,333            | 400,333          | 75,904        |
| Capital Outlay  | 20,525             | 74,000             | 3,700              | 3,700            | (70,300)      |
| <b>Total Library Budget</b>                             | <b>1,137,549</b>   | <b>1,329,822</b>   | <b>1,332,687</b>   | <b>1,332,687</b> | <b>2,865</b>  |
| <b>Planning and Development</b>                         |                    |                    |                    |                  |               |
| <b>Planning (Community Development)</b>                 |                    |                    |                    |                  |               |
| Salaries  | 305,270            | 193,731            | 202,492            | 202,492          | 8,761         |
| Operating   | 111,811            | 27,555             | 28,830             | 28,830           | 1,275         |
| Capital Outlay  | 59,600             | -                  | -                  | -                | -             |
| <b>Total Community Development Budget</b>               | <b>476,681</b>     | <b>221,286</b>     | <b>231,322</b>     | <b>231,322</b>   | <b>10,036</b> |
| <b>Building Department</b>                              |                    |                    |                    |                  |               |
| Salaries  | 288,400            | 312,868            | 312,542            | 312,542          | (326)         |
| Water Enterprise Fund Allocation                        | -                  | -                  | -                  | -                | -             |
| Sewer Enterprise Fund Allocation                        | -                  | -                  | -                  | -                | -             |
| <i>Total Salaries Net of Allocations</i>                | 288,400            | 312,868            | 312,542            | 312,542          | (326)         |
| Operating   | 9,204              | 7,480              | 12,330             | 12,330           | 4,850         |
| Capital Outlay  | -                  | -                  | -                  | -                | -             |
| <b>Total Building Department Budget</b>                 | <b>297,603</b>     | <b>320,348</b>     | <b>324,872</b>     | <b>324,872</b>   | <b>4,524</b>  |
| <b>Total Building Department Budget Net Allocations</b> | <b>297,603</b>     | <b>320,348</b>     | <b>324,872</b>     | <b>324,872</b>   | <b>4,524</b>  |

| General Fund Budget Classification                     | FY2017<br>EXPENDED | FY2018<br>BUDGETED | FY2019<br>DEPT REQ | FY2019<br>TM REC  | INC/DEC          |
|--|--------------------|--------------------|--------------------|-------------------|------------------|
| <b>Board of Health</b>                                 |                    |                    |                    |                   |                  |
| Salaries   | 223,051            | 241,286            | 245,291            | 245,291           | 4,005            |
| Operating  | 13,097             | 20,995             | 24,000             | 24,000            | 3,005            |
| Capital Outlay   | -                  | -                  | -                  | -                 | -                |
| <b>Total Board of Health Budget</b>                    | <b>236,148</b>     | <b>262,281</b>     | <b>269,291</b>     | <b>269,291</b>    | <b>7,010</b>     |
| <b>Total Planning and Development</b>                  | <b>1,010,432</b>   | <b>803,915</b>     | <b>825,485</b>     | <b>825,485</b>    | <b>21,571</b>    |
| <b>Total Planning and Development Net Allocations</b>  | <b>1,010,432</b>   | <b>803,915</b>     | <b>825,485</b>     | <b>825,485</b>    | <b>21,571</b>    |
| <b>Public Safety</b>                                   |                    |                    |                    |                   |                  |
| <b>Police</b>  |                    |                    |                    |                   |                  |
| Salaries   | 6,095,635          | 6,385,835          | 6,686,449          | 6,410,061         | 24,226           |
| Operating  | 601,521            | 565,271            | 645,671            | 593,971           | 28,700           |
| Capital Outlay   | 424,032            | 362,255            | 363,693            | 325,471           | (36,784)         |
| <b>Total Police Budget</b>                             | <b>7,121,188</b>   | <b>7,313,361</b>   | <b>7,695,813</b>   | <b>7,329,503</b>  | <b>16,142</b>    |
| <b>Fire</b>  |                    |                    |                    |                   |                  |
| Salaries   | 5,020,463          | 5,008,062          | 5,150,023          | 5,130,023         | 121,961          |
| Operating  | 382,487            | 358,621            | 367,727            | 367,727           | 9,106            |
| Capital Outlay   | 72,251             | 32,000             | -                  | -                 | (32,000)         |
| <b>Total Fire Budget</b>                               | <b>5,475,202</b>   | <b>5,398,683</b>   | <b>5,517,750</b>   | <b>5,497,750</b>  | <b>99,067</b>    |
| <b>Emergency Management</b>                            |                    |                    |                    |                   |                  |
| Salaries   | -                  | 4,637              | 4,637              | 4,637             | -                |
| Operating  | 27,523             | 28,890             | 28,890             | 28,890            | -                |
| Capital Outlay   | -                  | -                  | -                  | -                 | -                |
| <b>Total Emergency Mgt. Budget</b>                     | <b>27,523</b>      | <b>33,527</b>      | <b>33,527</b>      | <b>33,527</b>     | <b>-</b>         |
| <b>Parking Clerk</b>                                   |                    |                    |                    |                   |                  |
| Salaries   | 4,000              | 4,000              | 4,000              | 4,000             | -                |
| Operating  | 180                | 1,200              | 1,200              | 1,200             | -                |
| Capital Outlay   | -                  | -                  | -                  | -                 | -                |
| <b>Total Parking Clerk Budget</b>                      | <b>4,180</b>       | <b>5,200</b>       | <b>5,200</b>       | <b>5,200</b>      | <b>-</b>         |
| <b>Total Public Safety Budget</b>                      | <b>12,628,092</b>  | <b>12,750,771</b>  | <b>13,252,290</b>  | <b>12,865,980</b> | <b>115,209</b>   |
| <b>School Departments</b>                              |                    |                    |                    |                   |                  |
| <b>Tewksbury</b>                                       |                    |                    |                    |                   |                  |
| Salaries   | 29,571,595         | 32,329,727         | 33,388,551         | 33,388,551        | 1,058,824        |
| Operating  | 13,132,455         | 12,819,581         | 13,264,271         | 13,264,271        | 444,690          |
| Capital Outlay   | 478,297            | 314,500            | 314,500            | 314,500           | -                |
| <b>Total School Operating Budget</b>                   | <b>43,182,347</b>  | <b>45,463,808</b>  | <b>46,967,322</b>  | <b>46,967,322</b> | <b>1,503,514</b> |
| Offsets  | -                  | -                  | -                  | -                 | -                |
| <b>Net School Operating Budget</b>                     | <b>43,182,347</b>  | <b>45,463,808</b>  | <b>46,967,322</b>  | <b>46,967,322</b> | <b>1,503,514</b> |
| <b>Fixed Costs</b>                                     |                    |                    |                    |                   |                  |
| Health   | 7,744,093          | 8,114,513          | 8,201,316          | 8,201,316         | 86,803           |
| Retirement   | 1,171,188          | 1,309,767          | 1,391,282          | 1,391,282         | 81,515           |
| Medicare   | 433,819            | 462,311            | 485,427            | 485,427           | 23,116           |
| Unemployment   | 33,361             | 75,000             | 75,000             | 75,000            | -                |
| Insurance  | 187,944            | 197,341            | 223,671            | 223,671           | 26,330           |
| Principal  | 5,925              | 5,895              | 830                | 830               | (5,065)          |
| Long Term Interest                                     | 278                | 110                | 17                 | 17                | (93)             |
| Short Term Interest                                    | -                  | -                  | -                  | -                 | -                |
| <b>Total Fixed Costs</b>                               | <b>9,576,608</b>   | <b>10,164,936</b>  | <b>10,377,542</b>  | <b>10,377,542</b> | <b>212,605</b>   |
| <b>Town Tewksbury School Budget</b>                    | <b>52,758,955</b>  | <b>55,628,744</b>  | <b>57,344,864</b>  | <b>57,344,864</b> | <b>1,716,119</b> |
| <b>Exempt School Debt Principal</b>                    | <b>2,123,815</b>   | <b>2,115,000</b>   | <b>2,106,185</b>   | <b>2,106,185</b>  | <b>(8,815)</b>   |
| <b>Exempt School Exempt Interest</b>                   | <b>1,020,271</b>   | <b>956,245</b>     | <b>876,517</b>     | <b>876,517</b>    | <b>(79,729)</b>  |
| <b>Shawsheen Regional Vocational School</b>            | <b>5,646,988</b>   | <b>5,566,567</b>   | <b>6,201,732</b>   | <b>6,201,732</b>  | <b>635,165</b>   |
| <b>Essex North Shore Ag. and Tech. School District</b> | <b>76,384</b>      | <b>76,384</b>      | <b>56,968</b>      | <b>56,968</b>     | <b>(19,416)</b>  |
| <b>Total School Departments</b>                        | <b>61,626,413</b>  | <b>64,342,941</b>  | <b>66,586,266</b>  | <b>66,586,266</b> | <b>2,243,325</b> |

| General Fund Budget Classification                     | FY2017<br>EXPENDED | FY2018<br>BUDGETED | FY2019<br>DEPT REQ | FY2019<br>TM REC | INC/DEC         |
|--|--------------------|--------------------|--------------------|------------------|-----------------|
| <b>Department of Public Works</b>                      |                    |                    |                    |                  |                 |
| <b>DPW Administration</b>                              |                    |                    |                    |                  |                 |
| <i>Salaries</i>  | 330,388            | 370,662            | 378,515            | 378,515          | 7,853           |
| Water Enterprise Fund Allocation                       | (76,692)           | (59,643)           | (61,137)           | (61,137)         | (1,494)         |
| Sewer Enterprise Fund Allocation                       | (76,692)           | (59,643)           | (61,137)           | (61,137)         | (1,494)         |
| <i>Total Salaries Net of Allocations</i>               | 177,004            | 251,376            | 256,241            | 256,241          | 4,865           |
| <i>Operating</i>                                       | 154,229            | 116,945            | 127,095            | 127,095          | 10,150          |
| Water Enterprise Fund Allocation                       | (32,008)           | (29,236)           | (30,524)           | (30,524)         | (1,288)         |
| Sewer Enterprise Fund Allocation                       | (32,008)           | (29,236)           | (30,524)           | (30,524)         | (1,288)         |
| <i>Total Operating Net of Allocations</i>              | 90,213             | 58,473             | 66,047             | 66,047           | 7,574           |
| <i>Capital Outlay</i>                                  | 29,226             | -                  | -                  | -                | -               |
| <b>Total DPW Administration Budget</b>                 | <b>513,844</b>     | <b>487,607</b>     | <b>505,610</b>     | <b>505,610</b>   | <b>18,003</b>   |
| <b>Total DPW Administration Budget Net Allocations</b> | <b>296,444</b>     | <b>309,849</b>     | <b>322,288</b>     | <b>322,288</b>   | <b>12,439</b>   |
| <b>DPW Engineering</b>                                 |                    |                    |                    |                  |                 |
| <i>Salaries</i>  | 416,128            | 435,024            | 448,677            | 448,677          | 13,653          |
| Water Enterprise Fund Allocation                       | (141,153)          | (150,177)          | (154,348)          | (154,348)        | (4,171)         |
| Sewer Enterprise Fund Allocation                       | (132,791)          | (141,753)          | (146,192)          | (146,192)        | (4,439)         |
| <i>Total Salaries Net of Allocations</i>               | 142,184            | 143,094            | 148,137            | 148,137          | 5,043           |
| <i>Operating</i>                                       | 46,935             | 30,940             | 36,677             | 36,677           | 5,737           |
| Water Enterprise Fund Allocation                       | (8,469)            | (12,995)           | (15,404)           | (15,404)         | (2,409)         |
| Sewer Enterprise Fund Allocation                       | (6,856)            | (10,520)           | (12,470)           | (12,470)         | (1,950)         |
| <i>Total Operating Net of Allocations</i>              | 31,610             | 7,425              | 8,803              | 8,803            | 1,378           |
| <i>Capital Outlay</i>                                  | 20,000             | 35,000             | -                  | -                | -               |
| <b>Total DPW Engineering Budget</b>                    | <b>483,063</b>     | <b>500,964</b>     | <b>485,354</b>     | <b>485,354</b>   | <b>(15,610)</b> |
| <b>Total DPW Engineering Budget Net Allocations</b>    | <b>193,794</b>     | <b>185,519</b>     | <b>156,940</b>     | <b>156,940</b>   | <b>(28,579)</b> |
| <b>DPW Highway</b>                                     |                    |                    |                    |                  |                 |
| <i>Salaries</i>  | 589,367            | 730,246            | 786,389            | 785,014          | 54,768          |
| <i>Operating</i>                                       | 284,592            | 241,325            | 283,870            | 268,870          | 27,545          |
| <i>Capital Outlay</i>                                  | -                  | -                  | -                  | -                | -               |
| <b>Total DPW Highway Budget</b>                        | <b>873,959</b>     | <b>971,571</b>     | <b>1,070,259</b>   | <b>1,053,884</b> | <b>82,313</b>   |
| <b>DPW Forestry</b>                                    |                    |                    |                    |                  |                 |
| <i>Salaries</i>  | -                  | -                  | -                  | -                | -               |
| <i>Operating</i>                                       | 89,410             | 65,100             | 82,250             | 68,250           | 3,150           |
| <i>Capital Outlay</i>                                  | -                  | -                  | -                  | -                | -               |
| <b>Total DPW Forestry Budget</b>                       | <b>89,410</b>      | <b>65,100</b>      | <b>82,250</b>      | <b>68,250</b>    | <b>3,150</b>    |
| <b>DPW Fleet Maintenance</b>                           |                    |                    |                    |                  |                 |
| <i>Salaries</i>  | 276,030            | 264,695            | 279,998            | 274,998          | -               |
| Water Enterprise Fund Allocation                       | (33,814)           | (32,828)           | (36,262)           | (36,262)         | -               |
| Sewer Enterprise Fund Allocation                       | (33,814)           | (32,828)           | (36,262)           | (36,262)         | -               |
| <i>Total Salaries Net of Allocations</i>               | 208,402            | 199,039            | 207,474            | 202,474          | -               |
| <i>Operating</i>                                       | 506,118            | 459,100            | 474,775            | 474,775          | 15,675          |
| Water Enterprise Fund Allocation                       | (40,600)           | (41,920)           | (46,940)           | (46,940)         | (5,020)         |
| Sewer Enterprise Fund Allocation                       | (40,600)           | (41,920)           | (46,940)           | (46,940)         | (5,020)         |
| <i>Total Operating Net of Allocations</i>              | 424,918            | 375,260            | 380,895            | 380,895          | 5,635           |
| <i>Capital Outlay</i>                                  | 109,421            | 43,500             | -                  | -                | (43,500)        |
| <b>Total DPW Fleet Maint, Budget</b>                   | <b>891,569</b>     | <b>767,295</b>     | <b>754,773</b>     | <b>749,773</b>   | <b>(27,825)</b> |
| <b>Total DPW Fleet Maint, Budget Net Allocations</b>   | <b>742,741</b>     | <b>617,799</b>     | <b>588,369</b>     | <b>583,369</b>   | <b>(32,845)</b> |
| <b>DPW Snow and Ice</b>                                |                    |                    |                    |                  |                 |
| <i>Salaries</i>  | 195,791            | 95,000             | 95,000             | 95,000           | -               |
| <i>Operating</i>                                       | 840,157            | 161,000            | 161,000            | 161,000          | -               |
| <i>Capital Outlay</i>                                  | -                  | -                  | -                  | -                | -               |
| <b>Total DPW Snow and Ice Budget</b>                   | <b>1,035,948</b>   | <b>256,000</b>     | <b>256,000</b>     | <b>256,000</b>   | <b>-</b>        |
| <b>Street Lighting</b>                                 |                    |                    |                    |                  |                 |
| <i>Operating</i>                                       | 190,100            | 180,000            | 180,000            | 180,000          | -               |
| <b>Total Street Lighting Budget</b>                    | <b>190,100</b>     | <b>180,000</b>     | <b>180,000</b>     | <b>180,000</b>   | <b>-</b>        |

| General Fund Budget Classification                            | FY2017<br>EXPENDED | FY2018<br>BUDGETED | FY2019<br>DEPT REQ | FY2019<br>TM REC   | INC/DEC          |
|---|--------------------|--------------------|--------------------|--------------------|------------------|
| <b>Solid Waste</b>  |                    |                    |                    |                    |                  |
| <i>Operating</i>  | 2,116,122          | 2,218,191          | 2,264,875          | 2,264,875          | 46,684           |
| <b>Total Solid Waste Budget</b>                               | <b>2,116,122</b>   | <b>2,218,191</b>   | <b>2,264,875</b>   | <b>2,264,875</b>   | <b>46,684</b>    |
| <b>Total DPW Budget</b>                                       | <b>6,194,014</b>   | <b>5,446,728</b>   | <b>5,599,121</b>   | <b>5,563,746</b>   | <b>106,715</b>   |
| <b>Total DPW Budget Net Allocations</b>                       | <b>5,538,517</b>   | <b>4,804,029</b>   | <b>4,920,981</b>   | <b>4,885,606</b>   | <b>83,162</b>    |
| <b>Unclassified</b>   |                    |                    |                    |                    |                  |
| Non-Exempt Principal Maturing Debt                            | 284,330            | 273,685            | 265,900            | 265,900            | (7,785)          |
| Non Exempt Interest-Maturing Debt                             | 68,225             | 127,050            | 121,242            | 121,242            | (5,808)          |
| Interest-Temporary Loans                                      | 1,656              | -                  | -                  | -                  | -                |
| Exempt Principal Maturing Debt                                | 3,540,343          | 2,531,338          | 3,572,370          | 3,572,370          | 1,041,033        |
| Exempt Interest-Maturing Debt                                 | 1,563,899          | 2,449,738          | 2,534,154          | 2,534,154          | 84,416           |
| <i>Middlesex Retirement Assmt.</i>                            | 5,822,650          | 6,194,882          | 6,580,426          | 6,580,426          | 385,544          |
| Water Enterprise Fund Allocation                              | (315,432)          | (332,651)          | (355,202)          | (355,202)          | (22,551)         |
| Sewer Enterprise Fund Allocation                              | (71,084)           | (73,974)           | (79,196)           | (79,196)           | (5,222)          |
| <i>Total Retirement</i>                                       | 5,436,134          | 5,788,257          | 6,146,028          | 6,146,028          | 357,771          |
| Occupational Injury Reserve                                   | 128,871            | 125,000            | 125,000            | 125,000            | -                |
| Unemployment Compensation                                     | 1,335              | 15,000             | 5,000              | 5,000              | (10,000)         |
| <i>Group Insurance</i>  | 4,613,758          | 4,908,425          | 4,930,073          | 4,930,073          | 21,649           |
| Water Allocation  | (281,440)          | (288,819)          | (289,330)          | (289,330)          | (511)            |
| Sewer Allocation  | (92,120)           | (113,156)          | (112,723)          | (112,723)          | 433              |
| <i>Total Group Insurance</i>                                  | 4,240,198          | 4,506,450          | 4,528,020          | 4,528,020          | 21,571           |
| <i>Medicare Tax</i>   | 253,559            | 256,000            | 268,800            | 268,800            | 12,800           |
| Water Enterprise Fund Allocation                              | (16,363)           | (19,053)           | (19,381)           | (19,381)           | (328)            |
| Sewer Enterprise Fund Allocation                              | (5,698)            | (5,092)            | (4,931)            | (4,931)            | 161              |
| <i>Total Medicare Tax</i>                                     | 231,498            | 231,855            | 244,488            | 244,488            | 12,633           |
| Other-Post Employment Benefits                                | -                  | 650,000            | 650,000            | 650,000            | -                |
| <i>Property and Liability Insurance</i>                       | 326,435            | 435,285            | 432,360            | 432,360            | (2,925)          |
| Water Enterprise Fund Allocation                              | (55,151)           | (57,909)           | (64,845)           | (64,845)           | (6,936)          |
| Sewer Enterprise Fund Allocation                              | (9,485)            | (9,960)            | (13,705)           | (13,705)           | (3,745)          |
| <i>Total Property and Liability</i>                           | 261,799            | 367,416            | 353,810            | 353,810            | (13,606)         |
| <b>Total Unclassified Budget</b>                              | <b>16,605,061</b>  | <b>17,966,402</b>  | <b>19,485,326</b>  | <b>19,485,326</b>  | <b>1,518,924</b> |
| <b>Total Unclassified Budget Net Allocations</b>              | <b>15,758,288</b>  | <b>17,065,788</b>  | <b>18,546,013</b>  | <b>18,546,013</b>  | <b>1,490,906</b> |
| <b>Total Budget Before Transfers, Allocations and Offsets</b> | <b>102,922,973</b> | <b>106,631,692</b> | <b>111,246,859</b> | <b>110,795,314</b> | <b>4,163,622</b> |
| <b>Total Budget Before Transfers Net Allocations/Offsets</b>  | <b>101,313,931</b> | <b>104,978,321</b> | <b>109,518,732</b> | <b>109,067,187</b> | <b>4,088,866</b> |
| <b>Transfers</b>  |                    |                    |                    |                    |                  |
| To the Sewer Enterprise Fund                                  | 248,775            | 48,429             | 36,208             | 36,208             | (12,221)         |
| To the Water Enterprise Fund                                  | -                  | -                  | -                  | -                  | -                |
| Special Revenue   | -                  | -                  | -                  | -                  | -                |
| Town Trust Funds  | -                  | -                  | -                  | -                  | -                |
| <b>Total Transfers</b>  | <b>248,775</b>     | <b>48,429</b>      | <b>36,208</b>      | <b>36,208</b>      | <b>(12,221)</b>  |
| <b>ATM General Fund Budget</b>                                | <b>101,562,706</b> | <b>105,026,750</b> | <b>109,554,939</b> | <b>109,103,395</b> | <b>4,076,645</b> |

Motion: The Finance Committee motioned to Adopt Article 4

Vote: Article 4 was Adopted Unanimously

7:55 PM

5/7/18

**Executive Summary:** The purpose of the article is to fund various department budgets for Fiscal Year 2019.



## **ARTICLE 5**

To see if the Town will vote to raise and appropriate the sum of \$89,106 needed to fund and implement the Collective Bargaining Agreement between the Town and the Tewksbury Massachusetts Police Patrolman's Association (NEPBA) beginning July 1, 2018; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$89,106 for the purpose of the article

Vote: Article 5 was Adopted Unanimously 7:56 PM 5/7/18

**Executive Summary:** The intent of this article is to appropriate or transfer funds for a new labor agreement with the Tewksbury Massachusetts Police Patrolman's Association (NEPBA) and implement the labor agreement and distribute funds in Fiscal Year 2019.

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## **ARTICLE 6**

To see if the Town will vote to raise and appropriate the sum of \$53,774 needed to fund and implement the Collective Bargaining Agreement between the Town and the Tewksbury Police Department Superior Officers beginning July 1, 2018; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$53,774 for the purpose of the article

Vote: Article 6 was Adopted Unanimously 7:57 PM 5/7/18

**Executive Summary:** The intent of this article is to appropriate or transfer funds for a new labor agreement with the Tewksbury Police Department Superior Officers and implement the labor agreement and distribute funds in Fiscal Year 2019.

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## **ARTICLE 7**

To see if the Town will vote to raise and appropriate the sum of money needed to fund and implement the Collective Bargaining Agreement between the Town and the International Association of Firefighters AFL-CIO, Tewksbury Firefighters Local 1647 beginning July 1, 2018; or take any other action relative thereto.

Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 7  
The Finance Committee motioned to Adopt as Amended; raise and appropriate \$90,834 for the purpose of the article

Vote: The Amendment was Adopted Unanimously 7:58 PM 5/7/18  
Article 7 was Adopted as Amended Unanimously 7:59 PM 5/7/18

**AMENDMENT:** To see if the Town will vote to raise and appropriate the sum of ~~money~~ **\$90,834** needed to fund and implement the Collective Bargaining Agreement between the Town and the International Association of Firefighters AFL-CIO, Tewksbury Firefighters Local 1647 beginning July 1, 2018; or take any other action relative thereto.

**ARTICLE 7 AS AMENDED:** To see if the Town will vote to raise and appropriate the sum of \$90,834 needed to fund and implement the Collective Bargaining Agreement between the Town and the International Association of Firefighters AFL-CIO, Tewksbury Firefighters Local 1647 beginning July 1, 2018; or take any other action relative thereto.

**Executive Summary:** The intent of this article is to appropriate funds for a new labor agreement with the International Association of Firefighters AFL-CIO, Tewksbury Firefighters Local 1647 and implement the labor agreement and distribute funds in Fiscal Year 2019.

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## ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of money needed to fund and implement the Collective Bargaining Agreement between the Town and Local 833, the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) beginning July 1, 2018; or take any other action relative thereto.

Town Manager

Motion:      Finance Committee Chairman, Scott Wilson, motioned to Table Article 8 until the beginning of the second session of Annual Town Meeting on May 9, 2018  
                 Scott Wilson, motioned to Remove Article 8 from the Table  
                 Scott Wilson motioned to Amend Article 8  
                 The Finance Committee motioned to Adopt as Amended

|       |  |         |        |
|-------|--|---------|--------|
| Vote: | Article 8 was Tabled Unanimously (2/3 Required)  | 8:00 PM | 5/7/18 |
|       | Article 8 was Removed from the Table Unanimously | 7:32 PM | 5/9/18 |
|       | The Amendment was Adopted                        | 7:33 PM | 5/9/18 |
|       | Article 8 was Adopted as Amended Unanimously     | 7:34 PM | 5/9/18 |

**AMENDMENT:** To see if the Town will vote to raise and appropriate the sum of ~~money~~ **\$126,883 of which \$80,755 will be raised from the tax levy, \$8,159 raised from sewer rates, and \$37,968 raised from water rates,** ~~needed in order~~ to fund and implement the Collective Bargaining Agreement between the Town and Local 833, the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) beginning July 1, 2018; or take any other action relative thereto.

**ARTICLE 8 AS AMENDED:** To see if the Town will vote to appropriate the sum of \$126,883 of which \$80,755 will be raised from the tax levy, \$8,159 raised from sewer rates, and \$37,968 raised from water rates, in order to fund and implement the Collective Bargaining Agreement between the Town and Local 833, the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) beginning July 1, 2018; or take any other action relative thereto.

**Executive Summary:** The intent of this article is to appropriate or transfer funds for a new labor agreement with Local 833, the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME) and implement the labor agreement and distribute funds in Fiscal Year 2019.

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## ARTICLE 9

To see if the Town will vote to raise and appropriate and transfer from available funds a sum of \$5,905,338 to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.

| TOWN OF TEWKSBURY                               |                              |                              |                              |                         |
|---|------------------------------|------------------------------|------------------------------|-------------------------|
| SEWER ENTERPRISE FUND                           |                              |                              |                              |                         |
| FISCAL YEAR 2019 PROPOSED BUDGET                |                              |                              |                              |                         |
|   | <u>FY17 Expended</u>         | <u>FY18 Approved</u>         | <u>FY19 Recommended</u>      | <u>Inc(Dec)</u>         |
| Salaries  | 285,898                      | 358,248                      | 359,948                      | 1,700                   |
| Expenses  | 391,426                      | 356,775                      | 377,390                      | 20,615                  |
| Capital Outlay                                  | -                            | -                            | -                            | -                       |
| Lowell Sewer                                    | 1,350,000                    | 1,472,000                    | 1,412,434                    | (59,566)                |
| Reserve Fund                                    | -                            | 60,000                       | 60,000                       | -                       |
| Occupational Health                             | -                            | 10,000                       | 10,000                       | -                       |
| Other Post Employment Benefits                  | -                            | 38,785                       | 38,785                       | -                       |
| Debt  | <u>3,039,151</u>             | <u>2,794,140</u>             | <u>3,047,364</u>             | <u>253,224</u>          |
| Subtotal  | 5,066,475                    | 5,089,948                    | 5,305,921                    | 215,973                 |
|   |                              |                              |                              | -                       |
| <b><u>Indirect Expenses</u></b>                 |                              |                              |                              |                         |
| Town Manager                                    | 8,099                        | 8,099                        | 8,457                        | 358                     |
| Accounting                                      | 9,910                        | 10,040                       | 10,151                       | 111                     |
| Computer Services                               | 1,350                        | 1,384                        | 1,384                        | -                       |
| Treasurer/Collector                             | 32,809                       | 34,067                       | 33,819                       | (248)                   |
| Administrative Services                         | 1,218                        | 1,439                        | 1,526                        | 87                      |
| Dept. of Public Works                           | 322,761                      | 315,900                      | 333,525                      | 17,625                  |
| Group Insurance                                 | 92,120                       | 113,156                      | 112,723                      | (433)                   |
| Retirement                                      | 71,084                       | 73,974                       | 79,196                       | 5,222                   |
| Medicare  | 5,698                        | 5,092                        | 4,931                        | (161)                   |
| Property and Liability Insurance                | <u>9,485</u>                 | <u>9,960</u>                 | <u>13,705</u>                | <u>3,745</u>            |
| Subtotal  | 554,534                      | 573,111                      | 599,417                      | 26,306                  |
|   |                              |                              |                              |                         |
| <b>Total</b>                                    | <b>5,621,009</b>             | <b>5,663,059</b>             | <b>5,905,338</b>             | <b>242,279</b>          |
|   |                              |                              |                              | -                       |
| <b><u>Projected Sewer Revenue</u></b>           | <b><u>FY17 Collected</u></b> | <b><u>FY18 Projected</u></b> | <b><u>FY19 Projected</u></b> | <b><u>Inc(Dec)</u></b>  |
| User Fees                                       | 6,461,473                    | 5,234,142                    | 5,199,867                    | (34,275)                |
| All Sewer Liens/Interest/Fees                   | 392,100                      | 450,000                      | 300,000                      | (150,000)               |
| Connection Fees                                 | 492,490                      | 71,023                       | 125,726                      | 54,703                  |
| All Other                                       | 23,828                       | 25,000                       | 25,000                       | -                       |
| Retained Earnings                               | -                            | -                            | 253,224                      | 253,224                 |
| Transfer From General Fund                      | <u>248,775</u>               | <u>48,429</u>                | <u>36,208</u>                | <u>(12,221)</u>         |
| <b>Total</b>                                    | <b>7,618,667</b>             | <b>5,828,594</b>             | <b>5,940,024</b>             | <b>111,430</b>          |
|   |                              |                              |                              | -                       |
| <b><i>Operating Deficit/Surplus</i></b>         | <b><i>1,997,658</i></b>      | <b><i>165,535</i></b>        | <b><i>34,686</i></b>         | <b><i>(130,848)</i></b> |
|   |                              |                              |                              |                         |
| <b><u>Capital Expenditures</u></b>              | <b>-</b>                     | <b>-</b>                     | <b>-</b>                     | <b>-</b>                |
|   |                              |                              |                              |                         |
| <b><i>Net Deficit/Surplus After Capital</i></b> | <b><i>1,997,658</i></b>      | <b><i>165,535</i></b>        | <b><i>34,686</i></b>         | <b><i>(130,848)</i></b> |

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate and transfer from available funds \$5,905,338 for the purpose of the article

Vote: Article 9 was Adopted Unanimously

8:01 PM

5/7/18

**Executive Summary:** The purpose of this article is to fund the Sewer Enterprise Fund for Fiscal Year 2019.

# **ARTICLE 10**

To see if the Town will vote to raise and appropriate a sum of \$6,887,912 to be expended by the Town Manager to operate the Water Enterprise Fund; or take any action relative thereto.

| <b>TOWN OF TEWKSBURY</b>                        |                              |                              |                                |                         |
|---|------------------------------|------------------------------|--------------------------------|-------------------------|
| <b>WATER ENTERPRISE FUND</b>                    |                              |                              |                                |                         |
| <b>FISCAL YEAR 2019 PROPOSED BUDGET</b>         |                              |                              |                                |                         |
| <b><u>Direct Expenses</u></b>                   | <b><u>FY17 Expended</u></b>  | <b><u>FY18 Approved</u></b>  | <b><u>FY19 Recommended</u></b> | <b><u>Inc(Dec)</u></b>  |
| Salaries  | 1,359,880                    | 1,497,048                    | 1,436,046                      | (61,002)                |
| Expenses  | 1,661,443                    | 1,539,012                    | 1,535,693                      | (3,319)                 |
| Capital Outlay                                  | -                            | 15,000                       | -                              | (15,000)                |
| Reserve Fund                                    | -                            | 25,000                       | 25,000                         | -                       |
| Occupational Health                             | -                            | 20,000                       | 20,000                         | -                       |
| Other Post Employment Benefits                  | -                            | 163,947                      | 163,947                        | -                       |
| Debt  | 2,846,639                    | 2,867,276                    | 2,578,515                      | (288,761)               |
| Subtotal  | 5,867,962                    | 6,127,283                    | 5,759,202                      | (368,081)               |
| <b><u>Indirect Expenses</u></b>                 |                              |                              |                                |                         |
| Town Manager                                    | 8,099                        | 8,099                        | 8,457                          | 358                     |
| Accounting                                      | 9,910                        | 10,040                       | 10,151                         | 111                     |
| Computer Services                               | 1,350                        | 1,384                        | 1,384                          | -                       |
| Treasurer/Collector                             | 32,809                       | 34,067                       | 33,819                         | (248)                   |
| Administrative Services                         | 1,218                        | 1,439                        | 1,526                          | 87                      |
| Dept. of Public Works                           | 332,736                      | 326,799                      | 344,615                        | 17,816                  |
| Group Insurance                                 | 281,440                      | 288,819                      | 289,330                        | 511                     |
| Retirement                                      | 315,432                      | 332,651                      | 355,202                        | 22,551                  |
| Medicare  | 16,363                       | 19,053                       | 19,381                         | 328                     |
| Property and Liability                          | 55,151                       | 57,909                       | 64,845                         | 6,936                   |
| Subtotal  | 1,054,509                    | 1,080,260                    | 1,128,710                      | 48,450                  |
| <b>Total</b>                                    | <b>6,922,471</b>             | <b>7,207,543</b>             | <b>6,887,912</b>               | <b>(319,631)</b>        |
| <b><u>Projected Water Revenue</u></b>           | <b><u>FY17 Collected</u></b> | <b><u>FY18 Projected</u></b> | <b><u>FY19 Projected</u></b>   | <b><u>Inc(Dec)</u></b>  |
| User Fees                                       | 7,314,318                    | 6,717,061                    | 6,415,534                      | (301,527)               |
| Water Liens                                     | 565,554                      | 650,000                      | 450,000                        | (200,000)               |
| All Other Fees                                  | 282,558                      | 200,000                      | 100,000                        | (100,000)               |
| <b>Total</b>                                    | <b>8,162,431</b>             | <b>7,567,061</b>             | <b>6,965,534</b>               | <b>(601,527)</b>        |
| <b><i>Operating Deficit/Surplus</i></b>         | <b><i>1,239,960</i></b>      | <b><i>359,518</i></b>        | <b><i>77,622</i></b>           | <b><i>(281,896)</i></b> |
| <b><u>Capital Expenditures</u></b>              | <b>-</b>                     | <b>357,500</b>               | <b>-</b>                       | <b>(357,500)</b>        |
| <b><i>Net Deficit/Surplus After Capital</i></b> | <b><i>1,239,960</i></b>      | <b><i>2,018</i></b>          | <b><i>77,622</i></b>           | <b><i>75,604</i></b>    |

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$6,887,912 for the purpose of the article

Vote: Article 10 was Adopted Unanimously

8:02 PM

5/7/18

**Executive Summary:** The purpose of this article is to fund the Sewer Enterprise Fund for Fiscal Year 2019.

## ARTICLE 11

To see if the Town will vote to raise and appropriate a sum of \$600,000 to be expended by the Town Manager to operate the Cable TV Enterprise Fund; or take any action relative thereto.

| FISCAL YEAR 2019 PROPOSED BUDGET  |                       |                       |                         |                 |
|-----------------------------------|-----------------------|-----------------------|-------------------------|-----------------|
| <u>Direct Expenses</u>            | <u>FY17 Expended</u>  | <u>FY18 Approved</u>  | <u>FY19 Recommended</u> | <u>Inc(Dec)</u> |
| Salaries                          | -                     | -                     | -                       | -               |
| Expenses                          | -                     | 600,000               | 600,000                 | -               |
| Capital Outlay                    | -                     | -                     | -                       | -               |
| Reserve Fund                      | -                     | -                     | -                       | -               |
| Debt                              | -                     | -                     | -                       | -               |
| Subtotal                          | -                     | 600,000               | 600,000                 | -               |
| <u>Indirect Expenses</u>          |                       |                       |                         |                 |
| Town Manager                      | -                     | -                     | -                       | -               |
| Accounting                        | -                     | -                     | -                       | -               |
| Computer Services                 | -                     | -                     | -                       | -               |
| Treasurer/Collector               | -                     | -                     | -                       | -               |
| Administrative Services           | -                     | -                     | -                       | -               |
| Group Insurance                   | -                     | -                     | -                       | -               |
| Retirement                        | -                     | -                     | -                       | -               |
| Medicare                          | -                     | -                     | -                       | -               |
| Subtotal                          | -                     | -                     | -                       | -               |
| <b>Total</b>                      | -                     | 600,000               | 600,000                 | -               |
| <u>Projected Cable TV Revenue</u> | <u>FY17 Collected</u> | <u>FY18 Projected</u> | <u>FY19 Projected</u>   | <u>Inc(Dec)</u> |
| Cable Franchise Fees              | 766,556               | 600,000               | 600,000                 |                 |
| All Other Fees                    | -                     | -                     | -                       | -               |
| <b>Total</b>                      | <b>766,556</b>        | <b>600,000</b>        | <b>600,000</b>          | -               |
| <i>Operating Deficit/Surplus</i>  | <i>766,556</i>        | -                     | -                       | -               |

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$600,000 for the purpose of the article

Vote: Article 11 was Adopted Unanimously

8:04 PM

5/7/18

**Executive Summary:** The purpose of this article is to fund the Cable TV Enterprise Fund for Fiscal Year 2019.

## ARTICLE 12

To see if the Town will vote to transfer from the Stabilization Fund a sum of \$998,199 to be expended by the Town Manager for the following purposes; or take any action relative thereto.

|  |                |
|--|----------------|
| <b>DPW</b>                                       |                |
| (3) Liquid deicing saddle tank assemblies        | 15,000         |
| Asphalt spreader box and trailer                 | 26,000         |
| Drainage/Stormwater Assessment                   | 50,000         |
| F-550 forestry body and snow package             | 105,000        |
| Bombardier sidewalk tractor w/blower             | 160,000        |
| 10-Wheel Dump w/Plow package and sander          | 250,000        |
| 10-Wheel Dump w/Plow package and sander          | 250,000        |
| <b>Total DPW</b>                                 | <b>856,000</b> |
| <b>Fire</b>                                      |                |
| Response/Administrative vehicle (Car 1)          | 40,000         |
| <b>Total Fire</b>                                | <b>40,000</b>  |
| <b>Police</b>                                    |                |
| 2 Harley Davidson motorcycles                    | 38,222         |
| Police Sergeant and Lieutenant Assessment Center | 25,700         |
| <b>Total Police</b>                              | <b>63,922</b>  |
| <b>Parks</b>                                     |                |
| Ford F-150 pickup truck                          | 38,277         |
| <b>Total Parks</b>                               | <b>38,277</b>  |
| <b>Total Town</b>                                | <b>998,199</b> |

Town Manager

The Moderator noted the following Scrivener's Error on page 20 of the Warrant - and there were no objections:

**3 Harley Davidson motorcycles should read 2 Harley Davidson motorcycles.**

Motion: The Finance Committee motioned to Adopt; transfer \$998,199 from the stabilization fund for the purpose of the article

Vote: Article 12 was Adopted Unanimously (2/3 Required)

8:07 PM

5/7/18

**Executive Summary:** This article allows the Town to utilize funds from the Stabilization Fund for Capital Equipment and Improvements and one-time expenditures.

---

## ARTICLE 13

To see if the Town will vote to transfer from the Stabilization Fund a sum of \$413,500 to be expended by the School Committee for the following School Department purposes; or take any action relative thereto.

|  |                |
|--|----------------|
| Carpeting/VCT at Center School and Ryan School | 25,000         |
| Districtwide roof repairs                      | 250,000        |
| Forge steamer with kettle - Ryan School        | 25,000         |
| Ryan School Teacher presentation laptops       | 53,500         |
| Technology upgrades to switches                | 60,000         |
| <b>Total Schools</b>                           | <b>413,500</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$413,500 from the stabilization fund for the purpose of the article

Vote: Article 13 was Adopted Unanimously (2/3 Required)

8:08 PM

5/7/18

**Executive Summary:** This article allows the Town to utilize funds from the Stabilization Fund for School Capital Equipment and Improvements.

---

#### **ARTICLE 14**

To see if the Town will vote to transfer the sum of \$2,238,500 from Water Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

|  |                  |
|--|------------------|
| Asphalt Spreader-Box and Trailer         | 26,000           |
| 763 Bobcat                               | 40,000           |
| F-450 Diesel Utility body w/snow package | 47,500           |
| Hydrant Replacement                      | 125,000          |
| Water Main Replacement                   | 2,000,000        |
| <b>Total</b>                             | <b>2,238,500</b> |

Town Manager

The Moderator noted the following Scrivener's Error on page 21 of the Warrant - and there were no objections:  
**F-450 Diesel Dump w/snow package should be F-450 Diesel Utility body w/snow package.**

Motion: The Finance Committee motioned to Adopt; transfer \$2,238,500 from water enterprise retained earnings for the purpose of the article

Vote: Article 14 was Adopted Unanimously 8:09 PM 5/7/18

**Executive Summary:** This article allows the Town to utilize funds from Water Retained Earnings for Capital Equipment and Improvements.

---

#### **ARTICLE 15**

To see if the Town will vote to transfer the sum of \$642,500 from Sewer Enterprise Fund Retained Earnings to be expended by the Town Manager for various purposes; or take any action relative thereto.

|  |                |
|--|----------------|
| 763 Bobcat                               | 40,000         |
| F-450 Diesel Utility body w/snow package | 47,500         |
| Pump Station Improvements                | 205,000        |
| Infiltration and Inflow (I/I) Control    | 350,000        |
| <b>Total</b>                             | <b>642,500</b> |

Town Manager

The Moderator noted the following Scrivener's Error on page 21 of the Warrant - and there were no objections:  
**F-450 Diesel Dump w/snow package should be F-450 Diesel Utility body w/snow package.**

Motion: The Finance Committee motioned to Adopt; transfer \$642,500 from sewer enterprise retained earnings for the purpose of the article

Vote: Article 15 was Adopted Unanimously 8:09 PM 5/7/18

**Executive Summary:** This article allows the Town to utilize funds from Sewer Retained Earnings for Capital Equipment and Improvements.

---

#### **ARTICLE 16**

To see if the Town will vote to transfer from Bond Premiums the sum of \$66,068 to reduce Town Exempt Debt Principal; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$66,068 from Bond Premiums for the purpose of the article

Vote: Article 16 was Adopted Unanimously 8:10 PM 5/7/18

**Executive Summary:** This article transfers funds available from Bond Premiums to reduce the amount of Exempt Debt Service Principal.

---

## **ARTICLE 17**

To see if the Town will vote to appropriate the bond premium of \$557,433.26 to pay costs of the Water Treatment Plant Construction Project (the "Project") authorized by the Town in the amount of \$13,100,000 at its May 4, 2015 annual meeting, thereby reducing the amount authorized for the Project by such \$557,433.26; or to take any other action relative thereto.

Town Manager

The Moderator noted the following Scrivener's Error on page 21 of the Warrant - and there were no objections:  
**add the word "bond" before the word "premium" in the first sentence.**

Motion: The Finance Committee motioned to Adopt Article 17

Vote: Article 17 was Adopted Unanimously 8:10 PM 5/7/18

**Executive Summary:** This \$557,433.26 is the amount of premium received by the Town in connection with \$12,500,000 of bonds issued for the Project as part of the Town's 2015 bond issue and can be appropriated by a majority vote of the Town for the Project under MGL Ch.44, §20.

---

## **ARTICLE 18**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$499,000, or any other sum, for the purpose of funding the purchase of existing streetlights from National Grid and the conversion of existing streetlights to energy efficient and long lasting LED fixtures, same to be expended by the Town Manager, or to act in any other manner in relation thereto.

Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 18  
The Finance Committee motioned to Adopt Article 18 as Amended; borrow \$499,000 for the purpose of the article

Vote: The Amendment was Adopted 8:14 PM 5/7/18  
Article 18 was Adopted Unanimously (2/3 Required) 8:14 PM 5/7/18

**AMENDMENT:** To see if the Town will vote to raise and appropriate, transfer from available funds, ~~or borrow, or otherwise provide~~ the sum of \$499,000, ~~or any other sum,~~ for the purpose of funding the purchase of existing streetlights from National Grid and the conversion of existing streetlights to energy efficient and long lasting LED fixtures, same to be expended by the Town Manager, or to act in any other manner in relation thereto.

**ARTICLE 18 AS AMENDED:** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, the sum of \$499,000, for the purpose of funding the purchase of existing streetlights from National Grid and the conversion of existing streetlights to energy efficient and long lasting LED fixtures, same to be expended by the Town Manager, or to act in any other manner in relation thereto.

**Executive Summary:** The Article funds the purchase and installation of energy efficient LED street light and floodlight fixtures in Town. There are 1711 fixtures throughout the Town.

---

## **ARTICLE 19**

To see if the Town will vote to transfer the sum of \$100,000 to be expended by the Town Manager from Overlay Surplus to fund Real and Personal Property Revaluation; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 19

Vote: Article 19 was Adopted Unanimously 8:15 PM 5/7/18

**Executive Summary:** This article allows the Town to utilize funds from the Assessor's Overlay Surplus to fund the three (3) year Department of Revenue mandated revaluation of all Town Real and Personal Property.

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## **ARTICLE 20**

To see if the Town will vote to transfer the sum of \$25,000 to be expended by the Town Manager from Overlay Surplus to fund a Senior Tax Relief Work Program and a Veterans Tax Relief Work Program; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 20

Vote: Article 20 was Adopted Unanimously 8:15 PM 5/7/18

**Executive Summary:** This article allows the Town to utilize funds considered surplus from Assessors Overlay Reserve to fund a Senior Tax Relief Work Program/Veterans Tax Relief Work Program that allows eligible Senior Citizens/Veterans of the Town to work for Town and School offices and receive a reduction in their property tax bill.

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## **ARTICLE 21**

To see if the Town will vote to approve the FY 2019 Affordable Housing Trust Fund Allocation Plan as follows:

| <b>ALLOCATION PLAN</b>                            | <b>for FY 2019</b> |
|---|--------------------|
| <b>Starting Balance:</b>                          | \$3,921,183        |
| <b>Total Available Funds FY19</b>                 | <b>\$3,921,183</b> |
| <b>Expenses</b>                                   |                    |
| Creation of New Units/ Buy down of Existing Units | \$3,921,183        |
| <b>Total Projected Expenses for FY19</b>          | <b>\$3,921,183</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt Article 21

Vote: Article 21 was Adopted Unanimously 8:15 PM 5/7/18

**Executive Summary:** According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2019 allocation plan meets the expenditure requirements of the Special Act.

---

## **ARTICLE 22**

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2019, with each item to be considered a separate appropriation:

Appropriations:

Administrative Costs \$ 47,253.84

Reserves:

Open Space \$ 94,728.50

Community Housing \$ 94,728.50

Historic Preservation -----

FY2019 Budgeted Reserve \$ 710,000.00

Or take any other action related thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 22

Vote: Article 22 was Adopted Unanimously 8:17 PM 5/7/18

**Executive Summary:** Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. FY2019 Historic 10% Reserve will be achieved with the Town Hall Rehabilitation Bond payment. The total CPA Estimated FY19 revenue is \$947,284.96.

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### **ARTICLE 23**

To see if the Town will vote to appropriate the sum of \$40,000 from the Community Preservation Fund Undesignated Reserve for the purpose expanding the existing trail network at the former Chandler Street Wellfields pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$40,000 from Community Preservation Fund Undesignated Reserve

Vote: Article 23 was Adopted Unanimously 8:17 PM 5/7/18

**Executive Summary:** This funding will allow for the completion of trails at the former Chandler Street Wellfields.

---

### **ARTICLE 24**

To see if the Town of Tewksbury will vote to appropriate the sum of \$50,000 from the Community Preservation Fund Undesignated Reserve for the purpose of creating a Water Sprinkler Park at Saunders Recreation Area on Livingston Street. Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$50,000 from Community Preservation Fund Undesignated Reserve

Vote: Article 24 was Adopted 8:18 PM 5/7/18

**Executive Summary:** This is an additional recreational activity for families and children at the recreation area.

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### **ARTICLE 25**

To see if the Town of Tewksbury will vote to appropriate the sum of \$115,000 from the Community Preservation Fund Open Space Reserve for the purpose of providing a fitness court at Saunders Recreation Area pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 25

Vote: Article 25 was Adopted by a standing count (78 Yes/28 No) 8:22 PM 5/7/18

**Executive Summary:** This project will include a \$10,000 grant for additional recreational activities at Saunders Recreation Area on Livingston Street.

---

## **ARTICLE 26**

To see if the Town of Tewksbury will vote to appropriate the sum of \$60,380 from the Community Preservation Fund Undesignated Reserve for the purpose of treating and clearing at Long Pond pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 26

Vote: Article 26 was Adopted

8:22 PM

5/7/18

**Executive Summary:** This project will allow for the Town to contract with a company to apply chemical treatment to the pond to address algae and other water quality issues. The funds will also allow for additional clearing along Whipple Road at Mahoney Park. This is a continuation of work that was approved at the 2017 Annual Town Meeting.

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## **ARTICLE 27**

To see if the Town of Tewksbury will vote to appropriate the sum of \$39,000 from the Community Preservation Fund Undesignated Reserve for the purpose of restoring “The Pines” State Hospital historic cemetery. Pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or to take any other action thereon.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt Article 27

Vote: Article 27 was Adopted

8:23 PM

5/7/18

**Executive Summary:** This is for improved access to the historic cemetery which is currently undergoing a restoration project by volunteers.

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## **ARTICLE 28**

To see if the Town will vote to 1) authorize the Selectmen to acquire any fee, easement, lease, or other interest in land by purchase, gift, or otherwise, necessary for the purposes of the proposed fire station to be located at 984 Main Street upon such terms and conditions as determined by the Selectmen; 2) to authorize the Selectmen to sell or exchange land owned by the Town, being a portion of the lot shown on Assessors Map 48, Lot 81, pursuant to M.G.L. c. 30B and any other applicable laws, for such land to be disposed of upon such terms and conditions as determined by the Selectmen; and 3) and to authorize the Town Manager and the Selectmen to utilize for the purchase, acquisition, or disposal of such properties the monies appropriated under Article 15 of the May 1, 2017, Annual Town Meeting, or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 28

Vote: Article 28 was Adopted Unanimously

8:25 PM

5/7/18

**Executive Summary:** To allow the Town to obtain the land for the construction of the new Center Fire Station.

---

## **ARTICLE 29**

To see if the Town will vote to raise and appropriate or transfer a sum of money regarding the construction, and reconstruction of sidewalks and roadways on a portion of South Street, Salem Road, and Main Street (Route 38) known as the Intersection Improvement Project, as shown on plans entitled "Massachusetts Department of Transportation Highway Division, Plan and Profile of South Street, Salem Road, & Route 38 (Main Street) in the Town of Tewksbury, Middlesex County" dated 1/12/2018, prepared by TEC, Inc.; such plans currently being at the 75% design level are subject to change through subsequent review and approval by the Massachusetts Department of Transportation Highway Division and the Town of Tewksbury Department of Public Works. The Board of Selectmen is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift, eminent domain, or otherwise, and to authorize the Board of Selectmen to apply for, accept and expend any federal, state or other grants that may be available for the project, or take any action relative thereto. A copy of the plans may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road, Tewksbury, MA 01876, and the Town Clerk's Office, Town Hall, 1009 Main Street, Tewksbury, MA 01876.

Town Manager

Motion: Town Manager, Richard Montuori motioned to Amend Article 29  
The Finance Committee motioned to Adopt Article 29 as Amended

|       |   |         |        |
|-------|---|---------|--------|
| Vote: | The Amendment was Adopted Unanimously         | 8:28 PM | 5/7/18 |
|       | Article 29 was Adopted as Amended Unanimously | 8:29 PM | 5/7/18 |

**AMENDMENT:** To see if the Town will vote ~~to raise and appropriate or transfer a sum of money~~ regarding the construction, and reconstruction of sidewalks and roadways on a portion of South Street, Salem Road, and Main Street (Route 38) known as the Intersection Improvement Project, as shown on plans entitled "Massachusetts Department of Transportation Highway Division, Plan and Profile of South Street, Salem Road, & Route 38 (Main Street) in the Town of Tewksbury, Middlesex County" dated 1/12/2018, prepared by TEC, Inc.; such plans currently being at the 75% design level are subject to change through subsequent review and approval by the Massachusetts Department of Transportation Highway Division and the Town of Tewksbury Department of Public Works, ~~The Board of Selectmen is authorized to expend these sums on behalf of~~ **to authorize** the Town to acquire any fee, easement, or other interest in land by purchase, gift, eminent domain, or otherwise, and to authorize the Board of Selectmen to apply for, accept and expend any federal, state or other grants that may be available for the project, or take any action relative thereto. A copy of the plans may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road, Tewksbury, MA 01876, and the Town Clerk's Office, Town Hall, 1009 Main Street, Tewksbury, MA 01876.

**ARTICLE 29 AS AMENDED:** To see if the Town will vote regarding the construction, and reconstruction of sidewalks and roadways on a portion of South Street, Salem Road, and Main Street (Route 38) known as the Intersection Improvement Project, as shown on plans entitled "Massachusetts Department of Transportation Highway Division, Plan and Profile of South Street, Salem Road, & Route 38 (Main Street) in the Town of Tewksbury, Middlesex County" dated 1/12/2018, prepared by TEC, Inc.; such plans currently being at the 75% design level are subject to change through subsequent review and approval by the Massachusetts Department of Transportation Highway Division and the Town of Tewksbury Department of Public Works, **to authorize** the Town to acquire any fee, easement, or other interest in land by purchase, gift, eminent domain, or otherwise, and to authorize the Board of Selectmen to apply for, accept and expend any federal, state or other grants that may be available for the project, or take any action relative thereto. A copy of the plans may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road, Tewksbury, MA 01876, and the Town Clerk's Office, Town Hall, 1009 Main Street, Tewksbury, MA 01876.

**Executive Summary:** To allow the Town to obtain the necessary easements for the sidewalk and roadway reconstruction of South Street, Salem Road, and Main Street (Route 38), known as the Intersection Improvement Project.

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### ARTICLE 30

To see if the Town will vote to amend Chapter 12.04 of the Tewksbury General Bylaws by:

1. Adding a new Section 12.04.085 Street and/or Project Name and Numbering Requirements as follows:

#### **12.04.085 Street and/or Project Name and Numbering**

The purpose of this Bylaw is to clearly identify street addresses and locations to avoid confusion, to protect the public welfare, and to provide for public safety, necessity and convenience in the case of fire, flood, medical and other emergencies.

- a) The Board of Selectmen shall ensure that street names, street numbers, and project development and location names are not duplicated or confusing and meet the requirements of E911 and MassGIS standards. No naming or numbering of private ways, newly created ways, private driveways, or project names or locations shall be authorized without the approval of the Selectmen.
- b) The Selectmen shall promulgate regulations establishing the standards governing the naming and numbering of such ways, properties, locations, and projects.
- c) The Town will maintain an up-to-date Master Address Table using the assigned addresses and parcel identification numbers for all taxable and non-taxable properties. No person or entity shall publicly use or list an address or name for a property, location, building, or structure located within the Town for any purpose, unless that address is included in the Master Address Table.

2. And by moving Section 12.04.030 to the new Section 12.04.085, as paragraph (d.); or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 30

Vote: Article 30 was Adopted Unanimously 8:29 PM 5/7/18

**Executive Summary:** The purpose of this article is to reorganize sections of the Streets Bylaw. It adds clear authority to street naming and address numbering requirements as raised by public safety officials.

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### ARTICLE 31

To see if the Town will vote to raise and appropriate a sum of \$109,519 to provide a 2.5% salary increase effective July 1, 2018 for all positions listed the Town's Personnel Bylaw wage and compensation schedule and to provide up to a 2.25% salary increase effective July 1, 2019 for all positions listed within Town's Personnel Bylaw wage and compensation schedule and to further provide up to 2.25% for a salary increase effective July 1, 2020 for all positions listed within Town's Personnel Bylaw wage and compensation schedule; or take any other action relative thereto.

Town Manager

The Moderator noted the following Scrivener's Error on page 26 of the Warrant - and there were no objections:

**Delete the words "or transfer from available funds" in first sentence.**

Motion: The Finance Committee motioned to Adopt Article 31

Vote: Article 31 was Adopted by Secret Ballot (96 Yes/18 No) 8:42 PM 5/7/18

**Executive Summary:** The intent of this article is to provide the non-union employees covered by the Personnel Bylaw a salary increase for FY19 and additional increases in FY20 and FY21

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### **ARTICLE 3**

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 3-32

ARTICLE 3-33

ARTICLE 3-34

ARTICLE 3-35

All Consent Calendar Articles passed as a unit.

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### **SECTION 3**

|            |                   |  |
|------------|-------------------|--|
| Article 36 | Zoning Bylaw      | Citizens Petition David Plunkett Zoning Change       |
| Article 37 | Zoning Bylaw      | Citizens Petition David Plunkett Zoning Change       |
| Article 38 | Zoning Bylaw      | Citizens Petitions James Andella changing Zoning Map |
| Article 39 | Zoning Bylaw      | Citizens Petition Michael Ginieres Zoning Change     |
| Article 40 | Street Acceptance | Citizens Petition Richard Cuoco                      |
| Article 41 | Accept Open Space | Citizens Petition Richard Cuoco                      |

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## ARTICLE 36

To see if the Town will vote to amend the Tewksbury Zoning Bylaw as follows:

Add to Section 8684 Section 3 a new subsection q to read as follows:

q. Car Wash. Provided however the parcel upon which the proposed car wash is to be located must be within 1,500 feet of the intersection of an Interstate Highway Off Ramp as measured from the point said Off Ramp intersects with a state or local roadway.

David Plunkett

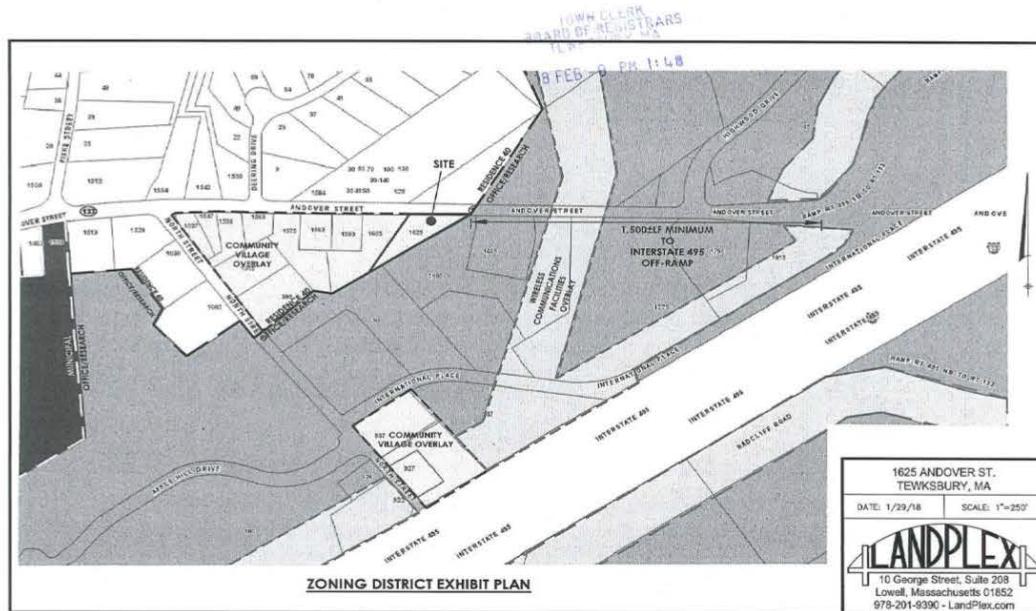
Motion: The Finance Committee deferred to the Planning Board  
The Planning Board voted 4-1 to recommend Adoption of Article 36  
David Plunkett motioned to Adopt

Vote: Article 36 Failed - 38 Yes/97 No (2/3 required=90)

7:45 PM

5/9/18

**Executive Summary:** The proposed modification allows an applicant to submit a request for a special permit to the Planning Board for a Car Wash in the Community Village Overlay District provided the parcel upon which it is located is within 1500 feet to an Interstate Highway Off Ramp.





## **ARTICLE 37**

To see if the Town will vote to amend the Tewksbury Zoning Bylaw as follows

Add a new section 7600 (Residential Transitional Design (RTD) SPECIAL PERMIT) and add a new line 10 to Appendix A Table of Use Regulations Districts for the RTD created by section 7600:

### **7600. Residential Transitional Design (RTD) SPECIAL PERMIT**

7610. The Planning Board may grant a Special Permit for a Residential Transitional Design (RTD) in the: Residential Districts- R40 and Farming.

### **7620. PURPOSE AND INTENT**

The Purposes for RTD are the following:

- a. To encourage the return of the use of land located in a residential neighborhood that is nonresidential in nature by means of being a protected non-conforming grandfathered use or statutorily exempt use to a residential use
- b. To encourage the residential use of land in Residential districts by allowing the creation of lots for residential use that will be more in conformity with the surrounding residential development than the current nonresidential use;
- c. To encourage development in harmony with the surrounding residential area as opposed to the continued nonresidential use.

### **7630. ELIGIBILITY**

7631. To be eligible for consideration as an RTD:

- a. The tract shall be located in the Residential Districts: R40 and Farming.
- b. The minimum tract area shall be one and one half (1.5) acres.
- c. The tract shall consist of a parcel or set of contiguous parcels.

### **7632. Housing Types**

- a. Housing Units shall be Single Family detached units.
- b. No common wall or multi- family structures shall be allowed.

### **7640. SPECIAL PERMIT REQUIRED**

The Planning Board may authorize an RTD pursuant to the grant of a Special Permit. Such special permits shall be acted upon in accordance with the following provisions:

### **7641. PRE-APPLICATION**

- a. Conference. The applicant is very strongly encouraged to request a pre-application review at a regular business meeting of the Planning Board.

The purpose of a pre-application review is to minimize the applicant's costs of engineering and other technical experts, and to commence negotiations with the Planning Board at the earliest possible stage in the development. At the pre-application review, the applicant may outline the proposed RTD, seek preliminary feedback from the Planning Board and/or its technical experts, and set a timetable for submittal of a formal application.

### **7542. SITE SPECIFIC DESIGN STANDARDS**

The Plan submitted by the applicant shall be in the format of a Subdivision Plan. The applicant must submit plans showing the location and size of proposed structures to be located on the proposed lots. The proposed Subdivision Plan shall provide for Lots with frontage on existing ways. The average lot size on the proposed Plan shall have a minimum lot area as determined by the Planning Board to be compatible to the average existing lot size of neighboring lots within a 100-foot radius of the boundary line of the subject parcel. The Planning Board may require a larger radius if in its determination such increased review area is more reflective of the surrounding neighborhood. In no event shall the average lot size of the newly created lots on the Plan submitted to the Planning Board be less than 7500 square feet with average frontage of 70 feet. The Planning Board shall have the right to increase the Maximum building coverage of the proposed structures as it feels is reasonable based upon the purpose of this bylaw but in no event shall the coverage be greater than 20%. The Planning Board may modify all dimensional requirements outlined in Appendix B Table of Dimensional Requirements, except Maximum Building Height of 2.5 stories or 35 feet, subject to limitations set forth in this section 7642, if, in its opinion, such modifications will result in improved design that is in keeping with Section 7620 above.



The submittals and permit of this section shall be in addition to any other requirements of the Subdivision Control Law or any other provisions of this Zoning Bylaw. To the extent permitted by law, the Planning Board shall coordinate the public hearing required for an application for a Special Permit for a RTD with the public hearing required for approval of a Definitive Subdivision Plan. The Definitive Subdivision Plan hearing shall apply the dimensional requirements as set forth in Appendix B unless said dimensional requirements are changed by the Special Permit issued hereunder.

#### 7650. DECISION OF THE PLANNING BOARD

All uses and structures in the RTD are subject to a Special Permit from the Planning Board in accordance with Sections 9300 of the Zoning Bylaw. The Planning Board shall be the Special Permit Granting Authority.

7651. Criteria for Granting RTD Special Permit. In addition to the Criteria and considerations for actions by the Planning Board in Sections 9300 of the Zoning Bylaw, the Planning Board shall determine that the site proposal and density of uses on the proposal shall promote the purposes of this RTD bylaw.

7652. Special Permit Conditions. The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town.

#### APPENDIX A

#### TABLE OF USE REGULATIONS

#### D I S T R I C T S

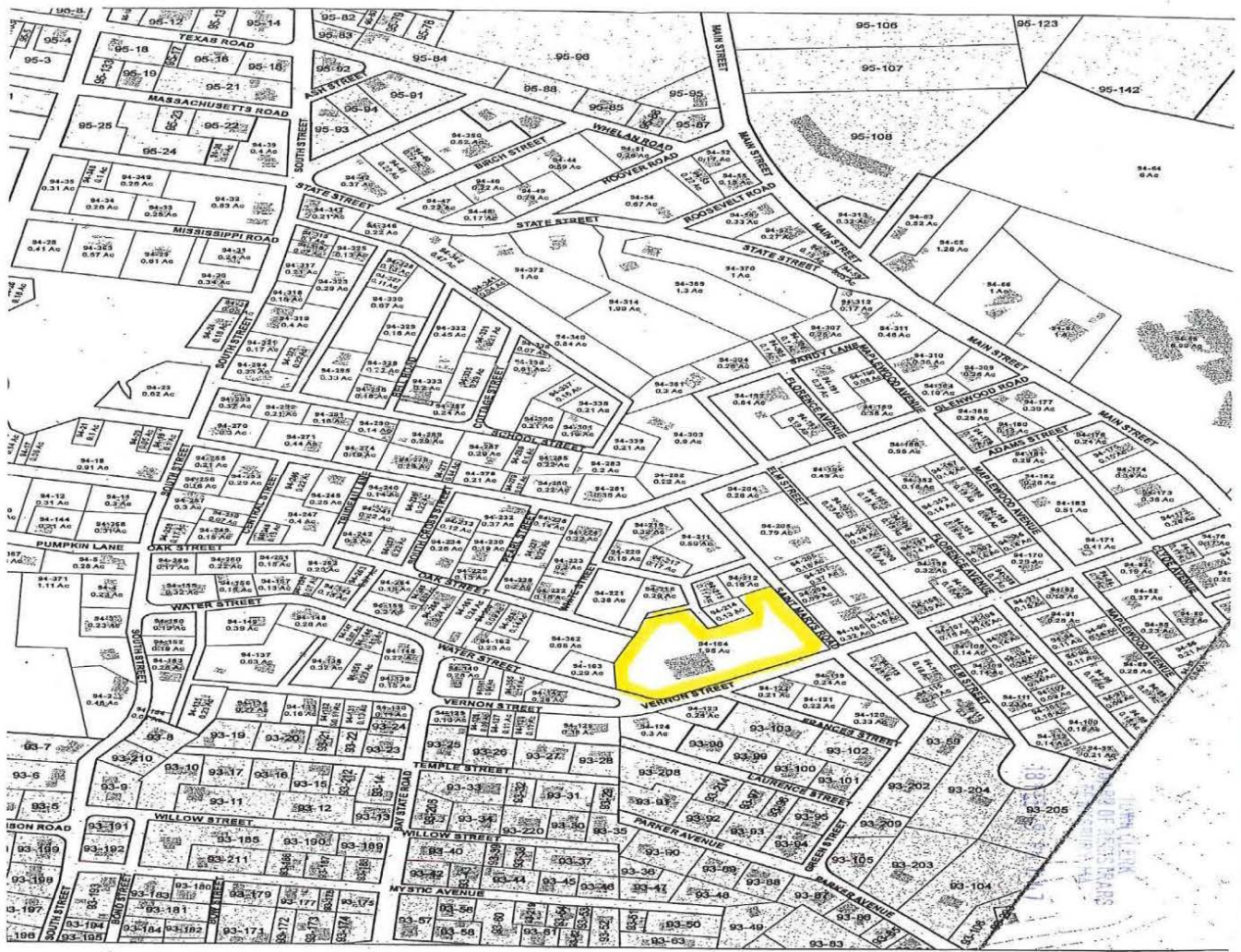
| A. RESIDENTIAL USES                                     | R40       | FA        | LB       | COM      | TR       | P        | MN       | MFD      | MFD/5<br>5 | CDD      | HI       | HI-1     | OR       | WNB      |
|---|-----------|-----------|----------|----------|----------|----------|----------|----------|------------|----------|----------|----------|----------|----------|
| 1. Single-family dwelling                               | Y         | Y         | Y        | PB       | Y        | N        | N        | Y        | Y          | N        | PB       | PB       | PB       | PB       |
| 2. Two-Family dwelling                                  | N         | N         | N        | N        | N        | N        | N        | PB       | N          | N        | N        | N        | N        | N        |
| 3. Multi-family dwelling                                | N         | N         | N        | N        | N        | N        | N        | PB       | N          | N        | N        | N        | N        | N        |
| 4. Multi-family dwelling/55                             | N         | N         | N        | PB       | N        | N        | N        | PB       | PB         | N        | N        | N        | N        | N        |
| 5. Community Development Project                        | N         | N         | N        | N        | N        | N        | N        | N        | N          | Y        | N        | N        | N        | N        |
| 6. Cluster Development                                  | PB        | N         | N        | N        | N        | N        | N        | N        | N          | N        | N        | N        | N        | N        |
| 7. Open Space Residential Design                        | PB        | PB        | N        | N        | N        | N        | N        | N        | N          | N        | N        | N        | N        | N        |
| 8. Family Suite By Right                                | Y         | Y         | Y        | N        | Y        | N        | N        | N        | N          | N        | N        | N        | N        | N        |
| 9. Family Suite By Special Permit                       | PB        | PB        | PB       | N        | PB       | N        | N        | N        | N          | N        | N        | N        | N        | PB       |
| 10. <u>Res. Transitional Design</u><br>(See Sect. 7600) | <u>PB</u> | <u>PB</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u>   | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> | <u>N</u> |

David Plunkett

Motion: The Finance Committee deferred to the Planning Board  
David Plunkett motioned to Withdraw Article 37

Vote: Article 37 was Withdrawn Unanimously 7:46 PM 5/9/18

**Executive Summary:** The article creates a new section of the bylaws to allow the Planning Board to issue a special permit for creation of lots on premises located in a Residential area that has been used for non-residential purposes. The lots created are to be of a size and configuration that is deemed to be in harmony with the surrounding neighborhood as determined by the Planning Board. The resultant lots will be allowed to vary from the Dimensional Requirements of Appendix B and shall be for single family residential use.



## ARTICLE 38

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by taking the following action:

Change the Town of Tewksbury Zoning Map to change the zoning district classification of the premises located at 624 Clark Road and being identified on the Assessor's map as Map 11, Parcel 21 containing 1.9 acres according to said Assessor's Plan, from Heavy Industrial (HI) to Heavy Industrial District 1 (HI1).

James Andella

Motion: The Finance Committee deferred to the Planning Board  
The Planning Board recommended Adoption of Article 38  
David Plunkett motioned to Adopt

Vote: Article 38 Failed - 66 Yes/58 No (2/3 required=83)

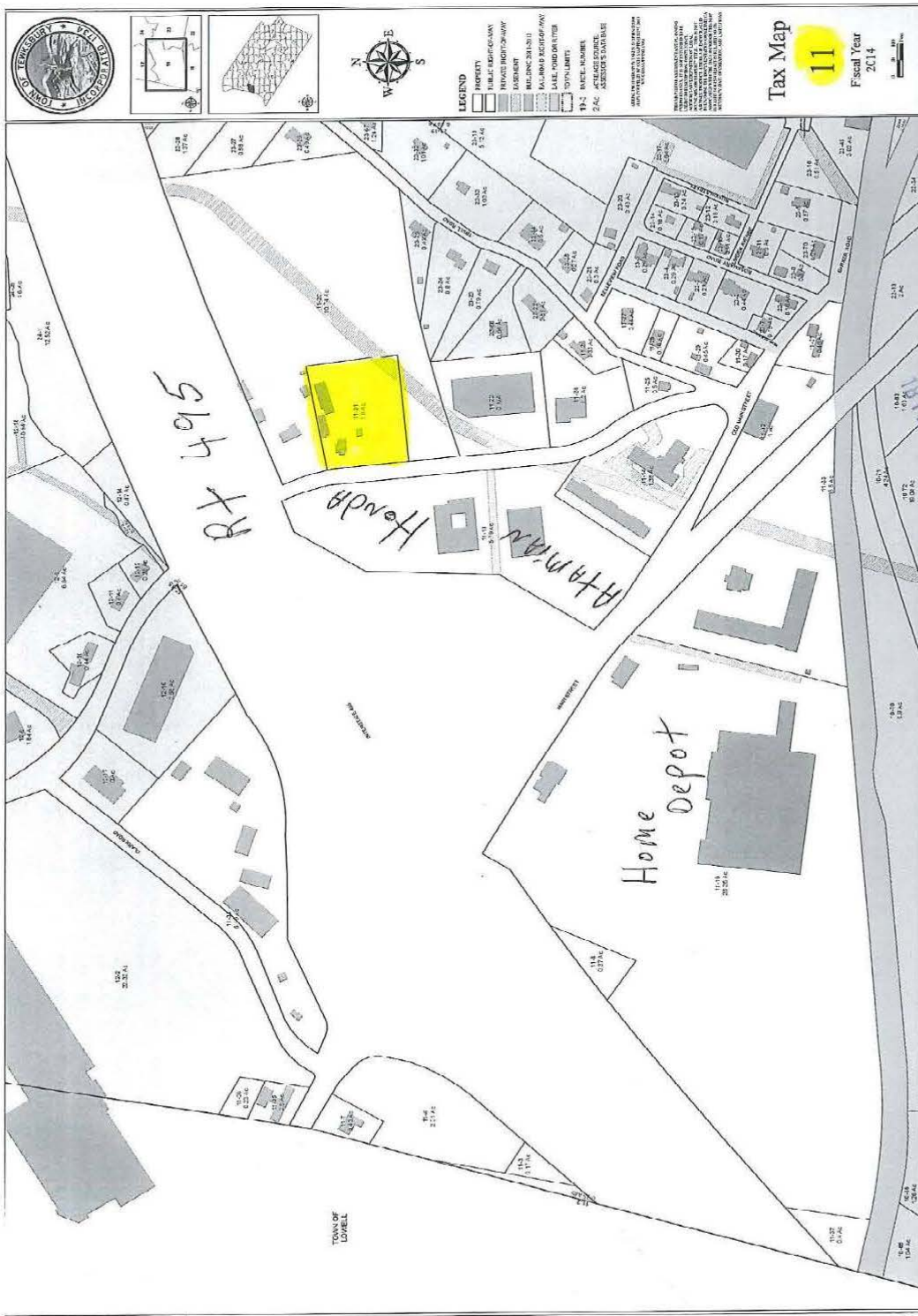
8:09 PM

5/9/18

**Executive Summary:** The purpose of this Warrant Article is to change the zoning district classification for the property located at 624 Clark Road from its current classification as Heavy Industrial to Heavy Industrial District 1.







FOR CLERK'S  
RECORD  
FILED  
9 FEB 12 2014

## ARTICLE 39

To see if the Town will vote to allow a zoning change from Residential (R40) to Heavy Industrial-1 (HI-1) for the parcel of land located in North Tewksbury, at 602-604 Clark Road. Said parcel is indicated at Lot #20 on the Tewksbury Assessors Map #11 and incorporates approximately 10.4 acres more or less.

Michael Ginieres

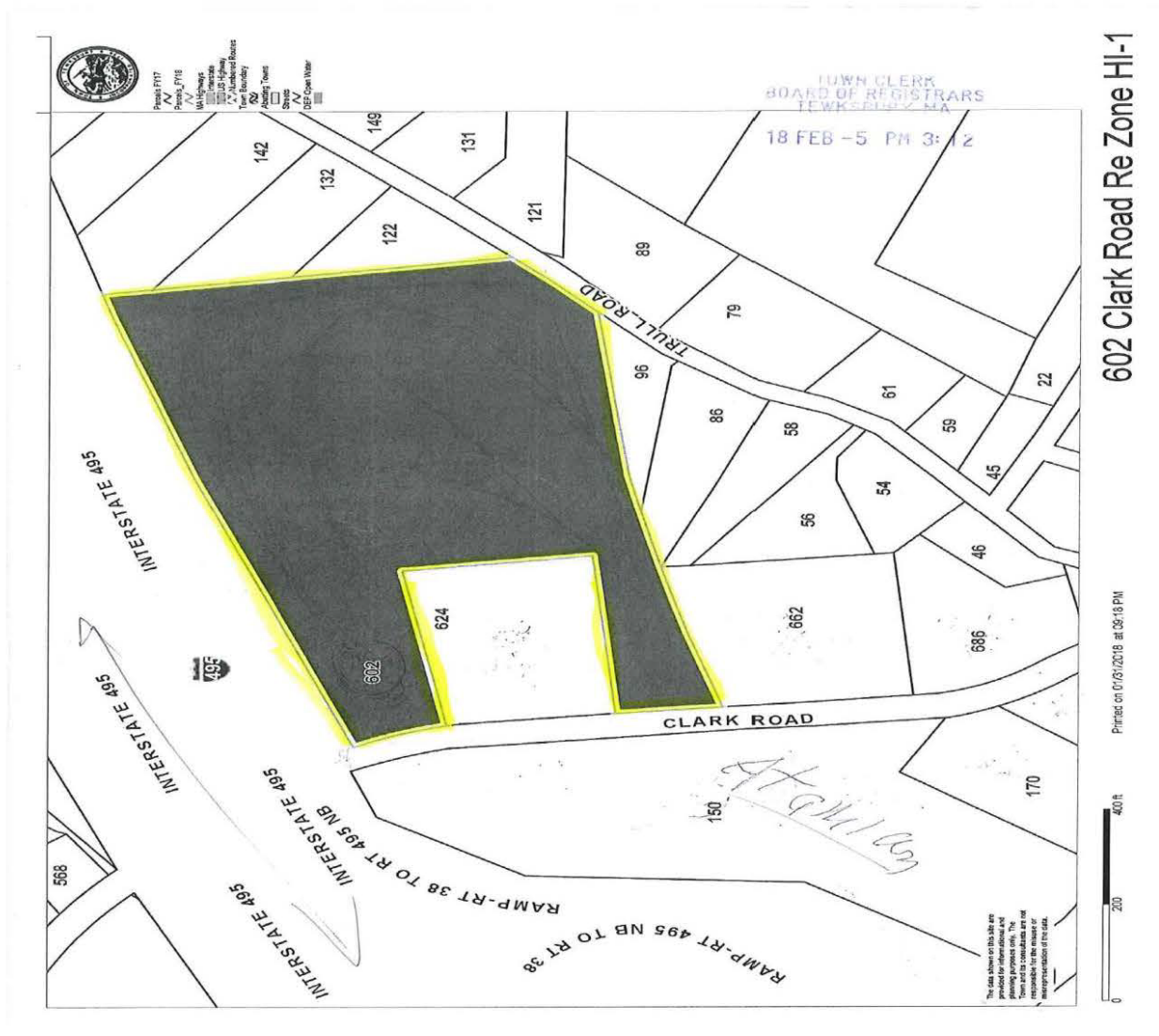
Motion: The Finance Committee deferred to the Planning Board  
Michael Ginieres motioned to Withdraw Article 39

Vote: Article 39 was Withdrawn Unanimously

8:10 PM

5/9/18

**Executive Summary:** To see if the Town will vote to allow a zoning change from Residential (R40) to Heavy Industrial-1 (HI-1) for the parcel of land located in North Tewksbury, at 602-604 Clark Road. Land is located in a predominately heavy industrial neighborhood.



## ARTICLE 40

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Sections 21-24, as amended, and any other applicable statutes, to accept the laying out as a town way by order of the Board of Selectmen:

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts shown as Winterberry Lane on a plan entitled, "Street Acceptance Plan of Land in Tewksbury, Massachusetts (Middlesex County) prepared for A.M.C. Realty Group, LLC" ; dated January 12, 2018; prepared by LIR Engineering, Inc. 234 Park Street North Reading, MA 01864, a copy of which plan has been filed with the office of the Town Clerk and the Department of Community Development; and such plan is referred to for more particular description and to authorize the Board of Selectmen to take by eminent domain, an easement, or in fee; or take any other action relative thereto.

Richard Cuoco

Motion: The Finance Committee deferred to the Planning Board  
Richard Cuoco motioned to Withdraw Article 40

Vote: Article 40 was Withdrawn 8:11 PM 5/9/18

**Executive Summary:** The purpose of this article is to accept Winterberry Lane as a public way (Town Street).

## ARTICLE 41

To see if the Town will vote to accept as Open Space land shown as "Lot 14" on plan of land entitled: "Definitive Subdivision- Map 105 / Lot 2 Herbert Parker Trust Property -209 Salem Road Tewksbury, MA dated April 9, 2014 and revised thru July 30, 2015 prepared by Cuoco & Cormier Engineering Associates, Inc., 170 Main Street Unit 212, Tewksbury, MA 01876" said plan is recorded in the Middlesex North District Registry of Deeds in Plan Book 240 Plan 7; or take any other action relative thereto.

Richard Cuoco

Motion: The Finance Committee deferred to the Planning Board  
Richard Cuoco motioned to Withdraw Article 41

Vote: Article 41 was Withdrawn Unanimously 8:11 PM 5/9/18

**Executive Summary:** The purpose of this article is to accept the Open Space property associated with Winterberry Lane subdivision.



Finance Committee Chairman, Scott Wilson motioned to Adjourn the 2018 Annual Town Meeting Sine Die, and this motion was Adopted. 8:11 PM 5/9/18

RESPECTFULLY SUBMITTED:  
DENISE GRAFFEO, TOWN CLERK



# Special Town Meeting

## May 9, 2018

Tewksbury Memorial High School  
320 Pleasant Street  
Special Town Meeting  
May 9, 2018

Moderator Jayne Wellman Miller called to order the May 9, 2018 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Wednesday May 9, 2018, there were 136 voters and 19 visitors in attendance.

School Committee member, Keith Sullivan led Pledge of Allegiance.

Jay Kelly, Chairman of the Board of Selectmen, made the following announcements:

The Public Events and Celebrations Committee is sponsoring Vintage Baseball Exhibition Games, on Sunday, May 20, 2018 at Livingston Street Park from 1:00 PM - 5:00 PM, featuring the Essex Old Fashioned Baseball Organization.

Mr. Kelly recognized the Mom's in attendance, wishing a Happy Mother's Day to all.

Ms. Miller led the Assembly in a round of applause for media specialist Joe Dermody, thanking him for his years of service and congratulating him on his upcoming retirement.

Moderator Miller made the following introductory comments:

*Once again ladies and gentlemen, welcome to Special Town meeting. I will take us through a shortened version of the ground rules for Town Meeting. First, I ask for everyone to silence your phones.*

*As a reminder, Town Meeting is the legislative body for our community, where we work together to debate the merits of the articles within the warrant before you. Please take a moment to refer to the Glossary of Terms at the back of your warrant. Because Tewksbury has an Open Town Meeting, each registered voter is eligible to vote on fiscal issues, zoning changes, bylaw amendments, and other matters affecting the town as represented in the warrant. Visitors may attend the meeting and sit only in the reserved-for-visitors section. Members of the media may sit in the visitors section or at the press table.*

*This meeting is being recorded. As we move through the articles, presenters on the articles will be allowed to speak first on the article before I open the floor to debate. A voter desiring to speak should approach the microphone podium, await recognition by me, and identify oneself by name and street address for the record. I ask members of the Boards to do the same.*

*Each speaker is allowed up to five minutes to speak on an article. Please speak clearly into the microphone so the body can hear you. I will let you know when you have 30 seconds left on your time by tapping the podium. When you hear that tapping, that is your signal to wrap up your remarks.*

*Speakers can disagree with any official, with any other voter, volunteer, or any board. We have a strong tradition in Tewksbury of maintaining a respectful dialogue during Town Meeting. I will do everything I can to ensure that each speaker is shown respect and that your questions are answered. I ask that all participants kindly do the same. All questions on the floor are to be directed to the Moderator. For those who may be new to our meeting, we don't bother with seconding of motions; the Moderator can be assumed to have seconded everything.*

*If you are amending an article, we will vote on the amendment first. Amendments must be presented to the Town Clerk, in writing. If the amendment passes it will then become part of the Main Motion and we will discuss it. If the amendment does not pass, then we go back to the Main Motion as it written in the warrant.*



*When you came in tonight you were given the warrant with the articles we will be discussing tonight, a handout with the Finance Committee recommendations, Planning Board Recommendations, and a supplemental handout from the Town Manager with detail explanations for a number of articles and funds. Scriveners' errors are also noted in that document.*

*Please be sure your voter ribbon is showing so that counters can see it when we do standing counts.*

Moderator Miller introduced the Counters to the Assembly and asked them to stand in front of the section that they will be counting.

*Let me introduce Mr. Scott Wilson, the Chairman of the Finance Committee. The sole job of the Finance Committee is to advise Town Meeting. Mr. Wilson will present motions on most articles, except where a petitioner or the Planning Board is appropriate.*

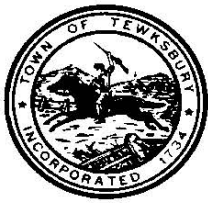
Mr. Wilson motioned to admit non-resident Town Officials Steve Sadwick, Mike Hazel, Chris Malone, Sherri Matthews, Brian Gilbert, Town Counsel, Kevin Feeley and other town employees, some of whom may be speaking to answer resident questions, and this motion was Adopted Unanimously

7:08 PM 5/9/18

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the May 9, 2018 Special Town Meeting Sine Die, and this motion was Adopted.

7:10 PM 5/9/18

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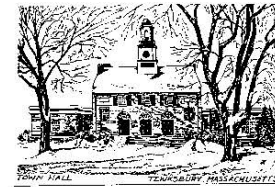


# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876

## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK



Phone: 978-640-4355

Fax: 978-851-8610

[dgraffeo@tewbksbury-ma.gov](mailto:dgraffeo@tewbksbury-ma.gov)

### APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING – MAY 9, 2018

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on May 9, 2018.

| ARTICLE |                           | FREE CASH  | TRANSFER FROM OTHER AVAILABLE FUNDS | MEMO                                     |
|---------|---------------------------|------------|-------------------------------------|--|
| 1       | FY18 BUDGET TRANSFERS     |            | 385,150.00                          |  |
| 2       | DPW SNOW & ICE OPERATIONS | 600,000.00 | 119,000.00                          |  |
| 3       | OUTSTANDING BILLS         |            | 2,984.00                            | FROM FY 18 EMERGENCY MANAGEMENT SALARIES |

Free Cash \$600,000.00

Transfers \$507,134.00

ATTEST:

DENISE GRAFFEO  
TOWN CLERK

**ARTICLE 1**

To see if the Town will vote to transfer funds into the Following FY2018 Departmental Budgets; or take any action related thereto:

| <b>Department</b>                        | <b>Account</b> | <b>Amount</b>       |
|--|----------------|---------------------|
| FB Reserve Fund                          | 1011322-5555   | \$31,700.00         |
| Town Hall-Utilities                      | 1011922-5210   | \$15,000.00         |
| Town Hall-Non Energy Utilities           | 1011922-5230   | \$8,300.00          |
| Police-Capital                           | 1042103-5825   | \$56,100.00         |
| School-Capital                           | 1053003-5890   | \$75,000.00         |
| DPW Highway-Overtime                     | 10640031-5130  | \$30,000.00         |
| DPW Fleet-Overtime                       | 10640061-5130  | \$25,550.00         |
| Street Lighting-Utilities                | 1064242-5210   | \$20,000.00         |
| Street Lighting-Professional Services    | 1064242-5310   | \$60,000.00         |
| Community Events-All Other               | 1095462-5381   | \$7,500.00          |
| Unclassified-Town Medicare               | 1109152-5740   | \$5,000.00          |
| <b>General Fund Total</b>                |                | <b>\$334,150.00</b> |
|  |                |                     |
| Water Distribution-Overtime              | 82004501-5130  | \$16,000.00         |
| Water Treatment Plant-Overtime           | 82004601-5130  | \$27,500.00         |
| Water Treatment Plant-Sick Leave Buyback | 82004601-5160  | \$7,500.00          |
| <b>Water Enterprise Fund Total</b>       |                | <b>\$51,000.00</b>  |
|  |                |                     |
| <b>Total Transfers In</b>                |                | <b>\$385,150.00</b> |

Said sum to be transferred from the following available funds:

| Department                                    | Account        | Amount              |
|---|----------------|---------------------|
| Accounting-Salaries                           | 1011351-5120   | \$2,800.00          |
| Accounting-MUNIS Software                     | 1011352-5501   | \$7,375.00          |
| Assessors-Salaries                            | 1011411-5120   | \$10,800.00         |
| Assessors-Professional Services               | 1011412-5310   | \$4,000.00          |
| Treasurer-Office Supplies                     | 1011452-5420   | \$3,000.00          |
| Treasurer-Capital (Printer)                   | 1011453-5814   | \$1,950.00          |
| Town Clerk-Capital (Voting Tabulators)        | 1011613-582405 | \$3,968.00          |
| Town Clerk-Capital (Dog License Software)     | 1011613-5862   | \$2,000.00          |
| Fire-Communications                           | 1042202-5340   | \$8,300.00          |
| Emergency Mgt-Part Time Salary                | 1042911-5120   | \$1,653.00          |
| Emergency Mgt-Professional Services           | 1042912-5310   | \$3,850.00          |
| Emergency Mgt-Communications                  | 1042912-5340   | \$500.00            |
| Emergency Mgt-All Other                       | 1042912-5381   | \$500.00            |
| Emergency Mgt-Maintenance Supplies            | 1042912-5402   | \$1,000.00          |
| Emergency Mgt-Other Supplies                  | 1042912-5423   | \$1,200.00          |
| DPW Engineering-Regular Salaries              | 10640021-5111  | \$10,000.00         |
| DPW Highway-Regular Salaries                  | 10640031-5111  | \$20,000.00         |
| DPW Fleet-Regular Salaries                    | 10640061-5111  | \$20,550.00         |
| DPW Fleet-Gas/Diesel                          | 10640062-5440  | \$5,000.00          |
| Essex North Shore Agricultural & Tech. School | 10858402-5652  | \$21,600.00         |
| Unclassified-Town Unemployment                | 1109132-5750   | \$13,000.00         |
| Unclassified-Property & Liability Insurance   | 1109452-5760   | \$32,786.00         |
| Unclassified-Town Health Insurance            | 1109142-5711   | \$81,000.00         |
| Unclassified-School Health Insurance          | 1053002-5711   | \$75,000.00         |
| 5/4/16 STM (Article #6)-Constellation Energy  | 1002125-5210   | \$2,318.00          |
| <b>General Fund Total</b>                     |                | <b>\$334,150.00</b> |
|   |                |                     |
| Water Distribution-Regular Salaries           | 82004501-5111  | \$6,000.00          |
| Water Distribution-Leases & Contracts         | 82004502-5270  | \$10,000.00         |
| Water Treatment Plant-Regular Salary          | 82004601-5111  | \$15,000.00         |
| Water Treatment Plant-Energy Utilities        | 82004602-5210  | \$10,000.00         |
| Water Treatment Plant-Chemicals               | 82004602-5441  | \$10,000.00         |
| <b>Water Enterprise Fund Total</b>            |                | <b>\$51,000.00</b>  |
|   |                |                     |
| <b>Total Transfers Out</b>                    |                | <b>\$385,150.00</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt Article 1

Vote: Article 1 was Adopted Unanimously

7:09 PM

5/9/18

**Executive Summary:** This article transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services.

## ARTICLE 2

To see if the Town will vote to transfer \$719,000 into the FY2018 DPW Snow & Ice Budget as follows or take any action relative thereto.

| Department                | Account          | Amount              |
|---------------------------|------------------|---------------------|
| DPW Snow & Ice-Salaries   | 1064231-5130     | \$88,000.00         |
| DPW Snow & Ice-Operating  | Various Accounts | \$631,000.00        |
| <b>Total Transfers In</b> |                  | <b>\$719,000.00</b> |

Said sum to be transferred from the following available funds:

| Department   | Account      | Amount              |
|--|--------------|---------------------|
| July 1, 2017 Certified Free Cash (Surplus Revenue) | 1-3590       | \$600,000.00        |
| Unclassified-Town Health Insurance                 | 1109142-5711 | \$119,000.00        |
| <b>Total Transfers Out</b>                         |              | <b>\$719,000.00</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt Article 2

Vote: Article 2 was Adopted Unanimously 7:09 PM 5/9/18

**Executive Summary:** This article utilizes Free Cash certified as of July 1, 2017 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted.

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## ARTICLE 3

To see if the Town will vote to transfer from FY18 Emergency Management Salaries the sum of \$2,984.00 in order to pay for the following outstanding bills from the previous year, or take any action relative thereto.

|                      |                   |
|----------------------|-------------------|
| Middlesex Retirement | \$889.00          |
| MHQ Inc.             | <u>\$2,095.00</u> |
| <b>Total</b>         | <b>\$2,984.00</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3

Vote: Article 3 was Adopted Unanimously (9/10 Required) 7:10 PM 5/9/18

**Executive Summary:** According to Massachusetts General Laws Chapter 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid. Funds are available in FY18 Emergency Management Salaries since the position of Emergency Management Director is vacant.

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Finance Committee Chairman, Scott Wilson motioned to Adjourn the May 9, 2018 Special Town Meeting Sine Die, and this motion was Adopted. 7:10 PM 5/9/18

RESPECTFULLY SUBMITTED:  
DENISE GRAFFEO, TOWN CLERK

# State Primary

## September 4, 2018

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precincts 2 and 2A; at the Town Hall for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following business was transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 5,499 ballots cast.

Precinct 1 Eleanor Beattie, Warden  
 Precinct 1A Karla Branchaud, Warden  
 Precinct 2 Danielle Holloway, Warden  
 Precinct 2A Loretta Ryan, Warden  
 Precinct 3 Shannon Ryser, Warden  
 Precinct 3A Mary Pilcher, Warden  
 Precinct 4 John Coviello, Warden  
 Precinct 4A Teresa Perrotta, Warden

### PRECINCT TOTALS

| Precinct     | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Democrat     | 363        | 405        | 418        | 362        | 351        | 411        | 470        | 515        | 3295        |
| Republican   | 268        | 295        | 235        | 248        | 275        | 316        | 295        | 257        | 2189        |
| Libertarian  | 1          | 3          | 2          | 2          | 2          | 1          | 2          | 2          | 15          |
| <b>Total</b> | <b>632</b> | <b>703</b> | <b>655</b> | <b>612</b> | <b>628</b> | <b>728</b> | <b>767</b> | <b>774</b> | <b>5499</b> |

### DEMOCRAT

#### SENATOR IN CONGRESS

| Precinct            | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks              | 98         | 97         | 104        | 112        | 71         | 102        | 127        | 140        | 851         |
| Elizabeth A. Warren | 254        | 290        | 287        | 228        | 264        | 291        | 325        | 349        | 2288        |
| Write Ins           | 11         | 18         | 27         | 22         | 16         | 18         | 18         | 26         | 156         |
| <b>Total</b>        | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

#### GOVERNOR

| Precinct        | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks          | 100        | 104        | 99         | 94         | 72         | 99         | 137        | 130        | 835         |
| Jay M. Gonzalez | 147        | 144        | 172        | 134        | 159        | 162        | 177        | 175        | 1270        |
| Bob Massie      | 107        | 140        | 134        | 119        | 109        | 142        | 145        | 192        | 1088        |
| Write Ins       | 9          | 17         | 13         | 15         | 11         | 8          | 11         | 18         | 102         |
| <b>Total</b>    | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

#### LIEUTENANT GOVERNOR

| Precinct        | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks          | 100        | 101        | 110        | 94         | 82         | 99         | 134        | 136        | 856         |
| Quentin Palfrey | 155        | 158        | 149        | 153        | 142        | 174        | 203        | 173        | 1307        |
| Jimmy Tingle    | 104        | 136        | 156        | 108        | 125        | 136        | 127        | 200        | 1092        |
| Write Ins       | 4          | 10         | 3          | 7          | 2          | 2          | 6          | 6          | 40          |
| <b>Total</b>    | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

### ATTORNEY GENERAL

| Precinct     | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 73         | 56         | 82         | 79         | 51         | 74         | 85         | 117        | 617         |
| Maura Healey | 288        | 343        | 330        | 276        | 297        | 334        | 381        | 397        | 2646        |
| Write Ins    | 2          | 6          | 6          | 7          | 3          | 3          | 4          | 1          | 32          |
| <b>Total</b> | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

### SECRETARY OF STATE

| Precinct               | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks                 | 29         | 19         | 39         | 29         | 16         | 20         | 35         | 37         | 224         |
| William Francis Galvin | 265        | 307        | 287        | 268        | 239        | 294        | 367        | 382        | 2409        |
| Josh Zakim             | 69         | 75         | 91         | 63         | 94         | 95         | 67         | 95         | 649         |
| Write Ins              | 0          | 4          | 1          | 2          | 2          | 2          | 1          | 1          | 13          |
| <b>Total</b>           | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

### TREASURER

| Precinct            | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks              | 97         | 94         | 111        | 101        | 86         | 104        | 116        | 130        | 839         |
| Deborah B. Goldberg | 266        | 306        | 304        | 260        | 263        | 304        | 351        | 382        | 2436        |
| Write Ins           | 0          | 5          | 3          | 1          | 2          | 3          | 3          | 3          | 20          |
| <b>Total</b>        | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

### AUDITOR

| Precinct        | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks          | 102        | 101        | 117        | 111        | 84         | 110        | 127        | 142        | 894         |
| Suzanne M. Bump | 261        | 298        | 300        | 250        | 262        | 296        | 341        | 370        | 2378        |
| Write Ins       | 0          | 6          | 1          | 1          | 5          | 5          | 2          | 3          | 23          |
| <b>Total</b>    | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

### REPRESENTATIVE IN CONGRESS (SIXTH DISTRICT)

| Precinct        | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks          | 75         | 73         | 90         | 89         | 66         | 81         | 93         | 124        | 691         |
| Seth W. Moulton | 285        | 325        | 322        | 269        | 279        | 324        | 373        | 389        | 2566        |
| Write Ins       | 3          | 7          | 6          | 4          | 6          | 6          | 4          | 2          | 38          |
| <b>Total</b>    | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

### COUNCILLOR (FIFTH DISTRICT)

| Precinct            | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks              | 92         | 91         | 114        | 85         | 77         | 79         | 124        | 141        | 803         |
| Eileen R. Duff      | 184        | 214        | 198        | 172        | 178        | 195        | 226        | 249        | 1616        |
| Nicholas S. Torresi | 87         | 96         | 105        | 105        | 96         | 135        | 118        | 125        | 867         |
| Write Ins           | 0          | 4          | 1          | 0          | 0          | 2          | 2          | 0          | 9           |
| <b>Total</b>        | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |



**SENATOR IN GENERAL COURT**  
(SECOND ESSEX & MIDDLESEX DISTRICT)

| Precinct          | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks            | 29         | 23         | 43         | 35         | 25         | 15         | 59         | 62         | 291         |
| Mike Armano       | 117        | 112        | 135        | 110        | 96         | 136        | 112        | 143        | 961         |
| Barry R. Finegold | 185        | 239        | 212        | 190        | 192        | 231        | 264        | 275        | 1788        |
| Pavel Payano      | 32         | 28         | 27         | 26         | 38         | 29         | 34         | 35         | 249         |
| Write Ins         | 0          | 3          | 1          | 1          | 0          | 0          | 1          | 0          | 6           |
| <b>Total</b>      | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

**REPRESENTATIVE IN GENERAL COURT**  
(NINETEENTH MIDDLESEX DISTRICT)

| Precinct              | 1          | 1A         | 2          | 2A         | 3        | 3A       | 4          | 4A         | Total       |
|-----------------------|------------|------------|------------|------------|----------|----------|------------|------------|-------------|
| Blanks                | 26         | 20         | 13         | 10         |          |          | 24         | 20         | 113         |
| Erika Fances Johnson  | 41         | 17         | 40         | 26         |          |          | 39         | 38         | 201         |
| Mark S. Kratman       | 115        | 149        | 130        | 97         |          |          | 138        | 140        | 769         |
| Michael V. McCoy      | 39         | 51         | 77         | 77         |          |          | 115        | 78         | 437         |
| Judith L. O'Connell   | 41         | 34         | 42         | 44         |          |          | 50         | 39         | 250         |
| David Allen Robertson | 101        | 134        | 114        | 108        |          |          | 103        | 200        | 760         |
| Write Ins             | 0          | 0          | 2          | 0          |          |          | 1          | 0          | 3           |
| <b>Total</b>          | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>0</b> | <b>0</b> | <b>470</b> | <b>515</b> | <b>2533</b> |

**REPRESENTATIVE IN GENERAL COURT**  
(EIGHTEENTH ESSEX DISTRICT)

| Precinct       | 1 | 1A | 2 | 2A | 3          | 3A         | 4 | 4A | Total      |
|----------------|---|----|---|----|------------|------------|---|----|------------|
| Blanks         |   |    |   |    | 78         | 97         |   |    | 175        |
| Tram T. Nguyen |   |    |   |    | 269        | 307        |   |    | 576        |
| Write Ins      |   |    |   |    | 4          | 7          |   |    | 11         |
| <b>Total</b>   |   |    |   |    | <b>351</b> | <b>411</b> |   |    | <b>762</b> |

**DISTRICT ATTORNEY**  
(NORTHERN DISTRICT)

| Precinct       | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks         | 60         | 57         | 73         | 55         | 42         | 53         | 73         | 85         | 498         |
| Marian T. Ryan | 190        | 208        | 213        | 174        | 201        | 205        | 239        | 280        | 1710        |
| Donna Patalano | 113        | 138        | 129        | 133        | 107        | 151        | 157        | 150        | 1078        |
| Write Ins      | 0          | 2          | 3          | 0          | 1          | 2          | 1          | 0          | 9           |
| <b>Total</b>   | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

**CLERK OF COURTS**  
(MIDDLESEX COUNTY)

| Precinct            | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks              | 91         | 91         | 112        | 98         | 87         | 105        | 109        | 138        | 831         |
| Michael A. Sullivan | 272        | 311        | 303        | 262        | 262        | 305        | 359        | 377        | 2451        |
| Write Ins           | 0          | 3          | 3          | 2          | 2          | 1          | 2          | 0          | 13          |
| <b>Total</b>        | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |



**REGISTER OF DEEDS  
(MIDDLESEX COUNTY)**

| Precinct             | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|----------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks               | 77         | 80         | 97         | 93         | 67         | 86         | 98         | 136        | 734         |
| Richard P. Howe, Jr. | 284        | 320        | 319        | 267        | 278        | 322        | 369        | 379        | 2538        |
| Write Ins            | 2          | 5          | 2          | 2          | 6          | 3          | 3          | 0          | 23          |
| <b>Total</b>         | <b>363</b> | <b>405</b> | <b>418</b> | <b>362</b> | <b>351</b> | <b>411</b> | <b>470</b> | <b>515</b> | <b>3295</b> |

**REPUBLICAN**

**SENATOR IN CONGRESS**

| Precinct             | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|----------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks               | 7          | 13         | 6          | 10         | 14         | 13         | 17         | 8          | 88          |
| Geoff Diehl          | 166        | 165        | 156        | 147        | 162        | 195        | 149        | 143        | 1283        |
| John Kingston        | 57         | 85         | 56         | 60         | 61         | 71         | 88         | 71         | 549         |
| Beth Joyce Lindstrom | 38         | 29         | 17         | 31         | 37         | 36         | 38         | 35         | 261         |
| Write Ins            | 0          | 3          | 0          | 0          | 1          | 1          | 3          | 0          | 8           |
| <b>Total</b>         | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**GOVERNOR**

| Precinct         | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks           | 6          | 1          | 4          | 6          | 6          | 9          | 9          | 8          | 49          |
| Charles D. Baker | 134        | 183        | 111        | 128        | 146        | 173        | 168        | 146        | 1189        |
| Scott D. Lively  | 127        | 111        | 120        | 114        | 122        | 133        | 117        | 101        | 945         |
| Write Ins        | 1          | 0          | 0          | 0          | 1          | 1          | 1          | 2          | 6           |
| <b>Total</b>     | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**LIEUTENANT GOVERNOR**

| Precinct        | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks          | 85         | 66         | 54         | 77         | 73         | 91         | 86         | 70         | 602         |
| Karyn E. Polito | 178        | 225        | 179        | 170        | 198        | 222        | 206        | 183        | 1561        |
| Write Ins       | 5          | 4          | 2          | 1          | 4          | 3          | 3          | 4          | 26          |
| <b>Total</b>    | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**ATTORNEY GENERAL**

| Precinct              | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks                | 49         | 56         | 27         | 40         | 59         | 68         | 55         | 43         | 397         |
| James R. McMahon, III | 129        | 151        | 138        | 125        | 136        | 155        | 133        | 132        | 1099        |
| Daniel L. Shores      | 89         | 87         | 69         | 83         | 80         | 91         | 105        | 82         | 686         |
| Write Ins             | 1          | 1          | 1          | 0          | 0          | 2          | 2          | 0          | 7           |
| <b>Total</b>          | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**SECRETARY OF STATE**

| Precinct         | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks           | 87         | 85         | 45         | 70         | 83         | 94         | 85         | 75         | 624         |
| Anthony M. Amore | 179        | 209        | 187        | 178        | 192        | 218        | 204        | 179        | 1546        |
| Write Ins        | 2          | 1          | 3          | 0          | 0          | 4          | 6          | 3          | 19          |
| <b>Total</b>     | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**TREASURER**

| Precinct        | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks          | 92         | 85         | 53         | 77         | 95         | 104        | 88         | 85         | 679         |
| Keiko M. Orrall | 173        | 209        | 181        | 170        | 180        | 210        | 201        | 172        | 1496        |
| Write Ins       | 3          | 1          | 1          | 1          | 0          | 2          | 6          | 0          | 14          |
| <b>Total</b>    | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**AUDITOR**

| Precinct     | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 87         | 89         | 52         | 76         | 97         | 102        | 93         | 85         | 681         |
| Helen Brady  | 178        | 205        | 182        | 171        | 175        | 213        | 198        | 172        | 1494        |
| Write Ins    | 3          | 1          | 1          | 1          | 3          | 1          | 4          | 0          | 14          |
| <b>Total</b> | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**REPRESENTATIVE IN CONGRESS**

(SIXTH DISTRICT)

| Precinct            | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks              | 85         | 82         | 57         | 74         | 88         | 93         | 87         | 79         | 645         |
| Joseph S. Schneider | 181        | 212        | 176        | 171        | 187        | 218        | 205        | 176        | 1526        |
| Write Ins           | 2          | 1          | 2          | 3          | 0          | 5          | 3          | 2          | 18          |
| <b>Total</b>        | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**COUNCILLOR**

(FIFTH DISTRICT)

| Precinct         | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks           | 96         | 89         | 55         | 81         | 96         | 110        | 92         | 84         | 703         |
| Richard A. Baker | 170        | 203        | 177        | 166        | 178        | 203        | 200        | 173        | 1470        |
| Write Ins        | 2          | 3          | 3          | 1          | 1          | 3          | 3          | 0          | 16          |
| <b>Total</b>     | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**SENATOR IN GENERAL COURT**

(SECOND ESSEX &amp; MIDDLESEX DISTRICT)

| Precinct                | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|-------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks                  | 92         | 90         | 52         | 74         | 87         | 104        | 89         | 73         | 661         |
| Joseph M. Espinola, III | 173        | 203        | 181        | 173        | 188        | 210        | 204        | 184        | 1516        |
| Write Ins               | 3          | 2          | 2          | 1          | 0          | 2          | 2          | 0          | 12          |
| <b>Total</b>            | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**REPRESENTATIVE IN GENERAL COURT**

(NINETEENTH MIDDLESEX DISTRICT)

| Precinct           | 1          | 1A         | 2          | 2A         | 3 | 3A | 4          | 4A         | Total       |
|--------------------|------------|------------|------------|------------|---|----|------------|------------|-------------|
| Blanks             | 25         | 25         | 10         | 15         |   |    | 25         | 14         | 114         |
| Erin Marie Buckley | 70         | 61         | 52         | 68         |   |    | 72         | 50         | 373         |
| Pina Prinzivalli   | 169        | 207        | 170        | 163        |   |    | 195        | 191        | 1095        |
| Write Ins          | 4          | 2          | 3          | 2          |   |    | 3          | 2          | 16          |
| <b>Total</b>       | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> |   |    | <b>295</b> | <b>257</b> | <b>1598</b> |

**REPRESENTATIVE IN GENERAL COURT**  
(EIGHTEENTH ESSEX DISTRICT)

| Precinct            | 1 | 1A | 2 | 2A | 3          | 3A         | 4 | 4A | Total      |
|---------------------|---|----|---|----|------------|------------|---|----|------------|
| Blanks              |   |    |   |    | 48         | 37         |   |    | 85         |
| James J. Lyons, Jr. |   |    |   |    | 225        | 278        |   |    | 503        |
| Write Ins           |   |    |   |    | 2          | 1          |   |    | 3          |
| <b>Total</b>        |   |    |   |    | <b>275</b> | <b>316</b> |   |    | <b>591</b> |

**DISTRICT ATTORNEY**  
(NORTHERN DISTRICT)

| Precinct     | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 265        | 289        | 229        | 246        | 271        | 315        | 294        | 253        | 2162        |
| Write Ins    | 3          | 6          | 6          | 2          | 4          | 1          | 1          | 4          | 27          |
| <b>Total</b> | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**CLERK OF COURTS**  
(MIDDLESEX COUNTY)

| Precinct     | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 267        | 291        | 231        | 246        | 272        | 316        | 295        | 253        | 2171        |
| Write Ins    | 1          | 4          | 4          | 2          | 3          | 0          | 0          | 4          | 18          |
| <b>Total</b> | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**REGISTER OF DEEDS**  
(MIDDLESEX COUNTY)

| Precinct     | 1          | 1A         | 2          | 2A         | 3          | 3A         | 4          | 4A         | Total       |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 265        | 291        | 232        | 246        | 271        | 314        | 293        | 252        | 2164        |
| Write Ins    | 3          | 4          | 3          | 2          | 4          | 2          | 2          | 5          | 25          |
| <b>Total</b> | <b>268</b> | <b>295</b> | <b>235</b> | <b>248</b> | <b>275</b> | <b>316</b> | <b>295</b> | <b>257</b> | <b>2189</b> |

**LIBERTARIAN**

**SENATOR IN CONGRESS**

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 0        | 2        | 0        | 1        | 2        | 0        | 1        | 2        | 8         |
| Write Ins    | 1        | 1        | 2        | 1        | 0        | 1        | 1        | 0        | 7         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

**GOVERNOR**

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 1        | 0        | 1        | 2        | 0        | 1        | 2        | 8         |
| Write Ins    | 0        | 2        | 2        | 1        | 0        | 1        | 1        | 0        | 7         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

**LIEUTENANT GOVERNOR**

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 1        | 0        | 1        | 2        | 0        | 1        | 2        | 8         |
| Write Ins    | 0        | 2        | 2        | 1        | 0        | 1        | 1        | 0        | 7         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### ATTORNEY GENERAL

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        |          | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 2        | 0        | 1        | 2        | 0        | 1        | 2        | 9         |
| Write Ins    | 0        | 1        | 2        | 1        | 0        | 1        | 1        | 0        | 6         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### SECRETARY OF STATE

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 2        | 0        | 1        | 2        | 0        | 1        | 2        | 9         |
| Write Ins    | 0        | 1        | 2        | 1        | 0        | 1        | 1        | 0        | 6         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### TREASURER

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 2        | 0        | 1        | 2        | 0        | 1        | 2        | 9         |
| Write Ins    | 0        | 1        | 2        | 1        | 0        | 1        | 1        | 0        | 6         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### AUDITOR

| Precinct       | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|----------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks         | 1        | 2        | 0        | 1        | 0        | 0        | 1        | 1        | 6         |
| Daniel Fishman | 0        | 1        | 2        | 1        | 2        | 1        | 1        | 1        | 9         |
| Write Ins      | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         |
| <b>Total</b>   | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### REPRESENTATIVE IN CONGRESS

(SIXTH DISTRICT)

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 0        | 2        | 0        | 1        | 2        | 0        | 1        | 2        | 8         |
| Write Ins    | 1        | 1        | 2        | 1        | 0        | 1        | 1        | 0        | 7         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### COUNCILLOR

(FIFTH DISTRICT)

| Precinct        | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|-----------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks          | 1        | 2        | 0        | 0        | 0        | 0        | 0        | 0        | 3         |
| Marc C. Mercier | 0        | 0        | 2        | 2        | 2        | 1        | 1        | 2        | 10        |
| Write Ins       | 0        | 1        | 0        | 0        | 0        | 0        | 1        | 0        | 2         |
| <b>Total</b>    | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### SENATOR IN GENERAL COURT

(SECOND ESSEX & MIDDLESEX DISTRICT)

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 1        | 1        | 1        | 2        | 0        | 1        | 2        | 9         |
| Write Ins    | 0        | 2        | 1        | 1        | 0        | 1        | 1        | 0        | 6         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### REPRESENTATIVE IN GENERAL COURT

(NINETEENTH MIDDLESEX DISTRICT)

| Precinct     | 1        | 1A       | 2        | 2A       | 3 | 3A | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|---|----|----------|----------|-----------|
| Blanks       | 1        | 1        | 0        | 1        |   |    | 2        | 2        | 7         |
| Write Ins    | 0        | 2        | 2        | 1        |   |    | 0        | 0        | 5         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> |   |    | <b>2</b> | <b>2</b> | <b>12</b> |

### REPRESENTATIVE IN GENERAL COURT

(EIGHTEENTH ESSEX DISTRICT)

| Precinct     | 1 | 1A | 2 | 2A | 3        | 3A       | 4 | 4A | Total    |
|--------------|---|----|---|----|----------|----------|---|----|----------|
| Blanks       |   |    |   |    | 2        | 0        |   |    | 2        |
| Write Ins    |   |    |   |    | 0        | 1        |   |    | 1        |
| <b>Total</b> |   |    |   |    | <b>2</b> | <b>1</b> |   |    | <b>3</b> |

### DISTRICT ATTORNEY

(NORTHERN DISTRICT)

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 3        | 0        | 1        | 2        | 0        | 1        | 2        | 10        |
| Write Ins    | 0        | 0        | 2        | 1        | 0        | 1        | 1        | 0        | 5         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### CLERK OF COURTS

(MIDDLESEX COUNTY)

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 3        | 0        | 1        | 2        | 0        | 1        | 2        | 10        |
| Write Ins    | 0        | 0        | 2        | 1        | 0        | 1        | 1        | 0        | 5         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

### REGISTER OF DEEDS

(MIDDLESEX COUNTY)

| Precinct     | 1        | 1A       | 2        | 2A       | 3        | 3A       | 4        | 4A       | Total     |
|--------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| Blanks       | 1        | 3        | 0        | 1        | 2        | 0        | 1        | 2        | 10        |
| Write Ins    | 0        | 0        | 2        | 1        | 0        | 1        | 1        | 0        | 5         |
| <b>Total</b> | <b>1</b> | <b>3</b> | <b>2</b> | <b>2</b> | <b>2</b> | <b>1</b> | <b>2</b> | <b>2</b> | <b>15</b> |

# Eligible Voters      22,298  
 Total Votes Cast      5,499  
 Percent                  24.7%



# Special Town Meeting

## October 2, 2018

Tewksbury Memorial High School  
320 Pleasant Street  
Special Town Meeting  
October 2, 2018

Moderator Jayne Wellman Miller called to order the October 2, 2018 Special Town Meeting at 7:00 PM given that a quorum of voters was present and a properly served and returned warrant was in possession.

On Tuesday, October 2, 2018, there were 238 voters and 18 visitors in attendance.

Selectman, Brian Dick, led the Assembly in the Pledge of Allegiance.

The Moderator made the following announcements:

- The First Annual Emergency Preparedness Event is slated for Oct 25<sup>th</sup> at the Knights of Columbus from 4:00 PM - 8:00 PM and will cover communications, emergency supplies, caring for animals, utility shut off and more.
- Half-Way to Earth Day will be on Saturday, October 27<sup>th</sup> from 9:00 AM - 2:00 PM. Join the Open Space group, the Beautification Committee, the Garden Club and others as they work on projects all over town. Sign up on the town website or come to the Town Common that morning. Supplies are provided. Last year over 175 bags of trash were collected from roadways, parks, Long Pond, the Shawsheen River, school yards and open spaces.
- Please join the Elementary School Building Committee for three community forums on the proposed elementary school project. They will be held on three Thursdays at 6:00 PM: October 6<sup>th</sup> at the Ryan School, November 1<sup>st</sup> at TMHS, and December 6<sup>th</sup> at Town Hall.

Moderator Miller made the following introductory comments:

*Once again, welcome to Special Town Meeting. As registered voters, here at Open Town Meeting you are also members of one of the largest legislative bodies in the world. This is where we work together as a town to debate the merits of the articles before you in the warrant.*

*Before we get started with the warrant we have a few housekeeping items to take care of.*

*First, please take a moment to silence your cell phones.*

*Second, in case of emergency, please make a note of the exit nearest to you. There are exits into the cafeteria, and into the right hallway and left to the courtyard. There are also exits behind this curtain.*

*Third, visitors must sit in the reserved-for-visitors section. Members of the media may sit in the visitors section or the press table. Photographers should remain along the edges of the meeting.*

*Please be aware, this meeting is being recorded.*

*As we move through the articles, presenters on the articles will be allowed to speak first on the article before I open the floor to debate. A voter desiring to speak should approach the microphone podium, await recognition by me, and identify oneself by name and street address for the record. I ask members of Boards and staff members that speak do the same.*

*Speakers are allowed up to five minutes to speak on an article. Please speak clearly into the microphone so the body can hear you. I will let you know when you have 30 seconds left by tapping the podium. When you hear that tapping, that is your signal to wrap up your remarks.*

*Speakers can disagree with any official, with any other voter, volunteer, or board. We have a strong tradition in Tewksbury of maintaining a respectful dialogue during Town Meeting. I will do everything I can to ensure that each speaker is shown respect and that your questions are answered. I ask that all participants kindly do the same.*

*I will accept a motion to Move the Question, however, I reserve the right to ensure we have had some dialogue on the motion. All questions on the floor are to be directed to the Moderator. For those who may be new to our meeting, by tradition we don't bother with the seconding of motions; the Moderator can be assumed to have seconded everything.*

*If you are amending an article, we will vote on the amendment first. Amendments must be presented to the Town Clerk, in writing. If the amendment passes it will then become part of the main motion and we will discuss it further. If the amendment does not pass, then we return to the Main Motion as written in the Warrant.*

*Each household in Tewksbury was mailed the warrant, but there are extra copies near the check-in stations, along with a handout on the Finance Committee recommendations, a supplemental handout from the Town Manager with detailed explanations of the articles and funds, and a new map to accompany Article 28.*

*Please be sure your ribbon is showing so that counters can clearly see it when we are doing standing vote counts.*

*Officers, please close the doors. As a reminder, no one may enter this room during a vote.*

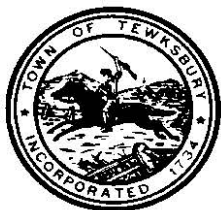
*Let me introduce Scott Wilson, the Chairman of the Finance Committee. The job of the Finance Committee is to advise Town meeting. Mr. Wilson will present motions on most articles.*

Finance Committee Chairman, Scott Wilson, motioned to Waive the Reading of the Warrant Articles, and this motion was Adopted Unanimously 7:07 PM 10/2/18

Finance Committee Chairman, Scott Wilson motioned to admit Steve Sadwick, Mike Hazel, Chris Malone, Dave Libby, Brian Gilbert, and other non-resident employees to speak to answer residential questions, and this motion was Adopted. 7:08 PM 10/2/18

Finance Committee Chairman, Scott Wilson, motioned to Adjourn the October 2, 2018 Special Town Meeting Sine Die, and this motion was Adopted. 10:05 PM 10/2/18

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# Town of Tewksbury

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876



## OFFICE OF TOWN CLERK

DENISE GRAFFEO, CMC/CMMC  
TOWN CLERK

Phone: 978-640-4355

Fax: 978-851-8610

[dgraffeo@tewbksbury-ma.gov](mailto:dgraffeo@tewbksbury-ma.gov)

### **APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING –OCTOBER 2, 2018**

Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant, on October 2, 2018.

| ARTICLE                                     |  | RAISE &<br>APPROPRIATE     | TRANSFER<br>FROM<br>AVAILABLE<br>FUNDS | TRANSFER<br>FROM<br>FREE CASH | CPA<br>UNDESIGNATED<br>RESERVE | CABLE<br>ENTER<br>FUND | WATER<br>ENTER<br>FUND  |
|---|--|----------------------------|--|-------------------------------|--------------------------------|------------------------|-------------------------|
| 1   | FY19 Budget  | 1,455,695.00               |  |                               |                                |                        |                         |
| 2   | Future Absence<br>Liability                                  | 165,000.00                 |  |                               |                                |                        |                         |
| 3   | FY18 Outstanding<br>Bills                                    | 4,171.45                   |  |                               |                                |                        |                         |
| 4   | 3-Yard Hot Box   |                            |  |                               |                                |                        | 22,500.00               |
| 5   | Transfer From<br>Expenses to Salaries                        |                            |  |                               |                                | No Change              |                         |
| 6   | School Capital<br>Expenditures                               |                            |  | 650,000.00                    |                                |                        |                         |
| 7   | Stabilization Fund   |                            |  | 2,610,434.00                  |                                |                        |                         |
| 8   | Fencing/Skateboard<br>Park Improvements<br>Saunders Rec Area |                            |  |                               | 42,000.00                      |                        |                         |
| 9   | New Lights/Poles<br>Saunders Rec Area                        |                            |  |                               | 850,000.00                     |                        |                         |
| 10  | Additional Funding<br>Fitness Court<br>Saunders Rec Area     |                            |  |                               | 60,000.00                      |                        |                         |
| 11  | Software/Archivist<br>for Historical<br>Inventory            |                            |  |                               | 30,000.00                      |                        |                         |
| 12  | New Fire Station<br>Appropriation<br>Increase                |                            | 896,809.85                             |                               |                                |                        |                         |
| <b>TOTALS</b>                               |  | <b>1,624,866.45</b>        | <b>896,809.85</b>                      | <b>3,260,434.00</b>           | <b>982,000.00</b>              | <b>0.00</b>            | <b>22,500.00</b>        |
| <b><u>Raise &amp; Appropriate</u></b>       |  | <b><u>1,624,866.45</u></b> |  |                               |                                |                        |                         |
| <b><u>Transfer From Available Funds</u></b> |  |                            | <b><u>896,809.85</u></b>               |                               |                                |                        |                         |
| <b><u>Transfer From Free Cash</u></b>       |  |                            |  | <b><u>3,260,434.00</u></b>    |                                |                        |                         |
| <b><u>CPA Undesignated Fund</u></b>         |  |                            |  |                               | <b><u>982,000.00</u></b>       |                        |                         |
| <b><u>Cable Enterprise Retained</u></b>     |  |                            |  |                               |                                | <b><u>0.00</u></b>     |                         |
| <b><u>Water Enterprise Fund</u></b>         |  |                            |  |                               |                                |                        | <b><u>22,500.00</u></b> |

ATTEST:  
DENISE GRAFFEO, TOWN CLERK



## **ARTICLE 1**

To see if the Town will vote to raise and appropriate the sum of \$1,455,695 to fund the following Fiscal Year (FY2019) Budgets; or take any other action relative thereto.

|   |                     |
|---|---------------------|
| <b>School Budget</b>                        |                     |
| School Salaries                             | \$ 470,291          |
| School Operating                            | \$ 50,000           |
| School Capital Outlay                       | \$ 345,000          |
| School Health Insurance                     | \$ 102,767          |
| School Medicare                             | \$ 6,862            |
| <b>Total School</b>                         | <b>\$ 974,920</b>   |
| <b>Town Budget</b>                          |                     |
| Facilities and Grounds Salaries             | \$ 5,264            |
| Facilities and Grounds Leases and Contracts | \$ 22,272           |
| Facilities and Grounds Capital Outlay       | \$ 66,573           |
| Town Manager's Salaries                     | \$ 4,229            |
| Police Overtime                             | \$ 150,000          |
| Fire Salaries                               | \$ 13,464           |
| Fire Overtime                               | \$ 75,000           |
| Fire Operating                              | \$ 16,473           |
| DPW Administration Operating                | \$ 50,000           |
| DPW Administration Capital Outlay           | \$ 10,000           |
| DPW Fleet Capital Outlay                    | \$ 22,500           |
| Solid Waste Operating                       | \$ 45,000           |
| <b>Total Town</b>                           | <b>\$ 480,775</b>   |
| <b>Total</b>                                | <b>\$ 1,455,695</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$1,455,695 for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 1 was Adopted 7:09 PM 10/2/18

**Executive Summary:** This article raises and appropriates funds to FY2019 Budgets. The additional funds are available since State and Local revenue will be higher than projected.

---

## **ARTICLE 2**

To see if the Town will vote to raise and appropriate the sum of \$165,000 to be expended by the Town Manager to fund future compensated absence liability for Town employees; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$165,000 for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 2 was Adopted Unanimously 7:10 PM 10/2/18

**Executive Summary:** This article raises and appropriates funds to be set aside to assist in addressing a future liability for benefits such as sick leave buyback benefits and accrued vacation.

---

### **ARTICLE 3**

To see if the Town will vote to raise and appropriate the sum of \$4,171.45 in order to pay for the following outstanding bills from the previous year; or take any other action relative thereto.

|                       |    |          |
|-----------------------|----|----------|
| ATCO                  | \$ | 2,029.02 |
| Keene Fire and Safety | \$ | 1,331.53 |
| Kraft Power           | \$ | 618.93   |
| Midwest Tape          | \$ | 191.97   |
| <b>Total</b>          | \$ | 4,171.45 |

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$4,171.45 for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 3 was Adopted Unanimously (9/10 required) 7:10 PM 10/2/18

**Executive Summary:** According to M.G.L. c. 44 § 64, bills that are late must be approved by Town Meeting before payment. This article authorizes the charges to be paid.

---

### **ARTICLE 4**

To see if the Town will vote to raise and appropriate \$22,500 from Water Rates to be expended by the Town Manager for the following purposes; or take any other action relative thereto.

|                           |    |        |
|---------------------------|----|--------|
| 3-yard tow-behind hot box | \$ | 22,500 |
| <b>Total</b>              | \$ | 22,500 |

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$22,500 from Water Rate for the purpose  
of the article  
The Board of Selectmen recommended Adoption

Vote: Article 4 was Adopted 7:11 PM 10/2/18

**Executive Summary:** This article raises funds within the Water Enterprise Budget to pay 50% of the cost of 3-yard hot box. The remaining 50% will come from the General Fund.

---

### **ARTICLE 5**

To see if the Town will vote to transfer the sum of \$350,000 from Cable Enterprise Fund Expenses to Cable Enterprise Fund Salaries; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$350,000 from Cable Enterprise Fund Expenses to  
Cable Enterprise Fund Salaries  
The Board of Selectmen recommended Adoption

Vote: Article 5 was Adopted 7:12 PM 10/2/18

**Executive Summary:** This article transfers funds from Cable Enterprise Fund Expenses to Cable Enterprise Fund Salaries to allow the Town to hire employees to work within the Local Cable Access Television Department.

---

## **ARTICLE 6**

To see if the Town will vote to transfer from the certified General Fund Free Cash the sum of \$650,000 for School Department Capital Expenditures; or take any other action relative thereto.

|  |           |                |
|--|-----------|----------------|
| Safety improvements to school entrances, walkways and vestibules | \$        | 600,000        |
| Digital Filing System  | \$        | 50,000         |
| <b>Total Schools</b>   | <b>\$</b> | <b>650,000</b> |

Town Manager

Motion: The Finance Committee motioned to Adopt; transfer \$650,000 from Free Cash for School Department Capital Expenditures  
The Board of Selectmen recommended Adoption

Vote: Article 6 was Adopted 7:12 PM 10/2/18

**Executive Summary:** This article transfers certified free cash for specific one time capital expenditures.

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## **ARTICLE 7**

To see if the Town will vote to transfer the sum of \$2,610,434 from certified General Fund Free Cash to the Town Stabilization Fund; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt; raise and appropriate \$2,610,434 from certified Free Cash to the Stabilization Fund  
The Board of Selectmen recommended Adoption

Vote: Article 7 was Adopted Unanimously (2/3 required) 7:13 PM 10/2/18

**Executive Summary:** This article seeks approval to set aside these funds in the Stabilization Fund to be used for future emergencies or one time purchases or projects.

---

## **ARTICLE 8**

To see if the Town will vote to appropriate the sum of \$42,000 from the Community Preservation Fund Undesignated Reserve to be expended with the approval of the Town Manager for the purpose of installing and repairing fencing at Saunders Recreation Area on Livingston Street and improvements to the Skateboard Park at Saunders Recreation Area on Livingston Street. Pursuant to M.G.L. c. 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or take any other action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$42,000 from Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 8 was Adopted 7:14 PM 10/2/18

**Executive Summary:** This article will continue to fund the replacement of fencing at Saunders Recreation Area on Livingston Street and make improvements to the Skateboard Park by adding a half- pipe ramp.

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## ARTICLE 9

To see if the Town will vote to appropriate the sum of \$850,000 from the Community Preservation Fund Undesignated Reserve to be expended with the approval of the Town Manager for the purpose of new lights, poles and associated electrical work at Saunders Recreation Area on Livingston Street. Pursuant to M.G.L. c 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or take any other action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$850,000 from Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 9 was Adopted 7:14 PM 10/2/18

**Executive Summary:** This article will fund installation of new lights, poles and associated electrical work at Saunders Recreation Area on Livingston Street.

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## ARTICLE 10

To see if the Town will vote to appropriate the sum of \$60,000 from the Community Preservation Fund Undesignated Reserve for the purpose of providing a fitness court at Saunders Recreation Area on Livingston Street. Pursuant to M.G.L. c 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or take any other action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$60,000 from Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption

Vote: Article 10 was Adopted 7:14 PM 10/2/18

**Executive Summary:** Additional funding is needed for the installation of the Fitness Court at Saunders Recreation Area on Livingston Street approved at Annual Town meeting in May 2018.

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## ARTICLE 11

To see if the Town will vote to appropriate the sum of \$30,000 from the Community Preservation Fund Undesignated Reserve to be expended with the approval of the Town Manager for the purpose of purchasing software and hiring an Archivist to create an historical inventory for the Town and Historic Society. Pursuant to M.G.L. c 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee; or take any other action relative thereto.

Community Preservation Committee

Motion: The Finance Committee motioned to Adopt; appropriate \$30,000 from Community Preservation Fund Undesignated Reserve for the purpose of the article  
The Board of Selectmen recommended Adoption  
Elizabeth Carey motioned to Amend Article 11

Vote: The Amendment was Adopted Unanimously 7:18 PM 10/2/18  
Article 11 was Adopted as Amended Unanimously 7:19 PM 10/2/18

**ARTICLE 11 AS AMENDED:** To see if the Town will vote to appropriate the sum of \$30,000 from the Community Preservation Fund Undesignated Reserve to be expended with the approval of the Town Manager for the purpose of purchasing software and hiring an Archivist to create an historical inventory for the Tewksbury Historic Commission and the Tewksbury Historical Society, Inc. Pursuant to M.G.L. c 44B or any other enabling authority, said funds to be expended under the direction of the Community Preservation Committee

## ARTICLE 12

Town Manager

Vote: Article 12 was Adopted Unanimously 7:19 PM 10/2/18

## **ARTICLE 13**

Town Manager

Vote: Article 13 was Adopted Unanimously 7:20 PM 10/2/18

71

## **ARTICLE 14**

To see if the Town will vote to amend the Town's General Bylaw Chapter 3.14 Section 3.14.050 Table of Authorized Revolving Funds to amend an existing revolving fund for Parks and Recreation by including facilities and grounds maintenance and utilities as an additional purpose for the use of funds; or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 14 was Adopted Unanimously 7:20 PM 10/2/18

**Executive Summary:** This article adds an additional purpose for the Parks and Recreation Revolving Fund. Currently the fund is limited to summer programs and activities.

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## **ARTICLE 15**

To see if the Town will vote to accept M.G.L. c. 40U §2 regarding municipal fines and liens for unpaid Town General and Zoning By-Law violations or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 15 as Amended  
The Board of Selectmen recommended Adoption

Vote: The Amendment was Adopted 7:21 PM 10/2/18  
Article 15 was Adopted as Amended 7:22 PM 10/2/18

**AMENDMENT:** To see if the Town will vote to accept M.G.L. c. 40U §2 regarding municipal fines and liens for unpaid Town General and Zoning By-Law violations or take any other action relative thereto.

**ARTICLE 15 AS AMENDED:** To see if the Town will vote to accept M.G.L. c. 40U regarding municipal fines and liens for unpaid Town General and Zoning By-Law violations or take any other action relative thereto.

**Executive Summary:** The acceptance of this statute will allow the Town to adopt procedures regarding fines for Town General and Zoning By-Law violations.

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## **ARTICLE 16**

To see if the Town will vote to amend the real estate tax exemption granted under M.G.L. c. 59 §5, Clause 41C to taxpayers who are granted personal exemptions on their domiciles under M.G.L. c. 59 §5, by modifying the Minimum Age Requirement from 70 to 65 and modifying the Gross Receipts Limit from \$13,000 to \$20,000 for single persons and from \$15,000 to \$30,000 for married persons and modifying the Whole Estate Limit from \$28,000 to \$40,000 for single persons and from \$30,000 to \$55,000 for married persons, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2019; or take any other action relative thereto.

Town Manager  
Board of Assessors

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 16 was Adopted 7:23 PM 10/2/18

**Executive Summary:** This article will lower the Minimum Age Requirement and change the Gross Receipt Limit and the Whole Estate Limit for individuals applying for a 41C exemption. This will hopefully allow more seniors over the age of 65 to take advantage of the exemption.

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## ARTICLE 17

To see if the Town will vote to raise and appropriate or transfer a sum of money regarding the reconstruction of the bridge on Mill Street known as Bridge No. T-03-003 as shown on plans entitled “Massachusetts Department of Transportation Highway Division, Plan of Mill Street (Bridge No. T-03-003) in the Town of Tewksbury, Middlesex County” dated 6/22/2018, prepared by the Massachusetts Department of Transportation Highway Division; such plans currently being at the 25% design level are subject to change through subsequent review and approval by the Massachusetts Department of Transportation Highway Division. The Board of Selectmen is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift, eminent domain, or otherwise, and to authorize the Board of Selectmen to apply for, accept and expend any federal, state or other grants that may be available for the project, or take any other action relative thereto. A copy of the plans may be viewed at the Department of Public Works, Engineering Division, 999 Whipple Road, Tewksbury, MA 01876, and the Town Clerk’s Office, Town Hall, 1009 Main Street, Tewksbury, MA 01876.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 17 was Adopted Unanimously 7:24 PM 10/2/18

**Executive Summary:** To allow the Town to obtain the necessary easements for the bridge reconstruction on Mill Street, known as Bridge No. T-0-003

## ARTICLE 18

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation authorizing the Town to issue six (6) additional licenses for the sale of all alcoholic beverages to be consumed on premises, two (2) additional licenses for the sale of wine and malt beverages to be consumed on premises; and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen is authorized to approve amendments which shall be within the scope of the general public objectives of the petition; or take any other action relative thereto.

Board of Selectmen

Motion: The Finance Committee motioned to Adopt  
The Board of Selectmen recommended Adoption

Vote: Article 18 was Adopted 7:24 PM 10/2/18

**Executive Summary:** Since the Town has reached is maximum of all alcoholic beverage and wine and malt beverage licenses allowed, this article seeks an increase above the current State quota.

## **ARTICLE 19**

To see if the Town will vote to amend the Tewksbury General Bylaw, Title 18 – Environment by adding a new Chapter 18.10 Prohibition Single-Use Plastic Bags that would provide as follows:

### **Chapter 18.10 Prohibition Single-Use Plastic Bags**

#### **18.10.010 Purpose and Intent**

- A. The purpose of this bylaw is to regulate the retail use of single-use plastic checkout bags and adopt the use of reusable, recyclable and biodegradable bags in the Town.
- B. The manufacture and use of single-use checkout bags has a significant impact on the environment, including, but not limited to: contributing to pollution of land, waterways, and oceans; contributing to the death of marine animals through ingestion and entanglement; creating a burden to solid waste collection and recycling facilities; clogging storm drainage systems; and requiring the use of millions of barrels of crude oil.
- C. Plastic bags also affect human health by adding pollutants to the air breathed during the process of extracting oil from the ground, when they are disposed of by incineration, and when they break down adding toxic chemicals to the groundwater.
- D. Plastic bags are rarely recycled and are not biodegradable. The reduction of plastic bags demonstrates the Town's concern for the Town and planet.

#### **18.10.020 Definitions**

- A. Single-use plastic bag shall mean a plastic bag including but not limited to bags with integral handles made of non-biodegradable plastic that is less than 3.0 mils in thickness and is intended for single-use transport of purchased items provided by an establishment to a customer at the point of sale.
- B. Recyclable paper bag means a paper bag that is 100% recyclable and displays in a visible manner on the outside of the bag the word "recyclable" or a symbol identifying the bag is recyclable and contains at least 40% post- consumer paper content and be marked as such.
- C. Reusable checkout bag shall be a bag with handles that is specifically designed for multiple use, preferably made of natural fibers, that is at least 3.0 mils or thicker.
- D. Retail establishment shall mean any business or vendor that sells or provides food, merchandise, goods, or personal services to the public. However, the term "retail establishment" does not include bazaars or festivals operated by nonprofit organizations or religious institutions.

#### **18.10.030 Regulations**

- A. Except as otherwise provided herein, single-use plastic checkout bags shall not be distributed, used or sold for checkout or other purposes by any retail establishment within the Town. Existing stocks of single-use checkout bags shall be phased out within six months following the effective date of this bylaw.
- B. Other thin-film bags used to contain dry cleaning, newspapers, produce, meat bulk foods, wet items, perishables and other similar merchandise, typically without handles, are still permissible.
- C. If a retail establishment provides or sells checkout bags to customers, the bags must be one of the following:
  - 1. Recyclable paper bag, as defined above or
  - 2. Reusable checkout bag, as defined above
- D. Retail establishments are encouraged to make reusable bags available for free or for sale to customers at a reasonable price.



#### **18.10.040 Enforcement and Penalties**

- A. This bylaw shall be enforced by the Board of Health, the Public Health Director, and/or the Board's designated agent and may be enforced by any lawful means in law or in equity including, but not limited to, a non-criminal disposition as provided in the M.G.L. c. 40 § 21D and/or appropriate provisions of the General Bylaws of the Town. The following penalties shall apply:
  - First Offense: written warning
  - Second Offense: \$100
  - Additional Offenses: \$200
- B. Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense.

#### **18.10.040 Effective Date**

- A. This bylaw shall take effect April 1, 2019
- B. Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause or phrase thereof shall be invalid for any reason, the remainder of this bylaw shall continue in force. or take any other action relative thereto.

Tewksbury Beautification Committee

Motion: The Finance Committee motioned to Adopt Article 19 as Amended  
The Board of Selectmen recommended Adoption

|       |   |         |         |
|-------|---|---------|---------|
| Vote: | The Amendment was Adopted   | 7:42 PM | 10/2/18 |
|       | Article 19 was Adopted as Amended by a Standing Count (137 Yes/78 No) | 7:47 PM | 10/2/18 |

#### **AMENDMENT:**

##### **18.10.040 Enforcement and Penalties**

- A. This bylaw shall be enforced by the ~~Board of Health, the Public Health Director,~~ **Town Manager** and/or the ~~Board's~~ **Town Manager's** designated agent and may be enforced by any lawful means in law or in equity including, but not limited to, a non-criminal disposition as provided in the M.G.L. c. 40 § 21D and/or appropriate provisions of the General Bylaws of the Town. The following penalties shall apply:

**ARTICLE 19 AS AMENDED:** To see if the Town will vote to amend the Tewksbury General Bylaw, Title 18 – Environment by adding a new Chapter 18.10 Prohibition Single-Use Plastic Bags that would provide as follows:

#### **Chapter 18.10 Prohibition Single-Use Plastic Bags**

##### **18.10.010 Purpose and Intent**

- A. The purpose of this bylaw is to regulate the retail use of single-use plastic checkout bags and adopt the use of reusable, recyclable and biodegradable bags in the Town.
- B. The manufacture and use of single-use checkout bags has a significant impact on the environment, including, but not limited to: contributing to pollution of land, waterways, and oceans; contributing to the death of marine animals through ingestion and entanglement; creating a burden to solid waste collection and recycling facilities; clogging storm drainage systems; and requiring the use of millions of barrels of crude oil.
- C. Plastic bags also affect human health by adding pollutants to the air breathed during the process of extracting oil from the ground, when they are disposed of by incineration, and when they break down adding toxic chemicals to the groundwater.
- D. Plastic bags are rarely recycled and are not biodegradable. The reduction of plastic bags demonstrates the Town's concern for the Town and planet.

#### **18.10.020 Definitions**

- A. Single-use plastic bag shall mean a plastic bag including but not limited to bags with integral handles made of non-biodegradable plastic that is less than 3.0 mils in thickness and is intended for single-use transport of purchased items provided by an establishment to a customer at the point of sale.
- B. Recyclable paper bag means a paper bag that is 100% recyclable and displays in a visible manner on the outside of the bag the word “recyclable” or a symbol identifying the bag is recyclable and contains at least 40% post- consumer paper content and be marked as such.
- C. Reusable checkout bag shall be a bag with handles that is specifically designed for multiple use, preferably made of natural fibers, that is at least 3.0 mils or thicker.
- D. Retail establishment shall mean any business or vendor that sells or provides food, merchandise, goods, or personal services to the public. However, the term “retail establishment” does not include bazaars or festivals operated by nonprofit organizations or religious institutions.

#### **18.10.030 Regulations**

- A. Except as otherwise provided herein, single-use plastic checkout bags shall not be distributed, used or sold for checkout or other purposes by any retail establishment within the Town. Existing stocks of single-use checkout bags shall be phased out within six months following the effective date of this bylaw.
- B. Other thin-film bags used to contain dry cleaning, newspapers, produce, meat bulk foods, wet items, perishables and other similar merchandise, typically without handles, are still permissible.
- C. If a retail establishment provides or sells checkout bags to customers, the bags must be one of the following:
  - 3. Recyclable paper bag, as defined above or
  - 4. Reusable checkout bag, as defined above
- D. Retail establishments are encouraged to make reusable bags available for free or for sale to customers at a reasonable price.

#### **18.10.040 Enforcement and Penalties**

- A. This bylaw shall be enforced by the Town Manager, and/or the Town Manager’s designated agent and may be enforced by any lawful means in law or in equity including, but not limited to, a non-criminal disposition as provided in the M.G.L. c. 40 § 21D and/or appropriate provisions of the General Bylaws of the Town. The following penalties shall apply:
  - First Offense: written warning
  - Second Offense: \$100
  - Additional Offenses: \$200
- B. Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense.

#### **18.10.040 Effective Date**

- A. This bylaw shall take effect April 1, 2019
- B. Each section of this bylaw shall be construed as separate to the end that if any section, sentence, clause or phrase thereof shall be invalid for any reason, the remainder of this bylaw shall continue in force. or take any other action relative thereto.

**Executive Summary:** This new bylaw would eliminate the use of single use plastic bags by retail establishments.

## **ARTICLE 20**

To see if the Town will vote to amend the Tewksbury General Bylaw, Title 5--- Business Licenses and Regulations by adding a new Chapter 5.10 Marijuana Establishments that would provide as follows:

### Chapter 5.10 Marijuana Retailers

Consistent with M.G.L. c. 94G, § 3(a)(2), all types of marijuana retailers as defined in M.G.L. c. 94G, § 1, including all types of licensed marijuana retail-related businesses, shall be prohibited within the Town; or take any other action relative thereto.

#### Board of Selectmen

Motion: The Finance Committee recommended Not to Adopt  
The Board of Selectmen motioned to Adopt  
Police Chief, Timothy Sheehan recommended a prohibition on all Retail Marijuana Establishments  
Bruce Panilaitis motioned to Amend Article 20  
Lisa Kuegler motioned to Move the Question

|       |  |         |         |
|-------|--|---------|---------|
| Vote: | The motion to Move the Question was Adopted                | 8:37 PM | 10/2/18 |
|       | The Amendment made by Bruce Panilaitis Failed              | 8:43 PM | 10/2/18 |
|       | Article 20 was Adopted by a Standing Count (148 Yes/64 No) | 8:47 PM | 10/2/18 |

**AMENDMENT:** After “shall be prohibited within the Town” add “This provision will expire December 31, 2020”

**Executive Summary:** With the passage of M.G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, a local option allowing Towns to ban recreational marijuana was codified. Since Tewksbury voters opposed ballot question 4 in 2016, The Regulation and Taxation of Marijuana Act, the Town has the ability through Town Meeting to ban these types of establishments.

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## **ARTICLE 21**

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by replacing the existing in its entirety Section 6800—Interim Restriction/ Moratorium for Marijuana Establishments with the following:

### Section 6800.1 Marijuana Retailers

Consistent with M.G.L. c. 94G, § 3(a)(2), all types of marijuana retailers as defined in M.G.L. c. 94G, § 1, including all types of licensed marijuana retail-related businesses, shall be prohibited within the Town; or take any other action relative thereto.

#### Board of Selectmen

Motion: The Finance Committee recommended Not to Adopt  
The Board of Selectmen motioned to Adopt  
The Planning Board recommended Adoption

|       |   |         |         |
|-------|---|---------|---------|
| Vote: | Article 21 was Adopted (148 Yes/60 No-2/3 required=139) | 8:52 PM | 10/2/18 |
|-------|---|---------|---------|

**Executive Summary:** With the passage of M.G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, a local option allowing Towns to ban recreational marijuana was codified. Since Tewksbury voters opposed ballot question 4 in 2016, The Regulation and Taxation of Marijuana Act, the Town has the ability through Town Meeting to ban these types of establishments.

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## **ARTICLE 22**

To see if the Town will vote to amend the Tewksbury General Bylaw, Title 5--- Business Licenses and Regulations by adding a new Chapter 5.10 Marijuana Establishments that would provide as follows:

### **Chapter 5.10     Marijuana Establishments**

Consistent with M.G.L. c. 94G, § 3(a)(2), all types of marijuana establishments as defined in M.G.L. c. 94G, § 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and/or any other types of licensed non-retailer marijuana-related businesses, except, however, marijuana retailers previously prohibited, shall be prohibited within the Town. This provision will expire December 31, 2019; or take any other action relative thereto.

#### **Board of Selectmen**

Motion:        The Finance Committee recommended Not to Adopt  
                  The Board of Selectmen motioned to Adopt  
                  Bruce Panilaitis motioned to Amend Article 22  
                  Paul J. Fansel motioned to Amend Article 22

|       |  |         |         |
|-------|--|---------|---------|
| Vote: | The Amendment made by Bruce Panilaitis Failed              | 9:00 PM | 10/2/18 |
|       | The Amendment made by Paul J. Fansel Failed                | 9:05 PM | 10/2/18 |
|       | Article 22 was Adopted by a Standing Count (143 Yes/68 No) | 9:09 PM | 10/2/18 |

**AMENDMENT (Panilaitis):** Delete “independent testing laboratories”

**AMENDMENT (Fansel):** Delete “This provision will expire December 31, 2019”

**Executive Summary:** With the passage of M.G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, a local option allowing Towns to ban recreational marijuana was codified. Since Tewksbury voters opposed ballot question 4 in 2016, The Regulation and Taxation of Marijuana Act, the Town has the ability through Town Meeting to ban these types of establishments.

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## **ARTICLE 23**

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by replacing the existing in its entirety Section 6800—Interim Restriction/ Moratorium for Marijuana Establishments with the following:

### **Section 6800.2     Marijuana Establishments**

Consistent with M.G.L. c. 94G, § 3(a)(2), all types of marijuana establishments as defined in M.G.L. c. 94G, § 1, including marijuana cultivators, independent testing laboratories, marijuana product manufacturers, and/or any other types of licensed non-retailer marijuana-related businesses, except, however, marijuana retailers previously prohibited, shall be prohibited within the Town. This provision will expire December 31, 2019; or take any other action relative thereto.

#### **Board of Selectmen**

Motion:        The Finance Committee recommended Not to Adopt  
                  The Board of Selectmen motioned to Adopt  
                  The Planning Board recommended Adoption  
                  Bruce Panilaitis motioned to Amend Article 23, but rescinded the Amendment prior to a vote  
                  Paul J. Fansel motioned to Amend Article 23, but rescinded the Amendment prior to a vote

|       |   |         |         |
|-------|---|---------|---------|
| Vote: | Article 23 was Adopted (143 Yes/64 No-2/3 Required=138) | 9:15 PM | 10/2/18 |
|-------|---|---------|---------|

**AMENDMENT (Panilaitis):** Delete “independent testing laboratories”

**AMENDMENT (Fansel):** Delete “This provision will expire December 31, 2019”

**Executive Summary:** With the passage of M.G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, a local option allowing Towns to ban recreational marijuana was codified. Since Tewksbury voters opposed ballot question 4 in 2016, The Regulation and Taxation of Marijuana Act, the Town has the ability through Town Meeting to ban these types of establishments.

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## **ARTICLE 24**

To see if the Town will vote to amend the Tewksbury Zoning Bylaw by adding the new section below:

**5290. Off-premise Signs.** Electronic Message Center (“EMC”) Signs and Billboards (collectively “off-premise signs”)

**5291. Locations.** Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located further than 25 feet from the Interstate highway right-of way.

**5292. Special Permit.** Off-premise signs are allowed only upon the grant of a special permit by the Board of Selectmen (Selectmen). Special permits may be limited to a term of the number of years specified by the Selectmen and subject to an agreement executed with the Town.

**5293. Application and Fee.** Each application shall be submitted to the Selectmen accompanied by a filing fee of \$2,500. Ten copies of the application filing documents shall be submitted with the information outlined below:

- a. Site Plan and area maps identifying the following features:
  1. Location of any existing buildings, parking spaces, and traffic circulation patterns on the subject parcel;
  2. Proximity of nearest residentially used or residentially zoned property, utilizing current area photographs and Tewksbury Assessors Maps;
  3. Specific location of the proposed off-premise sign;
  4. Details of proposed buffer/landscaping areas around the off-premise sign including species and caliper of any trees or shrubbery one foot or more above the ground in height;
  5. Location of any existing off-premise sign(s) on the parcel; and
  6. Photographs or illustrations of the proposed design of the off-premise sign.
- b. Additional Information – An application for an off-premise sign shall include the following additional information:
  1. Detailed dimensions and area of any proposed off-premise sign;
  2. Detail sheet of any proposed support structure specifying dimensions and construction type. Upon request by the Selectmen or the Building Commissioner, the applicant shall provide a structural analysis of the support structure, stamped by a licensed structural engineer; and,
  3. Lighting proposal, including specifications of all proposed lighting fixtures to be either attached to the billboard, structure, or affixed to the ground.
- c. Additional Requirements:
  1. Written authorization from the property owner or lawful occupant (such as a lessee with a lease of at least 5 years) granting permission to install the proposed off-premise sign; and
  2. Any additional information as may be required by the Selectmen to assist them in determining whether the application complies with the provisions and requirements of this Section 5290.

**5294. Dimensional Restrictions and Design Guidelines.** All off-premise signs shall be in compliance with the following requirements:

- a. All off-premise signs shall be permanently affixed to a main support structure. No portable off-premise signs shall be permitted.
- b. Off-premise signs shall not have excessive lighting. EMC signs shall use automatic level controls to reduce light levels at night and under cloudy or other darkened conditions.
- c. Exposed backs of off-premise signs, poles, and other support structures shall be of a color and finished so as to present an attractive and finished appearance that will blend with the natural surroundings.

- d. The following types of off-premise signs are prohibited:
  - 1. Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, and blinking, and intermittently flashing illuminated billboards, beacons (or any light directed at any location other than the billboard itself), searchlights, pennants, and inflatable billboards, including balloons;
  - 2. Billboards with physical movements of any kind;
  - 3. EMC signs that change at intervals of less than once every 10 seconds. Changes of image shall be instantaneous as seen the human eye and shall not use fading, rolling, window shading, dissolving or similar effects;
  - 4. Tri-vision billboards;
  - 5. Video billboards or billboards that otherwise give the illusion of video or moving images;
  - 6. Billboards with sound;
  - 7. Billboards with pyrotechnics; and
  - 8. Billboards that by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with, any traffic control signal or device, or that may otherwise obstruct or interfere with traffic.
- e. An off-premise sign shall not be located within 1500 linear feet of any other off-premise sign.
- f. An off-premise sign may be double sided. No individual off-premise sign or sign face shall exceed 672 square feet in total area on each side or shall exceed 14 feet in height by 48 feet in width.
- g. An off-premise sign shall be mounted on a pedestal or other support structure.
- h. No off-premise sign shall be located on any building, whether erected or otherwise placed or painted on the building.
- i. No off-premise sign shall be located on or otherwise attached to a tree, utility pole, fence, or rock.
- j. Lighting or other illumination related to the off-premise sign shall not project glare or negatively impact abutting properties and shall not shine onto abutting roadways;
- k. There shall be a 10-foot wide landscaped buffer installed around the base of the support structure to minimize its visual impact.

**5295. Criteria for Approval.** The Selectmen shall approve an application for a Special Permit under Section 5290 unless it finds that all of the following conditions are not met. The conditions shall be incorporated into any Special Permit decision:

- a. The specific site is an appropriate location for the proposed off-premise sign and the design and layout complies with the standards and requirements set forth in this bylaw;
- b. The proposed off-premise sign shall not adversely affect the abutting neighborhood or have the effect of causing a hazard to motorists;
- c. The off-premise sign, including supports, braces, guys, and anchors, shall be kept in good repair.
- d. All special permit approvals are subject to any necessary approvals, restrictions, and conditions required or issued by the Commonwealth of Massachusetts and/or the federal government.
- e. The Selectmen, in granting a special permit, may require additional conditions and safeguards as it deems necessary for protection of the public health, safety, and welfare.

**5296. Off-premise Sign Maintenance and Removal.** Off-premise signs shall be maintained and be required to be removed in accordance with the following:

- a. All off-premise signs and supporting structures shall be kept in good repair and free of wear and tear, rust, and other indices of deterioration.

- b. An off-premise sign permitted under Section 5290 that is abandoned, discontinued, blank, or is in disrepair for a period of 120 days shall be cause for its removal. For purposes of this section, an off-premise sign will satisfy this condition if:
  - 1. There is no advertising paid for by a person or company other than the off-premise sign owner or advertising an interest other than specified in the rental agreement of the off-premise sign;
  - 2. The off-premise sign advertises a business, service, enterprise, or activity that is no longer operating or being offered or conducted; or
  - 3. The advertising message of the off-premise sign displays becomes illegible in whole or substantial part.
- c. The Building Commissioner shall notify the off-premise sign owner, lessee, and manager of the off-premise sign, as the case may be, in writing, specifying a 45-day period to remove or repair the off-premise sign. If the off-premise sign has not been removed or repaired within such time period to the satisfaction of the Building Commissioner, the Building Commissioner may revoke the off-premise sign building permit and take appropriate action forthwith to remove the sign. All expenses for the removal shall be borne by the off-premise sign owner, lessee, and/or manager as determined by the Building Commissioner.
- d. If the Building Commissioner determines that an off-premise sign is an immediate threat to public safety irrespective of any stays granted to the off-premise sign owner, lessee, or manager, the Building Commissioner may cause any off-premise sign, abandoned or not, and any portion of its support structure if deemed part of the public threat, to be immediately removed, or the threatened area to be cordoned off. All expenses for protecting the public, including the removal of the off-premise sign or stabilization of the public safety threat, shall be borne by the off-premise sign owner, lessee, as determined by the Building Commissioner. An off-premise sign that is not abandoned may be returned to its original position, but only after repairs have been made and the public safety threat has been abated, to the satisfaction of the Building Commissioner.

**5297. Surety.** The Applicant shall provide a financial surety to the Town in accordance with M.G.L. c. 44 § 53G ½, that will secure the full cost of the removal of any off-premise sign which is found to be abandoned, discontinued, blank, or is in disrepair, as determined under Section 5296. d above. The Applicant shall deposit with the Town Treasurer a surety in an amount that shall be determined by the Selectmen. Upon removal of the off-premise sign, any remaining funds shall be returned to the Applicant in accordance with M.G.L. c. 44 § 53G ½.

**5298. On-premise Signs.** Nothing in Section 5290 shall be applicable to on-premise signs.

**5299. Definitions.**

- a. **Billboard:** An advertising sign or other commercial sign that directs attention to a business, commodity, service or attraction sold, offered or existing elsewhere than upon the same lot where the sign is displayed. This is also known as an off-premise commercial sign.
- b. **Electronic Message Center:** An off-premise electronically activated changeable message sign whose variable message or graphic presentation capability can be electronically programmed. EMCs typically use Light Emitting Diodes (LEDs) as a lighting source.
- c. **Off-premise sign:** A permanent sign erected, maintained, or used in the outdoor environment for the purpose for the display of commercial or noncommercial messages not appurtenant to the use of, or products sold on, the property where the sign is located.
- d. **On-premise sign:** A sign erected, maintained, or used in the outdoor environment for the purpose of the display of commercial and noncommercial messages appurtenant to the use of, or products sold on, the premises on which it is located.
- e. **Outdoor Advertising:** Any outdoor sign, display, light, device, figure, painting, drawing, message, plaque, poster, billboard, or other thing that is designed, intended, or used to advertise or inform; any part of the advertising or information contents of which are visible from any public way, public park, or public reservation.

or take any other action relative thereto.

Board of Selectmen



Motion: The Finance Committee motioned to Adopt as Amended  
The Planning Board recommended Adoption  
The Board of Selectmen recommended Adoption

|       |  |         |         |
|-------|--|---------|---------|
| Vote: | Amendment #1 was Adopted                           | 9:39 PM | 10/2/18 |
|       | Amendment #2 was Adopted                           | 9:40 PM | 10/2/18 |
|       | Article 24 Failed (100 Yes/73 No-2/3 Required=116) | 9:44 PM | 10/2/18 |

**AMENDMENT #1:** Section 5291. Locations. Off-premise signs shall be permitted in the Heavy Industrial and Office/ Research Zoning Districts located adjacent to either Interstate 93 or Interstate 495. No off-premise sign edge shall be located further than ~~25~~ **100** feet from the Interstate highway right-of way.

**AMENDMENT #2:** Section 5294. Add a new subsection **I** to read “**There shall be no waivers or variances granted for any dimensional restrictions or design guidelines.**”

**Executive Summary:** To allow for off-premise signs (electronic message boards and billboards) along the interstate highways in accordance with State and Federal regulations.

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## **ARTICLE 25**

To see if the Town will vote to amend the Tewksbury Zoning Bylaw as follows, with deletions shown as a strikethrough and additions bold and underlined:

9370. Lapse. Special permits shall lapse if a substantial use thereof or construction thereunder has not begun, except for good cause, within ~~24 months~~ **three (3) years** following the filing of the special permit approval (plus such time required to pursue or await the determination of an appeal referred to in M.G.L. c. 40A, s. 17, from the grant thereof) with the Town Clerk.

Town Manager

Motion: The Finance Committee motioned to Adopt  
The Planning Board recommended Adoption  
The Board of Selectmen recommended Adoption

|       |  |         |         |
|-------|--|---------|---------|
| Vote: | Article 25 was Adopted (More than 30 Yes/10 No-2/3 required) | 9:46 PM | 10/2/18 |
|-------|--|---------|---------|

**Executive Summary:** This amendment reflects the change to M.G.L. c. 40A, § 9, as amended by the Acts of 2016 Chapter 219, Section 30.

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## **ARTICLE 26**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Sections 21-24, as amended, and any other applicable statutes, to accept the laying out as a town way by order of the Board of Selectmen:

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts shown as Harvest Lane shown on a plan entitled, “Street Acceptance Plan, Harvest Lane, Tewksbury, MA dated July 1, 2018 prepared by Civil Design Consultants, Inc. 30 River Street Methuen, MA 01844”, a copy of which plan has been filed with the office of the Town Clerk and Department of Community Development; and such plan is referred to for more particular description and to authorize the Board of Selectmen to take by eminent domain, an easement, or in fee; or take any other action relative thereto.

Matthew Ginsburg

Motion: Matthew Ginsburg motioned to Adopt  
The Board of Selectmen recommended Adoption

|       |                        |         |         |
|-------|------------------------|---------|---------|
| Vote: | Article 26 was Adopted | 9:47 PM | 10/2/18 |
|-------|------------------------|---------|---------|

**Executive Summary:** The purpose of this article is to accept Harvest Lane as a public way (Town Street).

## **ARTICLE 27**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Sections 21-24, as amended, and any other applicable statutes, to accept the laying out as a town way by order of the Board of Selectmen:

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts shown as Winterberry Lane on a plan entitled, "Street Acceptance Plan of Land in Tewksbury, Massachusetts (Middlesex County) prepared for A.M.C. Realty Group, LLC"; dated January 12, 2018; prepared by LJR Engineering, Inc. 234 Park Street North Reading, MA 01864, a copy of which plan has been filed with the office of the Town Clerk and the Department of Community Development; and such plan is referred to for more particular description and to authorize the Board of Selectmen to take by eminent domain, an easement, or in fee; or take any other action relative thereto.

Richard Cuoco

Motion: Richard Cuoco motioned to Adopt  
The Board of Selectmen recommended Adoption  
Salem Road resident, Linda Madden stood in opposition

Vote: Article 27 Failed 9:54 PM 10/2/18

**Executive Summary:** The purpose of this article is to accept Winterberry Lane as a public way (Town Street).

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## **ARTICLE 28**

To see if the Town will vote to allow a zoning change from ONLY Residential (R40) to BOTH Heavy Industrial-1 (HI-1) AND R-40 for the parcel of land located in North Tewksbury, at 602-604 Clark Road. Said parcel is indicated as Lot #20 on the Tewksbury Assessors Map # 11 and incorporates approximately 10.4 acres more or less.

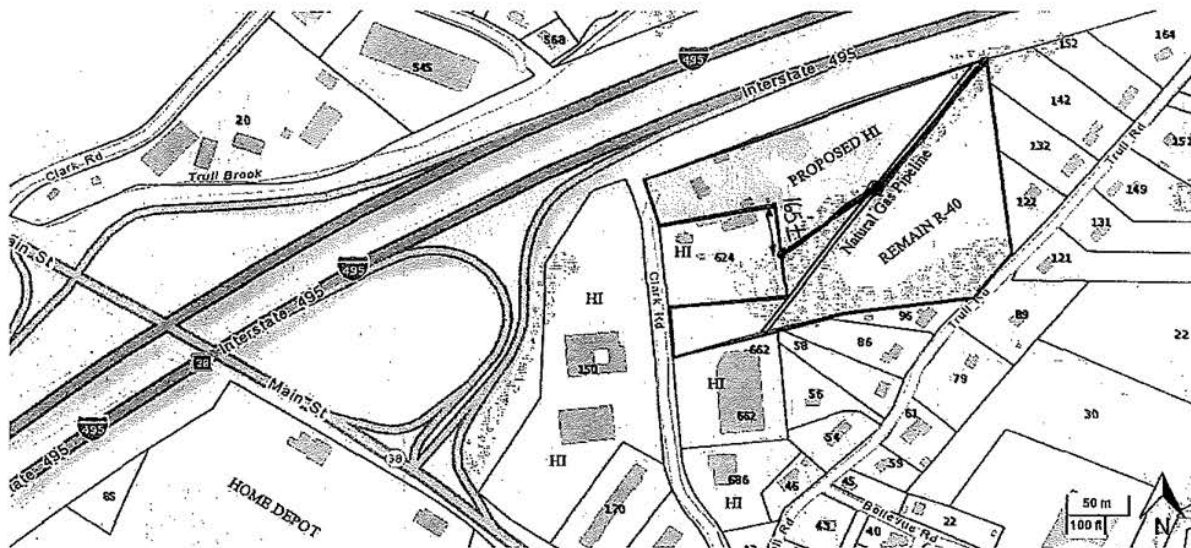
Michael Ginieres

Motion: The Finance Committee deferred to the Planning Board  
The Planning Board recommended Adoption  
The Board of Selectmen recommended Adoption  
Michael Ginieres motioned to Amend Article 28 and Adopt the Article as Amended

Vote: The Amendment was Adopted 10:02PM 10/2/18  
Article 28 Failed (60 Yes/79 No-2/3 Required) 10:05 PM 10/2/18

**AMENDMENT:** To see if the Town will vote to allow a zoning change from R 40 (Residential) to HI-1 (Heavy Industrial-1 ) for approximately 5 acres of the northerly portion of land at 602-604 Clark Road. Bounded and described as follows: Beginning at the northwest corner of land indicated as Lot #20 on the Tewksbury Assessors Map # 11, thence running northeasterly by the southerly line of Interstate Route 495 to the intersection with the centerline of the Kinder -Morgan Gas Transmission Pipe, thence; southwesterly by the centerline of said pipe, by two courses 234 feet+/- and 580 feet +/-, to a point on the easterly line of land of now or formerly Clark Western New England, thence; northerly by said Clark Western land 248 feet +/- to a point, thence; westerly by said Clark Western land to Clark Road, thence northerly by Clark Road to the point of beginning.

**Executive Summary:** To see if the Town will vote to allow a zoning change from Residential (R40) to BOTH Heavy Industrial-1 (HI-1) AND R-40 for the parcel of land located in North Tewksbury, at 602-604 Clark Road.



Finance Committee Chairman, Scott Wilson motioned to Adjourn the October 2, 2018 Special Town Meeting Sine Die, and this motion was Adopted. 10:05 PM 10/2/18

RESPECTFULLY SUBMITTED:  
DENISE GRAFFEO, TOWN CLERK

# State Election

## November 6, 2018

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to affairs, held this day at the Senior Center for Precincts 1 and 1A; at the Recreation Center for Precinct at the Town Hall for Precincts 3 and 3A; and at the Library for Precincts 4 and 4A, the following bus transacted. Registered on the ballot boxes in the eight Precincts showed 0000, and check lists were ir opened at 7:00 AM and closed at 8:00 PM. There were 14,337 ballots cast.

Precinct 1 Eleanor Beattie, Warden  
 Precinct 1A Karla Branchaud, Warden  
 Precinct 2 Danielle Holloway, Warden  
 Precinct 2A Loretta Ryan, Warden  
 Precinct 3 Shannon Ryser, Warden  
 Precinct 3A Mary Pilcher, Warden  
 Precinct 4 John Coviello, Warden  
 Precinct 4A Teresa Perrotta, Warden

### PRECINCT TOTALS

| Precinct     | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>Total</b> | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### SENATOR IN CONGRESS

| Precinct            | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Elizabeth A. Warren | 687         | 742         | 721         | 622         | 871         | 921         | 757         | 797         | 6118         |
| Geoff Diehl         | 813         | 961         | 842         | 778         | 961         | 1031        | 960         | 887         | 7233         |
| Shiva Ayyadurai     | 72          | 74          | 80          | 75          | 117         | 79          | 86          | 97          | 680          |
| Write Ins           | 3           | 3           | 3           | 3           | 3           | 3           | 3           | 3           | 24           |
| Blanks              | 38          | 30          | 41          | 32          | 31          | 33          | 38          | 39          | 282          |
| <b>Total</b>        | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### GOVERNOR AND LIEUTENANT GOVERNOR

| Precinct             | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Baker and Polito     | 1206        | 1424        | 1269        | 1134        | 1481        | 1590        | 1415        | 1357        | 10876        |
| Gonzalez and Palfrey | 331         | 318         | 354         | 297         | 402         | 386         | 356         | 380         | 2824         |
| Write Ins            | 13          | 6           | 12          | 12          | 11          | 15          | 13          | 11          | 93           |
| Blanks               | 63          | 62          | 52          | 67          | 89          | 76          | 60          | 75          | 544          |
| <b>Total</b>         | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### ATTORNEY GENERAL

| Precinct              | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Maura Healey          | 914         | 995         | 967         | 849         | 1138        | 1182        | 1074        | 1083        | 8202         |
| James R. McMahon, III | 659         | 762         | 672         | 620         | 800         | 828         | 728         | 682         | 5751         |
| Write Ins             | 0           | 1           | 2           | 0           | 0           | 2           | 1           | 1           | 7            |
| Blanks                | 40          | 52          | 46          | 41          | 45          | 55          | 41          | 57          | 377          |
| <b>Total</b>          | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### SECRETARY OF STATE

| Precinct               | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| William Francis Galvin | 994         | 1073        | 1042        | 925         | 1211        | 1258        | 1142        | 1167        | 8812         |
| Anthony M. Amore       | 535         | 610         | 551         | 512         | 677         | 711         | 598         | 547         | 4741         |
| Juan G. Sanchez, Jr.   | 28          | 44          | 29          | 27          | 37          | 26          | 32          | 35          | 258          |
| Write Ins              | 1           | 3           | 0           | 1           | 1           | 1           | 0           | 0           | 7            |
| Blanks                 | 55          | 80          | 65          | 45          | 57          | 71          | 72          | 74          | 519          |
| <b>Total</b>           | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### TREASURER

| Precinct            | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Deborah B. Goldberg | 891         | 971         | 954         | 840         | 1062        | 1158        | 1051        | 1060        | 7987         |
| Keiko M. Orrall     | 599         | 673         | 611         | 569         | 771         | 749         | 655         | 615         | 5242         |
| Jamie M. Guerin     | 34          | 51          | 30          | 28          | 45          | 29          | 49          | 33          | 299          |
| Write Ins           | 2           | 3           | 1           | 0           | 1           | 1           | 1           | 1           | 10           |
| Blanks              | 87          | 112         | 91          | 73          | 104         | 130         | 88          | 114         | 799          |
| <b>Total</b>        | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### AUDITOR

| Precinct         | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Suzanne M. Bump  | 754         | 826         | 825         | 710         | 948         | 1007        | 868         | 932         | 6870         |
| Helen Brady      | 675         | 758         | 692         | 637         | 833         | 859         | 780         | 673         | 5907         |
| Daniel Fishman   | 66          | 65          | 56          | 54          | 64          | 47          | 72          | 64          | 488          |
| Edward J. Stamas | 16          | 35          | 14          | 15          | 29          | 25          | 26          | 28          | 188          |
| Write Ins        | 1           | 2           | 3           | 2           | 2           | 1           | 1           | 3           | 15           |
| Blanks           | 101         | 124         | 97          | 92          | 107         | 128         | 97          | 123         | 869          |
| <b>Total</b>     | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### REPRESENTATIVE IN CONGRESS (SIXTH DISTRICT)

| Precinct              | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|-----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Seth W. Moulton       | 838         | 918         | 923         | 805         | 1062        | 1104        | 994         | 1029        | 7673         |
| Joseph S. Schneider   | 645         | 735         | 635         | 592         | 781         | 813         | 704         | 646         | 5551         |
| Mary Jean Charbonneau | 71          | 80          | 76          | 68          | 79          | 71          | 83          | 72          | 600          |
| Write Ins             | 1           | 1           | 2           | 1           | 1           | 1           | 0           | 4           | 11           |
| Blanks                | 58          | 76          | 51          | 44          | 60          | 78          | 63          | 72          | 502          |
| <b>Total</b>          | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

### COUNCILLOR (FIFTH DISTRICT)

| Precinct         | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Eileen R. Duff   | 784         | 816         | 850         | 739         | 949         | 998         | 899         | 943         | 6978         |
| Richard A. Baker | 655         | 763         | 677         | 614         | 836         | 860         | 751         | 671         | 5827         |
| Marc C. Mercier  | 55          | 70          | 57          | 56          | 62          | 53          | 64          | 69          | 486          |
| Write Ins        | 1           | 1           | 2           | 3           | 1           | 0           | 3           | 2           | 13           |
| Blanks           | 118         | 160         | 101         | 98          | 135         | 156         | 127         | 138         | 1033         |
| <b>Total</b>     | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |



**SENATOR IN GENERAL COURT  
(SECOND ESSEX & MIDDLESEX DISTRICT)**

| Precinct                | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Joseph M. Espinola, III | 714         | 819         | 742         | 653         | 856         | 869         | 786         | 701         | 6140         |
| Barry R. Finegold       | 820         | 909         | 865         | 792         | 1041        | 1091        | 963         | 1022        | 7503         |
| Write Ins               | 3           | 1           | 2           | 0           | 0           | 3           | 1           | 1           | 11           |
| Blanks                  | 76          | 81          | 78          | 65          | 86          | 104         | 94          | 99          | 683          |
| <b>Total</b>            | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**REPRESENTATIVE IN GENERAL COURT  
(NINETEENTH MIDDLESEX DISTRICT)**

| Precinct              | 1           | 1A          | 2           | 2A          | 3 | 3A | 4           | 4A          | Total        |
|-----------------------|-------------|-------------|-------------|-------------|---|----|-------------|-------------|--------------|
| Pina Prinzivalli      | 696         | 832         | 685         | 606         |   |    | 787         | 719         | 4325         |
| David Allen Robertson | 706         | 722         | 768         | 629         |   |    | 771         | 869         | 4465         |
| Patricia M W Meuse    | 147         | 190         | 187         | 219         |   |    | 199         | 169         | 1111         |
| Write Ins             | 3           | 1           | 1           | 2           |   |    | 1           | 4           | 12           |
| Blanks                | 61          | 65          | 46          | 54          |   |    | 86          | 62          | 374          |
| <b>Total</b>          | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> |   |    | <b>1844</b> | <b>1823</b> | <b>10287</b> |

**REPRESENTATIVE IN GENERAL COURT  
(EIGHTEENTH ESSEX DISTRICT)**

| Precinct            | 1 | 1A | 2 | 2A | 3           | 3A          | 4 | 4A | Total       |
|---------------------|---|----|---|----|-------------|-------------|---|----|-------------|
| James J. Lyons, Jr. |   |    |   |    | 992         | 1096        |   |    | 2088        |
| Tram T. Nguyen      |   |    |   |    | 921         | 901         |   |    | 1822        |
| Write Ins           |   |    |   |    | 2           | 0           |   |    | 2           |
| Blanks              |   |    |   |    | 68          | 70          |   |    | 138         |
| <b>Total</b>        |   |    |   |    | <b>1983</b> | <b>2067</b> |   |    | <b>4050</b> |

**DISTRICT ATTORNEY  
(NORTHERN DISTRICT)**

| Precinct       | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Marian T. Ryan | 1082        | 1269        | 1175        | 1031        | 1353        | 1409        | 1292        | 1298        | 9909         |
| Write Ins      | 37          | 37          | 46          | 27          | 35          | 32          | 34          | 40          | 288          |
| Blanks         | 494         | 504         | 466         | 452         | 595         | 626         | 518         | 485         | 4140         |
| <b>Total</b>   | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**CLERK OF COURTS  
(MIDDLESEX COUNTY)**

| Precinct            | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Michael A. Sullivan | 1080        | 1265        | 1184        | 1025        | 1336        | 1386        | 1287        | 1301        | 9864         |
| Write Ins           | 32          | 32          | 35          | 24          | 31          | 32          | 31          | 32          | 249          |
| Blanks              | 501         | 513         | 468         | 461         | 616         | 649         | 526         | 490         | 4224         |
| <b>Total</b>        | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**REGISTER OF DEEDS  
(MIDDLESEX COUNTY)**

| Precinct             | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|----------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Richard P. Howe, Jr. | 934         | 1038        | 967         | 842         | 1132        | 1199        | 1078        | 1097        | 8287         |
| Karen M. Cassella    | 442         | 464         | 441         | 389         | 533         | 532         | 457         | 434         | 3692         |
| Write Ins            | 8           | 6           | 8           | 9           | 4           | 9           | 8           | 10          | 62           |
| Blanks               | 229         | 302         | 271         | 270         | 314         | 327         | 301         | 282         | 2296         |
| <b>Total</b>         | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**QUESTION 1  
(Patient-to Nurse Limits)**

| Precinct     | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes          | 352         | 366         | 334         | 283         | 430         | 390         | 370         | 327         | 2852         |
| No           | 1212        | 1396        | 1303        | 1177        | 1501        | 1618        | 1405        | 1449        | 11061        |
| Blanks       | 49          | 48          | 50          | 50          | 52          | 59          | 69          | 47          | 424          |
| <b>Total</b> | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**QUESTION 2  
(Commission on Limiting Election Spending and Corporate Rights)**

| Precinct     | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes          | 969         | 1079        | 1056        | 927         | 1211        | 1270        | 1102        | 1114        | 8728         |
| No           | 569         | 645         | 563         | 529         | 701         | 685         | 654         | 637         | 4983         |
| Blanks       | 75          | 86          | 68          | 54          | 71          | 112         | 88          | 72          | 626          |
| <b>Total</b> | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**QUESTION 3  
(Transgender Anti-Discrimination)**

| Precinct     | 1           | 1A          | 2           | 2A          | 3           | 3A          | 4           | 4A          | Total        |
|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes          | 856         | 999         | 876         | 792         | 1150        | 1115        | 1007        | 980         | 7775         |
| No           | 698         | 759         | 772         | 672         | 793         | 866         | 772         | 786         | 6118         |
| Blanks       | 59          | 52          | 39          | 46          | 40          | 86          | 65          | 57          | 444          |
| <b>Total</b> | <b>1613</b> | <b>1810</b> | <b>1687</b> | <b>1510</b> | <b>1983</b> | <b>2067</b> | <b>1844</b> | <b>1823</b> | <b>14337</b> |

**# Eligible Voters**            **22,715**  
**Total Votes Cast**        **14,337**  
**Percent**                      **63.1%**



# ADMINISTRATION

*Board of Selectmen  
Administrative Services  
Parking Clerk*

*Town Manager  
Board of Registrars  
Town Clerk  
Department of Public Works*

*Town Counsel  
Housing Authority  
Veteran's Services*

## Board of Selectmen

During the year of 2018, the Board of Selectmen held regular meetings every two weeks and met monthly during the summer months of July and August. Meetings took place in the main hall of the Town Hall with occasional use of the smaller meeting rooms on the first floor and lower level for interviews and executive sessions.

The Board addressed issues in several areas in accordance with the town charter and by-laws including:

- Town Finance and Budget Matters, including the Water & Sewer Enterprise Funds as well as the Capital Improvement Plan
- Tax Classification Hearings
- Collective Bargaining Matters
- Annual Independent Audit

The Board also addressed the status of the Town Manager's performance, goal setting, and compensation as required by the Board set for in his employment contract.

Below are some matters addressed during the year of 2018:

- Board of Selectmen Reorganization – Chair, Vice Chair, and Clerk
- Held hearings on 40B Local Initiative Project Applications
- Designate LRTA & NMCOC Representatives
- Reviewed Street Speed Limit Reduction Presentations
- Worked closely on various legal matters with Senior Town Counsel Charles Zaroulis, Esq., and Town Counsel Kevin Feeley, Esq.
- Adopted Board of Selectmen Policies and Procedures
- Continued the prioritized focus on Route 38 improvements, and worked to establish those needs as a priority for MassDOT and NMCOC
- Collaborated with the Legislative Delegation on a host of issues affecting Tewksbury
- Met with departmental managers to review annual goals and performance of each department
- Held various hearings on pole petitions, licensing requests, and street acceptances
- Reviewed all warrant articles for the Annual and Special Town Meetings and made recommendations relative to each article
- Conducted numerous interviews and made appointments to various committees established by the Board
- Reviewed and Approved Special Municipal Employee Applications
- In collaboration with the Board of Library Trustees, appointed a Library Trustee
- Reviewed and approved Board of Selectmen "meeting minutes"
- Reviewed and approved new Common Victual applications
- Reviewed and approved existing applications for Common Victual licenses, Amusement licenses, Entertainment licenses, Class licenses, and Pool Table licenses
- Approved Halloween Trick or Treat hours
- Reviewed presentations from various committees relative to their work
- Extended Sunday hours for liquor stores

- Approved a number of road races sponsored by several non-profits
- Accepted generous donations on behalf of the Town for Town related projects and programs
- Reviewed and approved Alteration of Premises applications

The Board of Selectmen actively serves on various committees established to address specific focus areas. The board would like to express its appreciation to all who volunteered and continue to serve our town on these committees as appointees as well as those who pursued various elective offices. The Board also wishes to extend appreciation to our Town Manager, each departmental manager, our administrative staff, and our town employees for their commitment to serve our community and residents.

Respectfully Submitted,

Jay Kelly, Chairman  
Board of Selectmen

# Town Manager

During the calendar year of 2018 there was a focus on major capital projects.

- Design of the new Center Fire Station progressed through schematic design and the plan is to start building the project in May 2019, and have construction start in August/September of 2019.
- Design documents for the Tewksbury and the Town of Dracut Regional Emergency Communication Center that will be built next to the DPW facility on Whipple Road has been completed. The project went out to bid in January 2019 for construction to begin in April 2019. Construction should be finished in January/February 2020. Funding for this project is from a Commonwealth of Massachusetts Public Safety 911 Grant.
- A new children's water splash park was installed at Livingston Recreation Complex
- A new fitness court. Both should be completed and ready for the Spring/Summer of 2019.
- The Elementary School Building Committee continued to work with HEERY International on the Town's Owner Project Manager. Flansburgh Associates Inc. the Architect/Engineering firm for the project finalized schematics design for a new Elementary School on vacant land on the site of the Ryan School.

This past year was the sixth year the Town held its Farmers/Community Market. This past year it was held at the Tewksbury Public Library and will remain on the grounds there. The market runs from June through September every Tuesday from 4PM to 7PM.

In November 2019 a new Telemedia Department was formed and an Executive Director and Operations Manager were hired. Upgrades started to the Local Cable Television Access operations located at the Town Hall and equipment was purchased to allow for filming and broadcasting of public meetings, programs, and events on local Town channels.

Town finances in 2018 continued to be strong. Department operating budgets and capital improvements were funded at a level that allowed for the continuation of a high level of service and the continuation of needed improvements in many areas. As always addressing issues central to residents and businesses of the Community will to be a priority as we move into next year.

I would like to thank the Board of Selectmen for their continued support as we made positive strides and improvement this past year. I would like to extend my appreciation to all Department Heads and their staff for their hard work and dedication to the Community. They did an outstanding job providing excellent service to the residents of the Community. Even though there are still many unmet needs, they accomplished a great deal over the past year.

Respectfully Submitted,

Richard A. Montuori  
Town Manager

# Senior Town Counsel

**CHARLES J. ZAROULIS, ATTORNEY AT LAW**

In 2018, Charles J. Zaroulis, Senior Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, as follows: Town of Tewksbury v. Edilson C. DeMelo, et al., and Town of Tewksbury v. Steven P. Murphy, et al.

In the cases of Town of Tewksbury v. Robert M. Kowalchik, complaints for contempt were also filed.

In the matter of Mei's Family, Inc., d/b/a Chopstick Express v. Tewksbury Board of Selectmen, an appeal was filed with the Middlesex Superior Court, and, by agreement, the appeal was dismissed.

In addition to court hearings, Senior Town Counsel has prepared legal documents, contracts, deeds, court pleadings, legal memoranda and opinions for various Departments, drafted by-laws, regulations, and policies, reviewed and drafted Town Meeting Warrant Articles, addressed conflict of interest issues, reviewed family suite building permit applications and small lot building permit applications, defended appeals before the Zoning Board of Appeals and conferred with various Department officials concerning the Department's particular legal matters.

Senior Town Counsel will continue his program of providing municipal law memoranda which address important and current issues of law and the interpretation of laws for the various Town officials and officers and expresses his appreciation to the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent, continued co-operation again provided to him during the past year.

Charles J. Zaroulis, Senior Town Counsel

# Human Resources

OFFICE HOURS ARE MONDAY THROUGH FRIDAY 7:30AM – 4:00PM

Department Staff: Teresa L. Belanger, Human Resources Director  
Courtney Coviello, Intern

The Human Resources Directors role concentrates on all aspects of Human Resources such as employee relations, labor relations, employee benefits, retiree benefits, occupational injuries/workers compensation, 111F administration, personnel records, recruiting, FMLA, MA General Laws, Civil Service regulations, State and Federal Employment Laws, benefit coordination, and medical cost analysis.

## **Responsibilities:**

- **Recruiting:**
  - Maintains and updates all Town employee Job Descriptions.
  - Coordinates all recruiting efforts including but not limited to job postings, interviews, candidate selection, reference checks, CORI checks and pre-employment physicals.
  - Completes orientations with all new hires for the Town, notifies retirement board and payroll, benefit enrollment as necessary.
  - Maintains all new employee records in the Munis Financial Program.
  - Maintains all Civil Service Records.
- **Benefit Administration:**
  - Maintain all retiree pension deductions and notify retirement boards of upcoming changes in deductions.
  - Maintains all records related to the Massachusetts Healthcare Reform Bill and Affordable Care Act including the 1095C process.
  - Maintain, track and process all direct benefit payments.
  - Processes all Unemployment Claims for Town and School.
  - Coordinates all Family Medical Leaves (FMLA) for Town employees including correspondence with employee and physicians, completion of paperwork and tracking time out of work.
  - Coordinates all Medicare/Medex benefits with employees who reach the age of 65.
  - Coordinates COBRA benefits when necessary.
  - Coordinates MIIA Employee Assistance Program (EAP) Training.
  - Maintains voluntary benefits such as Aflac, Flexible Spending Plans (FSA) and Boston Mutual Supplemental Life Insurance.
  - Coordinate yearly Flu Clinic and Health Fairs.
- **Document Storage:**
  - Maintains all Town employee personnel files, as well as benefit records for School employees, retirees, and surviving spouses.
  - Maintains reports for all Town employees accrued time off such as vacation, sick and personal days.
  - Processes all department invoices, tracks costs and participants.
- **Miscellaneous:**
  - Maintains occupational injury reports, corresponds with claim adjusters, processes invoices for payment.
  - Handles employee relations issues as they arise.
  - Provides support to Personnel Relations Review Board (PRRB).
  - Serve as Grievance Officer for Harassment/Sexual Harassment claims.
  - Manages and updates Human Resource's page on Town website.
- **Highlights from 2018:**
  - Successfully produced over 1,275 1095C forms to benefit eligible employees and retirees within the IRS guidelines for the Affordable Care Act.

- Successfully completed the OPEB report for Active Employees and retirees
- Participated in union contract negotiations for AFSCME, IAAF, NEBPA, and Superiors
- Worked with the Assistant Town Manager and Risk Management Committee to address the following concerns to lower risk and be eligible for MIIA Rewards/Credits:
  - Prepare for new OSHA/DLS Regulations
  - Personal Safety
  - Facilities, property
  - Liability Management
  - Wellness
- Coordinated Customer Service trainings for employees through MIIA – EAP All One Health:
  - Management Training “Bring out the Best in People
  - The New Science of Stress
- Worked alongside department heads to fill the following positions with external candidates:
  - Town Manager’s Office:
    - Parks Maintenance Craftsman (FT)
    - Director, Telemedia (FT)
    - Account Clerk, Veteran’s Office (Temp PT)
  - Police Department:
    - 3 Patrolman (FT)
    - 2 Reserve Dispatcher (FT)
    - 5 Reserve Dispatchers (Temp PT)
  - Fire Department:
    - 3 Firefighters
  - Department of Public Works
    - Motor Equipment Operator – MEO (FT)
    - Heavy Motor Equipment Operator - HMEO (FT)
    - Chemist (FT)
  - Community Development/Building Department/Board of Health:
    - Planner (FT)
  - Public Library:
    - Professional Librarian (FT)
    - Library Clerical Assistant (FT)
    - Professional Librarian (PT)
  - Council on Aging:
    - Outreach Worker (FT)
    - Nutrition Assistant (Temp PT)
    - Van Driver’s (Temp PT)
  - Assessor’s:
    - Property Reviewer (Temp PT)

Respectfully,  
 Teresa L. Belanger  
 Human Resources Director

# Board of Registrars

Denise Graffeo, Town Clerk

Robert Demers

Frank Teague

Ruth Teague, Chair

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, maintaining voter registration records, and submitting certain records to the Secretary of the Commonwealth. Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and on the municipal website.

Voter registration in Tewksbury has never been easier than it is today. Residents may submit an application to register or pre-register to vote in Massachusetts if you are a citizen of the United States; and you are 16 years old; and you are not currently incarcerated by reason of a felony conviction. If you meet the above requirements, you may apply online, by mail, or in-person. The deadline to register to vote in any election or regular town meeting is twenty (20) days prior to the date of the election or meeting. The deadline to register to vote in a special town meeting is ten (10) days prior to the special town meeting.

**Registering online:** [www.registertovotema.com](http://www.registertovotema.com) In order to register to vote online, you must have a signature on file with the Registry of Motor Vehicles. If you currently have a Massachusetts driver's license or state ID card, you may use the [online voter registration application](#) to register, update your address, or change your party affiliation. Voter registration forms submitted online must be submitted by midnight on the date of the voter registration deadline.

**Registering by mail:** If you do not qualify to register to vote online, or if you would prefer to register by mail, you may download the voter registration form from the Town Clerk's page of the [municipal](#) website or, you may request a mail-in voter registration form by phoning the Town Clerk's Office at 978-640-4355. The form must be completed, signed, and delivered to the Town Clerk's Office. Voter registration forms submitted by mail must be postmarked no later than the voter registration deadline.

**Registering in-person:** If you would like to register in-person, you may do so at any [local election office](#), as well as the [Elections Division](#) of the Secretary of the Commonwealth's office. Voter registration is also available as part of every transaction at the Registry of Motor Vehicles and at certain public assistance agencies. Voter registration forms completed in-person are valid as of the day that they are signed. The Town Clerk's Office is located at Town Hall, 1009 Main Street, and is open Monday – Friday from 7:30 AM to 4:30 PM.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual register, and the registered voters list. Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars.

| Precinct    | Location          | Address            |
|-------------|-------------------|--------------------|
| Precinct 1  | Senior Center     | 175 Chandler St.   |
| Precinct 1A | Senior Center     | 175 Chandler St.   |
| Precinct 2  | Recreation Center | 286 Livingston St. |
| Precinct 2A | Recreation Center | 286 Livingston St. |
| Precinct 3  | Town Hall         | 1009 Main St.      |
| Precinct 3A | Town Hall         | 1009 Main St.      |
| Precinct 4  | Library           | 300 Chandler St.   |
| Precinct 4A | Library           | 300 Chandler St.   |

| Precinct | Democratic | Republican | Unenrolled | Libertarian | All Political Designations | Total |
|----------|------------|------------|------------|-------------|----------------------------|-------|
| 1        | 634        | 369        | 1609       | 15          | 42                         | 2669  |
| 1A       | 643        | 342        | 1768       | 11          | 26                         | 2790  |
| 2        | 593        | 268        | 1731       | 11          | 25                         | 2628  |
| 2A       | 528        | 290        | 1594       | 10          | 29                         | 2451  |
| 3        | 718        | 410        | 1967       | 11          | 31                         | 3137  |
| 3A       | 677        | 396        | 2015       | 6           | 29                         | 3123  |
| 4        | 709        | 347        | 1817       | 8           | 27                         | 2908  |
| 4A       | 721        | 285        | 1670       | 13          | 25                         | 2714  |
| Total    | 5223       | 2707       | 14171      | 85          | 234                        | 22420 |



# Housing Authority

This year the Tewksbury Housing Authority merged with the Department of Housing and Community Development's new centralized waiting list for state aided public housing. Due to this merger we now have a total of 668 applicants on our family wait list and 343 applicants on our elderly/handicapped wait list. The Authority's family housing wait list is open for all applicants. Our vacancy turnovers in 2018 for our elderly/disabled housing units totaled 25 and there was one vacancy in our family housing units. We also added an additional affordable housing unit to our portfolio.

Some improvements at our Saunders Circle Development included upgrades in the community building and laundry room. Our Delaney Drive Development received new front exterior doors in several units. Roy way had some interior renovations that included new flooring and re-tiling of the shower rooms.

Applications for our Elderly, Family and Section 8 programs can be obtained at our main office located in back of the Community Building of our Saunders Circle Elderly Housing Development. Applications may also be obtained on the Town's website under the Housing Authority link located in the Boards and Committees tab. The Authority's office hours are from 8:00 A.M. to 4:30 P.M. Monday through Thursday and from 8:00 A.M. to 12:00 Noon on Fridays.

The Tewksbury Housing Authority is a 40B Monitoring Agent for several developments in Tewksbury and surrounding communities. This year, the authority was hired by three different developers to draft affirmative fair housing marketing plans for affordable housing developments both in and out of Tewksbury and entered into two monitoring services agreements. The Tewksbury Housing Authority remains a 40B consultant for both Citizens Housing and Planning Association (CHAPA) and the Department of Housing and Community Development (DHCD).

I wish to thank all the Authority's residents for their cooperation this year while renovations and improvements to our developments were being completed. I also wish to thank my fellow Commissioners and the staff for their continued efforts afforded to the Authority throughout the year.

Respectfully submitted by:

Louise A. Gearty

Chairwoman

# Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice. Parking tickets may now be paid on-line at [www.tewksbury-ma.gov](http://www.tewksbury-ma.gov)

Year 2018 Fines collected and deposited with the Town Treasurer – \$15,828.60

**Town By-Law 8.24.010 - Parking Ban (Overnight-Inclement Weather)**

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First.

(A fine of \$25.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$25.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage.

Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

**Parking Violation Structure of Fines**

| Fine  | Code | Violation   |
|-------|------|---|
| \$25  | 1    | Overtime Parking  |
|       | 2    | Parking in the wrong direction                            |
|       | 3    | Parking more than 1 foot from curb                        |
|       | 4    | All night parking ban                                     |
|       | 5    | Snowstorm day or night                                    |
|       | 6    | Parking on a crosswalk                                    |
|       | 7    | Parking within 20 feet of an intersection                 |
|       | 8    | Sale of parked vehicle on street                          |
|       | 9    | Double parking  |
|       | 10   | Parking to block driveway of private way                  |
|       | 11   | Parking on sidewalk                                       |
|       | 12   | Parking so as not to leave 10 feet of unobstructed travel |
|       | 13   | Parking to block snow removal                             |
|       | 14   | Parking in front of Fire Station                          |
|       | 15   | Parking across from Fire Station (when posted)            |
|       | 16   | Parking so as to block Ambulance exit                     |
|       | 17   | Hazardous parking   |
|       | 18   | Parking outside marked lanes                              |
|       | 19   | Parking in a restricted posted area                       |
| \$50  | 20   | Parking within 10 feet of a Fire Hydrant                  |
| \$100 | 21   | Parking in a Fire Lane                                    |
|       | 22   | Parking in a Handicapped Space                            |
|       | 23   | Parking in a taxi stand or bus stop                       |
| _____ | 24   | Other _____   |

Respectfully Submitted,  
Denise Graffeo, Parking Clerk

# Town Clerk

**Denise Graffeo, Town Clerk**

Michele Sullivan, Assistant Town Clerk, Sarah McMullen, Deborah Winter

**The Town Clerk holds office hours Monday-Friday 7:30 A.M. to 4:30 P.M.**

## Mission Statement

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the Town and the State by providing efficient, innovative, and quality services in a fair and impartial manner to all.

## TOWN STATISTICS

|              | <u>2018</u> | <u>2017</u> | <u>2016</u> | <u>2015</u> |
|--------------|-------------|-------------|-------------|-------------|
| Population   | 30,435      | 30,010      | 30,425      | 29,855      |
| Dog Licenses | 2,597       | 2,405       | 2,368       | 2,292       |

## FINANCIAL

|                                     | <u>Jan – Dec. 2018</u> | <u>Jan – Dec. 2017</u> | <u>Jan – Dec 2016</u> | <u>Jan – Dec. 2015</u> |
|-------------------------------------|------------------------|------------------------|-----------------------|------------------------|
| Misc. Fees to Treasurer             | 55,438.16              | 52,329.35              | 43,392.65             | 46,898.30              |
| Dog Fees to Treasurer               | 49,110.00              | 45,045.00              | 44,250.00             | 42,115.00              |
| Marijuana Fines                     | 600.00                 | 200.00                 | 940.00                | 800.00                 |
| Records Preservation<br>(Revolving) | 16,360.00              | 13,995.00              | 10,780.00             | 9,080.00               |
| Parking Fines to<br>Treasurer       | 15,828.60              | 10,749.80              | 12,994.20             | 16,118.80              |
| <b>TOTAL</b>                        | <b>\$137,336.76</b>    | <b>\$122,319.15</b>    | <b>\$112,356.85</b>   | <b>\$115,012.10</b>    |

## VITAL STATISTICS

|          | <u>2018</u> | <u>2017</u> | <u>2016</u> | <u>2015</u> | <u>2014</u> | <u>2013</u> | <u>2012</u> | <u>2011</u> | <u>2010</u> |
|----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Birth    | 234         | 228         | 242         | 235         | 240         | 219         | 247         | 237         | 253         |
| Marriage | 132         | 137         | 149         | 127         | 124         | 108         | 95          | 96          | 94          |
| Death    | 355         | 347         | 332         | 336         | 303         | 328         | 277         | 347         | 269         |

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the Return of Births to parents, householders, physicians and registered hospital medical officers applying therefore.

# Veterans' Services

## Department of Veterans' Services

Senior Center

175 Chandler Street

Office Hours: Monday-Friday

7:30 AM - 4:00 PM



The mission of the Veterans' Services office is to provide Tewksbury Veterans' and their dependents assistance with accessing state and federal benefits that would provide medical assistance and financial aid. The list below outlines some of the state and federal benefits that are currently available.

➤ Massachusetts General Law Chapter 115

This program provides eligible Veterans and their dependents financial and medical reimbursements in accordance with budget standards set by the Department of Veterans' Services along with assistance in obtaining food, shelter, fuel, clothing and medical care. Authorized funds expended by the town are reimbursed 75%.

<https://www.sec.state.ma.us/cis/cisvet/vetbill.htm>

➤ VA Pension

The Survivor's Pension is a monetary benefit provided to low income, un-remarried surviving spouses and/or unmarried children of deceased wartime Veterans. The Veterans Pension is also a monetary benefit provided to low-income wartime Veterans. Both are tax free.

<http://www.benefits.va.gov/pension/>

➤ VA Compensation

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are a result of an injury or disease that occurred during active duty military service. **Dependency and Indemnity Compensation (DIC) is another tax free monetary benefit that is payable to a surviving spouse, child, or parent of a Service Member who died on active duty, active/inactive duty training or survivors of Veterans that died from their service connected disabilities.**

<http://www.benefits.va.gov/compensation/index.asp>

➤ VA Health Care Benefits

To qualify for VA Health Care benefits you had to have served in the active military and separated under any condition other than dishonorable.

<https://explore.va.gov/health-care>

➤ Veterans Bonuses

Bonus payments are for Veterans, Service Members, and their families for qualified service in the United States military. This includes the World War II Bonus, Korean Bonus, Vietnam Bonus and the Welcome Home Bonus for service after 9/11.

<http://www.mass.gov/treasury/veterans/>

➤ Military Records

Copies of military records can be requested through this office, the state's Military War Records Office or the National Personnel Records Center.

<http://www.mass.gov/veterans/cemeteries-and-honors/military-records/>

➤ Burial Allowances and Grave Markers

A Government headstone or marker for an unmarked grave of any deceased Veteran in any cemetery is provided, free of charge, from the Department of Veterans Affairs.

<http://www.cem.va.gov/hmm/>

<http://www.benefits.va.gov/BENEFITS/factsheets/burials/Burial.pdf>

➤ Annuities

The Commonwealth of Massachusetts and its Department of Veterans' Services provide an annuity in the amount of \$2,000 which is payable biannually for 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the unmarried spouses (Gold Star Wives or Husbands) of distinguished veterans who gave their lives in the service of their country during wartime.

<https://www.mass.gov/service-details/annuity>

In addition to the benefits listed above, assistance is also provided for finding housing, tax exemptions, VA Home Loans, GI Bill, tuition waivers, educational/vocational training, and referrals to other available state and federal benefits. Since this office has working relationships with the local elected officials that represent Tewksbury, issues that arise while trying to obtain benefits can be addressed at a higher level.

The Veterans Services department also coordinates and participates in the Memorial Day Ceremony at the Tewksbury Cemetery and the Veterans Day Ceremonies at the Town Common, Tewksbury Memorial High School, and local nursing homes and assisted living facilities. Additional highlights from 2018 are as follows:

- Appointed Donna Allen as part –time Veterans Services Account Clerk
- Participated in the Vietnam Moving Wall Ceremony – Wilmington
- Participated in the Senior Center Intergeneration BBQ & Open House, National Night Out and Bike Rodeo.
- Disabled American Veterans Auxiliary Gala – Veterans Services Award – Resident John Struble.
- VA Coffee Social – Every Monday at 0900 at the Senior Center Craft Room.
- Veterans Memorial Squares signs replaced to show KIA information
- 3rd Annual Veterans Breakfast at the Senior Center.
- Provided Veterans and surviving spouses with Thanksgiving dinners in conjunction with the Wilmington Veterans Services Office and Mike Giancoepo, Middlesex County Deputy Sherriff Association.
- Christmas Gift deliveries for Veterans and surviving spouses through the Senior Center.

I also attended the Veterans Legislative Luncheon at the State House in January and the Massachusetts Veterans' Service Officer's Association conference in October where I passed the Veterans Service Officer recertification exam. Lastly, donations from residents that included, toiletries, clothing, and gift cards were given to Tewksbury Veterans and families along with items being donated to Edith Nourse Rogers Memorial Veterans Hospital in Bedford.

I'd like to thank the Veterans of Foreign Wars Post 8164, American Legion Post 259, Disabled American Veterans Chapter 110, Tewksbury/Wilmington Elks 2070, Eagle Scouts, volunteers, elected officials, the Town Manager, the Board of Selectmen, and other town departments for their continuous support for the Veterans and families.

Respectfully Submitted, Lisa Downey, Certified Veterans' Service Officer

# Department of Public Works

## **DEPARTMENT of PUBLIC WORKS**

The mission of the Tewksbury's Department of Public Works (DPW) is to support and enhance the quality of life for residents, businesses and visitors by providing services and solutions to maintain and upgrade the Town's infrastructure in the most efficient manner; to provide design, construction and maintenance solutions for roads, traffic and drainage systems, trees, sanitary sewers, water production and distribution in order to maximize benefits, convenience and safety to the public.

### **ADMINISTRATION**

The Administrative Division of the DPW oversees the daily operations of the department and is responsible for all long range infrastructure planning and budgeting. The Administrative Division of the DPW is comprised of the Director of Public Works and (2) two full-time clerical staff. The administrative staff coordinates the department's daily activities, develop and manage the annual operating, capital improvement and capital equipment budgets for each division; prepare personnel and payroll records, and process vendor invoices for payment. Administration staff also assists with the review of plans for proposed subdivisions to insure compliance with town by-laws, regulations and with DPW standards. The division prepares specifications and bid documents for the procurement of goods and services, equipment and construction contracts for all of the DPW divisions. Hiring and training of staff, assisting in labor negotiations and managing labor agreement issues, developing, implementing and enforcing departmental policies, coordinating administrative support for all divisions of the department while handling all public inquiries are responsibilities of the Administration Division.

### **ENGINEERING**

The Engineering Division is staffed by the Town Engineer, three Engineering Project Managers, one GIS/IT Project Manager, and one Permit Coordinator/Administrative Secretary. As a team, they provide analyses and design, develop plans and specifications, construction cost estimates, management, coordination and construction support for the Department of Public Works (DPW). This includes design for roadways and utilities such as water, sewer, drainage and stormwater. The Engineering Division works closely with other Town Boards and Departments to assist with planning, conservation and traffic management review. The Engineering Division provides design review and construction inspection services for the Planning Board. Other services provided include inspections for driveway installations, water and sewer services, Geographic Information System (GIS) map updates, and technical support to Town Counsel for miscellaneous legalities.

The Division's accomplishments for year 2018 were as follows:

- The Engineering Division contracted with J. Tropeano, Inc. for construction services to elevate Shawsheen Street at the Heath Brook. This project was funded in part by a FEMA Hazard Mitigation Grant. The Town added funding from Chapter 90 to expand the project. Ultimately the project included paving of nearly one lane-mile of roadway and construction of 1,800 feet of sidewalk. As part of the roadway elevation changes, a compensatory flood storage area was constructed to ensure that the new roadway elevation will not adversely impact the floodplain.
- The Engineering Division contracted with Albanese Brothers, Inc. for construction services for the replacement of the sewer force main in Andover Street. Construction of the force main was completed in December 2017 and the final paving took place in the summer of 2018. A total of 0.5 lane-miles of roadway were resurfaced as a result of this project.
- The Engineering Division contracted with P.J. Keating, Inc. for the resurfacing of Carter Street, Cart Path Road, and portions of Kimberly Drive and Andover Street. A total of nearly four lane-miles of roadway were resurfaced under this contract.
- The Engineering Division contracted with CDM Smith to create a Water Distribution System Master Plan. This Master Plan outlines the problem areas of the water distribution network and lays out a road map for the replacement schedule with associated costs.
- The Engineering Division contracted with TEC, Inc. for engineering design services for improvements to three intersections in Town: South Street and Salem Road; Salem Road and Main Street; South Street and Main Street. TEC is currently working on finalizing the Plans, Specifications, and Construction Cost Estimate, which will be submitted to MassDOT for construction. The project has been included on the State's Transportation Improvement Program (TIP), which means it will be eligible for federal funding for construction. MassDOT plans to put the project out to bid in July of 2019 with a projected construction timeframe of 2020.
- The Engineering Division has contracted with TEC, Inc. for the design of intersection improvements at Andover Street and River Road. This project is aimed at facilitating better traffic flow on Andover Street and River Road as well as improving safety in that area for pedestrians, cyclists, and motorists. The 25% design has been submitted to MassDOT for review and

comment. The 75% design is expected to be submitted in April of 2019. The Engineering Division expects that the project will be programmed on the TIP and will be eligible for federal construction funding.

- The Engineering Division contracted with MDR Construction, Inc. to replace water mains on Main Street, South Street, Salem Road, and Chandler Street. A total of approximately 4,000 feet of water main was replaced and four water services were tied-over to the existing 20" water main in Main Street. This work is being done in an effort to abandon the older, less reliable 8" water main in Main Street in anticipation of the MassDOT roadway projects along Main Street. This work will continue in the spring of 2019.
- The Engineering Division continued to administer Sewer Connections Permits, Physical Alteration Permits, Street and Sidewalk Opening Permits (SASO), and Water Permits. A total of 136 sewer permits, 64 SASO permits, 130 Physical Alteration permits, and 89 Water permits were processed in 2018 including 31 permits for secondary water meters.
- The Engineering Division continues to maintain the Drain Layer's list for the approved contractors to work on utilities throughout the Town.
- The Engineering Division has made advancements with the GIS for the Town with additional mapping of the water distribution system.
- Roadway Maintenance Services, Inc. performed work under the catch basin cleaning contract, which was awarded in the spring of 2018. A total of 1,385 catch basins were inspected and cleaned in the summer of 2018. The inspection data was added to our database, which will aid in developing an efficient catch basin cleaning program.
- The Engineering Division finalized the design and permitting for the culvert replacement at Shawsheen Street near Sullivan Parkway. The construction activities are planned for the summer of 2019.
- The Town received a Complete Streets Grant from MassDOT for \$400,000. This funding will be used for intersections improvements at East Street and Chandler Street. The project design is underway and construction will occur in the summer of 2019. Additional funding for sidewalks will be used to expand the scope of the project and improve pedestrian mobility in that area.
- The Engineering Division developed a Pedestrian Mobility Master Plan with the assistance of TEC, Inc. This Plan outlines locations for new sidewalks and repair of existing sidewalks around Town. The Plan is already being implemented as sidewalk construction has begun on Pleasant Street from the Tewksbury Memorial High School to Whipple Road. Additional sidewalks on Foster Road are planned for construction in the summer of 2019.
- The Engineering Division engaged students at WPI working on their senior research/design project. They investigated ways to make improvements to the intersection of Shawsheen Street, Foster Road, Beech Street and Patten Road. The Engineering Division plans to use their findings, which were presented in the spring of 2018, to aid a Roadway Safety Audit of the intersection.
- The Engineering Division oversaw the installation of drainage improvements on North Street to the north of the railroad tracks. This project has proven successful in eliminating ponding water along the eastern side of the roadway, which has been a concern for residents due to icing conditions. The Division continues to work with the abutting residents to secure easements so that a similar problem can be address on the western side of the road.
- The Town received a FEMA Hazard Mitigation Grant to slip line the Trull Brook culvert, which passes under River Road near the Trull Brook Golf Course. The project included slope stabilization on both sides of River Road to prevent future erosion. This project was performed during the dryer summer months and was completed in the fall of 2018.
- The Engineering Division prepared the Annual Report for the National Pollution Discharge Elimination System (NPDES) Small Municipal Separate Storm Sewer System (MS4) permit. The new MS4 permit from the EPA was released in April 2016 and in September of 2018 the Town submitted the Notice of Intent for coverage under the new permit. The Engineering Division is taking the necessary steps to comply with the new permit and has been working with Weston & Sampson Engineers to prepare a comprehensive evaluation of the costs associated with the new stormwater program required under the EPA permit. Additionally, three staff members from the Engineering Division attended a four-day workshop hosted by the EPA on stormwater funding for municipalities. Knowledge gained during the workshop as well as information from the funding evaluation will be used to assist with budget preparation for the DPW stormwater management program.
- The Engineering Division developed an Inflow and Infiltration Plan (I/I Plan) per the requirements of the MassDEP Wastewater Management Program. The I/I Plan was submitted to MassDEP in April of 2018 and approved by MassDEP later that year. The Engineering Division has been performing investigations as outlined in the approved plan. The Division was also able to have a part time engineering intern from the University of Massachusetts Lowell for four months over the summer. The intern assisted with daily activities within the group. All her effort and hard work was greatly appreciated.

The staff in the Engineering Division also pursued various training and education opportunities at workshops, conferences and seminars. These training events were hosted by a variety of governmental and trade organizations including the Environmental Protection Agency, UMass Transportation Center, and the Massachusetts Highway Association.

This was a productive year for the Engineering Division and they look forward to the challenges in the upcoming year. Please visit the Town's web site at <http://www.tewksbury-ma.gov/engineering-division> for updated information throughout the year.



## **HIGHWAY/FORESTRY**

The Highway/Forestry Division operates with a crew of (12) employees. Although staffing is less than the manpower needed to fully address all services, the Highway/Forestry personnel worked hard to undertake the growing back log of requests and tasks. The activities of the Highway/Forestry Division through 2018 included, assisting the Engineering Division's road reclamation and paving projects; repairing potholes and deterioration of various sidewalks; installing driveway aprons to divert storm water flow; and the replacing and repairing street edge berms and catch basins. Other street related items included street sweeping of all streets through the efforts of town employees and contracted services.

Town staff repaired (31) catch basins, installed 3 new catch basins and added 175 feet of 12 inch drainage pipe. Additional repairs of (25) catch basins and (7) drain manholes were made by contractors and inspected by Engineering personnel. Through the catch basin cleaning program, an additional (2) basins have been identified needing repairs. As a result of deferred maintenance and the requirements of the EPA's MS4 Storm Water Permit, more attention will be required in the coming years to maintain the storm water system where there are more than 3000 basins in the drainage system.

During inclement and emergency related weather events the division assumes more challenging and hazardous duties including broken and downed trees and limbs resulting in power outages and downed electrical lines. The division was also challenged with 75.8 inches snow and ice this winter season. Countless hours and dedicated efforts were assigned to battle the snow accumulations and maintain safe travel conditions.

The Highway/Forestry staff is also responsible for the maintenance and repair of traffic controls and street signs. Approximately (111) signs were repaired and/or replaced. Line painting included painting (194) stop bars and (34) cross walks; whereas 222,045 linear feet of traffic lines were reestablished through contracted services.

The skill and dedication of the DPW staff while operating heavy duty trucks and other specialty equipment for long hours are unique to the overall winter work operations. Treating the roads with de-icing chemicals and plowing streets, schools, sidewalks and municipal parking lots are completed to insure that all motorists and pedestrian traffic are safe commuting in the town of Tewksbury.

Forestry related activities include continued efforts to maintain and manage the growing list of concerns with public shade trees. This year (88) trees were removed through efforts of both the town staff and contracted services. There were an additional (46) trees removed and or cleaned up due to severe weather. The roadside brush cutting, resulted in clearing vegetation along approximately (175) lane miles of town right of way in various locations to improve the vehicle safety and sight lines. The division continues to work with National Grid to remove and/or trim potential hazards to roads and electric lines.

## **FLEET MAINTENANCE**

The Fleet Maintenance Division, consisting of (4) staff members and is responsible for service and repairs to maintain DPW/Water/Sewer equipment and rolling stock. DPW mechanics also maintain other department vehicles including Police, Park and smaller Fire Department vehicles. The repairs to the larger fire engines are contracted through an outside vendor by the Fire Department. In addition, there are various small engine equipment (lawn mowers, snow blowers, leaf blowers, generators etc.) that the Fleet Maintenance Division maintains. The Division insures all registrations and inspections are current; maintains insurance and MaDOT records; processes and manages the submittal, collection of insurance claims and ensures repairs are made and updates carrier records on an annual basis.

The division orders and maintains the Town's gas and diesel fuel depot including all records of usage for various town divisions; maintains the facility to comply with all aspects of Department of Environmental Protection (DEP) requirements. All funding for fuels and maintenance activities used by Police, Fire, Park, Senior Center Shuttle and DPW are consolidated into the DPW budget.

The division staff reviews Public Works equipment inventory annually and makes recommendations for replacement within the capital budget. In calendar year 2018 the DPW ordered the replacements for Truck's #57, #54, #52, #11, #9 and #8; Truck #70 was modified into a dedicated liquid application truck for snow operations; new purchases included a tracked sidewalk plow and blower, Asphalt spreader box and trailer, (3) liquid deicing tank assemblies and a bobcat tractor. In addition, decommissioned police vehicles were modified and assigned to the Water Treatment Plant and Engineering Division.

## **WATER DISTRIBUTION / SEWER COLLECTION**

Staffing levels for the Water Distribution and Sewer Collection divisions collectively include nine (9) full-time staff. As of December 31<sup>st</sup>, 2018, the division had a full complement, as follows:

- 1 Water & Sewer Division Supervisor
- 2 Crew Leaders
- 2 Special Heavy Motor Equipment Operators (SHMEOs)
- 4 Heavy Motor Equipment Operators (HMEOs)

These nine employees were responsible for ensuring the integrity of the Town's Water Distribution System consisting of approximately 170 miles of water main, over 10,000 service connections, approximately 1,500 fire hydrants, and thousands of water main/water service valves. Water meters measuring each account's consumption are also maintained by the division. In addition, these same nine employees are responsible for maintaining uninterrupted flow and operation of the Town's Sewer Collection System, which consists of approximately 180 miles of gravity and forced sewer mains, 46 sewer pumping stations, and thousands of sewer manholes.

In calendar year 2018 staff addressed 62 water breaks, of which 48 were breaks in the Town's water mains and 14 were in the Town's portion of the service connections. Each of these 62 water main/service repairs required the trench surface to be restored. Staff responded and processed roughly 2,600 DigSafe mark-out requests, with an increase in utility pole replacement around town, and numerous customer service calls to assist customers with concerns for low pressure, dirty water and no water situations. Staff also installed 74 water meters of different sizes to better measure system water consumption; in recent years there has been an increase in commercial installation. In addition to meter installs, staff also replaced dozens of registers and MTUs, as well as responded to routine meter issue calls. Division staff regularly assisted the Highway/Forestry Division with snow and ice operations throughout the winter season.

Water main flushing was performed throughout town in 2018. Flushing is a necessary maintenance program which removes minerals and sediment from the pipes. Flushing also removes "old" water to help prevent the formation of biofilms in the pipe surfaces. Flushing is scheduled for after dinner hours to minimize the effect to residents.

Water & Sewer Division staff assisted the Engineering Division's water main replacement projects which replaced over 5,865 linear feet of old water mains on Main Street, South Street, Salem Street, Chandler Road, and Main Street with new 12 inch and 8 inch diameter ductile iron main. Staff repaired and scraped, painted and flagged 210 roadside hydrants during the summer months.

The Town's Sewer System requires consistent and faithful attention. Employees provided operation and maintenance duties to the 46 sewer pump stations on a daily to weekly basis. Hundreds of pump calls/pump failure alarms were responded to, many after normal working hours, nights, weekends and holidays. Grease and debris collect within the station and along the gravity flow sewer mains causing interruption of service and possible sewer main backups. Ball floats, which control the operation of the stations, have to be cleaned bi-monthly due to grease build-up. Lift station wet wells have to be cleaned annually, some twice per year. In the past couple of years, the Town has adopted the use of enzymes in its sewer station wet wells. The enzymes promote the growth of bacteria, which help to dissolve grease build-up. Other debris, such as cloth wipes, hygiene products and dental floss etc. create the bulk of the problems the division experiences. We urge our customers not to flush these items down the toilet (even if the packaging says that they are flushable). Instead, they should be thrown in the trash.

The employees of the Water & Sewer Division continue to provide excellent service to the customers they serve, and may be called upon 24/7/365 to ensure the highest quality water distribution and wastewater collection standards possible.

## **WATER TREATMENT**

Staffing levels for the Water Treatment division include nine (9) full-time staff as follows:

- 1 Chief Operator
- 5 Operators
- 1 Chemist
- 1 Backflow Prevention Coordinator (vacant since Fall 2018)
- 1 Maintenance Mechanic

Finished Water Production: 875.7 Million Gallons

Average Water Usage per day: 2.40 Million Gallons per day

Maximum Day: 4.405 Million Gallons on June 19<sup>th</sup>.

For water quality information and other subjects concerning the water system please refer to our website at [Tewksbury-ma.gov /Department/ Water Treatment Plant](http://Tewksbury-ma.gov/Department/Water%20Treatment%20Plant). You will find a listing of Consumer Confidence Reports and department descriptions.

### **Backflow Program:**

The Backflow Program is required by MaDEP to protect the water system from back siphoning and contamination. Backflow devices are installed on Commercial, Municipal, Institutional and Agricultural locations, as they have a much higher probability of contaminating the water supply. The Town has also adopted what is called “Total Containment Policy”, which requires the same facilities to install backflow devices at the water meter. In 2018 the program, through contracted services and town staff, performed testing of all of the devices in Tewksbury. These tests are performed to guarantee proper operation of the backflow devices. Since the program was initiated the test failure rate has dropped from over ten to under four percent. Below please find the testing activity for 2018:

Total number of facilities served: 346

Total number of tests performed: 1,846

Number of devices added: 23

### **Plant Rehabilitation Project:**

#### **The Project:**

The rehabilitation project started as early as 2013 when AECOM was hired as the design engineer. The plant staff and the engineer’s compiled a long list of items that needed to be addressed. The engineer also added design elements which were to address MaDEP chapter 6 requirements for all water plant upgrades. The Project also included the replacement of the roof , which was completed this past year along with small adjustments and improvements being made as needed as the new systems came online.

Two major projects completed in 2018 include:

#### **Old Main Street Valve**

The valve at Old Main Street was completely refurbished in order to improve and return it to fully functioning. This valve plays a critical role in the Town’s water supply and distribution system, as it balances pressure from the Colonial Tank and the rest of the distribution system. Our Plant staff, their contractors, and our Distribution Staff worked together to coordinate this work with minimum interruption to the system.

#### **Colonial Tank & Pump Station**

Colonial Tank had extensive refurbish work done to its pump valves, SCADA programming was improved to properly control the systems, and the backflow valve was replaced, among other improvements and much needed heavy preventative maintenance.

Many other improvements have been implemented throughout the Plant and its accompanying storage tanks. All of this major work has been accomplished while the plant remained in operation. Credit goes to the Water Treatment Plant staff and the skilled contractors who have worked together to complete this project much to the benefit of all water users of the Town of Tewksbury.

The Town’s treatment facility is a complex compilation of equipment and process. On a daily basis the trained and experienced staff deal with operating the process, receive and store chemicals and document processing data. Over the years they have developed procedures and protocols design to protect the water purification process and the operator’s themselves.

Our Department would like to recognize and thank retiring employees Lew Zediana, who served as Chief Plant Operator, and Ed Vieweg, also an Operator who oversaw and coordinated the Town's backflow testing program for their years of service. Both employees had over 30 years of experience with the Town. Upon Lew's retirement in 2018, Plant Chemist Marlene Ladderbush was promoted to Chief Operator, a new Plant Chemist was hired, and Ed's position will be backfilled in the spring of 2019.

Most importantly thank you,

The employees of the Department of Public Works have done an exceptional job in serving this community considering the workload that is assigned to them, the need for their response during emergency conditions at all times of the day or night, and the growing demand for service given the expansion of the Town's infrastructure. It is through their tireless efforts and dedication that the mission of our organization can be achieved.

Respectfully Submitted by:

Brian Gilbert, Director Public Works  
Kevin Hardiman, P.E., Town Engineer  
Marlene Ladderbush, Chief Operating Engineer, WTP  
Richard Spinale, Assistant Director-Forestry/Highway  
Scott Brinch, Assistant Director-Utility  
Bernard Marion, Supervisor Fleet

# COMMUNITY ACTIVITIES

*Library Trustees*

*Council on Aging*

*Historical Commission*

## Library Trustees

### Tewksbury Public Library Trustees' Annual Report



Lori Carriere  
Joseph Frank, Chair  
Laura Harrington, Appointed to finish Mr. Walsh's term.  
Paige Impink, Vice Chair  
Patrick Joyce  
Patricia Pino, Clerk  
Eugene Walsh, Vice Chair, Deceased

#### Mission and Vision of the Tewksbury Public Library:

*The public library of Tewksbury seeks to provide the Town's residents with a wide variety of materials, resources and services. Our vision is to empower Tewksbury's residents by developing, promoting, and delivering lifelong learning opportunities and to culturally enrich the entire community. We endeavor to combine traditional roles of providing a quality book collection and customer service oriented atmosphere, with current technological advances in the retrieval of information.*

In short, we want to help you transform your life! That's a tall order, but together we can achieve this!

#### Service Highlights

- With the assistance of the Town Manager and Finance Committee, we reinstated the Assistant Director position that had been cut several years ago. Noelle Boc was promoted to the position. She was formerly our long-time Children's Librarian and was eager to jump into this role. Katrina Lewin Ealy was hired to administer the services provided by the Children's Department. Congratulations to all!
- Library staff members responsible for planning and executing classes and events for children, teens and adults served 25,432 patrons in 2018. We appreciate their hard work and our residents' interest in attending Library events. More statistics will be found at the end of this report.
- Library Staff members participated in Stop the Bleed emergency training through the efforts of the Tewksbury Police Department. Stop the Bleed kits were placed on the wall on the first and second floors of the Library.
- The Friends of the Library continue to be terrific supporters. Their good work raising funds primarily through their book sales and Adopt-A-Book programs benefits the collections and lectures and classes here. The Friends' have added new fundraisers to their mix and have been able to raise additional money for Library services. We can't thank them enough for the work they do on our behalf.
- We improved public computer and wireless access and speeds by segregating those accounts to a new Verizon FIOS Business Line.
- With the help of our volunteer gardeners, the TPL Community Garden had a wonderful 3<sup>rd</sup> year of gardening to grow vegetables for the Tewksbury Food Pantry and the Town's Farmer's Market, as well as to teach others about organic, sustainable gardening. 507 pounds of vegetables were harvested with good potato and carrot harvests for the Tewksbury Food Pantry.
- Library staff members collaborated with Town's new Telemedia Department to record many of our events for replay on the Town's and the Library's YouTube accounts.
- After the Library budget was funded at the amount required by the Commonwealth, Saturday and Sunday hours expanded to until the end of the school year in June. We are now only closed weekends during July and August.

- We also thank the many volunteers who shelved and repaired books, helped at classes and events, taught classes, and advised us on a number of services. Not only do we appreciate you, but also we enjoy working with you as well!
- Find Us Online. Although we've offered online services for many years, online access is more and more important to our community. You can find us on our website at [tewksburypl.org](http://tewksburypl.org), as well as on social media sites, most frequently Facebook, Twitter and Instagram. Just search for Tewksbury Public Library! Join us!
- Thanks to the Tewksbury Public Schools, there is now a drop off at the Library for Wynn Middle School students. We're happy to make getting to the library easier for older children.

#### Facility Highlights

- A new chiller was installed thanks to capital funding and HVAC performance has dramatically improved.
- The Library agreed to accept as a gift some of Mico Kaufman's statutory and the History of American coin collection he created. The pieces will be on display throughout the Library in 2019.
- Thanks to the Town's Green Community Grant, we are using less electricity monthly than the year previous. Those new energy efficient parking lot lights and repairs to the HVAC system are paying off!

The Trustees recognize that the major reason the Library is so successful and meaningful for the community is because of the excellent staff members who work for the Library. Father Timothy Healy, who has been a President of the New York Public Library, once said "The most important asset of any library goes home at night...the library staff." The Trustees and the Library Director embrace this concept and give credit to the staff for making the Library a vital place for the community.

|                             |   |
|-----------------------------|---|
| <b>Director:</b>            | Diane Giarrusso   |
| <b>Assistant Director</b>   | Noelle Boc, Promotion   |
| <b>Executive Secretary:</b> | Jeannine Briley   |
| <b>Librarians:</b>          | Robert Hayes, Community Services/Technical Services<br>Rachel Hellman (Steele), Reference Services<br>Aimee Villet, Teen Services<br>Katrina Lewin Ealy, Children's Services<br>Elizabeth Safford, Reference and Children's, part-time, resigned<br>Jeffrey Pike, Reference and Children's, part-time |
| <b>Library Associate:</b>   | Jeanne Swartz, Circulation Supervisor   |
| <b>Specialists:</b>         | Joyce Salvato, Technology<br>Heather Maganzini, Children's Services   |
| <b>Clerical Assistants:</b> | Jennifer Burke<br>Gail Holland<br>Maria Hamm<br>Theresa Troiano, part-time,   |
| <b>Library Shelters:</b>    | Danielle Driscoll<br>Christine Hollis<br>Anne Kelley<br>Carole Ardizzoni , part-time<br>Rosalyn Impink, part-time   |
| <b>Maintenance:</b>         | Joseph Fiumara  |

#### Library Hours for 2018:

Monday – Wednesday 10 a.m. to 9 p.m.  
 Thursday – Friday 10 a.m. to 5 p.m.  
 Saturday 9 a.m. to 5 p.m.  
 Sunday 1 p.m. to 5 p.m. September – June  
 Closed Saturdays & Sundays in July and August.

| Calculate the Value of Services Used at Your Local Library with MLA's Online Spread Sheet   |   |                           |                    |
|---|---|---------------------------|--------------------|
| Please input in the leftmost column the number of times you or your family have used the library services described below to learn how much it would have cost to purchase these services at estimated retail values. |   |                           |                    |
| Input Your Quantity of Use  | Library Services FY18<br>Tewksbury Public Library           | Retail Value<br>(average) | Value of Services  |
| 157,404   | Books Borrowed  | \$21.19                   | \$3,335,391        |
| 75,211  | Ebooks & Materials in e-format                              | \$10.00                   | \$752,110          |
| 1,787   | Magazines Borrowed  | \$3.50                    | \$6,255            |
| 8,760   | Newspapers browsed (minimum)                                | \$9.50                    | \$83,220           |
| 43,921  | DVDs Borrowed   | \$10.00                   | \$439,210          |
| 11,732  | Audio Books Borrowed  | \$40.00                   | \$469,280          |
| 7,691   | Music CDs borrowed  | \$9.95                    | \$76,525           |
| 3,884   | Downloadable Audio & Video                                  | \$19.95                   | \$77,486           |
| 1,177   | Museum Passes Borrowed                                      | \$30.00                   | \$35,310           |
| 62,687  | Interlibrary Loan (borrowed & loaned)                       | \$25.00                   | \$1,567,175        |
| 2,835   | Room Use per Hour   | \$100.00                  | \$283,500          |
| 537   | Auditorium Use per Event                                    | \$250.00                  | \$134,250          |
| 12,279  | Adult Programs Attended                                     | \$15.00                   | \$184,185          |
| 1,009   | Teen Programs Attended                                      | \$12.00                   | \$12,108           |
| 12,144  | Children's Programs Attended                                | \$7.00                    | \$85,008           |
| 23,712  | Hours of Computer Use, e.g., Internet and MS Word (minimum) | \$24.00                   | \$569,088          |
| 175,625   | Online Magazine & Journal per search                        | \$2.42                    | \$425,013          |
| 30,742  | Reference Questions Asked                                   | \$10.00                   | \$307,420          |
|   | <b>Total Value</b>  |                           | <b>\$8,842,533</b> |
| <b>Total Municipal Appropriation in FY18 (w/out Capital)</b>  |   |                           | <b>1,229,510</b>   |
| <b>Value of Library Service per dollar appropriated</b>   |   |                           | <b>\$ 7.19</b>     |
| Copyright Massachusetts Library Association (MLA) 2008  |   |                           |                    |
| Information acquired from FY17 Annual Report Information Survey provided to the MA Board of Library Commissioners and internal library records  |   |                           |                    |
| DG 12/2018  |   |                           |                    |
| SLJ Average Book Prices 2018  |   |                           |                    |
| Digital Book World Average ebook prices 2013  |   |                           |                    |

## Value of Library Services:

Based on the Town's investment to the Tewksbury Public Library, for every tax dollar allocated to the library in FY2018, residents received \$7.19 in library service.

Library Trustees and staff members are committed to continual improvement of the collections and services to residents because we know that the Library is an important place in Tewksbury to gather, find information and learn. Thank you for your support.

*Respectfully Submitted,*

*Joseph Frank, Chairperson  
Diane Giarrusso, Library Director*



# Council On Aging

Mission of the Tewksbury Council on Aging: To enhance the lives of our Senior Citizens by identifying their needs and developing programs, activities, community involvement and resources to provide them with an independent and enriched quality of life.

The Tewksbury Senior Center continued to expand its' service offerings in 2018 that allowed us to enhance the lives of older adults and promote community togetherness. Programs that experienced growth include Outreach, Nutrition, Personnel, Transportation, and Facility.

The Council on Aging serves the 60+ population in the community and encourages those who are close to aging in to participate in programs as well. 99.4% of our attendees are over the age of 60. On average we have 100 people walk through our doors each day.

Some highlights from the last year include:

## **Outreach & Support Services**

- Extended Senior Center hours so that the facility was open Monday through Friday until 5:00pm.
- Added Moving on Support Group for parents with dependent adult children and grandchildren.
- Project Valentine sent almost 200 Valentines that were distributed at Zingo and to MOW recipients. Everyone loved them!
- Legacy Project with the Kindness club presentation to seniors
- Open House on April 25, 2018
- We provided Outreach to 261 residents over 60
- We provided Outreach to 4 residents under 60
- We hosted AARP tax prep services to provide seniors with free tax completion
- We started to host a Veterans Social on Mondays at 9am in the Craft Room.

## **Transportation**

- We started tracking transportation as of 7/1/18
- We provided 1873 rides to those over 60
- We provided 2 rides to under 60.
- We secured a new van 8 passenger from the LRTA to replace our original van.
- Ran two special holiday shopping trips to accommodate increased interest in additional shop-opportunities for seniors who otherwise could not get to these locations.

## **Health & Wellness**

- We added an additional monthly foot care clinic.
- We established a clinic space at the Senior Center to continue to host wellness clinics.

## **Nutrition**

- We had an intern Rachel Marsh who was a UMass Lowell Nutrition Student help run a Nutrition Club in the Conference Room on Fridays at 11:30am on February 16th, 23rd and March 2nd, 9th, 16th, 23rd, 30th. It was to discuss easy, nutritious meal ideas, healthy snacking, making healthy choices in restaurants, shopping for food on a budget, and food workshops.
- Traveling Chef February 22<sup>nd</sup>, 2018.
- The Tewksbury Senior Center is in its' third year as a distribution site for Greater Lowell's Brown Bag program, which is a collaboration between the Greater Boston Food Bank and Elder Services of the Merrimack Valley. In 2018 we added an additional 20 seniors to the participation list. We now serve 70 seniors in the community. Pick up for Tewksbury residents continues to be at the Senior Center and the Tewksbury Housing Authority. This program brings in numerous volunteers for which we are extremely grateful.

## **Personnel**

- Nicole Hutcheon transitioned into the Director Role on May 7, 2018.
- Carly Kascak started as the Outreach Coordinator in July.
- Susan Tucceri was hired at the end of the summer to run the Salad Bar.
- Paul Graffeo was hired at the end of the summer as a third Van Driver.
- Relocated the Veterans Service Office to the Senior Center

## **Facility**

- The base under the stage in Hall A was finished so the sliding storage could be utilized again.
- The chair lift located next to the stage was repaired, inspected, and permitted.

## **Fitness**

- Yoga in the park was hosted during the summer months by our Yoga instructor Joan Lawrence.
- We had 314 people over 60 participate in exercise classes
- We had 10 people under 60 participate in exercise classes
- We added one additional chair yoga class on Thursday afternoons.
- We also added a meditation class on Friday afternoons.
- Free Reiki sessions were also offered on Mondays from 4pm-5pm starting in the fall.

## **Recreation**

- We hosted a “Make Your Own Sundae” gathering over the summer and were able to offer free ice cream to approximately 100 seniors.
- We hosted a floral arranging workshop in July with the local organization The Power of Flowers. This workshop afforded 20 of our seniors with the ability to participate.
- We offered the Essex Steam Train and Riverboat Cruise which ran on three separate dates to accommodate the tremendous interest in this trip. During the months of July, August & September we sent 180 people on this excursion.
- We were able to offer 18 day trips, an increase of 9 additional trips from 2017, and 3 overnight trips, an increase of one additional overnight trip.
- Organized and facilitated a Special Travel Presentation on November 27, highlighting upcoming trips and travel for the coming year as well as detailed information on a special travel opportunities for June 2019; The Best of Eastern Canadian Tour.
- Purchased two brand new pool tables for the billiards room.
- Purchased a TV to convert the library into the Media Room.

## **Community**

- Hosted Senior Center Open House
- Participated in Earth Day, April 21<sup>st</sup>
- An Intergenerational Cookout was held in September to encourage seniors and their families to enjoy time together. The event was well attended by about 150 participants. The Board of Selectman helped to cook and serve food. There was entertainment provided.
- Council on Aging staff attended events sponsored by other Town agencies, which included National Night Out, Police Bike Rodeo and the Fire Department Open House. Participation also included the Public Library welcome event and the annual Festival of Trees.
- Hosted the Annual Veterans’ Breakfast at the Senior Center.
- We hosted two Intergenerational Pizza Fridays over the summer which included lunch and an activity to encourage seniors to bring their grandchildren to the Senior Center.
- Transportation was provided for the Annual Thanksgiving dinner hosted by the Tewksbury/Wilmington elks for the seniors in the community.
- Community coffee’s with the Chiefs, Town Manager, other Town Department heads and COA Director were held periodically. These events were held to inform the public about town wide initiatives as well as community outreach programs.

Senior Center Hours: 8:00AM to 5:00PM, Monday-Friday

Open on evenings and weekends for special events.

Phone: 978-640-4480

Fax: 978-640-4483

### **Council on Aging Staff**

Director- Nicole Hutcheon

Executive Secretary- Janice Conole

Maintenance Person- Robert Noel

Community Outreach Coordinator- Carly Kascak

Activities Coordinator- Diane Dunlevy

Nutrition Assistant- Susan Tucceri (Part-time)

Van Driver- Paul Graffeo (Part-time)

Van Driver- Gail Deakoff (Part-time)

Van Driver- Ralph Natola (Part-time)

### **Council on Aging Board Members**

Virginia Desmond- Chair

Kathleen M. Walsh- Vice Chair

Patty Sasso- Clerk

Robert B. MacInnis- Treasurer

Joel Deputat

Joanne Aldrich

Linda Lee Layne

Joan Unger

Arlene Wright

Lynn Murphy

Karin Theodoros

# Historical Commission

The Tewksbury Historical Commission is a seven member board established by Massachusetts General Laws as accepted by Town Meeting. Its duties are directed toward the purpose of “preservation, protection, and development of the historical or archeological assets” of the town of Tewksbury, as well as safeguarding and promoting appreciation of Tewksbury’s heritage.

The Commission typically meets on the third Monday of alternate months in the Trustees Room of the Public Library. The Board of Selectmen is the appointing authority for the Commission. One member also serves as Town Historian and is appointed by the Town Manager.

## TEWKSBURY HISTORICAL SOCIETY SUPPLEMENT

The Commission coordinates activities with the Tewksbury Historical Society, a non-profit organization which has grown to more than one hundred and twenty five members. The following supplement was submitted by the Society:

*The Tewksbury Historical Society is a non-profit organization whose mission is to promote the appreciation and preservation of the history of Tewksbury. The Society is the official repository for Tewksbury artifacts and photographs, many of which can be seen in Local History Room of the Tewksbury Public Library. Visitors and members are encouraged to donate items of Tewksbury history for preservation. The Society holds several events throughout the year including the reenactment of April 19, 1775 by members of the 2<sup>nd</sup> Massachusetts Regiment ([www.2ndmass.org](http://www.2ndmass.org)).*

*Please visit our website at [www.tewksburyhistoricalsociety.org](http://www.tewksburyhistoricalsociety.org) and Facebook page at [www.Facebook.com/TewksburyHistoricalSociety](https://www.facebook.com/TewksburyHistoricalSociety) for more information including upcoming events and how to join. Or mail us at Tewksbury Historical Society, P.O. Box 522, Tewksbury, MA 01876.*

The Historical Commission would also appreciate information about preservation issues, including any historical or archeological asset which may be threatened or unknown to us. Contact information for Commission members is below.

Respectfully Submitted,

THE TEWKSBURY HISTORICAL COMMISSION

|   |  |
|---|--|
| Thomas Churchill, Chairman<br><a href="mailto:t.churchill@verizon.net">t.churchill@verizon.net</a> (978) 640-6927         | Bill Wyatt, Vice-Chairman, Town Historian<br><a href="mailto:Williamwyatt18@comcast.net">Williamwyatt18@comcast.net</a> (978) 640-0658 |
| Eileen McDonagh<br>(978) 851-6076   | Patricia Stratis<br>(978) 851-6206   |
| Nancy Reed, Secretary<br><a href="mailto:nancrd@comcast.net">nancrd@comcast.net</a> (978) 851-8920 (h) (508) 574-9687 (c) | Linda Voutour<br><a href="mailto:lvoutour@gmail.com">lvoutour@gmail.com</a>  |
|   |  |

# SAFETY

*Fire Department*

*Police Department*

## Fire Department

The mission of the Tewksbury Fire Department is to protect and educate our community, show courtesy and compassion to all, and continue the honored tradition and dedication of the fire service that exceeds expectations.

The members of the Tewksbury Fire Department respond in a very efficient and professional manner throughout the year. The Department answered calls for assistance and provided service 8,609 times in 2018. Building fires accounted for 12 of the 88 responses to fire. Cooking fires continue to be the leading cause of fire in the home setting. Engine companies provided residents with lift assistance 195 times in 2018 and the ambulance responded to 3,749 calls for medical aid or service.

An important function of any fire department is to prevent the occurrence of situations that produce injury, death, destruction of property, or negatively impact our community. We try to accomplish this through public education and fire prevention programs. In 2018, the Department received a State S.A.F.E. and Senior SAFE Grant for the education of school age children and senior adults in the area of fire and life safety. The 2018 grant funds provided for National Fire Prevention Week activities in October which included a Fire Station Open House and a presence at several safety fairs at local businesses. The Town's collaborative Hoarding Response Team continued to assist residents by working together to help people recognize and abate hazards in their homes. We are very fortunate to have a dedicated staff of firefighters and community volunteers that participate in these and other fire and life safety based programs throughout the year. Information on programs and the Departments can be obtained at [www.tewksbury-ma.gov](http://www.tewksbury-ma.gov).

The Fire Department consists of 57 sworn fire officers and firefighters and one civilian administrative secretary. In Tewksbury, line personnel are assigned to an engine company, an ambulance, or serve as the officer in charge of one of the four working shifts. The Town is broken down into three response districts with fire stations located in the Center, North, and South. Each station has one engine company with a lieutenant and a minimum of two firefighters assigned. In addition to the engine company in the Center Station, two cross-trained firefighter/EMTs staff a primary BLS ambulance and a captain is assigned to oversee the on duty force. An aerial ladder truck and a heavy rescue are housed at the Center Station along with a light brush truck. At the North Station, the two firefighters assigned to the engine company also staff a secondary BLS ambulance when the primary ambulance is already committed to a call. This leaves that engine company temporarily out of service if a second medical call comes in; however, the fire lieutenant left behind moves to an emergency response utility vehicle should he/she be needed at another incident. The South Station houses a brush truck, trench rescue trailer, and a spare ambulance and engine. It is also where our Fire Prevention Office is located.

In Tewksbury, a normal response to a medical emergency would send the nearest engine company and the primary ambulance. A normal response to a house fire would send the two closest engine companies directly to the fire scene along with the shift commander and the primary ambulance, if available. The third engine would respond to the Center Station to staff the ladder truck and await response instructions from the shift commander. This model has proved operationally effective and cost efficient for the majority of the community's response needs. Maintaining a minimum of three members on a responding engine or ladder company remains a high priority. Mutual aid and off-duty members are called in when incidents exceed the on duty crew's capability. Mutual aid is a concept that has been utilized by the fire service to help every city and town deal with those unusual incidents that a community cannot handle on its own. Tewksbury is a member of the Fire District 6 Mutual Aid Association; an Association of 18 member communities. The Department is seeking to provide two dedicated full time ambulances to the community by adding an additional staff member to each of the four shifts in the coming years. The Department was able to allocate State grant funds to provide a second dedicated ambulance during certain dayshifts in 2018. This will help, on a trial basis, address the increasing call volume the Department is experiencing in the area of medical aid. A variety of factors are contributing to this increase including an aging population, an increase in apartment and senior living communities, an ongoing opioid crisis, and rising mental health assessments occurring in all age brackets.

In 2018 the average age of our members was 43.3 years old. The fire officer's average age was 52.4 years with an average of 24.9 years of experience in the Department. Firefighters were 49.2 years with 20.3 years and EMTs assigned to the ambulance averaged 32.1 years and 4.5 years respectively. We saw the retirements of Lt. Donald Greer, Jr. and Captains James Giasullo, Jr. and Jon Viscione. A junior member of the Department, Firefighter/EMT Michael Frazier, transferred to the Chelsea Fire Department. Joseph Kearns was promoted to Fire Captain and Scott Austin was promoted to Fire Lieutenant. David Karlberg and Alan Rosemond were promoted to Provisional Lieutenant while a Civil Service promotional exam was called for. Patrick Doherty was promoted to the rank of Fire Lieutenant. Firefighters Justin Hubbard, Charles Lucia, Jr., and Joseph Sodergren joined the Department in 2018.

Captain Jon Viscione was designated as the Department's first full-time training officer in 2018. A position he held until his retirement in December. A variety of ongoing fire and emergency medical services training took place throughout the year. All members received training on active shooter response and quick-clot hemorrhage control kits now deployed on our fire apparatus and in many buildings within the community. Members attended hands-on pump operation training at our South Fire Station through a grant opportunity. Dahlgren kits were purchased and deployed on fire apparatus to neutralize fentanyl and its hazards derivatives. First responders encountering small amounts of these substances in the field now have the ability to better protect themselves and the public without having to callout a State Hazardous Material Response Team.

The Department continued working with the Board of Selectmen and Town Manager to design a new Center Fire Station Headquarters. HKT Architects, Inc. put together a schematic design based on current and future needs of the community and the Department. The new station will replace our 52 year old station and will be built on a Town owned piece of land on Main Street, across from Town Hall. A summer 2019 groundbreaking is anticipated. The Town is continuing its plan with the Town of Dracut to build a Regional Emergency Communications Center on Town owned land adjacent to the Tewksbury DPW on Whipple Road. This State funded project will combine the fire, police, and E-911 communications into one state of the art facility for the two towns. It will have expansion capabilities for one or two more communities to join in the future. A spring 2019 groundbreaking is anticipated.

With the support of the community, the Department is progressing in its operational and capital plan to maintain and update our equipment, apparatus and facilities. The Town maintains three Class III emergency ambulances. For continuity and cost efficiency purposes, each ambulance has undergone one vehicle rechassis. Our most recent ambulance was delivered April 2018. With this purchase the Town invested in two Ferno iNX power stretchers. These devices are capable of loading and unloading patients to and from the ambulance with minimal firefighter intervention. The Department also adapted our spare ambulance to accommodate bariatric patients as needed. The delivery of the Town Meeting funded 2019 Pierce Enforcer fire engine took place in December. Members of the Department were trained on the new engine prior to it being placed into service. Our 1994 E-One Protector fire engine was removed from service.

Engine companies directly support fire prevention efforts by performing residential plan reviews, oil burner and smoke alarm inspections, residential propane installation inspections, and quarterly daycare, hospital, and school inspections. They take the time to educate the community one inspection or interaction at a time. Working smoke and carbon monoxide (CO) alarms continue to be the best first line of defense in the residential setting. Early detection and warning can and does save lives. Your local firefighters are committed to making sure you have the information you need to help protect your families. Please do not hesitate to call us if you have a question or concern about fire or life safety; we are here to help. The Tewksbury Firefighters Union Local 1647 continues to sponsor a File of Life Program. This program will provide Tewksbury residents who have a significant medical history the opportunity to compile this information in a readily accessible and standardized format. To participate in this program please call (978) 640-4410 and ask to receive the File of Life; its free to you or your family members and it works!

## Incident Analysis/ Permits and Inspections

|                                       |              |
|---------------------------------------|--------------|
| <b>Incident Analysis</b>              | <b>2018</b>  |
| Fire/Explosion                        | 88           |
| Overpressure/Rupture                  | 1            |
| Rescue Calls including Medical Assist | 2,896        |
| Hazardous Condition                   | 146          |
| Service Calls                         | 878          |
| Good Intent Calls                     | 334          |
| False Calls                           | 500          |
| Severe Weather/Natural Disaster       | 5            |
| Special Type/Complaint                | 12           |
| Ambulance Calls                       | 3,749        |
| <b>Department Responses</b>           | <b>8,609</b> |
| <b>Permits &amp; Inspections</b>      | <b>1,846</b> |
| <b>Department Responses</b>           | <b>Total</b> |
| 1980                                  | 2,161        |
| 1990                                  | 3,160        |
| 2008                                  | 5,998        |
| 2009                                  | 6,115        |
| 2010                                  | 6,454        |
| 2011                                  | 6,701        |
| 2012                                  | 6,630        |
| 2013                                  | 7,009        |
| 2014                                  | 7,565        |
| 2015                                  | 7,896        |
| 2016                                  | 8,135        |
| 2017                                  | 8,531        |
| 2018                                  | 8,609        |

# Fire Department Roster

|                      |                    |      |                   |                      |      |
|----------------------|--------------------|------|-------------------|----------------------|------|
| <b>FIRE CHIEF:</b>   | Michael Hazel      | 1988 |                   | David Levy, Jr.      | 1997 |
| <b>DEPUTY CHIEF:</b> | Albert Vasas       | 1989 |                   | Charles Lucia, Jr.   | 2018 |
| <b>CAPTAINS:</b>     | Michael Callahan   | 1989 |                   | Brian Mackey         | 2009 |
|                      | Scott Keddie       | 1987 |                   | Timothy Mancusi      | 2014 |
|                      | Joseph Kearns      | 1995 |                   | Christina Merrill    | 2003 |
|                      | Gary Kerr          | 1988 |                   | Michael Merrill      | 2004 |
| <b>LIEUTENANTS:</b>  | Scott Austin       | 2003 |                   | Thomas Murphy        | 2004 |
|                      | William Brothers   | 1997 |                   | John O'Leary         | 2017 |
|                      | Robert Calistro    | 1998 |                   | Daniel Sitar         | 1987 |
|                      | David Carney       | 1995 |                   | Daniel Small         | 1988 |
|                      | Patrick Doherty    | 1997 |                   | Peter Smith          | 2017 |
|                      | Jeffrey Giasullo   | 1995 |                   | Joseph Sodergren     | 2018 |
|                      | Paul Guttadauro    | 1994 |                   | Steven Spencer       | 2002 |
|                      | Brian Hurley       | 1989 |                   | Christopher Teixeira | 2017 |
|                      | David Karlberg     | 2001 |                   | Derek Temmallo       | 2017 |
|                      | Russell McGlauflin | 1989 |                   | Derek Welch          | 2016 |
|                      | Alan Rosemond      | 1989 |                   | Tyler Welch          | 2014 |
|                      | Kenneth Sandberg   | 2003 | <b>SECRETARY:</b> | Michael Willey       | 2017 |
|                      | Daniel Sawicki     | 2004 |                   | Daniel Yost          | 2004 |
| <b>FIREFIGHTERS:</b> | Joel Altavesta     | 2014 |                   |                      |      |
|                      | Peter Bielecki     | 2014 |                   |                      |      |
|                      | Marc Bourdon       | 2013 |                   |                      |      |
|                      | Shawn Bradley      | 2015 |                   |                      |      |
|                      | Patrick Brothers   | 1995 |                   |                      |      |
|                      | Joseph Dogherty    | 2017 |                   |                      |      |
|                      | Todd Elliott       | 2006 |                   |                      |      |
|                      | James Fitzpatrick  | 2011 |                   |                      |      |
|                      | Joseph Fortunato   | 2001 |                   |                      |      |
|                      | John Fowler        | 2004 |                   |                      |      |
|                      | David Giasullo     | 2012 |                   |                      |      |
|                      | Michael Giasullo   | 2011 |                   |                      |      |
|                      | William Gosse      | 1998 |                   |                      |      |
|                      | Timothy Holden     | 1994 |                   |                      |      |
|                      | Justin Hubbard     | 2018 |                   |                      |      |
|                      | Daniel Kasprzak    | 2013 |                   |                      |      |
|                      | Robert Keddie      | 2011 |                   |                      |      |
|                      | Justin Lamoureux   | 2015 |                   |                      |      |



# Police Department

The Tewksbury Police Department provides for the safety and security of our community through the judicious enforcement of the laws of the Commonwealth of Massachusetts, the Town by-laws, the Constitution of the United States of America, and through crime prevention education and community programs. All personnel are truly dedicated to the Department's mission of providing these services with the highest degree of professionalism, honesty, integrity, and character.

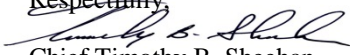
The Department is comprised of seventy-nine (79) extremely motivated full-time employees, including sixty (62) sworn officers, nine (9) civilian dispatchers, and eight (8) civilian support personnel. The lion's share of the Department's resources is being expended on the prevention, response, and investigation of property crimes, traffic accidents and issues, issues associated with mental health/substance use disorder, and crimes of violence. Epidemic level substance use disorder, co-occurring disorders, and mental health issues are significantly impacting this community and despite organizational philosophical changes, additional training, the application of best known and available practices that include strong partnerships with all the local treatment programs/providers, the courts, correctional facilities, the District Attorney's Office, state agencies, and area nonprofit organizations the current crisis continues to grow. Department personnel responded to roughly one hundred (100) reported drug overdoses again in 2018 but the number of related suspected fatalities decreased significantly from fourteen (14) in 2017 to six (6) in 2018. The reduced number of fatalities recorded in 2018 should be attributed, in part, to the incredible work the Community Service Unit (comprised of two full-time police officers, a full-time prevention education specialist, a full-time mental health/substance use clinician, and a full-time substance use recovery coach) has performed following up on the five hundred thirteen (513) referrals received on individuals sworn members of the Department have come in contact with who are in need of substance use and/or mental health resources/support/treatment. The percentage, roughly twenty-five (25%), of those individuals that have accepted support services from the Community Service Unit during outreach in 2018 is incredibly promising and a credit to their compassion and devotion to connecting all individuals in need with the appropriate level of care and keeping them permanently out of the Department call/arrest logs. We recognize that we won't arrest our way out of this crisis and that participation in programs such as our Substance Abuse Prevention Collaborative, Regional Jail Diversion Program, the Regional Opioid Task Force, Drug Court, and the White House Data Driven Justice (DDJ) initiative will only increase our chances of stymieing the progress of these debilitating diseases that have decimated families in this community.

The total number of incidents logged in the Department's Computer Aided Dispatch Records Management System in 2018, which include calls-for service, motor vehicle stops, and all patrol initiated activities, is fifty-three thousand one hundred eighty-three (53,183). Arrests have once again exceeded eight hundred (800) this year, reaching eight hundred thirty-one (831) in 2018. In 2018, simple assaults have increased by seven (7) percent, burglaries are down by thirty-seven (37) percent, thefts from a dwelling are up by sixteen (16) percent, thefts from a vehicle are down by ten (10) percent, and the number of shoplifting incidents is up by eighty-four (84) percent. Drug activity, arrests, and offenses have increased by twelve (12) percent while operating under the influence incidents increased by nineteen (19) percent and liquor law violations decreased by eleven (11) percent. Department personnel have responded to nine hundred and ninety-two (992) motor vehicle accidents and have issued approximately forty-seven hundred (4700) traffic citations in an effort to reduce traffic accidents, injuries, and fatalities and to improve the quality of life of the Town's residents. Officers are responsible for logging over twenty-eight thousand (28,000) proactive building and area checks and roughly forty-four hundred (4400) motor vehicle stops, in 2018, in an ongoing effort to reduce crime and the fear associated with it.

In addition to the daily proactive and reactive regiment being performed by the Dispatchers, Patrol Division, Community Service Unit, and Detectives in 2018, the Department has integrated increased levels of crime prevention education and community programs into our crime reduction/safety strategy (mission). The Department has targeted all Town populations with various programs that include: R.A.D., radKIDS (which remains incorporated into the School Department fourth grade curriculum), Substance Use Prevention and Education Month, Citizen Police Academy, National Night Out Against Crime, D.E.A. Drug Take Back, Operation Graduation, Safe Halloween, Child Passenger Safety Seat Checkpoint, Click-It or Ticket, Drive Sober or Get Pulled Over, Regional Jail Diversion Program, White House DDJ, Substance Abuse Prevention Collaborative, the P.A.L. Program, and Stop the Bleed. The Department continues to work in collaboration with all Town Departments and local non-profit organizations to bring these and other necessary programs and services to our residents, transients, motoring public, patrons, Town employees, and business owners as it is recognized that everyone's assistance is required in order to provide adequate education and achieve the desired results.

The courageous effort and exceptional production of the highly dedicated professionals I consider myself fortunate to lead has never wavered during my tenure as Chief and I am extremely grateful for that and the support we have received from the Town Manager, the Board of Selectmen, and those we have been sworn to protect.

Respectfully,



Chief Timothy B. Sheehan

### Police Department Roster

|                                 |                        |      |                              |                      |      |
|---------------------------------|------------------------|------|------------------------------|----------------------|------|
| <b>Chief of Police:</b>         | Timothy Sheehan        | 1987 | <b>Patrol Officers:</b>      | James Hollis         | 1995 |
| <b>Deputy Chief of Police:</b>  | John Voto              | 1996 |                              | Markus McMahon       | 2001 |
| <b>Administrative Director:</b> | Matthew Small          | 1997 |                              | Albert Piccolo       | 2002 |
| <b>Lieutenants:</b>             | Scott Gaynor           | 1995 |                              | Arthur Piccolo       | 2002 |
|                                 | Robert Stephens        | 1996 |                              | Eric Hanley          | 2002 |
|                                 | James Williams         | 1996 |                              | Karen Capuano        | 2003 |
|                                 | Thomas Casey           | 1999 |                              | John Casey           | 2003 |
|                                 | Brian O'Neill          | 2005 |                              | Robert Bjorkgren     | 2003 |
| <b>Detective Lieutenant:</b>    | Ryan Columbus          | 2000 |                              | David Miano          | 2010 |
| <b>Sergeants:</b>               | Mark Perry             | 1988 |                              | Christopher Lefebvre | 2010 |
|                                 | Chris Coviello         | 1989 |                              | Paul Morris          | 2011 |
|                                 | Timothy Kelly          | 1995 |                              | David Duffy          | 2011 |
|                                 | Steven Torres          | 2000 |                              | Christopher Byrne    | 2011 |
|                                 | Thomas Cooke           | 2002 |                              | Michael Holmes       | 2012 |
|                                 | Patrick Harrington     | 2003 |                              | Michael Vasconcellos | 2013 |
|                                 | Joseph Kelley          | 2004 |                              | Matthew Rowe         | 2014 |
|                                 | Alysia Columbus        | 2008 |                              | Stephen Quinn        | 2014 |
|                                 | Michael Newcomb        | 2010 |                              | Matthew Pelrine      | 2015 |
|                                 | Brian Farnum           | 2004 |                              | Christopher Adams    | 2015 |
| <b>Detective Sergeant:</b>      | Robert Field           | 1996 |                              | Joe Mendonca         | 2016 |
| <b>Court Prosecutor:</b>        | Walter Jop III         | 2000 | <b>Dispatch Supervisor:</b>  | Michael Maccario     | 2016 |
| <b>K-9 Officer:</b>             | Colin Trelegan         | 2016 |                              | Dana LaPointe        | 2017 |
| <b>Detectives:</b>              | Peter Regan            | 2003 | <b>Dispatchers:</b>          | Ryan Hunt            | 2017 |
|                                 | Dennis Peterson Jr     | 2004 |                              | Kayla Sheehan        | 2018 |
|                                 | Michael Donovan        | 2008 |                              | Matthew Donovan      | 2018 |
|                                 | Andrew Richardson      | 2011 |                              | Justin Lindahl       | 2018 |
|                                 | Kaitlin Sullivan       | 2013 |                              |                      |      |
|                                 | Shane Gallagher        | 2014 |                              |                      |      |
| <b>Narcotics Unit:</b>          | Patrick Connor         | 2010 |                              |                      |      |
|                                 | Michael McLaughlin     | 2011 |                              |                      |      |
| <b>Evidence Officer:</b>        | Andre Gonzalez         | 1995 | <b>Reserve Dispatchers:</b>  | William Tarpey       | 2010 |
| <b>School Resource Officer:</b> | Douglas Pratt          | 2004 |                              | Erica Vozzella       | 2010 |
|                                 | James Ryser            | 2009 |                              | Courtney Thomas      | 2015 |
| <b>Traffic Unit:</b>            | Christopher Scott      | 2002 |                              | Matthew Jarek        | 2017 |
|                                 | Paul Nicosia           | 2008 |                              | Sarah Sabella        | 2018 |
| <b>Family Service Officer:</b>  | Kimberly O'Keefe       | 2002 |                              | Shaun Silvia         | 2018 |
| <b>Comm. Service Officer:</b>   | Jennie Welch           | 2003 |                              | Peter Murray         | 2018 |
| <b>SAPC Director:</b>           | Maria Ruggiero         | 2015 |                              | Joseph Newton        | 2018 |
| <b>JDP:</b>                     | Matthew Page-Shelton   | 2018 | <b>Executive Assistant:</b>  | Alice Kennedy        | 1996 |
| <b>Recovery Coach:</b>          | Anne Marie Yastrzemski | 2018 | <b>Secretaries:</b>          | Eileen Newton        | 1987 |
|                                 |                        |      |                              | Patricia Stotik      | 1995 |
|                                 |                        |      | <b>Facility Maintenance:</b> | Jack Crowe           | 2006 |

**Reserve Police Officers:**

Audie Boudreau  
Bartholomew Connors  
Patrick Doherty  
Michael Donahue  
John Donoghue  
Deborah Evans  
Joseph Fortunado  
Robert Fowler  
Lee Gath  
Phil Gath  
Mark Hildebrand  
Rick Hopkinson  
John Jarek  
Matthew Jarek  
Scott Keddie  
Dave Levy Sr.  
Richard Lumsden  
Thomas MacLeod  
Sharon McClafferty  
Jason McNamara  
James O'Hare  
Steve Pelrine  
John Powers  
Steve Powers  
Kevin Reese  
Paul Ringwood  
Daniel Sawicki  
William Schwalb  
Daniel Sitar  
Thomas Sullivan  
Jack Whitehouse  
Mark Wood

**Crime Statistics 2018**

|  |       |
|--|-------|
| Forcible Rape                            | 19    |
| Robbery                                  | 10    |
| Assault Aggravated                       | 64    |
| Assault Simple                           | 221   |
| Assault Intimidation                     | 66    |
| Burglary/Breaking and Entering           | 38    |
| Shoplifting                              | 101   |
| Theft from Building                      | 57    |
| Theft from Motor Vehicle                 | 54    |
| Thefts (all others)                      | 138   |
| Theft of Motor Vehicle                   | 22    |
| Counterfeiting/Forgery                   | 27    |
| False Pretense/Swindle/Confidence Game   | 110   |
| Embezzlement                             | 3     |
| Destruction/Damage/Vandalism of Property | 132   |
| Drug/Narcotic Violations                 | 153   |
| Disorderly Conduct                       | 18    |
| Driving Under the Influence              | 68    |
| Drunkenness                              | 93    |
| Trespassing                              | 16    |
| Liquor Law Violations                    | 25    |
| All Other Offenses                       | 488   |
| Arrests                                  | 831   |
| Citations                                | 4688  |
| Alarms                                   | 1073  |
| Reports                                  | 2488  |
| Building Checks                          | 28475 |
| Accidents                                | 992   |
| Call Volume                              | 53183 |
| Motor Vehicle Stops                      | 4379  |

# EDUCATION

## School Department:

*Superintendent of Schools*

*Scholarship & Education Fund*

*General Information*

*Committees*

*Enrollment by Schools*

*School Roster*

*Shawsheen Valley Regional Vocational /  
Technical School District*

## Superintendent of Schools

### Introduction

The Tewksbury Public Schools serves students in preschool through grade 12. The district operates a preschool program, four elementary schools, an intermediate elementary school, one middle school, and a comprehensive high school. In addition to the regular educational program, Tewksbury offers a full range of co-curricular and extra-curricular activities, extended summer learning opportunities, an extended day program, and an adult educational program.

The Tewksbury Public Schools continues to move forward in the process to build a new elementary school with the Massachusetts School Building Authority (MSBA) and the support of the Town of Tewksbury. The Elementary School Building Committee (ESBC) meets on a regular basis to review and discuss the project. During the past year, the Committee voted on the Preferred Solution, a new district-wide school building for grades 2, 3 and 4, on the Ryan Elementary School site. The Ryan site was selected for its close proximity to the town center, opportunity for enhanced resources as part of an academic campus with the Ryan School, and available open building area. On August 29, 2018, the Committee received approval to advance the project into the Schematic Design phase and will establish a full project scope, schedule and budget by December 20, 2018. The school district acknowledges and thanks the Town Manager, the Tewksbury Finance Committee, the Board of Selectmen, and the members of the Elementary School Building Committee for their continued support of the district.

### Personnel

The district is pleased to announce the appointment of Jay Harding, Principal of the Louise Davy Trahan Elementary School; Jeanne Irwin, Assistant Business Manager, and Lynn Noyes, Interim Assistant Director of Student Services. Join us in welcoming the 2018-19 school year administrators, aides, custodians, specialists, teachers, and information technology support staff to the Tewksbury Public Schools.

### Faculty and Staff

**The Tewksbury Public Schools recognizes and honors the 2018 Retirees:**

#### **TEWKSBURY PUBLIC SCHOOLS**

Joseph Dermody, Media Specialist – 25 Years

#### **LOELLA F. DEWING ELEMENTARY SCHOOL**

Jan Fuller, Assistant Principal/Preschool Coordinator – 33 Years

Mary Lazzara, Grade 1 Teacher – 22 Years

#### **LOUISE DAVY TRAHAN ELEMENTARY SCHOOL**

Gloria Graves, Reading Specialist – 23 Years

#### **NORTH STREET SCHOOL**

Marie Bourgeois, Classroom Instructional Aide – 23 Years

Lisa Chasan, Grade 4 Special Education Inclusion Teacher – 31 Years

### **JOHN F. RYAN ELEMENTARY SCHOOL**

Marjorie Jean Chan, Grade 6 Social Studies Teacher – 16 Years

Jane Davis, Grade 6 ELA Teacher – 20 Years

### **TEWKSBURY MEMORIAL HIGH SCHOOL**

George Collins, Building Custodian – 6 Years

Mary Eldringhoff, School Librarian – 21 Years

Karen Ferreira, Health Teacher – 18 Years

David Harrington, Building Custodian – 19 Years

Patricia Ryser, Wellness Teacher – 20 Years

Susan Sullivan, Business/Technology Teacher – 20 Years

We offer our thanks and appreciation to all of our retirees. Their work has impacted countless children and has had a profound impact on the Tewksbury Public Schools. We wish them the best in their retirement.

### **Curriculum and Assessment - Brenda Theriault-Regan, Assistant Superintendent**

The district's curriculum serves as a guide and helps teachers plan their day-to-day instruction. The curriculum provides a clear description of how each area of study is organized and how it connects with what is taught in other subject areas and classes. The Tewksbury Public Schools' curriculum is aligned to the Massachusetts Curriculum Frameworks and provides direction on what is most important for students to learn.

Each subject area and relative approved resources are reviewed on a regular rotating basis to help ensure the District's curriculum remains current and effective, and that the intended curriculum is embedded in the classroom. The two phases of the process are known as Program Design and Implementation & Monitor and Adjust.

***Program Design and Implementation*** – There are several steps to complete in this phase of the curriculum-review process.

- Staff development is the major focus during this stage. Workshops are planned during the school year and/or summer to support implementation. District staff professional development time, grade level meetings, and/or department meetings will be used to provide staff training for successful implementation.
- The District continues to prioritize programs to support Science, Technology, Engineering, Arts, and Mathematics (S.T.E.A.M.) Other supports include, but are not limited to, a mentor system, teacher leaders, email support, a district intra-site for continuous updates regarding curriculum information, and other innovative strategies. Time is allocated from faculty, department, and common grade level planning meetings to articulate the new curriculum resources and share effective strategies.
- Checkpoints are established to gather feedback from teachers and building principals. Adjustments in implementation and staff development are made along the way. Program observations are conducted during the year. Observation of teacher performance in implementing the new curriculum is emphasized since teachers are teaching brand new material. Emphasis in observation is placed on the program by looking for correct implementation and interpretation of the curriculum, continuity in delivery, and other important aspects of implementation. Lesson plans and unit plans are assessed to obtain understanding of program implementation. This information is used to impact the staff development program to provide continued support.
- The recommendations of the assistant superintendent are sent to the School Committee for review and approval.
- After Committee approval, curriculum guidelines are developed that identify the content and skills students should learn for each grade level.

***Monitor and Adjust*** – Based on input gathered during the school year and the feedback from teachers and administrators, some revisions to the curriculum may be necessary.

This full implementation continues throughout the curriculum evaluation and development years. This is a stage to continue to collect data for comprehensive program evaluation the following year. Observation of teacher performance is appropriate at this stage. Staff development shall be done in needed areas as identified through program and staff evaluations.

In addition, the District is in full compliance in all areas of Special Education, Civil Rights and other General Education Requirements, and English Language Learner Education of the MA Department of Elementary and Secondary Education (DESE) Coordinated Program Review (CPR).

#### **Massachusetts Comprehensive Assessment System (MCAS)**

The Massachusetts Department of Elementary and Secondary Education (DESE) has been transitioning away from the 20-year-old Legacy Massachusetts Comprehensive Assessment System (MCAS) towards a new updated *Next Generation MCAS* test for grades 3-10. In the Spring of 2018, our grades 3 through 8 schools took the Next Generation MCAS online Computer-Based Test (NG MCAS/CBT) for English Language Arts and Mathematics, out-performing the state in *Meeting or Exceeding Expectations* on both ELA and Mathematics. Grades 5 and 8 took the Science, Technology, & Engineering (S.T.E.) Legacy online Computer-Based test. Grade 5 outperformed the state in *Meeting or Exceeding Expectations* on the S.T.E. testing. Tewksbury Memorial High School outperformed the state on Legacy MCAS paper-based tests: English Language Arts (ELA) and Science, Technology, and Engineering (S.T.E.).

The Massachusetts Department of Elementary and Secondary Education is developing a new, more comprehensive accountability system designed to comply with the federal Every Student Succeeds Act. In order to meet ESSA's new "report card" requirements, the Massachusetts Department of Elementary and Secondary Education is redesigning the report cards beginning with 2018. DESE intends to publish the 2018 report cards in February 2019. Once the report cards are published, the district will notify parents and/or guardians of the availability.

#### **School Department Budget – David A. Libby, Business Manager**

The revised budget for the 2017–2018 school year was \$55,628,744 or an increase of \$2,266,861 (4.25%) as compared to the amount budgeted in the prior year. The composition of the budgeted increase for FY18 by major cost categories was as follows: Salary increased by 6.37%; Operating and Capital Costs increased by 1.89%; and Fixed Costs increased by .85%. Despite these ordinary increases to the budget, the school department was able to end the 2017–2018 year moderately favorable to budget while preserving staffing levels, maintaining school facilities, increasing instructional technology and continuing with services and programing at levels consistent with prior years.

During the 2017–2018 year, the school department received Federal & State Grant funding totaling \$1,365,053. The budget for the 2018–2019 year is \$57,454,492 or an increase of \$1,825,747 (3.28%) as compared to the prior year budget. The composition of the budgeted increase for FY19 by major cost categories is as follows: Salary increasing by 4.73%; Operating and Capital Costs increasing by 6%; and Fixed Costs increasing by 3.17%. Federal & State Grant funding for the 2018–2019 year is earmarked at \$1,302,195 representing a decrease of \$62,858 as compared to prior year. The School Committee as well as our School Administration is very confident that they can continue to maintain staffing levels and provide our students with a quality educational experience with this level of funding.

#### **John and Abigail Adams Scholarship**

The John and Abigail Adams Scholarship provides a tuition waiver for undergraduate education at the University of Massachusetts, the state colleges or community colleges. Students qualify for the scholarship when scoring in the Advanced category in either the Mathematics or the English Language Arts section of the grade 10 MCAS test: by scoring in the Proficient or Advanced category in the second subject (Math or English Language Arts); and have a combined MCAS score on their assessments that ranks in the top 25% in their school district. Congratulations to the Tewksbury Memorial High School award recipients:



## 2018 JOHN & ABIGAIL ADAMS SCHOLARSHIP RECIPIENTS

|                    |                      |                    |
|--------------------|----------------------|--------------------|
| Sara Aldahabi      | Benjamin Froment     | Laura O'Donnell    |
| Aklilu Aron        | Matthew Fronduto     | Mercy Olu          |
| Joseph Balboni     | Isabelle Frost       | Adam Pacheco       |
| Ryan Bennett       | Riley Frost          | Joshua Papa        |
| Dalton Bere        | Brooke Fullerton     | Matthew Pelletier  |
| Madelyn Berry      | Lucas Gondola        | Matthew Perron     |
| Isabella Beylouné  | Cameron Grace        | Michael Polimeno   |
| Bridget Burgoyne   | Kyle Grant           | Colton Rusch       |
| Jonathan Cabral    | Cassidy Gruning      | Paul Russell       |
| Sophia Calandrello | Grace Higgins        | Casey Ryan         |
| Emily Chmela       | Alexander Hills      | Samantha Salvaggio |
| Caitlin Conneely   | Rosalyn Impink       | Joshua Sanders     |
| Maeve Costigan     | John Kelly           | Christine Santos   |
| Carolyn Curley     | Jane Kirby           | Ryan Smith         |
| Isabella DeRoche   | Elizabeth Lam        | Silvia Sordillo    |
| Brooke DeSimone    | Justina MacNeil      | Alexander Sousa    |
| Kendall Donahoe    | Connor Mangan        | Eric Talbot        |
| Matthew Donahoe    | Shane Mercuri        | Devyn Veits        |
| Stephen Duquette   | Haley Mignon         | Derek Wallace      |
| Sofia El Hakim     | Christopher Mitchell | Jenna Wentworth    |
| Christian Erbetta  | Kathryn Monahan      | Emma White         |
| Elizabeth Ezekiel  | Grace Morris         | Colby Wilson       |
| Ronald Florino     | Marina Nelson        | Evan Wood          |
| Andrew Froio       | Sansan Nguyen        | Christopher Zdinak |

### **School Committee Recognition**

The Tewksbury School Committee has been working collaboratively with the Town Manager, the Board of Selectmen, and the Finance Committee and offers to them many thanks for meeting the budget demands of the Tewksbury Public Schools. The District recognizes the many efforts of the School Committee members, Krissy Polimeno- Chairperson, Arthy Bennett- Vice-Chairman, James Cutelis- Clerk, members Dennis Francis and Keith Sullivan for their leadership and continued support of our staff, students, and the parents and guardians of the Tewksbury Public Schools. The Committee is vested in the Tewksbury Public Schools and strives to make them the best they can be!

### **Student Services & Special Education – Richard Pelletier, Director of Student Services**

Since the recent passage of *Every Student Succeeds Act (ESSA, 2015)*, and the requirement of ESSA going into full effect during the past school year- redefines the federal role in elementary and secondary education- continues to be implemented across our schools. The act aims to enhance the authority of states and local school districts have over the education of their children. This act is the latest revision of the nation's *main K-12 law and successor to the No Child Left Behind Act (NCLB)*.

Along the lines of ESSA, state and federal legal mandates continue to hold public schools accountable to all children, including those individuals identified as requiring specialized instruction and/or related services and supplementary supports to ensure that participation and individual growth performance measures are met. The regulatory statutes provide guidance to public schools to fund a free appropriate public education (FAPE) in the least restrictive environment (LRE). If the public schools are unable to provide FAPE, then the district must provide and fund a public or private school for children with disabilities to ensure a place to learn and grow. Whenever possible, it is always in the best interest of the children to be educated within the school system because we provide an inclusive, robust educational experience that prepares them for college and career readiness, among other skills.

More recently, new mandates from the Department of Elementary and Secondary Education ("DESE") require districts to implement dyslexia screening, a process that must provide a research-based instructional practice that demonstrates what

specialized curriculum, materials, and supplemental services contribute to the child's learning. This requirement aligns to ESSA and is not limited to students with disabilities. That is, all children must be screened for potential dyslexia and intervention.

Our community, the Town of Tewksbury, continues to demonstrate commitment to support programs and enhance services for our students with disabilities. Our needs continue to grow. Specifically, mental health issues and children with significant behavioral needs are requiring more specialized services that our schools are not fully capable of providing without increasing the specialized support model that includes adjustment counselors and/or social workers at the elementary and middle school levels. Although each school has a school psychologist, the need for adjustment counselors and/or social workers to manage and address individual crisis needs, must be explored more indepthly.

The mental health services are needed to ensure that all children can access their education, both academically and socially, and continue to be productive members of our community. Though we continue to address the related supports and models for mental health services across the system, the limitations of staff, and training for our teachers and staff, is limited.

Although the rate of increase for special education services will almost always be greater than the rate of increase for the rest of the school programs, supporting all students across the district will lower the overall costs. We continue to demonstrate the sharing of resources for this purpose, and the results for student academic and social growth is demonstrated with progress. This has been accomplished through early detection and prevention of children's complicated growth and development. We must meet our obligation to address the increasing social-emotional needs of all students by providing and offering robust services that are cost effective and responsible for all students, including those with disabilities and those without.

### **Summary**

I continue to be amazed by the dedicated professionals, parents and students that are part of the Tewksbury Public Schools team. The community of Tewksbury is a vibrant and proud town, one that clearly values education and is dedicated to the development of its youngest residents. Our teachers, administrators and support staff are a reflection of these Tewksbury values and I am excited to lead them in the quest to provide the best possible curriculum and instruction for all of Tewksbury's youth. We hope to be the shining beacon of success for Tewksbury while we strive to prepare all of our students with the necessary 21<sup>st</sup> century skills they will need to compete in today's world market along with becoming valued contributors to our community.

Through the development of the District Strategy and maximizing opportunities for instructional staff to collaborate, we believe we have set the foundation for strong academic success for all students. We are fortunate to have a high performing instructional staff who focus on their own development as professionals and demonstrate to students that learning is a life-long process. A strong collaborative nature exists between all staff members resulting in a constant analysis of how we can all work together more effectively.

It is truly a privilege to lead Tewksbury Public Schools and I am thankful to the staff members, parents, students, town officials and community members for your continued support. We can often be pulled in many directions in education, it is a community like Tewksbury that grounds us in our beliefs that the most important thing we can do in life is to inspire others to succeed. Tewksbury Public Schools is dedicated to serving our community and providing state of the art instructional practices that our students so richly deserve.

Again, I am honored to be your Superintendent of Schools, Christopher J. Malone

## Class of 2018 Community Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, and the sports organizations, which participated in Tewksbury's 2018 Community Scholarship Program. The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury. Thank you to each of the Scholarship Award Donors and Congratulations to the Scholarship Recipients. We are pleased to announce that over \$179,000 was awarded.

### Junior Awards:

**Harvard Prize Book Award:** *Brooke Desimone*

**Rensselaer Medalist:** *Aklilu Aron*

### Senior Awards:

**Top Scholar Award:** *Caitlin Panessiti, Felicia Ragucci, Stephanie Tam*

**Massachusetts School Administrators' Association:** *Rachel Sessa*

**Anthony J. Romano Tech Education:** *Kenneth Small*

**Art:** *Kayla McCaigue*

**Business Technology:** *Krista Stracqualursi*

**Computer Technology:** *Brian Wong*

**English:** *Maeve Moynihan*

**Early Childhood Education:** *Tatum Pecci*

**Foreign Language**

- **French:** *Lily Allen*

- **Latin:** *Justin Rosberg*

- **Spanish:** *Brandon Smith*

**Marketing:** *Patrick Hunt*

**Mathematics:** *Felicia Ragucci*

**Music:** *Samantha Nugent*

**Science:** *Caitlin Panessiti*

**Social Studies:** *Benjamin McKay*

**Wellness:** *Sara Krusper*

### BUSINESS DONORS:

**Fitzpatrick & Associates Scholarship:** *Braden Hiltz*

**Total:** *\$1,000*

**J&B Butcher Aspiring Leader in Business Scholarship:** *Matthew Breen*

**Total:** *\$500*

**Holt & Bugbee Foundation Scholarship Awards:** *Nathan Ell, Kathryn Famiglietti, Scott Mazzapica, Stephanie Tam*

**Total:** *10,000*

**Lowell Five Bank Scholarship Award:** *Felicia Ragucci*

**Total:** *1,000*

**Schlott Tire Academic Scholarship Award:** *Caitlin Panessiti*

**Total:** *\$500*

**Stoneham Savings-Salem Five Charitable Foundation Scholarship:** *Stephanie Tam*

**Total:** *\$800*

**Tewksbury Country Club Charitable Foundation Scholarship:** *Caitlin Panessiti, Justin Rosberg*

**Total:** *\$1,000*

**Wamesit Lanes Family Entertainment Center Scholarship:** *Kayla Giaimo, Kayla McCaigue, Brandon Smith*

**Total:** *\$1,000*

### COMMUNITY DONORS:

**Disabled American Veterans Auxiliary Unit 110 Scholarship:** *John Tsaousis*

**Total:** *\$500*

**Elks: Major Project Scholarship:** *Sydney Quinn*

**Billerica Lodge of Elks #2071 Scholarship:** *Brandon Smith*

**Tewksbury/Wilmington Lodge of Elks #2070 Scholarship:** *Caitlin Panessiti, Matthew Wagner*

**Elks National Most Valuable Student:** *Scott Mazzapica, Stephanie Tam*

**MA Elks Association Vocational Scholarship Grant:** *Peter Tsaousis*

**Total:** *\$5,250*

**Merrimack Valley Rotary: Lawrence L. Day Memorial Scholarship:** *Lindsay Smith*

**Total:** *\$500*

**Liam Nation Scholarship:** *Liam Nation Athletic Scholarship: Rae Sutherland, Scott Nofle*

*Ryan Donovan Scholarship: Brigid Voto*

**Total: \$2,000**

**Symmes, Maini & McKee Association (SMMA) Scholarship:** *Brandon Winn*

**Total: \$1,500**

**Sole Sisters Running Club Scholarship:** *Kathryn Famiglietti, Samantha Schultz*

**Total: \$1,000**

**Tewksbury Golden Age Club, Inc. Scholarship:** *Clarissa Chisolm, Collin McNaught*

**Total: \$1,000**

**Tewksbury Lions Club Scholarships:** *Matthew Breen, Cassia Lillian Fontes, Sydney Quinn, Brandon Winn*

**Total: \$6,000**

**Tewksbury Recycling Committee / Republic Services Scholarship:** *Raymond Humphrey, Samantha Schultz*

**Total: \$900**

**Tewksbury Rotary Club Scholarships:** *Kayla Carew, Kathryn Famiglietti, Sara Krusper, George Matovu,*

*Benjamin McKay, Maeve Moynihan, Felicia Ragucci, James Strickler*

**Total: 12,000**

**Wilmington / Tewksbury Chamber of Commerce:** *Chamber Business Scholarship: Jack Sutherland*

*Chamber Scholarship in Partnership with Lahey Health: Lauren Lamoureux*

**Total: \$1,000**

**PERSONAL DONORS:** **Byers: Willie Byers Memorial Scholarship:** *Patrick Carleton, Allison Couillard, Molly Donahue, Brigid Voto*

**Total: \$4,000**

**Contalonis: Shane Marshall Contalonis Memorial Scholarship:** *Emily Amaral, Sarah Bishop, Shane D'Arrigo, Molly Donahue, Alec Hirtle, Cameron Legvold, Jacquelyn Marchant, George Matovu, Sydney Quinn, Joshua Rosado, Justin Rosberg, Jocelyn Stavros, Jonathan Spinelli, Brandon Winn*

**Total: \$11,250**

**Curran: Kay (Aspell) Curran Scholarship:** *Alexander Papageorgiou*

**Total: \$500**

**Durkin: Gayle F. Durkin Memorial Hockey Scholarship:** *Colby Pierce*

*Kelly A Durkin Memorial Hockey Scholarship: Jonathan Spinelli*

**Total: \$2,000**

**Ernest: George "Timmy" Ernest Memorial Scholarship:** *Riley Cote, Kelly Golini, Stephen Johnson, Colby Pierce, Jonathan Spinelli, Jack Sutherland*

**Total: \$6,000**

**Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:** *Stephanie Graffeo, Garrett Lane, Christopher Repucci*

**Total: \$3,000**

**Horgan: Robert V. Horgan Memorial Scholarship:** *Tatum Pecci*

**Total: \$500**

**McCarthy: Meghan McCarthy Annual Road Race Scholarship:** *Samantha LaLonde*

**Total: \$1,500**

**Dr. Christine L. McGrath Performing Arts Award:** *Scott Mazzapica*

**Total: \$1,000**

**Murphy: The Jerry Murphy Memorial Scholarship:** *Cameron Legvold, Samantha Schultz*

**Total: \$2,000**

**O'Brien: The Kevin J. O'Brien Memorial Scholarship:** *Alexia Bezjian, Destiny Gennetti*

**Total: \$2,000**

**Olson: The Ronald "Ronnie" Olson, Jr. Memorial Scholarship:** *Tyler Wilson*

**Total: \$500**

**Peters: The Linda Peters Memorial Scholarship:** *Allie Couillard, Hope MacKenzie, Vanessa Rogers*

**Total: \$3,600**

**Pollard: James Pollard Memorial Scholarship:** *Abigail Eskenas*

**Total: \$1,500**

**Romano: Anthony J. Romano Memorial Scholarship:** *Garrett Lane*

**Total: \$1,500**

**Tarentino: Officer Ron Tarentino, Jr. Memorial Scholarship:** *Shane D'Arrigo, Nathan Ell*

**Total: \$2,000**

**Wolf: Jonathan Wolf Memorial Scholarship:** *Connie Ong, John Tsaousis*

**Total: \$1,000**

**SCHOOL ORGANIZATIONS DONORS:**

**John F. Ryan PAC Scholarship Award:** *Stephanie Bourgeois, Isabelle Pitcher*

**Total:** *\$1,000*

**John W. Wynn Middle School PAC Award:** *Patrick Carleton, Cole Westcott*

**Total:** *\$1,000*

**Loella F. Dewing School PAC Award:** *Garrett Lane*

**Total:** *\$250*

**North Street School PAC Scholarship Award:** *Cole Wescott*

**Total:** *\$250*

**Tewksbury Education Foundation Scholarship:** *Nicholas Chinappi, Megan Graczyk*

**Total:** *1,000*

**Tewksbury Music Association: Loyalty Scholarship:** *Lily Allen*

*Major Scholarship: Samantha Nugent*

**Total:** *\$1,500*

**Tewksbury Teachers Association Scholarship Award:** *Patrick Carleton, Nathan Ell, Alexander Papageorgiou, Scott Mazzapica, Felicia Ragucci, Brandon Smith, Michaela Svendsen, Stephanie Tam, Brandon Winn*

**Total:** *\$5,000*

**TMHS National Honor Society Award:** *Catherine Butler, Maeve Moynihan, Holly O'Leary, Caitlin Panessiti, Felicia Ragucci, Stephanie Tam*

**Total:** *\$1,980*

**TMHS PAC Award:** *Susana Aguilar, Lily Allen, Clarissa Chisolm, Julia Hartnett, Gracelyn Medina, Holly O'Leary, Justin Rosberg, Rachel Sessa, Michaela Svendsen, Brigid Voto*

**Total:** *\$5,000*

**SPORTS ORGANIZATIONS DONORS:**

**Deb Billings Memorial Soccer Scholarship:**

*Girls: Kathryn Famiglietti, Stephanie Graffeo, Jennifer Lerman, Emily Milne, Maeve Moynihan, Tatum Pecci, Isabelle Pitcher*

**Total:** *1,560*

*Boys: Jamie Boisseau, Jay Gandhi, Raymond Humphrey, Andrew MacLean, Marco Martinez, Christian Matamoros, Garrett Miskell, Alexander Papageorgiou, Christopher Repucci, Jeremy Sencabaugh, James Strickler, Peter Tsaousis, Cole Wescott*

**Total:** *\$3,060*

**Dennis McGadden Track and Cross Country Scholarship Award:**

*Boys: Nicholas Borges, Patrick Carleton, Michael Flynn, Joseph Forest, George Matovu, Andrew MacLean, Joshua Pelletier, Joshua Rosado, John Tsaousis, Cole Wescott*

**Total:** *\$2,775*

*Girls: Emily Amaral, Sara Clapp, Abigail Eskenas, Kathryn Famiglietti, Sara Krusper, Hope MacKenzie, Holly O'Leary, Tatum Pecci, Samantha Schultz, Krista Stracqualursi, Michaela Svendsen*

**Total:** *\$2,325*

**Friends of Tewksbury Tennis Scholarship:** *Sophia Alfano, Stephanie Bourgeois, Domenic Carrillo, Sydney Cokkinos, Rachel Figucia, Megan Graczyk, Hannah Maffeo, Gracelyn Medina, Connie Ong, Felicia Ragucci, Brandon Smith, James Taggart*

**Total:** *\$1,750*

**PAL Wrestling Scholarship:** *Blake Hiltz, Braden Hiltz, Timothy Rivers, Brandon Winn*

**Total:** *\$4,000*

**Redmen Wrestling Club Scholarship:** *Aaron Kennan, Shane D'Arrigo*

**Total:** *\$1,000*

**Tewksbury Girls' Youth Basketball League Scholarship:** *Clarissa Chisolm, Stephanie Graffeo, Hannah Maffeo, Emily Milne, Caitlin Panessiti, Isabelle Pitcher, Felicia Ragucci, Michaela Svendsen*

**Total:** *2,850*

**Tewksbury Youth Girls Softball Scholarship:** *Sarah Bishop, Catherine Butler, Laura Doran, Kayla Giaimo, Julia Hartnett,*

*Molly Hodgson, Brooke Lamothe, Katrina Papa, Caitlin Panessiti, Sydney Quinn, Felicia Ragucci*

**Total:** *\$4,350*

**Tewksbury Redmen Football Club Scholarship Award:** *Coach Bob Aylward Scholarship: Justin Rosberg*

*Edward K. Dick Memorial Scholarship: George Matovu*

*Phillip L. French Scholarship: Brandon Winn*

*James E. Brooks Memorial Scholarship: Masyn Lorick, Blake Hiltz*

*Redman Football Clinic Character Scholarship: Tyler Wilson*

*Benefactors Scholarship: Timothy Rivers*

*Memorial Scholarship: Braden Hiltz*

**Total:** *\$13,500*

**Tewksbury Redmen Softball Booster Scholarship:** Sarah Bishop, Catherine Butler, Brooke Lamothe, Jacqueline Marchant,

Caitlin Panessiti

**Total: \$3,000**

**TMHS Girls Booster Basketball / Football Cheerleading Award:** Sara Clapp, Lauren Lamoureux, Samantha Schultz

**Total: \$2,200**

**TMHS Girls Booster Ice Hockey:** Riley Cote, Kelly Golini

**Total: \$450**

**TMHS Redmen Baseball Booster Scholarship:** Dominic Jolly, Cameron Legvold, Kyle Obst, Tyler Wilson

**Total: \$1,200**

**TMHS Redmen Boys Basketball Booster Scholarship:** Giovanni Ciampa, Cameron Kelly, Masyn Lorick, Justin Rosber  
Tyler Wilson

**Total: \$1,500**

**TMHS Redmen Dance Team Booster Scholarship:** Alexia Bezjian, Madison Clement, Kayla Giaimo, Jordan Lemieux,  
Emily Woods

**Total: \$1,025**

**TMHS Redmen Girls Basketball Booster Scholarship:** Isabelle Pitcher, Michaela Svendsen,

**Total: \$1,000**

**TMHS Redmen Hockey Booster Scholarship:** James Cash, Thomas Craig, William Giasullo, Trevor Harris,  
Steven Johnson, Shane Murphy, Colby Pierce, Jonathan Spinelli, Jack Sutherland

**Total: \$1,350**

**TMHS Redmen Lacrosse Booster Club Scholarship:** Kevin Carta, Riley Cote, Shane D'Arrigo, Drew Fletcher,  
Kelly Golini, Samuel Fortier, Zachery Frontain, Blake Hiltz, Braden Hiltz, Patrick Jollimore, Rae Sutherland,

Matthew Wagner, Brandon Winn

**Total: \$3,450**

**TMHS Redmen Field Hockey Booster Club Award:** Susana Aguilar, Allison Couillard, Riley Cote, Molly Donahue,  
Jocelyn Stavros, Rae Sutherland, Lauren VanGorder

**Total: \$1,875**

**TMHS Volleyball Booster Club Scholarship:** Catherine Butler, Erin Coulter, Brooke Lamothe, Michaela Svendsen

**Total: 2,400**

**Tewksbury Youth Baseball Scholarship:** Edward P Sullivan Memorial Scholarship: Cameron Legvold

Tewksbury Youth Baseball Scholarship: Brent Duffy, Benjamin McKay, Tyler Wilson

**Total: \$1,400**

**Tewksbury Youth Boys' Basketball Scholarships:** Edward J Sullivan Memorial Scholarship Tyler Wilson

James G. Mendonca Jr. Memorial Scholarship David Naughton

Youth Boys Basketball Scholarship Patrick Carleton, Giovani Ciampa, Garrett Lane, Benjamin McKay, Joshua Pelletier

**Total: \$3,900**

**Tewksbury Youth Football:** Billy Bird Memorial Scholarship: Justin Rosberg

TYF Scholarship Award: Shane D'Arrigo, Sydney Quinn

TYF Memorial Scholarship Award: Devyn MacEachern, Brandon Winn

**Total: \$3,750**

**Tewksbury Youth Hockey/Skating:** Alfred Carpenito Memorial Scholarship: Kelly Golini

Hymie Doherty Scholarship: Matt Breen, Jack Sutherland, Nick Walsh

**Total: \$2,500**

**Tewksbury Youth Lacrosse Scholarship:** Clarissa Chisolm, Brandon Winn

**Total: \$750**

**Tewksbury Youth Soccer League:** Ed Flanagan Scholarship: Abigail Eskenas, Rachel Sessa

James Miceli Scholarship: Isabelle Pitcher

Lia DiFronzo Memorial Scholarship: Emily Milne

Meghan McCarthy Memorial Scholarship: Samantha Schultz, Julie Ozek

Patrick Slattery Scholarship: Raymond Humphrey

**Total: \$2,100**

# School Roster

## TEWKSBURY PUBLIC SCHOOLS

| 2018 OCTOBER COUNT ENROLLMENT |     |     |     |     |     |     |     |     |     |     |     |     |     |     |    |  |        |
|-------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|--|--------|
| SCHOOL                        | PK  | K   | 1   | 2   | 3   | 4   | 5   | 6   | 7   | 8   | 9   | 10  | 11  | 12  | PG |  | TOTALS |
| NORTH ST                      |     |     |     |     | 138 | 145 |     |     |     |     |     |     |     |     |    |  | 283    |
| TRAHAN                        |     |     |     |     | 99  | 104 |     |     |     |     |     |     |     |     |    |  | 203    |
| DEWING                        | 106 | 145 | 118 | 158 |     |     |     |     |     |     |     |     |     |     |    |  | 527    |
| HEATH BROOK                   | 51  | 103 | 115 | 128 |     |     |     |     |     |     |     |     |     |     |    |  | 397    |
| RYAN                          |     |     |     |     |     |     | 257 | 254 |     |     |     |     |     |     |    |  | 511    |
| WYNN MIDDLE                   |     |     |     |     |     |     |     |     | 275 | 274 |     |     |     |     |    |  | 549    |
| HIGH SCHOOL (HS)              |     |     |     |     |     |     |     |     |     |     | 226 | 216 | 226 | 241 | 11 |  | 920    |
| PreSchool @ HS                | 16  |     |     |     |     |     |     |     |     |     |     |     |     |     |    |  | 16     |
| TOTALS                        | 173 | 248 | 233 | 286 | 237 | 249 | 257 | 254 | 275 | 274 | 226 | 216 | 226 | 241 | 11 |  | 3406   |
|                               | PK  | K   | 1   | 2   | 3   | 4   | 5   | 6   | 7   | 8   | 9   | 10  | 11  | 12  | PG |  |        |



# Shawsheen Valley Regional Vocational/Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2018 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 48<sup>th</sup> anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Donald Drouin and Glen McIntyre from Bedford; Kenneth L. Buffum and Paula McShane Lambert, Vice Chair, from Billerica; Robert Gallagher, Chair, and Paul V. Gedick, from Burlington; Patricia W. Meuse, Treasurer, and Lisa Puccia, Secretary, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Timothy Broadrick has been Superintendent/Director of the District since 2015.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred five (1,305) high school students were reported to the Department of Elementary and Secondary education (DESE) in SVTHS's high school foundation enrollment in October of 2018, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-three (143) full-time teachers as well as eleven (11) paraprofessionals. Of those full-time teachers, eleven (11) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

## Post-Secondary Preparedness & Student Achievements

*Post-Secondary Pathways.* In June of 2018 SVTHS graduated 337 seniors. Sixty-four percent (64%) of the graduates planned to attend college or other post-secondary schooling in the fall. Thirty-two percent (32%) of the students intended to continue working in their trade and less than four percent (4%) entered the armed forces. Students graduated with various credentials relative to the Chapter 74 vocational-technical programs they were enrolled in. Credentials include state-licenses, industry-specific certifications, OSHA certifications, and micro-credentials. Ninety-three percent (93%) of students in relevant chapter 74 vocational-technical programs earned apprenticeship cards which, through articulation agreements, allow students to earn automatic credits in various postsecondary technical programs.

*Cooperative Education Program.* At the conclusion of the 2017-2018 school year, sixty-three percent (63%) of eligible seniors participated in the district's cooperative education program (co-op). Students were employed in positions related to their chapter 74 vocational-technical programs by over 193 local employers.

*Dual Enrollment.* For the first time, SVTHS began offering dual enrollment courses for eligible students at the start of the 2018-2019 school year. Students enrolled in those courses are able to earn college credit from Middlesex Community College before they graduate from high school.

*SkillsUSA.* SkillsUSA is a national non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. Students compete annually at the district, state, and national levels in competitions that focus on essential skills in their vocational-technical fields. SVTHS earned an unprecedented sixty-eight medals at the 2018 District competition and thirty medals at the State competition, which included eighteen gold medals. Sixteen of the gold medalists represented Massachusetts at the National Competition in Louisville, Kentucky. Students competed individually and in teams, depending on the competitions and showed great skill amongst their peers across the nation. One student won a national gold medal in Basic Health Care. SVTHS students also placed 4<sup>th</sup> in the nation in Health Knowledge Bowl and Screen Printing Technology, 6<sup>th</sup> in Team Works (a live construction project), 10<sup>th</sup> in in Technical Computer Applications, 12<sup>th</sup> in Entrepreneurship; and 14<sup>th</sup> in Residential Wiring.

*exSEL Network.* A critical component of post-secondary preparedness involves students' social-emotional learning and the employability skills that are cultivated as a result. SVTHS is teaming up with 18 other school districts to help students build the social and emotional skills they need for success after graduation. As part of the Excellence through Social-Emotional Learning (exSEL) Network, SVTHS will design new initiatives over the next few years to help create positive learning environments and support students in developing skills like self-regulation, social awareness, and persistence.

### Outstanding MCAS Growth and Achievement Scores

*Student Growth Percentile (SGP).* SGP is a statistic that measures the degree to which students mature or regress academically in English and Mathematics between the grade 8 and grade 10 MCAS exams. Shawsheen had student growth percentiles of 71.5 in English and 62.9 in Mathematics, which are among the strongest student growth statistics in the Commonwealth.

*Composite Performance Index (CPI).* CPI is calculated by awarding 100 points to Advanced or Proficient scores, 75 points to scores within the upper half of the Needs Improvement range, 50 points to scores within the lower half of the Needs Improvement range, 25 points to scores within the upper half of the Failure range, and 0 points to scores within the lower half of the Failure range. The CPI reported by the Department of Elementary and Secondary Education is the mean of all individual CPI scores. In 2018 Shawsheen's Composite Performance Index in the 3 MCAS tested subject were as follows:

|                        |          |
|------------------------|----------|
| English Language Arts: | 99.0 CPI |
| Mathematics:           | 93.2 CPI |
| Science:               | 94.6 CPI |

*Adams Scholars.* Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming seventy-nine (79) recipients of the John and Abigail Adams Scholarship Award.

*Support Services.* The SVTHS Support Services Department services one of the largest populations of students with special needs in Vocational Education within Massachusetts, approximately 313 students comprising more than twenty-five percent (25%) of our student body. SVTHS has had a strong graduation rate of this group of students with one hundred percent (100%) of seniors graduating in June, 2018, placing the school among the highest-performing high schools in Massachusetts.

Shawsheen's special education students also demonstrated outstanding success on the spring, 2018 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high yielding the following Composite Score Index in each area: English Language Arts, 96.3; Mathematics, 77.5; and Biology, 80.8. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

*School Council.* Under the direction of its chair—school principal Jessica Cook—the 10-member Council met throughout the school year to discuss operating-budget items and school-policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2018-2019 School-Improvement Plan.

### Community Engagement

*Volunteerism and Fundraising.* Through the hard work of various student organizations and their faculty advisors, SVTHS continues to volunteer and fundraise for organizations within the community. This includes but is not limited to:

- Special Olympics of Massachusetts
- American Diabetes Association
- American Cancer Society

- Tour de Cure Bike Race
- Be Like Brit Foundation
- Doug Flutie Foundation
- Billerica Little League
- The Jimmy Foundation at Dana Farber
- Into Action Recovery
- American Red Cross Disaster Relief Fund for Merrimack Valley gas explosion victims
- Lucy's Love Bus
- Rise Against Hunger

*Project Explore.* Shawsheen Tech's Project Explore is a free after school program for the 7<sup>th</sup> graders of participating districts. Students have the opportunity to explore 6 out of the 14 shops available for this program. The program runs from 2:15 pm to 4:45 pm and bus transportation is provided.

*2018 Construction Projects.* The Construction Cluster's mission is to put into practice a style of learning that encourages students to create tangible products using their senses to maximize their learning experience. Students gain both real-life experiences and mastery of competencies by working on community and in-house projects. This year's projects included the following projects in the community:

- Bedford Housing Authority: Built a 24' x 70' Maintenance garage Ashby Place Bedford
- Tewksbury Habitat Build: Major renovation on a Residential Construction Project - South Street
- Burlington Housing Authority: Replacing benches in front of Tower Hill Apartments
- Various towns: three POW chairs
- Stoneham Zoo: Christmas Village

In addition to community projects, students in the Construction Cluster also completed a number of on-campus projects, including: a baseball field house/storage building; a rain garden including 50 plants, fence, walkway with pavers, kiosk, and 3 large signs; a female coaches' locker room; and a 36'x14' Greenhouse to be used by the Science Department and the Culinary Arts program.

*Summer at Shawsheen.* SVTHS hosted its 3<sup>rd</sup> annual "Summer at Shawsheen" Program featuring eighteen different offerings including sports-based clinics, STEM-based classes, vocational-technical courses, test-prep classes and enrichment courses for students entering grades 5-12. This program provides students in our member towns with a variety of summer learning opportunities and continues to grow in enrollment each year. The program will continue to expand for the summer of 2019.

*Shawsheen Technical Institute (STI) and adult evening programs:* The Shawsheen Tech district offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21<sup>st</sup> century workplace. In addition to our vocational and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes. Interested residents should contact Andrew Pigeon, Director of Community Services & Postsecondary Programs at (978) 671-3788 for information.

*School of Practical Nursing.* The 2018 year graduated 34 Practical Nurses (PN). Since its inception a total of 815 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical experiences with preparation for the National PN examination included. A review of prior graduates revealed 100% successfully passing NCLEX-PN and ninety-five percent (95%) placement as an LPN. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 617-3646 or view our website at [www.shawsheenpracticalnursing.com](http://www.shawsheenpracticalnursing.com)

*Swim Program.* SVTHS completed renovations in the fall of 2018 and energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons throughout the year. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams in the community. Individuals seeking swim program information should contact Mr. Jay Tildsley, Aquatic Director, at (978) 671-3699.

## Programmatic and Facilities Expansion & Improvements

*Athletic Complex.* The growing popularity of summer youth sports programs and activities puts a real strain on local athletic facilities. In recognition of this fact the newly upgraded and expanded facilities at SVTHS have been made available for use by municipal recreation and school departments, and non-profit youth sports groups. The opportunity to access the newly renovated and improved athletic facilities comes after a unanimous vote of the District's School committee as a way to give back to the youth in the school district.

*Security Updates.* The District School Committee has been engaged in a three-year campus security project to bring the 49-year-old Shawsheen Technical High School building and grounds into the cutting edge of school security. Shawsheen has integrated a software system in a dedicated crisis management facility that will enable school officials as well as the Billerica Police Department to respond to a variety of different kinds of emergencies in real time. Additionally, the crisis team has been focused on the constant evaluation and growth of the school's safety and security protocols to ensure and provide a safe and supportive learning environment.

*Workforce Skills Capital Grant.* SVTHS received a \$382,000 Workforce Skills Capital Grant award to purchase equipment for our guest and staff dining facilities, a bakery/cafe, a food truck, farm-to-table curriculum (greenhouses), and to merge a Hospitality Management program into our Culinary Arts / Bakery program.

*New Chapter 74 Programs.* SVTHS has submitted applications and documentation to open two new chapter 74 programs, Hospitality Management & Engineering Technology in the fall of 2019 to the Massachusetts Department of Elementary and Secondary Education (DESE).

*Dedication.* The newly renovated SVTHS pool was dedicated to School Committee member Kenneth L. Buffum of Billerica.

## Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2018. Those retirees are: Dr. Robert Kanellas, Principal; Elaine Cattel, Administrative Assistant; Ronald Fusco, Science Instructor; and Daniel Simard, Auto Collision Instructor.



# COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development  
Building*

*Zoning Board of Appeals  
Conservation Commission  
Community Preservation Committee*

*Board of Health  
Planning Board*

## Community Development

The Department of Community Development strives to manage and promote the highest quality of community engagement, respectful use and protection of community open spaces, and sensible development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by promoting programs that support healthy living and by enforcing applicable statutes, codes, bylaws, and regulations; protecting the environment through programs encouraging thoughtful use; appreciation, and education, as well as, conservation and wetland protection measures; and supporting other departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions; the Building Department, Board of Health Office, and the Planning and Conservation Office. Staff support is provided to four statutory boards: the Planning Board, Conservation Commission, Zoning Board of Appeals and the Community Preservation Committee. Administrative support is also provided to the Local Housing Partnership, the Economic Development Committee, the Green Committee the Historical Commission and the Zoning Bylaw Committee.

Staffing of the Planning and Conservation Office includes: Anna McGinty, Town Planner, staff support to the Planning Board, Stefania Gallo, Planner/ Conservation Agent supporting the Conservation Commission and Caitlin Morris, Administrative Assistant supporting all office functions. The Department of Community Development is supervised by Steve Sadwick, Assistant Town Manager. Dawn Cathcart continues to provide Recording Secretarial duties for the Planning Board and the Zoning Bylaw Committee. Melissa Johnson serves as Recording Secretary for the Conservation Commission, Community Preservation Committee and Zoning Board of Appeals. In the fall of 2018 Anna McGinty replaced Kyle Boyd, AICP. Anna is a welcomed addition to the staff and we all wish Kyle the best in his new endeavors and thank him for his service to the Tewksbury community.

### **Master Plan**

The Town of Tewksbury's Master Plan was adopted by the Planning Board on September 15, 2003 and endorsed by the 2004 Annual Town Meeting. The Master Plan serves as the Town policy guidance document for future land use decisions. In 2016, the Planning Board finalized and accepted the update to the 2003 Master Plan. Below is a sampling of Master Plan activities that have occurred in 2018:

| No.    | Master Plan Recommendation   | Notes   |
|--------|--|---|
| 4.2.13 | Identify jurisdiction and potential safety improvements for high-accident locations.   | Engineering Division has identified safety improvements for high- accident locations and design and construction of projects are planned for FY19.                                      |
| 4.3.4  | Continue to be proactive in maintaining and protecting existing affordable housing units.  | Town kept 1 affordable housing unit on subsidized housing inventory by working with attorneys of the Town, owner and DHCD.  |
| 4.5.5  | Mitigate point and non-point pollution through proper land management and agricultural practices, effective maintenance of motor vehicles, zoning and erosion control bylaws, and homeowner education. | Incorporated in Town's NPDES permit.  |
| 4.7.7  | Construct a new Central Fire Station.  | Design underway; expect bid and construction to start in 2019.  |
| 4.3.1  | Partner with other organizations for infill on Town-owned parcels upon completion of a comprehensive parcel inventory.   | 2 South St parcels completed in 2018; 1 under construction. Local Housing Partnership reviewed parcel inventory and is considering 5 lots with assistance of Mass. Housing Partnership. |

|        |   |  |
|--------|---|--|
| 4.3.11 | Encourage development of more affordable rental housing.  | Planning Board approved 34 units rental project that will have an affordable component.  |
| 4.3.12 | Document the specific needs for veterans living in and around Tewksbury and construct affordable veterans housing units that meet those needs.  | Selectmen provided \$30,000 to Tewksbury Habitat Build for preconstruction costs for veterans housing at 1660 Main St.   |
| 4.2.3  | Develop and implement a long-term sidewalk enhancement program.   | Pedestrian Mobility Plan completed. Pleasant Street sidewalk construction near completion.   |
| 4.2.34 | Pursue intersection improvements at Route 38 intersections as described in this Master Plan.  | Main/Salem/ South Street- preconstruction work 2018; construction planned for 2019<br>Main from Old Boston to Colonial Drive in design scheduled for construction in 2021. |
| 4.6.1  | Create an open space preservation and enhancement of services master plan for the Town.   | Open Space Recreation Plan completed in 2018.  |
| 4.5.10 | Obtain funding for a Local Historic District Initiative, including supporting the Historic Commission's efforts to form a Historic District Study Commission or Committee, also to include a study and report on the town's historically significant structures and implementation of districts according to MGL 40C. | Selectmen approved creation of Historic District Study Committee in 2018.  |
| 4.2.1  | Conduct a comprehensive inventory of town-wide pedestrian and bicycle network and address gaps in connectivity.   | This project is being completed by Department of Community Development staff, Open Space Committee, and Friends of Tewksbury Open Space.                                   |
| 4.5.6  | Continue work on assessment for Long Pond's water quality with the ultimate goal of transforming the pond into a significant community and recreational asset.  | With use of CPA funds; Long Pond water quality continues to improve through treatment and the shoreline is continuing to be opened.  |
| 4.3.9  | Work cooperatively with developers and the state to establish some level of local preference in new affordable housing developments for persons living or working in Town.  | Units at Foster Place and 2230 Main Street will have a level of local preference.  |

### ***Zoning Bylaw Committee***

The Zoning Bylaw Committee met 14 times in 2018 and completed reviews of Draft 2 and 3 that were delivered by the consultant Barrett Planning, LLC, Robert Mitchell and Robert Ritchie. The Committee also accepted the design standards that were prepared by Gamble & Associates that will be incorporated into the new bylaw. The Committee members include Robert Fowler, Edward Johnson, Richard Cuoco, Todd Johnson, and resident Erin Wortman, AICP. Staff support is provided by Steve Sadwick, Dawn Cathcart and Anna McGinty. The work of the Committee will address the following recommendations of the 2016 Master Plan:

| No.    | Master Plan Recommendation  |
|--------|---|
| 4.1.1  | Conduct a zoning audit and a comprehensive review and update of Tewksbury's Zoning Bylaw.   |
| 4.1.5  | Update the Town's sign bylaw to better guide business owners.   |
| 4.1.11 | Consider design standards for site plan review which the Planning Board can enforce. These may include architectural design, environmental performance standards, and landscaping and aesthetics. |
| 4.1.13 | Review uses allowed by right in the Limited Business District (LB) and the Office/Research District (OR).   |
| 4.2.11 | Require developers to include sidewalks and bike facilities in new development or pay into a fund for future pedestrian and bicycle accommodation.  |

## Local Housing Partnership

### *Local Housing Partnership*

Through the diligent hard work of Town staff, the Tewksbury Housing Authority, the Planning Board, Zoning Board of Appeals, Board of Selectmen and the Local Housing Partnership, the Town's current MGL Chapter 40B affordable housing inventory is at 9.7%. 5 units were added to the Subsidized Housing Inventory, 3 single family homes on South Street and 2 at Foster Place. There is a project pending at the Department of Housing and Community Development that once approved will bring the Town to 10%.

The Partnership includes Steve Deackoff, Greg Peters, Laura Caplan, Nancy Reed, Melissa Maniscalco, Erin Buckley, Vincent Fratalia, Planning Board representative and Anne-Marie Stronach, Selectmen representative.

In 2018, the Town of Tewksbury was one of 69 communities designated a Housing Choice Community based on the Town's efforts to address affordable housing and housing production. This designation allows for the Town to apply for housing infrastructure grants as well as receive bonus points for other grant programs. The Town of Tewksbury provided \$40,000 to Tewksbury Habitat Build for the single family project that it is constructing at 1047 South Street and \$30,000 for pre-development site work at 1660 Main Street for affordable veterans housing.

The Partnership established a relationship with the Massachusetts Housing Partnership in 2018 to look at in-fill affordable housing on Town-owned parcels. The two organizations continue to analyze and refine the development plans for approximately 4-8 homes to be constructed.

## **Economic Development Committee**

The membership now includes the following members, Mark Kratman - Chairman, Stephen Johnson, Patricia Lelos, Timothy Barnes, Diane Leboeuf, Paul McDermott, Tom Branchaud, Hanson Bechat, Liam Tibbetts, Arthur Costa, Arthur Ford, and Dennis Gray.

The Tewksbury Economic Development Committee's mission is to promote Tewksbury's identity in the Merrimack Valley and Greater Boston area. With access to two Interstate Highways, I-93 and I-495, and its infrastructure capacities, Tewksbury is a desirable and convenient location for new and existing businesses. We acknowledge the contribution of the business community to our town and region's overall economic sustainability.

## **Green Committee**

The Tewksbury's Green Committee continued to work on energy conservation projects through the State's Department of Energy Resources (DOER) Green Communities Division. In 2018, the Town was awarded

funding for the following projects: \$83,112 Police Department Summer Boiler and pumps, \$49,660 DPW Interior LED lighting installation.

The Tewksbury Green Committee consists of Thomas Cooke, Loretta Ryan, Steve Sadwick, Vincent Bomal and John Marchand.

The Department of Community Development had a successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2019, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP  
Assistant Town Manager



# Zoning Board of Appeals

## 2018 TEWKSBURY ZONING BOARD OF APPEALS ANNUAL REPORT

The following is a breakdown of the activity on which the Tewksbury Board of Appeals acted during the year 2018:

|    |                      |    |          |   |        |   |           |
|----|----------------------|----|----------|---|--------|---|-----------|
| 11 | Variances            | 10 | Approved | 0 | Denied | 1 | Withdrawn |
| 7  | Special Permits      | 7  | Approved |   |        |   |           |
| 1  | Variance Extension   | 1  | Approved |   |        |   |           |
| 1  | Comprehensive Permit |    |          |   |        | 1 | Withdrawn |

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Respectfully submitted,  
Robert Dugan, Chairman  
Zoning Board of Appeals

# Board of Health

The Board of Health (Board) is pleased to submit the 2018 annual report. The Board is comprised of the following five (5) elected officials:

Raymond Barry, Chairman;  
Charles Roux, Vice Chair;  
Anthony Boschetti, Clerk;  
George Ferdinand, Member;  
Robert Scarano, Member.

The Board of Health is charged with the protection of health and safety of Tewksbury. It is the Board's responsibility to develop and implement policies and ensure the enforcement of state health and sanitary regulations. Meetings are held the 3<sup>rd</sup> Thursday of each month at Town Hall, 1009 Main Street, First Floor Main Hall.

***The Board of Health's Mission is:*** "To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws."

|               |                           |                           |
|---------------|---------------------------|---------------------------|
| Team Members: | Susan Sawyer, R.S.        | Director of Public Health |
|               | Shannon Sullivan          | Sanitarian                |
|               | Sarah Kinghorn, BSN, R.N. | Public Health Nurse       |
|               | Lisa Hadge                | Head Account Clerk        |
|               | Pamela Gorrasi-Thomas     | Animal Inspector          |

The Health Department's team members are dedicated to; serve the community, to apply their knowledge of public health for the good of the town and to be fair when applying the law and regulations of the Commonwealth and the department's procedures.

The inspectional staff conducts both routine and complaint-driven environmental inspections that include food establishments, rental housing, semi-public swimming pools, sources of filth and nuisance, tattoo establishments and more. Issues utilizing increased staff resources in 2018 were; adult use of marijuana and the emerging increase of vaping use by minors, resident beaver related complaint follow-ups, food establishment grease tanks, hoarding and rental housing, and food establishment inspections. The nurse conducts communicable disease follow-up with town residents, foodborne illness investigations, tuberculosis monitoring and control. The department staff works together to provide education on a variety of current public health issues and develop of related programs.

The Director of Public Health serves as working staff supervisor, ensuring that; public health programs are coordinated and customer service is always a priority. She is the liaison to various local and state boards. The Director also designs programs and implements policies, as proposed by the Tewksbury Board of Health, to meet the health needs of the community. The Health Department continues to be actively collaborating with surrounding communities on regional activities. Tewksbury is a proud member of the following groups and organizations;

- Attorney General Abandoned Housing Initiative Program seeks to bring abandoned houses back to the tax rolls with the assistance of local public health.
- The GLHA (Greater Lowell Health Alliance); focuses on public health priorities of the greater Lowell area.
- The Upper Merrimack Valley Medical Reserve Corp. (MRC). MRC recruits, trains, and deploys volunteers for emergency preparedness and disaster response throughout the UMVPHC regions.
- The Upper Merrimack Valley Public Health Coalition, made up of 7 communities, continues to work together on regional public health priorities. The Health and Medical Coalition (HMCC) is an expanded emergency preparedness group, which brings cross-disciplinary planning and support for public health and medical response across the Commonwealth during emergencies and disasters.
- Healthy Communities Tobacco Coalition is a 20 + year established group with a goal to reduce tobacco use by youth and educate the public on the harm that tobacco can have on their lives.

- Hoarding Task force – group of town department members has been in place for several years to assist residents and families who are found in unfortunate hoarding situations,

Ongoing public health programs and events: (for details contact the Health Department.)

- Sharps collection continues at the Pleasant Street Fire Department.
- Unwanted and old medications can be disposed of at the Police Department daily.
- Bike Rodeo and Health Fair. In 2017 the Health and Police Departments made the decision to create a larger event by combining two separate public events to reach a broader audience.
- TPD National Night out participant

### **Public Health Nursing Services**

Sarah Kinghorn, Public Health Nurse, continues to lead the department in the area of local public health promotion as a part-time team member. Her duties protect the community by addressing various initiatives to promote health and wellness for all citizens. This is in addition to conducting programs as directed by the MA DPH and attending Public Health meetings and conferences. In 2018, she continued activities such as; home visits, flu clinics, a Wednesday blood pressure clinic, an active Friday morning walking group and a snowshoeing group when possible. She also organized speakers who focused on various subjects including a nutrition program, dental talk and a free talk on mental health first aid for daycare providers.

## **TEWKSBURY BOARD OF HEALTH 2018 ACTIVITY REPORT**

**\$ 55,110.00 REVENUES RECEIVED**

### **194 COMPLAINT INVESTIGATIONS CONDUCTED**

|                     |     |                     |     |
|---------------------|-----|---------------------|-----|
| Air Quality         | 003 | Animal Livestock    | 002 |
| Animal Bite Reports | 050 | Animal Misc         | 003 |
| Beaver              | 009 | Dumping             | 004 |
| Dumpster            | 011 | Farm Odor           | 002 |
| General food        | 023 | Food illness        | 003 |
| Haz Mat             | 001 | General Environment | 028 |
| Hotels              | 002 | Housing             | 038 |
| Misc                | 001 | Nail Salon          | 000 |
| Noise               | 003 | Odor                | 001 |
| Public Nuisance     | 001 | Rec Camp General    | 000 |
| Sanitation          | 005 | Septic              | 001 |
| Sewer               | 001 | Sewer Odor          | 000 |
| Swimming pools      | 001 | Tobacco             | 001 |
| Water Quality       | 000 |                     |     |

### **400 + GENERAL TYPES of INSPECTIONS CONDUCTED**

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| Air Quality - outdoor                | Mobile Food                       |
| Beaver Monitoring and permitting     | Offal/septic/medical truck        |
| Commercial year round Dumpsters      | Plan Reviews                      |
| Environmental – general              | Recreational Camps for Children   |
| Farm site visits/Livestock/ Piggery  | Septic System Abandonment         |
| Food Establishments                  | Swimming Pool- public/semi-public |
| Grease Tanks Hotels                  | Tanning Establishments            |
| Housing inspections & re-inspections | Temporary Food Inspection         |
| Ice Rink Indoor Air Quality          | Title 5 Inspections reviewed      |

## PERMITS ISSUED

|                          |     |                                  |     |
|--------------------------|-----|----------------------------------|-----|
| Animal Permits           | 016 | Ice Rinks                        | 001 |
| Body Art Establishment   | 004 | Installer License                | 010 |
| Body Art Practitioners   | 015 | Mobile Food Permits              | 003 |
| Beaver Trapping Permits  | 006 | Offal/Solid/Medical Waste Hauler | 060 |
| Catering                 | 004 | Piggery                          | 002 |
| Dumpster Permits         | 012 | Pools                            | 012 |
| Food Service Permits     | 186 | Recreational Summer Camps        | 002 |
| Frozen Desserts          | 008 | Retail Tobacco Sales             | 037 |
| Funeral Directors        | 002 | Septic Abandonment               | 004 |
| Grease Tank Installation | 001 | Tanning Booths                   | 002 |
| Hotels/Motels            | 008 | Temporary Food Permits           | 045 |

## COMMUNICABLE DISEASES INVESTIGATIONS

|                             |     |
|-----------------------------|-----|
| Public Health Nurse         |     |
| Flu vaccines                | 220 |
| Blood Pressures / first aid | 247 |
| Communicable Disease Invest | 293 |
| *Other/Outreach programs #s | 116 |

## ANIMAL INSPECTOR ACTIVITIES

The Animal Inspector is responsible for inspecting all livestock and related barn facilities.

|                             |                                       |
|-----------------------------|---------------------------------------|
| Farm inspections            | 028 (routine and complaint follow-up) |
| Incoming cattle inspections | 006                                   |

I would like to take this opportunity and thank the Board of Health members; Chairman Raymond Barry, Vice-Chair Charles Roux, member Robert Scarano, Clerk Anthony Boschetti and member George Ferdinand, the Board of Health Department team members; Lisa Hadge, Head Account Clerk, Sanitarian Shannon Sullivan, Public Health Nurse Sarah Kinghorn and Animal Inspector Pamela Gorrasi-Thomas for their dedication and continued service to the community.

Respectfully submitted:  
 Susan Sawyer, R.S.  
 Director of Public Health

# Building Department

Edward P. Johnson is the Building Commissioner for the Town of Tewksbury. He has held that position since June 2009 and prior to his appointment, Edward had been the Assistant Building Commissioner for 13 years. He is responsible for issuances of building permits, conducting inspections and zoning investigations. Dawn Cathcart and Nancy O'Keefe are both Nationally Certified Permit Technicians through the International Code Council (ICC), who track all building, plumbing/gas, electric and sheet metal permits, provide staff support and have both demonstrated the expertise in maintaining an excellent office environment and quality customer service. Harold Sullivan is the part-time electrical inspector and Paul Wild is the part-time plumbing and gas inspector. Joel Gynan is the full-time local building inspector since December 2016. Joel assists with residential permits and inspections as well of annual Certificate of Inspections with businesses that have 50+ person occupancy or any establishments that serve liquor.

In 2018, there were 1,122 building permits issued with a value of work of approximately \$69,285,522. This generated \$774,359 in building permit fees. Additionally, the department issued 772 electrical permits with associated fees of \$69,551, 458 plumbing permits with associated fees of \$46,515, 479 gas permits with associated fees of \$14,315, and 122 sheet metal permits with associated fees of \$32,180. Annual Certificate of Inspections were issued to all establishments that serve alcohol, function rooms, churches, schools or any place of assembly over 50 patrons. The Inspectors for the Building Department performed approximately 3,183 inspections.

Present activities include the following housing and mixed use projects:

|                   | Robbie Terris Way | Frasier Lane | Border Rd | Balsam Place     | Pike Street |
|-------------------|-------------------|--------------|-----------|------------------|-------------|
| Total # of Units# | 7                 | 26           | 4         | 192              | 6           |
| Permits Issued:   | 6                 | 23           | 0         | 4 (Per Building) | 6           |
| Occupancy Issued: | 3                 | 21           | 0         | 4                | 6           |

Commercial projects include:

- 30 Unit Residential Apartment Building with 10,000 SF of Commercial – 2230 Main Street – Foundation Permit Only
- 36,852 SF Car Dealership – Atamian - 150 Main Street
- 41,131 SF Car Dealership – IRA Toyota – 468 Main Street
- 13,500 SF Medical Building – 1574 Main Street
- Renovation of Clubhouse and Pool and Site Improvements - 11 Old Boston Road/Archstone Ave
- Various Tenant Fit-Ups for Restaurants, Office and Retail Space

ON THE HORIZON: (Proposed projects to Start during 2019 or get approved through Planning Board)

- Proposed 130 Room Hotel – North Street
- Proposed 8 Residential Units and 2,600 SF Commercial Space – 940 Main Street
- Proposed 21 Residential Units and 5 Commercial Units – 1325 Main Street
- Proposed 5 Residential Units and 1 Commercial Unit – 1418 Main Street
- Proposed 12 Residential Units and 2,200 SF Commercial Space – 1445 Main Street
- Proposed 7,200 SF Commercial/Industrial Building – 24 Sunnyslope Ave
- Proposed 5 Residential Units and 1,820 SF Commercial Space – 725 Main Street
- Proposed 6,500 SF Municipal Regional Dispatch Center – 999 Whipple Road
- Proposed 9 Residential Units and 3,000 SF Commercial Space – 2122 Main Street

Respectively submitted,

Edward P. Johnson  
Building Commissioner

# Conservation Commission

The Conservation Commission is responsible for administering the Tewksbury Wetlands Protection Bylaw and the Massachusetts Wetland Protection Act, 310 CMR 10.00 (M.G.L. Chapter 131, Section 40). They are also responsible for the protection and management of Tewksbury's Conservation Land and Open Space. The Commission's goal is to protect wetland resource areas and their buffer zones, which contribute to the protection of public, private and ground water supply, flood control, pollution prevention, storm damage prevention, and protection of wildlife and their habitats.

The Conservation Commission is comprised of five resident members who are appointed by the Board of Selectmen. The Conservation Commission members include Stephen Deackoff (Chairman), Anthony Ippolito (Vice Chairman), Patrick Hollard, Nicole Mercer, and Dennis Sheehan.

Stefania Gallo functions as the Town's Conservation Administrator. Her role includes reviewing applications for work near wetlands, drafting permits, conducting site visits, and monitoring construction activities to ensure compliance with the Wetlands Protection Act and the Town Bylaw. In addition, The Conservation Administrator provides education and outreach material on wetlands and the permitting process for residents.

All proponents of certain activities within 100 feet of a wetland resource area, and within 200 feet of perennial streams and potential or certified vernal pools are advised that a permit from the Conservation Commission is required to comply with local, state, and federal regulations. The Tewksbury Wetland Protection Bylaw stipulates a 25 foot No Disturb Zone and a 50 foot No Build Zone adjacent to the wetland resource area, which each proposal must comply with. Examples of the types of projects that were reviewed by the Commission in 2018 include the construction of single family dwellings, commercial buildings, large multiple housing units, additions, in-ground pools, culvert improvement projects, sewer installation projects, etc.

All Notice of Intent applications submitted to the Conservation Commission for projects require a public hearing to be held. When a complete application is submitted, the Conservation Commission votes to either approve or deny the permit. If approved by the Commission, an Order of Conditions is issued which will provide the conditions required to prevent impacts to the wetland resource areas. If a permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and the Massachusetts Superior Court. Once a project is completed in compliance with the Order of Conditions, a Certificate of Compliance is issued.

In 2018, the Commission held twenty one (21) public meetings and reviewed twenty five (25) Notices of Intent, twenty (20) Requests for Determination of Applicability, and three (3) Abbreviated Notices of Resource Area Delineation. The Commission issued the following permits: twenty two (22) Orders of Conditions, one (1) Amended Order of Conditions, three (3) Extension Permits for Orders of Conditions, nineteen (19) Negative Determinations, three (3) Orders of Resource Area Delineation, sixteen (16) Emergency Certifications, eleven (11) Enforcement Orders, and twelve (12) Certificates of Compliance.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and held in the Town Hall Auditorium beginning at 7:00 P.M. Meetings are televised on the local cable channel.

The Conservation Office, which is part of the Department of Community Development, is located in the Town Hall at 1009 Main Street. The Town Hall is open to the public from 7:30 A.M. to 4:30 P.M., Monday through Friday.

Respectfully submitted,  
Stefania Gallo  
Conservation Administrator

# Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Stephen Johnson, Chair; Robert Fowler, Vice Chair; and Eric Ryder, Clerk. Other members of the Board include Vincent Fratalia and Jay Delaney.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner and the Community Development staff, is responsible for ensuring that new developments comply with land use regulations. The Planning Board strives to strike a balance between a landowner's right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued thirty three special permits for various projects ranging from signs, family suites, commercial projects and residential developments. A mixed-use project with 2 buildings consisting of 12 residential townhome units and 2,200 square feet of retail/commercial space was approved on Rt. 38 in the Village Mixed Use Overlay District. A 2-story 7,200 square foot commercial/industrial use building was approved in the Heavy Industrial District. Two municipal projects were approved including a 6,500 square foot Regional Emergency Communications Center and a large-scale ground mounted solar photovoltaic facility.

The Planning Board also approved 9 non-substantial determinations and one special permit extension. In addition, the Planning Board had 2 conceptual discussions for new potential developments.

In addition to fulfilling its statutory duties as a special permit grant authority and subdivision control authority, the Planning Board continued to support additional initiatives.

Board members are very active serving as representatives to other organizations; Robert Fowler represents the Board on the Northern Middlesex Council of Governments and the Zoning Bylaw Committee. Jay Delaney represents the Board on the Community Preservation Committee. Steve Johnson is the Board representative on the Economic Development Committee. Vincent Fratalia serves as the Planning Board's liaison to the Local Housing Partnership. Eric Ryder is the Board representative on the Elementary School Building Committee.

The Planning Board is committed to a long term effort to implement the Master Plan's vision, goals and recommendations to enhance future growth and land use and improve the quality of life for Tewksbury residents.

Respectfully submitted,

Stephen Johnson, Chair  
Planning Board



# Community Preservation Committee

The Community Preservation Committee (CPC) includes representatives from town boards and committees and one at large citizen member. In 2018, the CPC members were: Chairman John Deputat, Todd Johnson, Tom Churchill, Pat Holland, Christopher Mullins, Jay Delaney and Richard Montuori.

The Community Preservation Act (CPA, MGL Chapter 44B) is statewide enabling legislation allowing cities and towns in the Commonwealth of Massachusetts to adopt a property tax surcharge with revenues from this surcharge (plus state matching funds) to be used for open space preservation, creation of community housing, preservation of historic buildings and landscapes, and creation of recreation opportunities.

The CPC requires that all proposed projects be eligible for CPA funding according to the requirements described in the legislation. At least 10% of the funds received in any fiscal year must be spent or set aside for each of the first three of those areas (open space, historic preservation and community housing). The remaining 70% of each year's funds can be spent or reserved in any of the four areas. In addition, up to 5% of the annual Community Preservation revenues can be spent on administrative and operating expenses of the CPC.

All CPA funding requests require the recommendation of the project by the CPC to Town Meeting, and a majority vote of Town Meeting.

The CPC is currently overseeing or saw completion of the following projects in 2018 that were awarded by previous Annual Town Meetings (ATM) and Special Town of Meetings (STM):

- Livingston Street State Cemetery Preservation, Clean-up and Fence – This project is tied to the State Division of Asset Management transfer of land known as the Saunders Recreational Facility to the Town of Tewksbury. The Town went out to bid on the project in the Spring of 2017 and RAD Sports was awarded the contract for \$134,020. Work was completed in the Spring of 2018.
- Demarcation of Open Space - 2017 Annual Town Meeting appropriated \$35,000 to allow for surveying of Town-owned open space so that abutters could be informed of encroachments. 90% of the work was completed in 2018 the remaining work will be completed in Summer 2019.
- Ella Flemings School - 2017 Annual Town Meeting appropriated \$50,000 for a structural/reuse study of the facility. Consulting firm has been hired and study is underway. Work was completed in 2018.
- Signage for Open Space Trails - 2017 Annual Town Meeting appropriated \$15,000 for trail markers. The markers were purchased in 2017 and were installed in 2018.
- Expand/Improvements to existing trail network at the former Chandler Street Wellfields 2017 Annual Town Meeting appropriated \$40,000 To design and install three code compliant pedestrian boardwalks with handrails as necessary that will create a two mile loop trail at the Chandler Well Fields. This project is still ongoing.
- Water Sprinkler Park at Saunders Recreation Area on Livingston Street – 2018 Annual Town Meeting appropriated \$50,000 to install children's recreation type water sprinklers. Work was completed the Summer 2018.
- Fitness court at Saunders Recreation Area on Livingston Street - 2018 Annual Town Meeting appropriated \$115,000 funded at May 2018 Annual Town Meeting and an additional \$60,000 funded at October Special Town Meeting to install an outdoor fitness court near the children's playground at Saunders Recreation Area on Livingston Street. Works started in the Fall 2018 and will be complete in the Spring 2019.
- Chemically treat Long Pond and clear weeds, brush and other growth along Whipple Road and Mahoney Park – 2018 Annual Town Meeting appropriated \$60,380 for water quality improvements which allowed for the pond to be reused for recreational purposes. The funds also allowed for hydroraking opening the view shed of the pond at Mahoney Park on Whipple Road. Work is ongoing.
- Restore "The Pines" State Hospital Historic Cemetery - 2018 Annual Town Meeting appropriated \$39,000 this project enhanced the use of the cemetery and its surroundings by removing fallen, broken, and dead trees from the pine banks that encapsulate the cemetery. This will prevent future damage to grave markers. Work started in 2018 and will be completed in 2019.
- Saunders Recreation Area Fencing and Skateboard Park - 2018 October Special Town Meeting appropriated \$42,000 to continue replacement of fencing at Saunders Recreation Area at Livingston Street and make improvements to the Skateboard Park by adding a half-pipe ramp. Skateboard ramp was installed in the Fall 2018.

- Saunders Recreation Area Lighting – 2018 October Special Town Meeting appropriated \$850,000 for the installation of new light poles, lights and needed electrical upgrades at Memorial Softball Field and State Field at Saunders Recreation Area. Work will be completed in the Spring/Summer 2019.
- Historic Inventory and Software – 2018 October Special Town Meeting appropriated \$30,000  
Funds will be used to hire an Archivist to work with the Town and Historic Society to inventory historic items in the Town and Society's possession. Work began and is ongoing.

The Community Preservation Committee looks forward to working on these and future proposals that contribute to the overall community benefits inherent to the Act.

Respectfully submitted,

John Deputat  
Community Preservation Committee

# FINANCE DEPARTMENT

## Accounting Reports

*Auditors Reports  
Tax Collector*

*Board of Assessors  
Computer Services*

*Treasurer's Cash*

## Auditors Reports

## General Fund Balance Sheet

### ASSETS

|                       |            |               |
|-----------------------|------------|---------------|
| General Cash          |            | 14,905,826.88 |
| COA                   | 500.00     | 500.00        |
| Uncollected Taxes:    |            |               |
| Personal Property:    |            |               |
| FY07                  | 780.41     |               |
| FY08                  | 3,666.12   |               |
| FY09                  | 8,614.82   |               |
| FY10                  | 7,289.15   |               |
| FY11                  | 10,261.88  |               |
| FY12                  | 6,900.07   |               |
| FY13                  | 4,318.14   |               |
| FY14                  | 5,981.34   |               |
| FY15                  | 5,110.38   |               |
| FY16                  | 10,010.92  |               |
| FY17                  | 3,526.67   |               |
| FY18                  | 34,727.05  |               |
|                       |            | 101,186.95    |
| Real Estate:          |            |               |
| FY15                  | 52.38      |               |
| FY16                  | 83.39      |               |
| FY17                  | 189.20     |               |
| FY18                  | 608,846.99 | 609,171.96    |
| Supplemental RE Tax   |            | 25,225.95     |
| Motor Vehicle Excise: |            |               |
| FY06                  | 13,027.10  |               |
| FY07                  | 14,465.17  |               |
| FY08                  | 15,312.12  |               |
| FY09                  | 13,926.49  |               |
| FY10                  | 11,491.39  |               |
| FY11                  | 15,010.67  |               |
| FY12                  | 12,989.11  |               |
| FY13                  | 18,018.27  |               |
| FY14                  | 19,292.50  |               |
| FY15                  | 15,662.71  |               |
| FY16                  | 24,630.07  |               |
| FY17                  | 65,266.12  |               |
| FY18                  | 265,349.53 | 504,441.25    |
| Boat Excise:          |            |               |
| FY05                  | 116.00     |               |
| FY06                  | 854.00     |               |
| FY07                  | 1,123.00   |               |
| FY08                  | 1,394.00   |               |

|                                    |                |                      |
|------------------------------------|----------------|----------------------|
| FY09                               | 1,505.00       |                      |
| FY10                               | 1,439.00       |                      |
| FY11                               | 1,444.00       |                      |
| FY12                               | 1,291.00       |                      |
| FY13                               | 1,218.00       |                      |
| FY14                               | 1,562.00       |                      |
| FY15                               | 1,575.00       |                      |
| FY16                               | 1,306.00       |                      |
| FY17                               | 1,490.00       |                      |
| FY18                               |                | 16,317.00            |
| Other Receivables:                 |                |                      |
| Tax Liens/Titles/Possessions       | 2,228,459.62   |                      |
| Taxes in Litigation                |                |                      |
| Deferred Taxes                     | 205,730.21     |                      |
| 38D                                |                |                      |
| Ambulance Services                 | 438,008.34     |                      |
| Trash Carts                        |                |                      |
| Fire                               | 250.00         |                      |
| Veterans Services                  | 302,709.66     |                      |
| Due From State                     | (1,012.80)     |                      |
| Due From Employees                 |                | 3,174,145.03         |
| <b>TOTAL ASSETS</b>                |                | <b>19,336,815.02</b> |
| <b><u>LIABILITIES/RESERVES</u></b> |                |                      |
| Warrants Payable                   |                | 1,113,762.60         |
| Accrued Payroll                    |                | 464,704.85           |
| Town Accrued Payroll               |                | 3,008,272.88         |
| School Accrued Payroll             |                | 645,247.24           |
| Payroll Withholdings Payable:      |                |                      |
| Allowance for Abatements:          |                |                      |
| Prior Years                        | 2,158,632.39   |                      |
| FY16                               | 905,217.08     |                      |
| FY17                               | 482,020.22     |                      |
| FY18                               | 492,900.13     | 4,038,769.82         |
| Unclaimed Property:                |                |                      |
| Abandoned                          | 2,855.45       |                      |
| Tax Refunds                        | 19,622.91      | 22,478.36            |
| Taxes Paid in Advance              |                | -                    |
| Deferred Revenue:                  |                |                      |
| Real/Personal Taxes                | (3,328,410.91) |                      |
| Supplemental RE Taxes              | 25225.95       |                      |
| Tax Titles/Possessions             | 2,228,459.62   |                      |
| Deferred Taxes                     | 205,730.21     |                      |

|  |              |                      |
|--|--------------|----------------------|
| Motor Vehicle Excise                   | 504,441.25   |                      |
| Boat Excise                            | 16,317.00    |                      |
| Ambulance Service                      | 438,008.34   |                      |
| Trash Carts                            |              |                      |
| Fire                                   | 250.00       |                      |
| Veterans Benefits                      | 302,709.66   | 392,731.12           |
| <b>TOTAL LIABILITIES</b>               |              | <b>9,685,966.87</b>  |
| Fund Balances:                         |              |                      |
| Encumbrance Reserve                    | 1,473,301.30 |                      |
| Reserved for Expenditures              |              |                      |
| Teachers Pay Deferral                  | (433,305.00) |                      |
| Petty Cash                             | 500.00       |                      |
| Unreserved/Undesignated                | 8,146,145.19 |                      |
| Reserved for Future Year Debt          | 464,206.66   |                      |
| Snow/Ice Deficit                       |              |                      |
| Des for Appropriation deficit          |              |                      |
| <b>TOTAL FUND BALANCES</b>             |              | <b>9,650,848.15</b>  |
| <b>Total Liabilities/Fund Balances</b> |              | <b>19,336,815.02</b> |

**SPECIAL REVENUE FUNDS****June 30, 2018****Town Revolving/Grant Accounts**

|                                    |             |
|------------------------------------|-------------|
| Insurance>150K Town                |             |
| Insurance <150K Police             | 3,262.63    |
| Insurance <150k DPW                | 14,552.39   |
| Insurance <150K Town of Tewksbury  |             |
| Arts Lottery                       | 7,676.56    |
| Planning Sidewalks                 | 117,161.00  |
| Planning Consult-Existing          | 2,597.72    |
| Planning Consult-New Projects      | 37,825.22   |
| Conservation Consult-New Projects  | 23,566.46   |
| ZBA Comprehensive                  | 4,282.50    |
| SASO Deposits                      | 66,685.44   |
| Parks & Recreation                 | 30,773.27   |
| Traffic Signage                    | 758.31      |
| Record Preservation                | 56,770.79   |
| COA Revolving                      | 62,150.31   |
| Hoarding Response Team             | 20.48       |
| BOH -Medical Vaccine               | 6,136.19    |
| GIS Revolving                      | 29,923.09   |
| Stormwater Fund                    | 5,661.95    |
| Recycling Revolving                | 115,169.48  |
| Election                           | 36,670.05   |
| Primaries                          | 735.65      |
| BT Response                        | 229.12      |
| Storm Damage                       |             |
| Library Aid                        | 16,746.11   |
| Municipal Recycling Incentive      | 11,338.36   |
| Bulletproof Vests                  | 4,205.91    |
| Hazard Mitigation Grant            |             |
| FED Equitable Sharing              | 28,032.24   |
| Priority Dev. Site Chap 43D        | 10,934.00   |
| FY18 State 911 Training Grant      | (922.00)    |
| Underage Alcohol Enf Grant         | 0.01        |
| FY18 Traffic Enforcement           | (1,725.93)  |
| DPH Substance Prevention           | (10,785.53) |
| Green Community                    | 5,001.00    |
| FY15 Walmart Summer Concert Series | 312.66      |
| MIIA Fleet Maintenance             | 580.20      |
| Rte 133 Improvements               | 27,366.68   |
| Cable TV Gift                      | 4,725.84    |
| Fire Gifts                         | 407.43      |
| Thermal Camera Gift                |             |
| Dog Pound Gift                     | 500.00      |
| Vicor Sewer                        | 6,976.36    |
| Mahoney Emergency Response         | 6,513.27    |
| Homecoming Gifts                   | 2,059.74    |
| Library Gifts                      | 2,395.82    |
| Hydrant Gift                       | 117.56      |
| Recycling Committee                | 961.16      |

|                                  |             |
|----------------------------------|-------------|
| Police Gifts                     | 5,330.91    |
| DPW Gift                         | 250.00      |
| Tax Assistance                   | 9,403.94    |
| COA Gift                         | 701.03      |
| Town Manager Gifts               | 90.56       |
| Hanover                          | 120,070.64  |
| Library Scholarship              | 24.00       |
| Dog Gifts                        | 82.89       |
| Tewksbury Economic Development   | 6.69        |
| Planning Brd Gifts               | 31,404.78   |
| East Street Roadway Improvement  | 75,000.00   |
| Shawsheen Place                  | 961.50      |
| Walmart-Triad                    | 868.28      |
| National Grid North & Livingston | 50,620.00   |
| Proceeds from Sale of Town Land  | 1,340.65    |
| Weights/Measures Fines           | 1,252.00    |
| Drug Forfeitures                 | 17,646.21   |
| COA Stipends                     | 1,170.09    |
| Conservation Engineering         | 2,540.18    |
| Wetlands Protection Fund         | 40,890.64   |
| Police Special Detail            | (65,907.19) |
| Fire Special Detail              | (987.00)    |
| Community Dev Sewer Design       | 575.36      |
| St. Claire Sewer Escrow          | 40,200.00   |
| Dog Fund                         | 14,643.72   |
| Sporting Fees                    | 590.65      |
| Fire Hazmat                      | 478.64      |
| Recycling/Composting Bins        | 2,304.12    |
| ZBA Consulting                   | 762.50      |
| Woburn Street Improvements       | 25,000.00   |
| Drainage Deposits                | 10,000.00   |
| Bond Revocation                  | 10,000.00   |
| Disaster Relief                  | 1,433.31    |
| Oakdale Plaza                    | 48,000.00   |
| Firesetters Intervention Program | 562.56      |
| MAPC Police Training             | 1,735.97    |
| Pl Bd Affordable Housing         | 40,000.00   |
| Code Enforcement                 | 1,576.27    |
| Bond Premium Proceeds            | 896,809.85  |
| Revaluation                      | 911.35      |
| Underage Drinking                | 4.00        |
| Fire Improvements Response       |             |
| River Road Culvert Lining        | (10,561.80) |
| Shawsheen & Heathbrook           | 2,250.01    |
| Sewer Pump Station               | (12,000.00) |
| South St Bridge                  | 18,655.80   |
| Safe & Sr Grant                  | 5,769.02    |
| COA Formula Grant                | 1.03        |
| FY17 911 Training Grant          | 153.97      |
| FY17 Supp & Incentive            | 0.03        |
| FY17 High Speed Network Grant    | 3,583.80    |
| Regional Jail Diversion Program  | 459.62      |



|   |             |                            |
|---|-------------|----------------------------|
| Circle Health (1st Responder)             | 10,000.00   |                            |
| Complete Streets Proj Prioritization Plan | (34,979.50) |                            |
| FY18 Recycling IQ Grant                   | (4,787.02)  |                            |
| 2017 Ride Assessment                      | 4,867.70    |                            |
| Pulte Group Gift                          | 467,480.00  |                            |
| Net Metering/Solar Credit                 | 9,050.00    |                            |
| Veterans Gifts & Donations                | 550.00      |                            |
| Park Activity & Prog Donations            | 550.00      |                            |
| Total Town Revolving/Grant Accounts       |             | <u><u>2,587,741.26</u></u> |

**School Revolving/Grant Accounts**

|                                  |              |
|----------------------------------|--------------|
| School Lunch                     | 461,473.04   |
| Athletics                        | 22,125.95    |
| Textbooks                        | 4,661.51     |
| Adult Education                  | 101,270.13   |
| Extended Day                     | 330,454.51   |
| Dewing Insurance <150K           |              |
| Heathbrook Insurance <150K       |              |
| High School Insurance <150K      | 44.94        |
| Ryan School Insurance <150K      |              |
| Trahan Insurance <150K           | 182.87       |
| Pre School                       | 71,119.64    |
| Full Day Kindergarten            | 12,111.19    |
| Special Ed Circuit Breaker Reimb | 1,114,634.00 |
| H S Parking Fees                 | 39,279.91    |
| H S Clubs                        | 67,497.01    |
| H S Athletic Fees                | 35,041.57    |
| Wynn Sch Athletics               | 7,994.10     |
| Wynn Sch Clubs                   | 381.04       |
| Ryan Sch Clubs                   | 360.00       |
| PSAT                             | 11,840.42    |
| Facilities Rental-School         | 197,618.57   |
| Healthbrook Rental               | 1,553.93     |
| School Rec                       | (419.92)     |
| School rec Basketball            | 71,946.76    |
| Community Ed-Rec                 | 9,529.49     |
| New Start Program                | 4,784.74     |
| Team Chair                       | 2,481.00     |
| Project Charlie                  | 666.60       |
| Remedial Reading                 | 1,341.90     |
| Early Childhood                  | 2,512.77     |
| Sped Improvement                 |              |
| Sped 240 Grant                   | (93,539.31)  |
| Hall of Fame                     | 39,579.00    |
| Preschool Extended Day           | 93,886.89    |
| Academic Support                 |              |
| Enhanced Health                  | 719.88       |
| SPED Improve Prog #298           | 690.13       |
| Academic Support #619            | 1.11         |
| Academic Support FY14 625        | 177.89       |
| Camp Pohelo                      | 4,171.00     |
| Fuel Up to Play 60               | 859.28       |

|  |            |                            |
|--|------------|----------------------------|
| Big Yellow School Bus                        | 2,400.00   |                            |
| K12 Literacy Partnership                     | 714.47     |                            |
| Crisis Intervention                          | 196.66     |                            |
| Title 1 School Support                       | (1,934.82) |                            |
| Title IIA-Education Quality                  | (4,512.11) |                            |
| Title VI Student Support #309                | (4,921.30) |                            |
| Music Drives Us                              | 100.00     |                            |
| Targeted Summer Support 592                  |            |                            |
| HPHC Breakfast Grant                         |            |                            |
| After School/Summer Prog                     | 0.30       |                            |
| After School/Out School Time (530C)          | (296.40)   |                            |
| FY18 Emergency Elementary Repair             | 20,000.00  |                            |
| FY18 Innovation Pathway Planning             | (7,386.47) |                            |
| FY18 High Quality Inst-Summer Planning (141) | 1,500.00   |                            |
| Steam Lab/Maker Space for Ryan School        | 9,000.00   |                            |
| HB Verizon Award                             | 2,464.04   |                            |
| Verizon FIOS Campaign                        | 1,475.00   |                            |
| Digital Gift                                 | 2,287.00   |                            |
| School Technology Gift                       | 205.08     |                            |
| Walmart Gift                                 | 1,625.00   |                            |
| DARE   | 441.75     |                            |
| School Gifts                                 | 19,332.69  |                            |
| Scholarship Gifts                            | 2,000.00   |                            |
| Space Day                                    | 2,607.58   |                            |
| Lan Gift                                     | 250.00     |                            |
| Scholarship Fund                             | 917.49     |                            |
| Education Fund                               | 3,059.15   |                            |
| Tewksbury Rocks                              | 292.69     |                            |
| FY15 School Library Grant                    | 9.91       |                            |
| Special Ed Reserve Fund                      | 725,000.00 |                            |
| E-Rate                                       | 171.67     |                            |
| HS Gifts                                     | 5,997.45   |                            |
| Public School Auction                        | 1,556.85   |                            |
| Doug Flutie Jr for Autism                    | 782.03     |                            |
| Long Range School Space Planning             | 3,034.20   |                            |
| Insurance Proceeds                           | 16,515.31  |                            |
| Copy Center                                  | 16,978.58  |                            |
| NPEN   | 236.51     |                            |
| Total School Revolving/Grant Accounts        |            | <u><u>3,441,133.85</u></u> |

# CAPITAL PROJECTS/SPECIAL ARTICLES

June 30, 2018

|   |               |
|---|---------------|
| Water Plant Expansion                       | 8,000.01      |
| FY15 WTP #21                                | 505,326.68    |
| Waterlines FY15 Art #10                     | 9,301.77      |
| Wash Bay/Windows STM 10/04 #9               | 30,029.90     |
| Center Fire Improv STM 10/05 #18            | -             |
| River Rd Water Imp ATM 5/09 #16             | 95,592.32     |
| Town Hall CPA Restoration                   | 201,072.51    |
| Ella Fleming School CPA                     | 0.47          |
| Long Pond 10/9 Art #12                      | 10,938.30     |
| Rehab Playground                            | 88.83         |
| CPA Records Preservation                    | 174,540.73    |
| Rehab Wamesit Park STM Art #14 FY15         | 47,650.21     |
| Rail Trail                                  | 10,200.00     |
| Marshall House ATM 5/15 FY16                | 31,500.00     |
| Tennis Courts                               | 3,077.17      |
| Rehab Strong Field                          | 4,239.46      |
| Rehab Livingston St                         | 5,841.80      |
| Bay Circuit Trail Boardwalk                 | 3,391.82      |
| Long Pond Water Quality                     |               |
| TMHS Construction STM 3/10                  | (104,423.77)  |
| FY16 Regional 911 Dev. Grant                | (187,847.63)  |
| Rehab Mico Kaufman Memorial                 | 800.00        |
| H.S. Tennis Court Drainage                  | 2,700.00      |
| Rehab State Hosp Cemetery                   | 85,582.36     |
| Replace Fresca Field Fence                  | 5,200.00      |
| Demarcating Open Space                      | 17,500.00     |
| Ella Fleming School Reuse                   | 36,200.00     |
| Enhance Existing Trails                     | 11,944.65     |
| Treating & Clearing Long Pond               | 17,015.00     |
| Restore State Hospital Cemetery             | 205,397.64    |
| FY16 Feasability/Trahan                     | 905,523.23    |
| Designing Bike Path                         | 50,000.00     |
| Expand Trail at Chandler St Wellfields      | 40,000.00     |
| Water Sprinkler Park at Saunders Rec Area   | 50,000.00     |
| Fitness Court at Saunders Rec Area          | 115,000.00    |
| Treating & Clearing Long Pond               | 60,380.00     |
| Restore State Hospital "The Pines" Cemetery | 39,000.00     |
| Various Transportation Projects             | 74,221.69     |
| New Center Fire Station                     | 14,970,230.00 |

Total Capital Projects

17,535,215.15

## Articles

### Town Manager

STM 10/15#5 FY16 Hazat Former Pol Stn Demo

STM 5/14#3 FY14 Sick Leave Buy-Back

ATM 5/15#11E FY16 Phone System 87.89

|  |            |
|--|------------|
| STM 5/16 #4 FY16 Townwide Visioning                    | 7,867.24   |
| STM 5/16 #6 Constellation Energy                       | 50,125.90  |
| STM 10/16 #2 FY17 Prior Yr Invoices                    |            |
| STM 10/16 #5 Demo 984 Main St                          |            |
| ATM 5/13 #7 FY14 Rep/Upgrade Fire & DPW                |            |
| STM 10/14 #7 FY14 Prior Yr Invoices                    |            |
| STM 10/3/17 #2 FY18 Prior Year Invoices                | 21,041.21  |
| ATM 5/13#7B Design & Engin Upgrade Ctr Fire & DPW      | 25,400.00  |
| <b>Accounting</b>                                      |            |
| STM 5/16#7 FY16 Adopt an Island                        | 712.00     |
| STM 10/12 #5 FY13 Annex Roof                           | 832.52     |
| <b>Computer Services</b>                               |            |
| STM 10/14 Art #2 FY15 Comp Ser New Computers           |            |
| <b>Assessor</b>  |            |
| STM 5/15 Art #2 FY16 Revaluation                       | 8,440.00   |
| ATM 5/7/18 #19 Real & Personal Property Reval          | -          |
| <b>Administrative Services</b>                         |            |
| ATM #9 FY17 Senior/Veterans Work Program               | 24,823.21  |
| ATM 5/15#23 FY16 Senior Tax Relief                     |            |
| STM 10/16 #11 Sr/Vet Tax Relief                        | 11,240.33  |
| ATM 5/1/17 #14 Senior/Veterans Tax Relief Program      | -          |
| ATM 5/7/18 #20 Senior/Veterans Tax Relief Work Program | -          |
| <b>Town Clerk</b>                                      |            |
| STM 10/1/13 Voting Tabulators                          | 15,296.25  |
| <b>Planning</b>  |            |
| STM 10/14 #10 Town Center Master Plan                  | -          |
| <b>Police</b>  |            |
| STM 5/16#4 All Terrain Vehicles                        |            |
| ATM 5/15#12E FY16 Pol Promo Assess                     |            |
| STM 10/16 #5 Replace Pol Stn Roof                      |            |
| ATM 5/7/18 #12 Harley Davidson Motorcycles             | -          |
| ATM 5/7/18 #12 Police Sgt & Lt Assessment Ctr          | -          |
| FY15 #7 4 Radar Units/2 Motorcycle                     | -          |
| <b>Fire</b>  |            |
| STM 5/15#2 Fire Ladder Truck                           |            |
| STM 5/15#4 Command Vehicle                             | 104.95     |
| ATM 5/13 #7 FY14 Ambulance Chassis                     | 254.10     |
| ATM 5/13#10 Microwave Communication                    |            |
| ATM 5/15#14A FY16 Amb Upgrade                          |            |
| ATM 5/15#14B FY16 Fire Turnout/Uniforms                | 3,940.00   |
| ATM 5/15#14C FY16 New Utility Veh w/Plow               | 172.00     |
| ATM 5/15#14F FY16 New Fire Hose                        | 411.76     |
| STM 10/16 #5 Fire Breathing Air Compressor             |            |
| ATM 5/1/17 #8 New Ambulance and Equipment              | 163,881.73 |
| ATM 5/1/17 #8 Pick Up Truck w/Utility Body             | 54,642.90  |

|  |            |
|--|------------|
| STM 10/3/17 #3 New Fire Engine                           | 612,380.73 |
| ATM 5/7/18 #12 Response/Admin Veh (Car 1)                | -          |
| STM 10/14 #5 Stretchers                                  | 1,238.90   |
| STM 10/14 #5 Ambulance Laptop/Software/Modem             | 8,778.67   |
| <b>School</b>  |            |
| ATM 5/15#16 FY16 School Tech                             | 1,829.15   |
| STM 10/15#6 New Vehicles                                 | 167.78     |
| STM 10/15#6 Boilers Wynn/Ryan                            |            |
| STM 10/15#6 Water Tank Back Truck                        |            |
| STM 10/15#6 Wynn Presentation Classroom                  | 1,708.00   |
| STM 10/15#6 Ctr Sch Feas and Cond Study                  |            |
| STM 10/15#8 FY16 District Wide Furniture                 | 11,130.56  |
| ATM 5/13#8A School Bldg Maintenance                      | 3,260.62   |
| STM 10/14 #6D Wynn Replace Sidewalk                      |            |
| ATM 5/15#16A FY16 Sch Bldg & Maint                       | -          |
| STM 10/16 #6 School Technology                           | 3,230.51   |
| STM 10/16 #6 School Bldg Maint                           | 74,275.25  |
| STM 10/16 #6 School Maint Utility Truck                  |            |
| STM 5/16 #4 Video Replay                                 | 3,113.86   |
| STM 5/16 #4 Phone System                                 |            |
| STM 5/16 #4 Ella Fleming School                          |            |
| ATM 5/1/17 #9 Dewing RMB-9 Abate/Air Monitor             | 14,677.80  |
| ATM 5/1/17 #9 Elementary Parking Lot Repairs             | 35,000.00  |
| ATM 5/1/17 #9 Roof Repairs-Maintenance Garage            | 6,513.09   |
| ATM 5/1/17 #9 Landscapte Trailer                         | 6,370.00   |
| ATM 5/1/17 #9 Refrigerated Vehicle                       | -          |
| ATM 5/1/17 #9 North St Heating Exchange Coil             | 13,225.00  |
| ATM 5/1/17 #9 North Street Boiler                        | -          |
| ATM 5/1/17 #9 Districtwide Security                      | 46,669.08  |
| ATM 5/1/17 #9 Elementary Visitor Security                | 6,900.00   |
| ATM 5/1/17 #10 Doucette Field Bleachers                  | -          |
| STM 10/3/17 #5 Dewing Water Heater                       | -          |
| STM 10/3/17 #5 Dewing Fire Alarm System                  | 8,875.00   |
| STM 10/3/17 #5 Dewing Replace Exterior Doors             | 22,716.30  |
| STM 10/3/17 #5 Heath Brook Fire Alarm                    | 8,875.00   |
| STM 10/3/17 #5 Heath Brook Water Heater                  | -          |
| STM 10/3/17 #5 Heath Brook Scrape & Paint Soffit & Facia | -          |
| STM 10/3/17 #5 Heath Brook Replace Exterior Doors        | 22,716.31  |
| STM 10/3/17 #5 Wynn?Ryan Heating Controls                | 200,000.00 |
| ATM 5/7/18 #13 Carpeting/VCT-CTR & Ryan School           | -          |
| ATM 5/7/18 #13 Districtwide Roof Repairs                 | -          |
| ATM 5/7/18 #13 Forge Steamer w/Kettle-Ryan               | -          |
| ATM 5/7/18 #13 Ryan Teacher Laptops                      | 27,960.00  |
| ATM 5/7/18 #13 Technology Switch Upgrades                |            |
| <b>DPW</b>   |            |
| ATM 5/13#11 FY13 Facility Upgrade                        |            |
| ATM 5/13#7A Stormwater/Drainage                          |            |
| STM 5/16 #4 FY16 Ford 550 Dump                           | 75,000.00  |
| STM 5/16 #4 FY16 6 Yard Sander                           |            |
| STM 5/16 #4 FY16 Ford F350 HWY                           | 18,000.00  |
| STM 10/16 #5 DPW Storm Mapping                           | 30,020.50  |
| ATM 5/14 #7 FY15 Stormwater Drain Mapping                | 8,365.00   |

|   |              |                            |
|---|--------------|----------------------------|
| STM 10/14 #4 2 Dump Body & Replacement          | 17,050.00    |                            |
| STM 10/16#5 Sidewalk Improvements               | 25,258.70    |                            |
| ATM 5/1/17 #8 700 Series Chip Truck             | 118,455.34   |                            |
| ATM 5/1/17 #8 Calcium Tank and Spreader         |              |                            |
| ATM 5/1/17 #8 Dump Body (Uni-Body)              |              |                            |
| ATM 5/1/17 #8 5-Ton Dump w/Snow Package         |              |                            |
| ATM 5/1/17 #8 Articulating Asphalt Roller       | 10,000.00    |                            |
| ATM 5/1/17 #8 Traffic Sign/Siignal Updates      | 19,350.03    |                            |
| STM 10/3/17 #3 Carter & Andover St Paving       | -            |                            |
| STM 10/3/17 #3 FY18 Sidewalk Construction       | -            |                            |
| ATM 5/7/18 #12 Liq Deicing Saddle Tank Assembly | -            |                            |
| ATM 5/7/18 #12 Asphalt Spreader Box & Trailer   | 21,000.00    |                            |
| ATM 5/7/18 #12 Drainage/Stormwater Assessment   | -            |                            |
| ATM 5/7/18 #12 F-550 Forestry Body              | -            |                            |
| ATM 5/7/18 #12 Bombadier Sidewalk Tractor       | -            |                            |
| ATM 5/7/18 #12 10-Wheel Dump Truck w/Plow       | -            |                            |
| FY14 DPW Six Wheeler                            | -            |                            |
| FY16 #13 Remove Trees and Stumps                | 44,590.00    |                            |
| <b>RUBBISH</b>                                  |              |                            |
| STM 1/3/17 #4 Sutton Brook Landfill Maint       | 65,601.98    |                            |
| <b>COA</b>                                      |              |                            |
| STM 10/16#5 Senior Center Floor                 | 18,935.87    |                            |
| STM 10/14 FY15 Chair Lift                       | 5,000.00     |                            |
| <b>Library</b>                                  |              |                            |
| ATM 5/15 #11 FY16 Library Carpets               | -            |                            |
| STM 10/14 #2 FY15 Library Parking Lot & Grounds | -            |                            |
| <b>Parks</b>                                    |              |                            |
| STM 5/16 #4 FY16 Svc Box Livingston Fld         |              |                            |
| Rec Ctr & Patio Improve                         | 3,819.00     |                            |
| STM 10/16 #5 Parks Tractor w/Groomer            |              |                            |
| STM 10/16 #5 Parks FY-350 w/Snow Plow           |              |                            |
| ATM 5/1/17 #8 Ford F-450 Truck                  | 79,008.00    |                            |
| ATM 5/1/17 #8 Recreation Tractor                | 36,262.00    |                            |
| ATM 5/7/18 #12 Fird F-150 Truck                 | -            |                            |
| STM 10/14 #8 Reallocation for Park Tractor      | -            |                            |
| Total Articles                                  |              | <u><u>2,126,602.02</u></u> |
| <b>Sewers Articles</b>                          |              |                            |
| ATM 5/12#16B FY13 Inflow & Infiltration         |              |                            |
| ATM 5/13#14A FY14 Inflow & Infiltration         | 79,776.80    |                            |
| ATM 5/14#11A Portable Generator                 | 11,116.00    |                            |
| ATM 5/14#11B Pump Stn Upgrade                   | 2,599.51     |                            |
| ATM 5/14#11C FY15 Inflow & Infiltration         | 22,941.65    |                            |
| ATM 5/15 #22 FY16 Andover St Forgrde            | 6,887.96     |                            |
| STM 5/16 #12 FY16 Purchase Mack/Vac             |              |                            |
| STM 5/16 #12 FY16 Repair Vac & Rodder           |              |                            |
| ATM 5/1#12 Sewer Main Repair/Replace            | 1,561,522.97 |                            |
| ATM 5/1#12 Ford 550 Utility w/Crane/Box         | 63,743.60    |                            |
| ATM 5/7#15 763 Bobcat                           |              |                            |
| ATM 5/7#15 F-450 Diesel Utility w/Plow          |              |                            |
| Total Sewers                                    |              | <u><u>1,748,588.49</u></u> |

**Water Articles**

|  |            |                            |
|--|------------|----------------------------|
| Replace Various Water Lines Art 5/12 #17       | 999,546.44 |                            |
| FY14 WTP Upgrade ATM 5/13 #11                  | 10,357.44  |                            |
| FY16 Water Distribution Design #18             | 15,805.38  |                            |
| FY16 Water Distribution Improvement #20        | 71,785.90  |                            |
| FY16 Water Main Repair & Replace STM 5/4/16#11 | 80,018.79  |                            |
| FY16 Water Distribution STM 5/4/16#11          | 57,000.00  |                            |
| FY17 Water Distribution Improv STM Oct 2016#10 | 404,441.08 |                            |
| Mobile Light Tower STM Oct 2016#10             | 8,500.00   |                            |
| Water Distribution Upgrades ATM 5/1/17#11      | 76,029.01  |                            |
| Articulating Asphalt Roller ATM 5/1/17#11      | 10,000.00  |                            |
| Ford 550 Utility w/Crane/Box ATM 5/1/17#11     | 67,500.00  |                            |
| Asphalt Spreader Box & Trailer ATM 5/7/18#14   | 21,000.00  |                            |
| FY16 Water Tank Mixer #18                      | 13,760.00  |                            |
| FY16 Astle St Tank #18                         | 5,987.49   |                            |
| ATM 5/15 #18A                                  | 36,070.20  |                            |
| FY16 Hydrant Replacement STM 5/4/16#11         | 120,268.05 |                            |
| Total Water                                    |            | <u><u>1,998,069.78</u></u> |

**Mass Highway Grants**

|                           |              |                            |
|---------------------------|--------------|----------------------------|
| Chapter 90 Projects       | (129,544.74) |                            |
| Total Mass Highway Grants |              | <u><u>(129,544.74)</u></u> |

**TRUST & AGENCY FUNDS****June 30, 2018**

|                               |               |                             |
|-------------------------------|---------------|-----------------------------|
| Conservation                  | 95,364.00     |                             |
| Foster                        | 26,779.70     |                             |
| Pierce                        | 1,768.07      |                             |
| Cemetery                      | 24,909.33     |                             |
| Stabilization                 | 2,041,943.95  |                             |
| Fairgrieve                    | 113,266.38    |                             |
| Mahoney                       | 1,636.70      |                             |
| Friend's of Library Endowment | 28,854.43     |                             |
| Affordable Housing            | 4,602,082.85  |                             |
| Fire Equipment Stabilization  |               |                             |
| Fire Gear Stabilization       |               |                             |
| OPEB                          | 2,681,676.84  |                             |
| Health Insurance              | 11,564,846.59 |                             |
| Occupational Injury           | 17,027.60     |                             |
| Health Insurance Mitigation   | 27,771.00     |                             |
| Total Trusts                  |               | <u><u>21,227,927.44</u></u> |

**Bank Books/Bonds in Treasurer's Custody**

|   |            |                            |
|---|------------|----------------------------|
| Planning Projects                       | 483,638.12 |                            |
| Conservation Commission                 | 170,614.76 |                            |
| Sewer Installers Bonds                  | 515,000.00 |                            |
| Total Bank Books in Treasurer's Custody |            | <u><u>1,169,252.88</u></u> |

**Agency Funds**

|                  |          |
|------------------|----------|
| Deputy Collector | 1,948.22 |
|------------------|----------|



|                               |           |                          |
|-------------------------------|-----------|--------------------------|
| Criminal History Board        | 7,403.00  |                          |
| Parks Security Deposit        | 1,300.00  |                          |
| Snack Bar Deposit             | 288.00    |                          |
| Special Details               |           |                          |
| Real Estate Deposits          |           |                          |
| Student Activities H.S.       | 66,152.70 |                          |
| Student Activities Dewing     | 7,987.33  |                          |
| Student Activities Trahan     | 3,145.69  |                          |
| Student Activities Ryan       | 3,308.87  |                          |
| Student Activities Heathbrook | 10,594.62 |                          |
| Student Activities Wynn       | 56,588.01 |                          |
| Student Activities North St   | 2,305.99  |                          |
| ZBA Deposits                  | 13,784.00 |                          |
| Invoice Cloud                 | 805.00    |                          |
| Total Agency Funds            |           | <u><u>175,611.43</u></u> |

**DEBT OUTSTANDING****June 30, 2018**

|                                      |               |                              |
|--------------------------------------|---------------|------------------------------|
| Repair Sewer Pumps ATM 5/05 #15      | 736,000.00    |                              |
| Water System Improve ATM 5/07 #9     | 102,000.00    |                              |
| Water Storage Expansion STM 5/08 #12 | 95,500.00     |                              |
| Water Meters AT 5/09 #10             | 87,000.00     |                              |
| DPW Building ATM 5/09 #15            | 38,500.00     |                              |
| Ames Hill Tank ATM 5/09 #18          | 140,000.00    |                              |
| TMHS STM 3-1-10 GOB 2011             | 20,150,000.00 |                              |
| Sewer Pump Station 5/07 #15          | 260,000.00    |                              |
| TMHS Feasability 5/08 #2 2011        | 390,000.00    |                              |
| Water River Rd 5/09 #16 2011         | 150,000.00    |                              |
| Water Meters 5/10 #9 2011            | 150,000.00    |                              |
| Water Mains 5-7-12 #17               | 400,000.00    |                              |
| Annex Roof Repair 10/09 #7           | 40,000.00     |                              |
| Refi 8-1-12 Ryan School              | 830.00        |                              |
| Refi "00" Water 324,100              | 71,745.00     |                              |
| Refi "00" Town Annex 8-1-12          | 6,915.00      |                              |
| Refi "00" Bldg Remodel 8-1-12        | 19,900.00     |                              |
| Refi "00" Bldg Fire 8-1-12           | 115,880.00    |                              |
| Refi "00" Sewer One 8-1-12           | 29,760.00     |                              |
| Refi "00" Sewer Two 8-1-12           | 4,970.00      |                              |
| Refi "02" Water 8-1-12               | 51,730.00     |                              |
| Refi "02" Water Treatment            | 14,780.00     |                              |
| Refi "02" School One                 | 351,020.00    |                              |
| Refi "02" School Two                 | 609,660.00    |                              |
| Refi "02" Sewer Bonds 8-1-12         | 62,810.00     |                              |
| Water Lines #10 5/14 11-18-14        | 980,000.00    |                              |
| Refi "04 & 05" Water 11-18-14        | 1,010,000.00  |                              |
| Refi "04 & 05" Sewer 11-18-14        | 1,905,000.00  |                              |
| TMHS 3-1-10 11-18-14                 | 2,550,000.00  |                              |
| Town Hall (CPA Historical) 11-18-14  | 3,910,000.00  |                              |
| Refi "06" Water Tank BAN 2015        | 115,000.00    |                              |
| Refi "06" Water Main BAN 2015        | 220,000.00    |                              |
| Refi "06" Sewerage BAN 2015          | 6,140,000.00  |                              |
| Water Treatment Plant 12-1-5         | 11,250,000.00 |                              |
| Refi "06" Senior Center BAN 2015     | 820,000.00    |                              |
| Ryan School STM 3/97 #4              | 125,000.00    |                              |
| Town Hall Annex ATM 5/98 #8          | 15,000.00     |                              |
| MWPAT 2 STM 10/04 #6                 | 3,599,042.00  |                              |
| Water Mains ATM 5/96 #18             | 5,000.00      |                              |
| WTP Expansion ATM 5/97 #7            | 105,000.00    |                              |
| Water Mains STM 10/98 #9             | 10,000.00     |                              |
| Sewer Seneca/Master ATM 5/02 #7      | 160,000.00    |                              |
| Town Wide Sewer STM 10/02 #1         | 53,181,000.00 |                              |
| Water System Improve ATM 5/06 #8     | 70,000.00     |                              |
| New Center Fire Station 5/17         | 15,000,000.00 |                              |
| Sutton Brook Rem STM 10/15 #13       | 3,690,000.00  |                              |
| Senior Center Construction           | 600,000.00    |                              |
| Total Maturing Debt                  |               | <u><u>129,539,042.00</u></u> |

**Loans Authorized/Unissued**

|                                    |                      |
|------------------------------------|----------------------|
| Ames Hill Tank 5/18 #18            | 25,000.00            |
| Annex solar Panel 10/09 #8         | 85,000.00            |
| TMHS Construction 3/10 #1          | 10,766,582.00        |
| Road Drainage Improvements 5/10 #2 | 3,000,000.00         |
| WTP 5/15 Art #21                   | 42,566.74            |
| New Center Fire Station 5/17       |                      |
| Total Loans Unissued               | <u>13,919,148.74</u> |

**FY2018 DEBT SERVICE PAYMENTS**

|                                     | <b><u>Principal</u></b> | <b><u>Interest</u></b> |
|-------------------------------------|-------------------------|------------------------|
| Senior Center                       | 80,000.00               | 27,100.00              |
| DPW Building                        | 20,000.00               | 2,140.00               |
| Library                             | 40,000.00               | 600.00                 |
| Roof Repair 2012 BAN                | 10,000.00               | 1,000.00               |
| Fire Station                        | 66,460.00               | 3,646.80               |
| Senior Center                       | 120,000.00              | 38,650.00              |
| Ryan School                         | 125,000.00              | 5,781.25               |
| Ryan School 2012                    | 895.00                  | 34.50                  |
| Wynn School 2012                    | 95,000.00               | 8,920.40               |
| Wynn School 2012                    | 165,000.00              | 15,493.80              |
| Center School Tank                  | 5,000.00                | 75.00                  |
| Seneca/Navillus                     | 15,000.00               | 6,850.00               |
| Sewer Pump Station                  | 20,000.00               | 10,450.00              |
| Water System (River Rd)             | 175,000.00              | 8,000.00               |
| Water Meters                        | 175,000.00              | 8,000.00               |
| Sewer Phase IV                      | 30,000.00               | 1,075.00               |
| Sewer One 2012                      | 16,430.00               | 923.80                 |
| Sewer Two 2012                      | 2,755.00                | 154.50                 |
| Sewer Green 2012                    | 17,000.00               | 1,596.20               |
| Town Hall Annex                     | 15,000.00               | 693.76                 |
| Town Hall Annex                     | 7,425.00                | 286.80                 |
| Bldg Remodel 2012                   | 11,260.00               | 623.20                 |
| DPW Tank                            | 5,000.00                | 75.00                  |
| Master Sewer                        | 2,580,000.00            | 2,094,333.76           |
| Sewer Pumps                         | 145,000.00              | 32,840.00              |
| Sewerage BAN 2012                   | 65,000.00               | 1,300.00               |
| Sewer Refi 04 & 05                  | 980,000.00              | 138,887.50             |
| Sewer Refi 06                       | 375,000.00              | 235,256.26             |
| WTP EXP Residuals 3                 | 110,000.00              | 4,931.26               |
| Water Mains STM                     | 5,000.00                | 231.26                 |
| Water Mains STM 10/98               | 10,000.00               | 462.50                 |
| Water - System improvement          | 10,000.00               | 4,080.00               |
| Water - Fire Hydrants #1            | 10,000.00               | 300.00                 |
| Water - Storage                     | 50,000.00               | 5,320.00               |
| Water Meters #3                     | 90,000.00               | 2,700.00               |
| Water - Water Meters #3             | 90,000.00               | 6,180.00               |
| Water - Ames Hill Tank              | 25,000.00               | 7,100.00               |
| Water - Water Mains 2012            | 100,000.00              | 10,000.00              |
| Water Ref 2012 BAN                  | 39,775.00               | 2,230.40               |
| Water Ref 2012 BAN                  | 14,000.00               | 1,314.60               |
| Water Ref 2012 BAN                  | 4,000.00                | 375.60                 |
| MWPAT Water                         | 361,356.00              | 75,594.40              |
| Water Meters #2                     | 110,000.00              | 3,300.00               |
| Water - Shawsheen St Water Main     |                         |                        |
| Water - Water System Improvement    | 70,000.00               | 4,900.00               |
| Water - System improvement atm 5/05 |                         |                        |

|                               |                     |                     |
|-------------------------------|---------------------|---------------------|
| Water - Water Meters #1       |                     |                     |
| Water - Water Interconnection |                     |                     |
| Water-Water Lines #10         | 140,000.00          | 50,925.00           |
| Tewksbury High School         | 1,550,000.00        | 809,875.00          |
| Tewksbury High School Design  | 30,000.00           | 15,675.00           |
| Sutton Brook Landfill         | 205,000.00          | 122,231.26          |
| New Center Fire Station       | -                   | 378,906.25          |
| Tewksbury High School         | 150,000.00          | 100,500.00          |
| Town Hall (CPA)               | 230,000.00          | 154,100.00          |
| Refi 04 & 05 Water            | 165,000.00          | 55,918.76           |
| Refi 06 Water Tank            | 15,000.00           | 5,300.00            |
| Refi 06 Water Main            | 30,000.00           | 10,200.00           |
| Water Treatment Plant         | 625,000.00          | 425,781.26          |
| <b>Totals Paid</b>            | <b>9,601,356.00</b> | <b>4,903,220.08</b> |

# Revenue Report

## FY2018 REVENUES

### Taxes/Interest/Penalties:

|                           |               |               |
|---------------------------|---------------|---------------|
| Personal Property         | 6,235,218.36  |               |
| Real Estate               | 75,710,276.81 |               |
| Supplemental Taxes        | 380,454.36    |               |
| Deferred Taxes Redeemed   | 44,472.94     |               |
| Tax Liens Redeemed        | 320,407.78    |               |
| Foreclosure Vacated       |               |               |
| Tax Possession Sold       |               |               |
| Gain on Sale of Town Land |               |               |
| Motor Vehicle Excise      | 5,097,048.87  |               |
| Boat Excise               | 3,710.50      |               |
| Penalties/Interest/Legal: |               |               |
| Tax Titles                | 105,043.11    |               |
| Def Tax                   | 21,606.76     |               |
| Real/Pers/MVX/Boat        | 176,078.01    |               |
| Payments in Lieu of Taxes | 7,997.18      |               |
| Assessor 38D              |               |               |
| Proforma Taxes            |               | 88,102,314.68 |

### Charges/Fees:

|                             |              |              |
|-----------------------------|--------------|--------------|
| Ambulance Charges           | 1,405,643.53 |              |
| Municipal Lien Certificates | 31,124.00    |              |
| Collector Demands           | 120,421.67   |              |
| RMV Releases                | 24,760.00    |              |
| Trailer Park Fees           | 22,176.00    |              |
| Constable Fees              | 50.00        |              |
| Sundry Rentals              |              |              |
| Tower Rentals               | 402,301.48   |              |
| Miscellaneous               | 2,528.38     |              |
| Premium on Bond Sales       |              | 2,009,005.06 |

### From the Commonwealth:

|                                  |               |               |
|----------------------------------|---------------|---------------|
| Abatements:                      |               |               |
| Surviving Spouses/Veterans/Blind | 114,556.00    |               |
| Schools:                         |               |               |
| Chap. 70 Aid                     | 13,119,905.00 |               |
| Transportation                   | 1,165.00      |               |
| Charter Schools                  | 64,847.00     |               |
| Police Incentive                 |               |               |
| Veterans Benefits                | 277,924.00    |               |
| FEMA/MEMA Reimbursement          |               |               |
| Lottery                          | 2,780,480.00  |               |
| State Election Reimbursement     |               |               |
| State-Owned Land                 | 182,208.00    |               |
| Medicaid Reimbursement           | 368,802.76    |               |
| Homeless Transportation          | 37,104.00     | 16,946,991.76 |

### Other Revenue Sources:

|                            |              |  |
|----------------------------|--------------|--|
| Hotel Tax                  | 1,145,574.96 |  |
| FEMA Federal Reimbursement |              |  |
| Investment Earnings        | 279,049.66   |  |

**FY2018  
REVENUES**

|                             |            |              |
|-----------------------------|------------|--------------|
| Meals Tax                   | 637,882.33 |              |
| Misc Rev                    | 10,828.16  |              |
| Medicare D Reimbursement    | 39,109.38  |              |
| Fire Medicare Reimb         | 50,093.00  |              |
| DPW Damage Recovery         |            |              |
| NESWC Refunds               |            |              |
| Sale of Fixed Assets        |            |              |
| Misc Reimbursements         |            |              |
| Puerto Rico FY18            | 6,081.00   |              |
| Transfers In                | 31,687.84  |              |
| Transfers from General Fund | 2,318.00   |              |
|                             |            | 2,202,624.33 |

**Departmental Fees:**

|                             |           |            |
|-----------------------------|-----------|------------|
| Manager/Selectmen           |           |            |
| Cable Franchise             |           |            |
| Assessors                   | 2,645.51  |            |
| Treasurer/Collector         | 3,998.70  |            |
| Clerk                       | 53,219.56 |            |
| Conservation                |           |            |
| Planning                    | 11,890.00 |            |
| Appeals                     | 2,750.00  |            |
| Police                      | 49.00     |            |
| Towing Fees                 | 8,570.00  |            |
| Special Detail Adm.- Police | 51,447.68 |            |
| "      "      "      - Fire | 98.70     |            |
| Fire Inspections            | 11,250.00 |            |
| Fire                        | 1,166.50  |            |
| Fire Reports                | 475.00    |            |
| Building                    | 17,542.60 |            |
| Wiring                      | 53,357.00 |            |
| Plumbing                    | 56,020.00 |            |
| Weights/Measures            | 8,808.00  |            |
| Demolition                  | 2,302.00  |            |
| School                      | 125.00    |            |
| Trash Carts                 |           |            |
| CRT Collections             |           |            |
| Hazardous Waste             |           |            |
| Health Miscellaneous        | 2,160.00  |            |
| Dog Fees                    |           |            |
| DPW                         | 78.78     |            |
|                             |           | 287,954.03 |

**Licenses/Permits:**

|                            |            |
|----------------------------|------------|
| Alcoholic Beverages        | 91,750.00  |
| Selectmen                  | 19,325.00  |
| Police                     | 8,397.50   |
| Fire                       | 14,040.00  |
| Building                   | 504,131.00 |
| Public Works               |            |
| Street & Sidewalk Openings | 5,940.00   |

**FY2018  
REVENUES**

|                                   |           |                       |
|-----------------------------------|-----------|-----------------------|
| Trench Safety                     | 12,510.00 |                       |
| Physical Alteration               | 14,450.00 |                       |
| Health                            | 58,190.00 | 728,733.50            |
| <b>Fines:</b>                     |           |                       |
| State/Local Courts                | 63,309.78 |                       |
| False Alarms                      | 4,150.00  |                       |
| In Lieu of Fines                  |           |                       |
| Library                           | 15,974.00 |                       |
| Parking                           | 13,794.20 |                       |
| Marijuana                         | 100.00    |                       |
| Weights & Measures                |           |                       |
| Zoning                            | 100.00    | 97,427.98             |
| <b>Total General Fund Revenue</b> |           | <b>110,375,051.34</b> |



# Appropriation Recap

|                               | APPROPRIATED | EXPENDED   | BALANCE   |
|-------------------------------|--------------|------------|-----------|
| <b>MODERATOR</b>              |              |            |           |
| Salary                        | 450.00       | 450.00     | -         |
| Operating                     | 75.00        |            | 75.00     |
| <b>SELECTMEN</b>              |              |            |           |
| Salaries                      | 28,494.00    | 28,484.68  | 9.32      |
| Operating                     | 130,472.20   | 130,432.83 | 39.37     |
| <b>MANAGER</b>                |              |            |           |
| Salaries                      | 399,521.42   | 399,515.85 | 5.57      |
| Operating                     | 29,193.46    | 27,953.84  | 1,239.62  |
| <b>FINANCE COMMITTEE</b>      |              |            |           |
| Salaries                      | 2,515.00     | 2,252.55   | 262.45    |
| Operating                     | 679.00       | 345.00     | 334.00    |
| Reserve Fund                  | 17,630.15    |            | 17,630.15 |
| <b>ACCOUNTING</b>             |              |            |           |
| Salaries                      | 217,003.00   | 216,998.19 | 4.81      |
| Operating                     | 163,746.67   | 160,913.18 | 2,833.49  |
| Outlay                        |              |            | -         |
| <b>COMPUTER SERVICES</b>      |              |            |           |
| Salaries                      | 92,499.00    | 92,499.00  | -         |
| Operating                     | 74,613.96    | 74,164.93  | 449.03    |
| Outlay                        | 8,000.00     | 7,999.53   | 0.47      |
| <b>ASSESSORS</b>              |              |            |           |
| Salaries                      | 217,353.00   | 217,352.23 | 0.77      |
| Operating                     | 48,653.00    | 44,566.00  | 4,087.00  |
| Outlay                        |              |            | -         |
| <b>TREASURER/COLLECTOR</b>    |              |            |           |
| Salaries                      | 314,399.00   | 314,398.27 | 0.73      |
| Operating                     | 82,325.70    | 72,728.76  | 9,596.94  |
| Outlay                        | 10,195.00    | 10,194.70  | 0.30      |
| <b>TOWN COUNSEL</b>           | 177,511.60   | 154,121.48 | 23,390.12 |
| <b>PERSONNEL REVIEW BOARD</b> |              |            | -         |
| <b>ADMIN. SERVICES</b>        |              |            |           |
| Salaries                      | 79,449.00    | 77,878.80  | 1,570.20  |
| Operating                     | 35,841.59    | 33,993.31  | 1,848.28  |
| <b>CLERK</b>                  |              |            |           |
| Salaries                      | 243,999.95   | 243,999.93 | 0.02      |
| Operating                     | 17,590.59    | 12,719.10  | 4,871.49  |
| Outlay                        | 31,913.00    | 31,912.90  | 0.10      |

|                             | APPROPRIATED  | EXPENDED      | BALANCE      |
|-----------------------------|---------------|---------------|--------------|
| <b>ELECTIONS</b>            |               |               |              |
| Salaries                    | 15,421.05     | 14,736.57     | 684.48       |
| Operating                   | 5,850.00      | 4,624.19      | 1,225.81     |
| <b>REGISTRARS</b>           |               |               |              |
| Salaries                    | 2,850.00      | 2,850.00      | -            |
| Operating                   | 700.00        | 541.22        | 158.78       |
| <b>PLANNING</b>             |               |               |              |
| Salaries                    | 193,731.00    | 188,434.36    | 5,296.64     |
| Operating                   | 98,248.75     | 97,541.55     | 707.20       |
| Outlay                      | 50,000.00     | 50,000.00     | -            |
| <b>TOWN HALL</b>            |               |               |              |
| Salaries                    | 49,318.00     | 48,101.99     | 1,216.01     |
| Operating                   | 193,972.98    | 193,972.98    | -            |
| <b>AUXILIARY BUILDINGS</b>  |               |               |              |
| Operating                   | 242.09        | -             | 242.09       |
| Outlay                      | 12,500.00     | 12,500.00     | -            |
| <b>TOWN UTILITIES</b>       | 2,524.60      | 2,524.60      | -            |
| <b>POLICE</b>               |               |               |              |
| Salaries                    | 6,453,684.93  | 6,450,305.69  | 3,379.24     |
| Operating                   | 604,765.11    | 603,026.85    | 1,738.26     |
| Outlay                      | 444,960.86    | 444,941.95    | 18.91        |
| <b>FIRE</b>                 |               |               |              |
| Salaries                    | 5,015,324.92  | 5,015,321.05  | 3.87         |
| Operating                   | 385,158.44    | 384,715.88    | 442.56       |
| Outlay                      | 32,000.00     | 32,000.00     | -            |
| <b>BUILDING</b>             |               |               |              |
| Salaries                    | 311,743.17    | 311,055.10    | 688.07       |
| Operating                   | 8,824.42      | 8,726.36      | 98.06        |
| Outlay                      |               |               | -            |
| <b>EMERGENCY MANAGEMENT</b> |               |               |              |
| Salaries                    | -             | -             | -            |
| Operating                   | 21,840.00     | 21,775.00     | 65.00        |
| Outlay                      |               |               | -            |
| <b>PARKING CLERK</b>        |               |               |              |
| Salaries                    | 4,000.00      | 4,000.00      | -            |
| Operating                   | 1,200.00      | 513.00        | 687.00       |
| <b>SCHOOLS</b>              |               |               |              |
| Salaries                    | 32,169,542.00 | 31,377,841.60 | 791,700.40   |
| Operating                   | 26,910,554.11 | 27,274,073.00 | (363,518.89) |
| Outlay                      | 561,955.11    | 561,955.11    | -            |

|                                 | APPROPRIATED | EXPENDED     | BALANCE   |
|---------------------------------|--------------|--------------|-----------|
| <b>REGIONAL VOCATIONAL SCH.</b> | 5,621,351.00 | 5,621,344.00 | 7.00      |
| <b>DPW ADMINISTRATION</b>       |              |              |           |
| Salaries                        | 246,376.00   | 239,993.12   | 6,382.88  |
| Operating                       | 93,116.77    | 91,739.08    | 1,377.69  |
| Outlay                          | 35,337.00    | 35,337.00    | -         |
| <b>DPW ENGINEERING</b>          |              |              |           |
| Salaries                        | 133,094.00   | 122,789.79   | 10,304.21 |
| Operating                       | 21,349.08    | 21,348.98    | 0.10      |
| <b>DPW HIGHWAY</b>              |              |              |           |
| Salaries                        | 735,246.00   | 715,562.26   | 19,683.74 |
| Operating                       | 324,753.25   | 322,601.99   | 2,151.26  |
| Outlay                          |              |              | -         |
| <b>DPW FORESTRY</b>             |              |              |           |
| Operating                       |              |              | -         |
| Outlay                          | 90,388.20    | 90,079.71    | 308.49    |
| <b>DPW FLEET</b>                |              |              |           |
| Salaries                        | 204,039.00   | 202,658.19   | 1,380.81  |
| Operating                       | 422,328.16   | 415,655.19   | 6,672.97  |
| Outlay                          | 80,500.00    | 80,500.00    | -         |
| <b>DPW ELECTRIC</b>             |              |              |           |
| Operating                       |              |              | -         |
| Outlay                          |              |              | -         |
| <b>SNOW / ICE</b>               |              |              |           |
| Salaries                        | 183,000.00   | 182,701.11   | 298.89    |
| Operating                       | 803,505.72   | 803,504.97   | 0.75      |
| <b>STREET LIGHTING</b>          | 260,000.00   | 260,000.00   | -         |
| <b>CEMETERY</b>                 | 3,750.00     | 3,750.00     | -         |
| <b>RUBBISH</b>                  |              |              |           |
| Rubbish Collection              | 1,437,546.89 | 1,437,546.89 | -         |
| Rubbish Disposal                | 696,161.05   | 696,161.05   | -         |
| Condo Trash Collection          |              |              | -         |
| Legal Services                  | 3,109.00     | 3,109.00     | -         |
| Sutton Brk Remediation          | 193,068.00   | 193,068.00   | -         |
| Recycling Programs              | 465.50       | 465.50       | -         |
| Rubbish Stabilization           |              |              | -         |
| <b>HEALTH</b>                   |              |              |           |
| Salaries                        | 239,286.00   | 239,156.96   | 129.04    |
| Operating                       | 27,151.00    | 27,080.40    | 70.60     |

# Sewer Enterprise Fund Balance Sheet

## SEWER ENTERPRISE FUND BALANCE SHEET

June 30, 2018

### ASSETS

|                        |            |                     |
|------------------------|------------|---------------------|
| Cash                   |            | 5,471,610.78        |
| Def Tax Sewer Connect  |            | 600.00              |
| Def Tax Sewer Lien     |            | 1,703.62            |
| Sewer Connections      |            |                     |
| FY16                   | -          | -                   |
| Sewer Rates            |            |                     |
| FY17                   | 2,494.74   |                     |
| FY18                   | 440,979.36 | 443,474.10          |
| Sewer Liens            |            |                     |
| FY17                   |            |                     |
| FY18                   | 37,767.31  | 37,767.31           |
| Sewer Connection Liens |            |                     |
| FY16                   | -          | -                   |
| <b>TOTAL ASSETS</b>    |            | <b>5,955,155.81</b> |

### LIABILITIES/RESERVES

|                          |            |                   |
|--------------------------|------------|-------------------|
| Warrants Payable         |            | 15,326.85         |
| Accrued Payroll          |            | 6,128.24          |
| Bans Payable             |            | -                 |
| Special Detail Payable   |            | -                 |
| Deferred Revenues        |            |                   |
| Sewer Connection         | 600.00     |                   |
| Sewer Connection Lien    | -          |                   |
| Sewer Rec/Tax Liens      | 1,703.62   |                   |
| Sewer Lien               | 37,767.31  |                   |
| Sewer rate               | 443,474.10 | 483,545.03        |
| <b>TOTAL LIABILITIES</b> |            | <b>505,000.12</b> |

#### FUND BALANCES:

|  |              |                     |
|--|--------------|---------------------|
| Encumbrance Reserve                    | 77,797.28    |                     |
| Reserved Expenditures                  | 253,224.00   |                     |
| Res for Future Year Debt               | 11,640.98    |                     |
| Unreserved/Undesignated                | 5,107,493.43 |                     |
| <b>TOTAL FUND BALANCES</b>             |              | <b>5,450,155.69</b> |
| <b>Total Liabilities/Fund Balances</b> |              | <b>5,955,155.81</b> |

# Sewer Enterprise Fund Revenue Report

## FY2018 SEWER REVENUES

### Sewer Enterprise Fund

|                         |              |
|-------------------------|--------------|
| Transfer In             |              |
| Bond Premiums           |              |
| Interest                | 30,918.10    |
| Demand Fees             | 18,993.59    |
| Connection Fees         | 851,050.00   |
| Sewer Rates             | 5,870,806.05 |
| Sewer Liens             | 253,759.82   |
| Drainlayer Renewal Fees | 5,000.00     |
| Application Fee         | 7,390.00     |
| Miscellaneous Revenue   |              |
| State Aid               |              |
| Investment Earnings     | 19,850.88    |
| Transfer From G/F       | 48,429.00    |

**Total Sewer Enterprise Fund Revenue**

**7,106,197.44**

# Sewer Operating Recap

|                                      | APPROPRIATED        | EXPENDED            | BALANCE           |
|--------------------------------------|---------------------|---------------------|-------------------|
| <b>DPW SEWER</b>                     |                     |                     |                   |
| Salaries                             | 347,107.13          | 309,005.95          | 38,101.18         |
| Operating                            | 1,900,968.61        | 1,572,985.74        | 327,982.87        |
| Outlay                               |                     |                     | -                 |
| <b>DEBT/INTEREST</b>                 |                     |                     |                   |
| Principal                            | 2,271,307.50        | 2,271,307.50        | -                 |
| Interest/Debt                        | 522,832.50          | 522,832.50          | -                 |
| Interest/Temp. Loans                 |                     |                     | -                 |
| <b>RESERVE FUND</b>                  | 60,000.00           | -                   | 60,000.00         |
| <b>TRANSFER IN/OUT</b>               | 681,285.00          | 681,285.00          | -                 |
| <b>EMPLOYEE BENEFITS</b>             |                     |                     |                   |
| Retirement                           | 73,974.00           | 73,974.00           | -                 |
| Group Insurance                      | 113,156.00          | 113,156.00          | -                 |
| Medicare                             | 5,092.00            | 5,092.00            | -                 |
| <b>LIABILITY INSURANCE</b>           | 9,960.00            | 9,960.00            | -                 |
| <b>ALLOCATED GENERAL FUND COSTS:</b> |                     |                     |                   |
| <b>MANAGER</b>                       |                     |                     |                   |
| Salaries                             | 8,099.00            | 8,099.00            | -                 |
| Operating                            |                     |                     | -                 |
| <b>ACCOUNTING</b>                    |                     |                     |                   |
| Salaries                             | 5,711.00            | 5,711.00            | -                 |
| Operating                            | 4,329.00            | 4,329.00            | -                 |
| <b>COMPUTER SERVICES</b>             |                     |                     |                   |
| Salaries                             | 1,384.00            | 1,384.00            | -                 |
| Operating                            |                     |                     | -                 |
| Outlay                               |                     |                     | -                 |
| <b>TREASURER/COLLECTOR</b>           |                     |                     |                   |
| Salaries                             | 25,314.00           | 25,314.00           | -                 |
| Operating                            | 8,753.00            | 8,753.00            | -                 |
| <b>ADMIN. SERVICES</b>               |                     |                     |                   |
| Salaries                             | 1,110.00            | 1,110.00            | -                 |
| Operating                            | 329.00              | 329.00              | -                 |
| <b>DPW</b>                           |                     |                     |                   |
| Salaries                             | 245,364.87          | 245,364.87          | -                 |
| Operating                            | 96,676.00           | 81,676.00           | 15,000.00         |
| Outlay                               |                     |                     | -                 |
|                                      | <b>6,382,752.61</b> | <b>5,941,668.56</b> | <b>441,084.05</b> |

# Sewer Capital Expenditures

## FY2018 SEWER CAPITAL EXPENDITURES

### Articles

|   |              |                     |
|---|--------------|---------------------|
| ATM 5/13#14A FY14 Inflow & Infiltration | 79,776.80    |                     |
| ATM 5/13#14B FY14 Sewer Pump Stn Mod    | -            |                     |
| ATM 5/14#11A Portable Generators        | 11,116.00    |                     |
| ATM 5/14#11B Pump Stn Upgrade           | 2,599.51     |                     |
| ATM 5/14#11C FY15 Inflow & Infiltration | 22,941.65    |                     |
| ATM 5/15#22 FY16 Andover St Forgrde     | 6,887.96     |                     |
| STM 10/15#4 FY16 Utility Truck w/Crane  |              |                     |
| STM 5/4#12 FY16 Pump Station Upgrades   |              |                     |
| STM 5/16#12C Purchase Mack/Vac          |              |                     |
| STM 5/4#12 Sewer Main Repair/Replace    |              |                     |
| ATM 5/1#12 Sewer Main Repair/Replace    | 1,561,522.97 |                     |
| ATM 5/1#12 Ford 550 Utility w/Crane/Box | 63,743.60    |                     |
| ATM 5/7#15 763 Bobcat                   |              |                     |
| ATM 5/7#15 F-450 Diesel Utility w/Plow  |              | 1,748,588.49        |
| <b>Total Capital Expenditures</b>       |              | <b>1,748,588.49</b> |

# Water Enterprise Fund Balance Sheet

## WATER ENTERPRISE FUND BALANCE SHEET

June 30, 2018

### ASSETS

|  |              |                     |
|--|--------------|---------------------|
| Cash                                   |              | 2,954,840.53        |
| Def Tax Water Lien                     | 7,689.01     |                     |
| Cross Connection                       |              |                     |
| Refuse Access                          |              | 7,689.01            |
| Water Connections                      |              | -                   |
| Water Rates                            |              |                     |
| FY17                                   | 904.08       |                     |
| FY18                                   | 539,934.95   | 540,839.03          |
| Water Liens                            |              |                     |
| FY17                                   |              |                     |
| FY18                                   | 60,895.36    | 60,895.36           |
| Commercial Water Meters                |              | 958.57              |
| <b>TOTAL ASSETS</b>                    |              | <b>3,565,222.50</b> |
| Warrants Payable                       |              | 14,576.74           |
| Accrued Payroll                        |              | 24,815.04           |
| Due From State                         |              |                     |
| Deferred Revenues                      |              |                     |
| Connections                            |              |                     |
| Rec/Tax Liens                          | 7,689.01     |                     |
| Rates                                  | 540,839.03   |                     |
| Refuse Access                          |              |                     |
| Liens                                  | 60,895.36    |                     |
| Meter Replacement                      | 958.57       | 610,381.97          |
| <b>TOTAL LIABILITIES</b>               |              | <b>649,773.75</b>   |
| FUND BALANCES:                         |              |                     |
| Encumbrance Reserve                    | 373,893.20   |                     |
| Reserve for Expenditures               |              |                     |
| Reserve for Future Year Debt           | 185,087.59   |                     |
| Unreserved/Undesignated                | 2,356,467.96 |                     |
| <b>TOTAL FUND BALANCES</b>             |              | <b>2,915,448.75</b> |
| <b>Total Liabilities/Fund Balances</b> |              | <b>3,565,222.50</b> |



# Water Enterprise Fund Revenue Report

## FY2018 WATER REVENUES

### Water Enterprise Fund

|                               |              |
|-------------------------------|--------------|
| Transfer in                   |              |
| Bond Premiums                 |              |
| Interest                      | 43,610.63    |
| Demand Fees                   | 18,978.87    |
| Cross Conn Servey             |              |
| Misc Water Service            | 15,488.55    |
| Connection Fees               | 43,153.80    |
| Water Rates                   | 6,949,882.51 |
| Water Liens                   | 471,622.18   |
| Application Fee               | 4,395.00     |
| Water Meters                  | 22,127.51    |
| Water Cost Recovery           |              |
| Misc Revenue                  | 1,450.00     |
| Investment Earnings           |              |
| Transfer From G/F             |              |
| Nat'l Grid Utility Incentives |              |

**Total Water Enterprise Fund Revenue**

**7,570,709.05**

# Water Operating Recap

|                                      | APPROPRIATED | EXPENDED     | BALANCE    |
|--------------------------------------|--------------|--------------|------------|
| <b>WATER DISTRIBUTION</b>            |              |              |            |
| Salaries                             | 567,006.00   | 559,479.66   | 7,526.34   |
| Operating                            | 395,730.63   | 349,100.76   | 46,629.87  |
| Outlay                               | 15,000.00    | 14,000.00    | 1,000.00   |
| <b>WATER TREATMENT</b>               |              |              |            |
| Salaries                             | 980,042.00   | 967,663.63   | 12,378.37  |
| Operating                            | 1,595,618.44 | 1,386,509.69 | 209,108.75 |
| Outlay                               |              |              | -          |
| <b>DEBT/INTEREST</b>                 |              |              |            |
| Principal                            | 2,174,131.00 | 2,174,131.00 | -          |
| Interest/Debt                        | 693,145.00   | 693,145.00   | -          |
| Interest/Temp. Loans                 |              |              | -          |
| <b>WATER OPERATING</b>               |              |              |            |
| Transfer In/Out                      | 3,317,380.26 | 3,317,380.26 | -          |
| <b>EMPLOYEE BENEFITS</b>             |              |              |            |
| Retirement                           | 332,651.00   | 332,651.00   | -          |
| Group Insurance                      | 288,819.00   | 288,819.00   | -          |
| Medicare                             | 19,053.00    | 19,053.00    | -          |
| <b>LIABILITY INSURANCE</b>           | 57,909.00    | 57,909.00    | -          |
| <b>RESERVE FUND</b>                  | 5,000.00     |              | 5,000.00   |
| <b>WATER ENTERPRISE</b>              |              |              |            |
| Transfer Out                         | -            | -            | -          |
| <b>ALLOCATED GENERAL FUND COSTS:</b> |              |              |            |
| <b>MANAGER</b>                       |              |              |            |
| Salaries                             | 8,099.00     | 8,099.00     | -          |
| Operating                            |              |              | -          |
| <b>ACCOUNTING</b>                    |              |              |            |
| Salaries                             | 5,711.00     | 5,711.00     | -          |
| Operating                            | 4,329.00     | 4,329.00     | -          |
| <b>COMPUTER SERVICES</b>             |              |              |            |
| Salaries                             | 1,384.00     | 1,384.00     | -          |
| Operating                            |              |              | -          |
| Outlay                               |              |              | -          |
| <b>TREASURER/COLLECTOR</b>           |              |              |            |
| Salaries                             | 25,314.00    | 25,314.00    | -          |
| Operating                            | 8,753.00     | 8,753.00     | -          |

**FY2018**  
**WATER OPERATING RECAP**

|                        | APPROPRIATED         | EXPENDED             | BALANCE           |
|------------------------|----------------------|----------------------|-------------------|
| <b>TOWN COUNSEL</b>    |                      |                      | -                 |
| <b>ADMIN. SERVICES</b> |                      |                      |                   |
| Salaries               | 1,110.00             | 1,110.00             | -                 |
| Operating              | 329.00               | 329.00               | -                 |
| <b>DPW</b>             |                      |                      |                   |
| Salaries               | 242,648.00           | 242,648.00           | -                 |
| Operating              | 84,151.00            | 84,151.00            | -                 |
| Outlay                 |                      |                      | -                 |
|                        | <b>10,823,313.33</b> | <b>10,541,670.00</b> | <b>281,643.33</b> |

# Water Capital Expenditures

## Water Ent Articles

|  |            |                     |
|--|------------|---------------------|
| Replace Water Lines                            |            |                     |
| Replace Various Water Lines Art 5/12 #17       | 999,546.44 | 999,546.44          |
| ATM 5/7/18#15 Infiltration & Inflow Control    |            |                     |
| FY13 5/12#14 WTP New Vehicle                   |            |                     |
| FY14 WTP Upgrade ATM 5/13 #11                  | 10,357.44  |                     |
| FY14 Distribution System Improv ATM 5/13#12B   |            |                     |
| FY16 Water Distribution Design #18             | 15,805.38  |                     |
| FY16 Water Distribution Improvement #20        | 71,785.90  |                     |
| FY16 Utility Truck w/Crane STM 10/15#4         |            |                     |
| FY16 Water Main Repair & Replace STM 5/4/16#11 | 80,018.79  |                     |
| FY16 Water Distribution STM 5/4/16#11          | 57,000.00  |                     |
| FY17 Water Distribution Improv STM Oct 2016#10 | 404,441.08 |                     |
| Mobile Light Tower STM Oct 2016#10             | 8,500.00   |                     |
| Water Distribution Upgrades ATM 5/1/17#11      | 76,029.01  |                     |
| Ford F-350 Service Truck ATM 5/1/17#11         |            |                     |
| Articulating Asphalt Roller ATM 5/1/17#11      | 10,000.00  |                     |
| Ford 550 Utility w/Crane/Box ATM 5/1/17#11     | 67,500.00  |                     |
| Asphalt Spreader Box & Trailer ATM 5/7/18#14   | 21,000.00  |                     |
| 763 Bobcat ATM 5/7/18#14                       |            |                     |
| F-450 Diesel Utility w/Plow ATM 5/7/18#14      |            |                     |
| Water Main Replacement ATM 5/7/18#14           |            | 822,437.60          |
| FY15 Dist Sys Improve Art #9                   |            |                     |
| Detail   |            |                     |
| Construction-Other                             |            |                     |
| Construction                                   |            |                     |
| Engineering                                    |            | -                   |
| Water Tanks                                    |            |                     |
| FY14 Water Tank Upgrade ATM 5/13#12C           |            |                     |
| FY16 Water Tank Mixer #18                      | 13,760.00  |                     |
| FY16 Astle St Tank #18                         | 5,987.49   | 19,747.49           |
| Fire Hydrants                                  |            |                     |
| ATM 5/15 #18A                                  | 36,070.20  |                     |
| FY16 Hydrant Replacement STM 5/4/16#11         | 120,268.05 |                     |
| Hydrant Replacement/Install ATM 5/1/17#11      |            |                     |
| Hydrant Replacement ATM 5/7/18#14              |            | 156,338.25          |
| <b>Total Water Capital Expenditures</b>        |            | <b>1,998,069.78</b> |

|  |                 |
|--|-----------------|
|  | <b>EXPENDED</b> |
|--|-----------------|

**Hydrant Replacement**

|                      |   |   |
|----------------------|---|---|
| Engineering Services | - |   |
| Hydrant Replacements | - |   |
| Hydrant Purchases    | - |   |
| Other Expenses       | - |   |
| Construction         | - |   |
| Transfer Out         | - | - |

**Water Meters**

|                     |   |   |
|---------------------|---|---|
| Overtime            | - |   |
| Prof Services       | - |   |
| Other Equipment     | - |   |
| Other Expenses      | - |   |
| Meters and Software | - |   |
| Microwave Network   | - |   |
| Meter Purchases     | - |   |
| Finished Water Line | - |   |
| Temp PT             | - |   |
| Transfer Out        | - | - |

**Phase 10**

|                      |   |   |
|----------------------|---|---|
| Engineering Services | - |   |
| Hydrants             | - |   |
| Construction         | - |   |
| Transfer Out         | - | - |

**Water Interconnect**

|                      |   |   |
|----------------------|---|---|
| Engineering Services | - |   |
| Other Expenses       | - |   |
| Construction         | - |   |
| Transfer Out         | - | - |

**Ames Hill Water Tank**

|                         |   |   |
|-------------------------|---|---|
| Equipment & Maintenance | - |   |
| Engineering Services    | - |   |
| Other Expenses          | - |   |
| WTP Instrument Upgrade  | - |   |
| CCTV Monitors           | - |   |
| Astle Tank Mixer        | - |   |
| Construction            | - |   |
| Transfer Out            | - | - |

**Art 11 ATM FY12 Assess/F**

|              |   |   |
|--------------|---|---|
| Transfer Out | - | - |
|--------------|---|---|

**Inst Replace Water Lines #17**

|                         |           |            |
|-------------------------|-----------|------------|
| East St Plc Water Lines | 61,192.50 |            |
| Replace Various Water   | 89,994.60 | 151,187.10 |

**Water Ent Articles**

|   |              |                   |
|---|--------------|-------------------|
| FY13 East St Plc Water                      | 168,553.90   |                   |
| FY13 Sludge System                          | 104,968.60   |                   |
| FY13 New Vehicles                           | -            |                   |
| FY13 Fire Hydrants                          | 12,605.00    |                   |
| <br>FY14 Water Tank Upgr                    | <br>5,329.09 |                   |
| FY14 Crest & Main Pro                       | 20,146.34    |                   |
| FY14 Variable Freq Dri                      | 1,650.00     |                   |
| FY14 Dist Sys Improve                       | 7,746.72     |                   |
| FY14 WTP upgrade                            | 246,504.69   | 567,504.34        |
| <br>Water Meter ATM 5/02 Art 8              |              |                   |
| Temp Part-time                              | 6,551.22     |                   |
| Prof Svc                                    | 9,011.79     |                   |
| Other Equip                                 | 8,298.69     |                   |
| Other Expenses                              | -            |                   |
| Meter Guns & Softwar                        | -            |                   |
| Finished Water Line                         | -            | 23,861.70         |
| <br>Water Interconnect 5/05 #3              |              |                   |
| Prof Svc                                    | 4,680.00     |                   |
| Other Expenses                              | 413.73       | 5,093.73          |
| <br>Art 11 FY12 Assess/Fire Hydrants        |              |                   |
| Fire Hydrants                               | 670.00       |                   |
| WTP Assessment                              | -            | 670.00            |
| <br><b>Total Water Capital Expenditures</b> |              | <b>748,316.87</b> |

# Board of Assessors

Joanne Foley, MAA Chairman  
Barbara A. Flanagan  
Susan Moore

Phone: (978) 640-4330  
11 Town Hall Ave.  
7:30 am - 4:30 pm

The Assessors' Department operates under the authority of the Department of Revenue. It has a full time Chief Assessor, an office staff and a board that includes the Chief Assessor and two appointed members that serve on a part-time basis. The Board of Assessors is responsible for administering Massachusetts property tax laws equitably by estimating the fair market value of all real and personal property in Tewksbury. The office is responsible for adhering to strict certification requirements of the Department of Revenue. To meet these requirements, the assessors are obligated to revalue all properties yearly and, once every three years, undergo a state recertification audit.

|   | <b>FY-2018</b>  | <b>FY-2019</b>  |
|---|-----------------|-----------------|
| Total Taxable Value of Real Property              | \$4,319,596,700 | \$4,647,647,800 |
| Total Taxable Value of Personal Property          | \$225,104,020   | \$255,893,470   |
| Total Taxable Value of Real and Personal Property | \$4,544,700,720 | \$4,903,541,270 |
| Total Value of Exempt Property                    | \$240,582,000   | \$244,190,600   |

|                       |                                |         |         |
|-----------------------|--------------------------------|---------|---------|
| Tax Rates per \$1,000 | Residential/Open Space         | \$16.13 | \$15.84 |
|                       | Commercial/Industrial/Personal | \$27.74 | \$27.63 |
|                       |                                |         |         |
|                       | Motor Vehicle Excise           | \$25.00 | \$25.00 |

|  |                  |                  |
|--|------------------|------------------|
| Total amount to be raised                          | \$133,980,647.39 | \$139,995,923.07 |
| Total estimated receipts and other revenue sources | \$51,588,349.95  | \$52,576,143.11  |
| Total real and personal tax levy                   | \$82,392,297.44  | \$87,419,779.96  |
| Overlay  | \$ 769,477.23    | \$ 655,643.51    |

|                          | <b>Count</b>            | <b>Valuation</b>        | <b>Count</b>            | <b>Valuation</b>        |
|--------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
|                          | <b>Fiscal Year 2018</b> | <b>Fiscal Year 2018</b> | <b>Fiscal Year 2019</b> | <b>Fiscal Year 2019</b> |
| <b>Total Valuation</b>   |                         |                         |                         |                         |
| Single Family            | 7,820                   | 2,935,281,200           | 7,838                   | 3,174,096,100           |
| Condo                    | 2,134                   | 607,667,000             | 2,142                   | 657,862,000             |
| Multi House & Mobile     | 15                      | 7,560,900               | 14                      | 7,207,300               |
| Two Family               | 48                      | 17,593,200              | 46                      | 17,182,300              |
| Three Family             | 15                      | 6,795,000               | 15                      | 6,800,400               |
| Apartments & Boarding Hs | 20                      | 147,974,200             | 19                      | 169,799,400             |
| Other Residence          | 7                       | 5,891,900               | 7                       | 6,891,600               |
| Vacant Land              | 539                     | 23,629,800              | 537                     | 22,605,200              |
| Commercial and Chapter   | 468                     | 346,012,700             | 470                     | 354,199,200             |
| Industrial               | 236                     | 197,513,000             | 234                     | 200,707,600             |
| Mixed Use                | 26                      | 23,677,800              | 27                      | 30,296,700              |
| Personal Property        | 802                     | 225,104,020             | 768                     | 255,893,470             |

# Treasurer's Cash

|                                  |                         |
|----------------------------------|-------------------------|
| CASH ON HAND JUNE 30, 2017 ..... | \$ 66,570,021.21        |
| RECEIPTS TO JUNE 30, 2018 .....  | \$155,604,932.68        |
|                                  | <b>\$222,174,953.89</b> |

|  |                        |
|--|------------------------|
| PAID ON WARRANTS TO JUNE 30, 2018..... | (\$136,208,543.98)     |
| BALANCE JUNE 30, 2018.....             | <b>\$85,966,409.91</b> |

## DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

|  |                        |
|--|------------------------|
| WATER PROJECT-GENERAL LAWS, CHAPTER 44 ..... | \$18,626,797.00        |
| SEWER PROJECT-GENERAL LAWS, CHAPTER 44 ..... | \$61,942,000.00        |
|  | <b>\$80,568,797.00</b> |

### STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

|      |               |
|------|---------------|
| 2018 | 9,601,356.00  |
| 2019 | 10,728,656.00 |
| 2020 | 10,666,103.00 |
| 2021 | 10,343,701.00 |
| 2022 | 10,326,453.00 |
| 2023 | 10,164,361.00 |
| 2024 | 10,507,429.00 |
| 2025 | 10,615,660.00 |
| 2026 | 10,154,056.00 |
| 2027 | 10,117,623.00 |
| 2028 | 8,110,000.00  |
| 2029 | 6,460,000.00  |
| 2030 | 5,195,000.00  |
| 2031 | 3,910,000.00  |
| 2032 | 2,300,000.00  |
| 2033 | 2,295,000.00  |
| 2034 | 2,285,000.00  |
| 2035 | 2,280,000.00  |
| 2036 | 1,580,000.00  |
| 2037 | 750,000.00    |
| 2038 | 750,000.00    |

**TOTAL: 139,140,398.00**

### STATEMENT OF INTEREST FISCAL YEAR BASIS

|      |              |
|------|--------------|
| 2018 | 4,903,220.08 |
| 2019 | 4,747,038.09 |
| 2020 | 4,320,915.49 |
| 2021 | 3,879,967.45 |
| 2022 | 3,462,265.91 |
| 2023 | 3,019,807.77 |
| 2024 | 2,555,489.87 |
| 2025 | 2,072,258.98 |
| 2026 | 1,672,305.56 |
| 2027 | 1,342,338.77 |
| 2028 | 1,046,962.54 |
| 2029 | 839,012.54   |
| 2030 | 662,237.54   |
| 2031 | 507,087.52   |
| 2032 | 374,850.02   |
| 2033 | 305,706.26   |
| 2034 | 235,731.26   |
| 2035 | 164,881.26   |
| 2036 | 93,718.76    |
| 2037 | 45,000.00    |
| 2038 | 22,500.00    |

**TOTAL: 36,273,295.67**

## CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2017

|                              |                 |
|------------------------------|-----------------|
| AFFORDABLE HOUSING           | \$ 4,602,082.85 |
| ARTS LOTTERY                 | \$ 7,676.56     |
| COMMUNITY PRESERVATION ACT   | \$ 2,154,813.94 |
| CEMETERY PERPETUAL CARE FUND | \$ 24,909.33    |
| CONSERVATION FUND            | \$ 95,364.00    |
| EDUCATION FUND               | \$ 3,059.15     |
| FAIRGRIEVE FUND              | \$ 113,266.38   |
| FOSTER SCHOOL FUND           | \$ 26,779.70    |
| LIBRARY ENDOWMENT FUND       | \$ 28,854.43    |
| LIBRARY GIFT FUND            | \$ 1,615.32     |
| MAHONEY FUND                 | \$ 1,636.70     |



|                          |                        |
|--------------------------|------------------------|
| PEIRCE FUND              | \$ 1,768.07            |
| PLANNING FUND            | \$ 10,167.02           |
| SCHOLARSHIP FUND         | \$ 917.49              |
| ST CLARE FUND            | \$ 40,340.19           |
| STABILIZATION FUND       | \$ 2,041,943.95        |
| TAXATION FUND            | \$ 9,403.94            |
| HEALTH TRUST FUND        | \$ 5,251,858.40        |
| VICOR FUND               | \$ 6,976.36            |
| <b>TOTAL TRUST FUNDS</b> | <b>\$14,423,433.78</b> |

#### PROPERTY TAX LEVIES AND COLLECTIONS

##### **FISCAL YEAR 2018**

##### **REAL ESTATE**

|                         | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|-------------------------|------------------------|------------------------|------------------------|
| Commitments             | \$77,043,782.28        | \$ 5,156.75            | -                      |
| O/S 07/01/17            | -                      | \$ 703,881.35          | \$ 11.45               |
| Collections             | (\$76,104,825.02)      | (\$ 671,691.68)        | (\$ 11.45)             |
| Abatements              | (\$ 32,947.21)         | \$ (6,419.62)          | -                      |
| Refunds                 | \$ 150,174.32          | \$ 7,744.87            | -                      |
| Added To Tax Title      | (\$ 192,353.59)        | (\$ 62,415.16)         | \$ 83.39               |
| Deferred Taxes          | (\$ 25,830.66)         | -                      | -                      |
| Tax Possession          | (\$ 80,219.16)         | -                      | -                      |
| Misc Adjustments        | (\$ 283,273.47)        | \$ 22,407.81           | -                      |
| <b>BALANCE 06/30/18</b> | <b>\$ 474,507.49</b>   | <b>(\$ 1,335.68)</b>   | <b>\$ 83.39</b>        |

##### **WATER & SEWER**

##### **SEWER CONN LIENS**

|                         | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|-------------------------|------------------------|------------------------|------------------------|
| Commitments             | \$13,496,098.08        | -                      | -                      |
| O/S 07/01/17            | -                      | \$1,252,001.66         | \$ 1.66                |
| Collections             | (\$12,232,573.60)      | (\$ 584,904.47)        | (\$ 2.04)              |
| Abatements              | (\$ 511.59)            | (\$ 908.66)            | -                      |
| Refunds                 | \$ 13,837.22           | \$ 2,502.30            | \$ 747.53              |
| Liened to Real Estate   | (\$ 30,506.72)         | (\$ 646,791.68)        | -                      |
| Deferred                | -                      | -                      | -                      |
| Misc Adjustments        | (\$ 166,766.41)        | (\$ 18,500.33)         | \$ .38                 |
| <b>BALANCE 06/30/18</b> | <b>\$ 1,079,576.98</b> | <b>\$ 3,398.82</b>     | <b>\$ 747.53</b>       |

##### **PERSONAL PROPERTY**

|                         | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|-------------------------|------------------------|------------------------|------------------------|
| Commitments             | \$ 6,253,270.44        | -                      | -                      |
| O/S 07/01/17            | -                      | \$ 19,404.48           | \$ 13,256.33           |
| Collections             | (\$ 6,215,843.79)      | (\$ 16,633.07)         | (\$ 3,245.41)          |
| Abatements              | (\$ 8,884.76)          | -                      | -                      |
| Refunds                 | \$ 12,554.40           | \$ 744.27              | -                      |
| Misc Adjustments        | (\$ 6,369.24)          | \$ 10.99               | -                      |
| <b>BALANCE 06/30/18</b> | <b>\$ 34,727.05</b>    | <b>\$ 3,526.67</b>     | <b>\$ 10,010.92</b>    |

**MOTOR VEHICLE****EXCISE**

|                         | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|-------------------------|------------------------|------------------------|------------------------|
| Commitments             | \$ 4,672,340.59        | -                      | -                      |
| Add'l Commitments       | -                      | \$ 543,246.63          | \$ 256.25              |
| O/S 07/01/17            | -                      | \$ 267,708.83          | \$ 62,981.39           |
| Collections             | (\$ 4,361,835.12)      | (\$ 748,713.83)        | (\$ 38,636.08)         |
| Abatements              | -                      | -                      | -                      |
| Refunds                 | \$ 27,079.79           | \$ 38,105.74           | \$ 835.48              |
| Misc Adjustments        | (\$ 72,235.73)         | (\$ 35,081.25)         | (\$ 806.97)            |
| <b>BALANCE 06/30/18</b> | <b>\$ 265,349.53</b>   | <b>\$ 65,266.12</b>    | <b>\$ 24,630.07</b>    |

**BOAT EXCISE**

|                            | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|----------------------------|------------------------|------------------------|------------------------|
| Commitments                | -                      | \$ 4,251.00            | -                      |
| O/S 07/01/17               | -                      | -                      | \$ 1,437.00            |
| Collections                | -                      | \$ 2,677.50            | (\$ 91.00)             |
| Abatements                 | -                      | -                      | -                      |
| Refunds                    | -                      | -                      | -                      |
| Misc Adjustments           | -                      | (\$ 83.50)             | (\$ 40.00)             |
| <b>BALANCE 06/30/18 \$</b> | <b>\$ 0.00</b>         | <b>\$ 1,490.00</b>     | <b>\$ 1,306.00</b>     |

# Cable Enterprise Fund Balance Sheet

## **MOTOR VEHICLE**

| <b><u>EXCISE</u></b>    | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|-------------------------|------------------------|------------------------|------------------------|
| Commitments             | \$ 4,672,340.59        | -                      | -                      |
| Add'l Commitments       | -                      | \$ 543,246.63          | \$ 256.25              |
| O/S 07/01/17            | -                      | \$ 267,708.83          | \$ 62,981.39           |
| Collections             | (\$ 4,361,835.12)      | (\$ 748,713.83)        | (\$ 38,636.08)         |
| Abatements              | -                      | -                      | -                      |
| Refunds                 | \$ 27,079.79           | \$ 38,105.74           | \$ 835.48              |
| Misc Adjustments        | (\$ 72,235.73)         | (\$ 35,081.25)         | (\$ 806.97)            |
| <b>BALANCE 06/30/18</b> | <b>\$ 265,349.53</b>   | <b>\$ 65,266.12</b>    | <b>\$ 24,630.07</b>    |

## **BOAT EXCISE**

|                         | <b><u>F/Y 2018</u></b> | <b><u>F/Y 2017</u></b> | <b><u>F/Y 2016</u></b> |
|-------------------------|------------------------|------------------------|------------------------|
| Commitments             | -                      | \$ 4,251.00            | -                      |
| O/S 07/01/17            | -                      | -                      | \$ 1,437.00            |
| Collections             | -                      | \$ 2,677.50            | (\$ 91.00)             |
| Abatements              | -                      | -                      | -                      |
| Refunds                 | -                      | -                      | -                      |
| Misc Adjustments        | -                      | (\$ 83.50)             | (\$ 40.00)             |
| <b>BALANCE 06/30/18</b> | <b>\$ 0.00</b>         | <b>\$ 1,490.00</b>     | <b>\$ 1,306.00</b>     |

# Cable Operating Recap

## **FY2018 CABLE OPERATING RECAP**

|              | <b><u>APPROPRIATED</u></b> | <b><u>EXPENDED</u></b> | <b><u>BALANCE</u></b> |
|--------------|----------------------------|------------------------|-----------------------|
| <b>Cable</b> |                            |                        |                       |
| Operating    | 600,000.00                 | 160,219.75             | 439,780.25            |
| Outlay       |                            |                        | -                     |
|              | <b>600,000.00</b>          | <b>160,219.75</b>      | <b>439,780.25</b>     |

# Cable Capital Expenditures

## FY2018 CABLE CAPITAL EXPENDITURES

### Articles

STM 10/3/17#8 Install Fiber Opt

-

**Total Capital Expenditures**

-

# Cable Revenues

## FY2018 CABLE REVENUES

### Cable Enterprise Fund

Transfer In

Other Revenue

Cable TV Franchise Fee

685,279.25

Investment Earnings

8,478.02

Transfer From G/F

**Total Cable Enterprise Fund Revenue**

**693,757.27**

# Employee Earnings

## School Employee Earnings

### Tewksbury Public Schools' Employee Salary Summary - Calendar Year 2018

| <u>Name</u>         | <u>Regular</u> | <u>Other</u> | <u>Total</u> |
|---------------------|----------------|--------------|--------------|
| ABBOTT, MARY        | 26515.34       | 19731.97     | 46247.31     |
| ABIS, JENNIFER      | 2150           | 0            | 2150         |
| ABRAHIM, LESLEY     | 7983.17        | 200          | 8183.17      |
| ACCONCIA, TROY      | 1458.13        | 0            | 1458.13      |
| ADAMS, MARY LOUISE  | 801            | 0            | 801          |
| ADAMS, ROBIN        | 24040.64       | 249.49       | 24290.13     |
| AFROW, RACHEL       | 19652.22       | 0            | 19652.22     |
| AGUILAR, SUSANA     | 4999           | 0            | 4999         |
| ALBRECHT, VIRGINIA  | 625            | 0            | 625          |
| ALLARD, JUDITH      | 1963           | 0            | 1963         |
| ALLISON, COLLEEN    | 65902.92       | 1345.68      | 67248.6      |
| ALONZO, GABRIEL     | 38820.87       | 303          | 39123.87     |
| ALUKONIS, LINDA     | 19413.12       | 1490.7       | 20903.82     |
| AMATO, NICHOLAS     | 69879.07       | 160.2        | 70039.27     |
| ANDERSON, CAROLYN   | 2383           | 0            | 2383         |
| ANDERSON, KATHLEEN  | 80275.44       | 3155.74      | 83431.18     |
| ANDERSON, WAYNE     | 6013.6         | 0            | 6013.6       |
| ANDRADE, WENDY      | 234            | 0            | 234          |
| ANGELO, LAURIE      | 26515.34       | 320          | 26835.34     |
| ANNESE, AMBER       | 12781.96       | 1783.85      | 14565.81     |
| APPLEBY, LINDSAY    | 37740          | 9069.36      | 46809.36     |
| ARAKELIAN, JENNIFER | 1127           | 0            | 1127         |
| ARBOGAST, SANFORD   | 58814.58       | 303          | 59117.58     |
| ARCHIBOLD, CHRISTA  | 72638.56       | 384.48       | 73023.04     |
| ARDITO, ERIKA       | 22738.5        | 0            | 22738.5      |
| ARMANO, MATTHEW     | 17667.68       | 40           | 17707.68     |
| ARNOLD, JENNIFER    | 81364.56       | 1182.07      | 82546.63     |
| ARSENAULT, JOANNE   | 163.56         | 0            | 163.56       |
| ARSENAULT, MICHAEL  | 48220.79       | 15836.71     | 64057.5      |
| ASHE, VALERIE       | 936.24         | 0            | 936.24       |
| ASHLEY, MEGHAN      | 7525.53        | 0            | 7525.53      |
| ASSELIN, ERIN       | 270            | 0            | 270          |
| AUCIELLO, LAUREN    | 75852.07       | 139.93       | 75992        |
| AYLWARD, BRIAN      | 80759.49       | 19139.91     | 99899.4      |
| BAILEY, LISA        | 79688.96       | 2161.48      | 81850.44     |
| BAKER OBRIEN, KAREN | 82806.54       | 17598.51     | 100405.05    |
| BALBONI, JULIA      | 1065           | 0            | 1065         |
| BANCROFT, KAREN     | 83149.99       | 16           | 83165.99     |
| BAPTISTA, SARAH     | 3721.47        | 0            | 3721.47      |
| BARBATI, JENNIFER   | 69259.68       | 804.5        | 70064.18     |
| BARBATO, MELISSA    | 70837.24       | 1905         | 72742.24     |
| BARBOZA, ANNA       | 1180           | 0            | 1180         |
| BARBOZA, RAQUEL     | 2667.63        | 0            | 2667.63      |
| BARLETTA, ANNE      | 1394.8         | 0            | 1394.8       |
| BARNES, CHERYL      | 15121.98       | 2264.59      | 17386.57     |
| BARNETT, SUSAN      | 81654.55       | 13215.19     | 94869.74     |
| BARRILE, LINDA      | 240.3          | 0            | 240.3        |
| BARRY, KERI         | 150            | 0            | 150          |
| BARRY, PAULINE      | 2479           | 0            | 2479         |
| BASILIERE, MARCO    | 82568.71       | 3581.62      | 86150.33     |

|                      |          |          |          |
|----------------------|----------|----------|----------|
| BASTERI, CARLEY      | 13757.6  | 0        | 13757.6  |
| BASTERI, CYNTHIA     | 61645.38 | 0        | 61645.38 |
| BASTERI, LAWRENCE    | 3107.88  | 0        | 3107.88  |
| BEAUCHESNE, BETHANY  | 70929.02 | 3849.92  | 74778.94 |
| BEDARD, MAUREEN      | 19258.57 | 446.43   | 19705    |
| BELLISTRI, ANDREW    | 79332.95 | 9493.88  | 88826.83 |
| BENNETT, ARATI       | 2499.96  | 0        | 2499.96  |
| BENNETT, DEBORAH     | 20279.27 | 7953.12  | 28232.39 |
| BENNETT, ELAINE      | 24419.03 | 2087.77  | 26506.8  |
| BENNETT, RYAN        | 1908.24  | 0        | 1908.24  |
| BENOIT, CONNER       | 7564.78  | 7180.35  | 14745.13 |
| BENVENUTO, KATHLEEN  | 11384.67 | 0        | 11384.67 |
| BERNARD, BRENDAN     | 56060.46 | 1057.32  | 57117.78 |
| BERNSTEIN, DAVID     | 79087.39 | 0        | 79087.39 |
| BERUBE, AMANDA       | 79114.25 | 1799.34  | 80913.59 |
| BEVILACQUA, LISA     | 18379.22 | 280.71   | 18659.93 |
| BILODEAU, CATHLEEN   | 87140.66 | 10388.28 | 97528.94 |
| BILODEAU, JOSHUA     | 61383.66 | 2894.28  | 64277.94 |
| BISHOP, PAUL         | 40879.67 | 630.74   | 41510.41 |
| BISHOP, SARAH        | 3774.77  | 0        | 3774.77  |
| BLACKWELL, KELLY     | 470      | 0        | 470      |
| BLACKWELL, SUZANNE   | 9256.79  | 200      | 9456.79  |
| BLASH, ELLEN         | 4511.35  | 0        | 4511.35  |
| BLISS, GAIL          | 84274.28 | 100      | 84374.28 |
| BLONIGEN, GARY       | 40735.81 | 16984.27 | 57720.08 |
| BONGIORNO, LINDA     | 3489.95  | 0        | 3489.95  |
| BORGES, JOANNE       | 15644.74 | 738.42   | 16383.16 |
| BOSWORTH, ALEXIS     | 96650.51 | 5693.29  | 102343.8 |
| BOUDREAU, MARILYN    | 8328.18  | 0        | 8328.18  |
| BOUDREAU, OLIVIA     | 800      | 0        | 800      |
| BOUDREAU, SUSAN      | 11062.02 | 0        | 11062.02 |
| BOUDREAU-HILL, DONNA | 93168.92 | 3159.91  | 96328.83 |
| BOURGEOIS, CHRISTINE | 16375.89 | 5895.61  | 22271.5  |
| BOURGOIN, CONNER     | 51423.19 | 2286.6   | 53709.79 |
| BOWDEN, DONNA        | 84621.94 | 76       | 84697.94 |
| BOYLE, NANCY         | 12039    | 0        | 12039    |
| BOYSON, JUDITH       | 3185.25  | 0        | 3185.25  |
| BRACE, CHARLOTTE     | 6659.51  | 5272.3   | 11931.81 |
| BRACE, JOANN         | 4720.77  | 0        | 4720.77  |
| BRADLEY, MARK        | 10579    | 0        | 10579    |
| BRADLEY, RACHEL      | 403      | 0        | 403      |
| BRADLEY, SHANNON     | 17263.02 | 723.74   | 17986.76 |
| BRADLEY, THOMAS      | 10749    | 0        | 10749    |
| BRANCHAUD, KARLA     | 7110     | 0        | 7110     |
| BRANNAN, ELIZABETH   | 45053.91 | 0        | 45053.91 |
| BREKALIS, KRISTIN    | 865.08   | 0        | 865.08   |
| BRENNAN, ANNE        | 26515.34 | 1537.88  | 28053.22 |
| BRENNER, PATRICIA    | 4087.68  | 0        | 4087.68  |
| BRETON, ALENA        | 51550.51 | 527.28   | 52077.79 |
| BREWIN, DEBORAH      | 81833.96 | 40.03    | 81873.99 |
| BRIDGFORD, GAYLE     | 80034.98 | 0        | 80034.98 |

|                    |          |          |          |
|--------------------|----------|----------|----------|
| BRIDLE, JESSICA    | 12246.06 | 0        | 12246.06 |
| BRIGGS, ROBERT     | 2491     | 0        | 2491     |
| BRIGIDA, ROBERT    | 71839.82 | 216.8    | 72056.62 |
| BRINCKLOW, CONNOR  | 48       | 0        | 48       |
| BRODERICK, LISA    | 547.6    | 0        | 547.6    |
| BROWN, ALYSSA      | 430      | 0        | 430      |
| BROWN, EDWARD      | 330      | 0        | 330      |
| BROWN, JENNIFER    | 18313.04 | 0        | 18313.04 |
| BRUFF, KIMBERLY    | 80334.03 | 1630.02  | 81964.05 |
| BRUNO, KELLY       | 1978     | 0        | 1978     |
| BRUNSON, LASHEENA  | 728.91   | 0        | 728.91   |
| BUCK, KATHRYN      | 20500.53 | 8302.05  | 28802.58 |
| BUCKLEY, WILLIAM   | 1553.65  | 0        | 1553.65  |
| BUCZYNSKI, SARA    | 11421.29 | 0        | 11421.29 |
| BUEHLER, DEBORAH   | 82150.03 | 40       | 82190.03 |
| BURKE, CATALINA    | 580.91   | 0        | 580.91   |
| BURKE, DARLENE     | 18176.52 | 292.24   | 18468.76 |
| BURKE, JOSEPH      | 45025.61 | 406.1    | 45431.71 |
| BURNS, CHRISTOPHER | 5661     | 0        | 5661     |
| BURTON, JESSICA    | 74242.13 | 329.59   | 74571.72 |
| BYRNES, JOHN       | 79688.96 | 10105.09 | 89794.05 |
| CADIGAN, KYLE      | 9501.58  | 490.8    | 9992.38  |
| CALIENDO, ANDREW   | 900      | 0        | 900      |
| CALIENDO, SUZANNE  | 26618.96 | 178.07   | 26797.03 |
| CALLAHAN, ASHLEY   | 6766.92  | 12222.48 | 18989.4  |
| CALLAHAN, CATHLEEN | 182      | 0        | 182      |
| CALLAHAN, CHLOE    | 82714.45 | 1685.22  | 84399.67 |
| CALLAHAN, MICHELLE | 1680     | 0        | 1680     |
| CALLANAN, SCOTT    | 75832.13 | 2545.73  | 78377.86 |
| CAMBIO, NICHOLAS   | 625      | 0        | 625      |
| CAMERON, ALLISON   | 79688.96 | 0        | 79688.96 |
| CAMIRE, RICHARD    | 82128.98 | 4469.58  | 86598.56 |
| CAMPBELL, COURTNEY | 78689    | 1200     | 79889    |
| CAMPBELL, SAMANTHA | 650      | 0        | 650      |
| CANAVAN, ASHLEY    | 66576.09 | 1126.74  | 67702.83 |
| CAPPIELLO, ALYSSA  | 1632.5   | 0        | 1632.5   |
| CAPPIELLO, NANCY   | 16164.93 | 0        | 16164.93 |
| CAREW, KAYLA       | 1132.97  | 0        | 1132.97  |
| CAREW, LISA        | 7117.63  | 1082.24  | 8199.87  |
| CAREY, CAMERON     | 70205.81 | 0        | 70205.81 |
| CAREY, MICHAEL     | 49744.77 | 9774.12  | 59518.89 |
| CAREY, TYLER       | 17140.08 | 0        | 17140.08 |
| CARFAGNO, ERICA    | 3134.33  | 0        | 3134.33  |
| CARLETON, KATHRYN  | 83728.14 | 2793.76  | 86521.9  |
| CARLINO, LOREN     | 84736.54 | 0        | 84736.54 |
| CARLSON, MICHAELA  | 242      | 0        | 242      |
| CARMODY, JESSICA   | 8685     | 0        | 8685     |
| CARON, ERIN        | 84295.03 | 1291.86  | 85586.89 |
| CARRILLO, MARY     | 39220.54 | 86.33    | 39306.87 |
| CARROLL, HEATHER   | 2420     | 0        | 2420     |
| CARROLL, PATRICIA  | 12615.34 | 0        | 12615.34 |

|                          |           |          |           |
|--------------------------|-----------|----------|-----------|
| CARTER, DANIEL           | 7600.38   | 0        | 7600.38   |
| CARTER, DANIEL           | 54920.57  | 13380.36 | 68300.93  |
| CARVER, NORMAN           | 50689.31  | 359.06   | 51048.37  |
| CASEY, KATHLEEN          | 37966.12  | 3077.17  | 41043.29  |
| CASHMAN, BETH            | 9110.26   | 200      | 9310.26   |
| CASSIDY, PATRICK         | 63516.15  | 0        | 63516.15  |
| CASTIGLIONE, MAUREEN     | 8768.77   | 0        | 8768.77   |
| CASTONGUAY, MATTHEW      | 55676.53  | 0        | 55676.53  |
| CATANZANO, STEVEN        | 150       | 0        | 150       |
| CATHCART, CAMERON        | 80        | 0        | 80        |
| CECERE, GRETCHEN         | 1635.89   | 0        | 1635.89   |
| CHACHUS, JULIE           | 743.74    | 0        | 743.74    |
| CHAET, NICOLE            | 3000      | 0        | 3000      |
| CHAN, MARJORIE           | 59162.55  | 11872.65 | 71035.2   |
| CHASAN, LISA             | 57087.37  | 19966.02 | 77053.39  |
| CHAWKATE, MICHELLE       | 614.5     | 0        | 614.5     |
| CHELLA, SARA             | 78109.49  | 1132.11  | 79241.6   |
| CHHIM, SOKORNTTEAR       | 8408.75   | 0        | 8408.75   |
| CIAMPA, GIOVANNI         | 360       | 0        | 360       |
| CLARK, SUSAN             | 84121.96  | 0        | 84121.96  |
| CLARKE, AMANDA           | 4347      | 0        | 4347      |
| CLASBY, BENJAMIN         | 20022.46  | 11840.27 | 31862.73  |
| COBUCCIO, JENNIFER       | 6766.92   | 1329.76  | 8096.68   |
| COCHRANE, JACQUELINE     | 15615     | 0        | 15615     |
| COLLINS, GEORGE          | 16913.94  | 1649.09  | 18563.03  |
| COLLINS, MAUREEN         | 1635.76   | 0        | 1635.76   |
| COLLINS, RACHEL          | 80        | 0        | 80        |
| COLMAN, JUDITH           | 200       | 0        | 200       |
| CONLON, THOMAS           | 330       | 0        | 330       |
| CONNELL, AMY             | 63860.18  | 200      | 64060.18  |
| CONNOLLY, ZACHARY        | 930.49    | 0        | 930.49    |
| CONNORS, COURTNEY        | 9942.2    | 0        | 9942.2    |
| CONNORS, STACEY          | 2300.16   | 0        | 2300.16   |
| CONRAD, KATHLEEN         | 79431.5   | 672.84   | 80104.34  |
| CONSTANTINO, KELLY       | 56420.67  | 625.47   | 57046.14  |
| CONWAY, STACY            | 15768.85  | 0        | 15768.85  |
| COOPER, LAUREN           | 19980     | 1089.36  | 21069.36  |
| COOPER-PAQUETTE, DANETTE | 154       | 0        | 154       |
| COPELAS, KRISTINA        | 2437.88   | 0        | 2437.88   |
| COSTA, LISA              | 78689     | 303      | 78992     |
| COSTELLO, AMANDA         | 928.92    | 0        | 928.92    |
| COSTELLO, KELLY          | 15941.95  | 0        | 15941.95  |
| COTE, CHRISTINE          | 26715.31  | 640      | 27355.31  |
| COTE, JENNIFER           | 81333.98  | 1351.45  | 82685.43  |
| COUGHLAN, ROSEMARY       | 79299.52  | 4163.5   | 83463.02  |
| COURNOYER, LISA          | 83976.88  | 408.51   | 84385.39  |
| CRAFT, LESLEY            | 769.42    | 0        | 769.42    |
| CREMIN, CHRISTINE        | 84628.39  | 1051.88  | 85680.27  |
| CREMINS, EDWARD          | 3562      | 0        | 3562      |
| CRONIN, KAREN            | 110362.59 | 0        | 110362.59 |
| CROSS, ALLISON           | 5775      | 0        | 5775      |



|                             |          |          |          |
|-----------------------------|----------|----------|----------|
| CROWLEY, AMY                | 26       | 0        | 26       |
| CROWLEY, EVAN               | 1500     | 0        | 1500     |
| CROWLEY, HEATHER            | 11773.24 | 259.08   | 12032.32 |
| CRUMB, CHERYL               | 83074.55 | 1983.2   | 85057.75 |
| CSIZMESIA, JADE             | 14017.5  | 0        | 14017.5  |
| CUMMINGS, GERALDINE         | 1750     | 0        | 1750     |
| CUNNINGHAM-ALLARD, JENNIFER | 11309.04 | 0        | 11309.04 |
| CURA, NURIA                 | 1309     | 0        | 1309     |
| CURLEY, ROSE                | 79431.5  | 160.2    | 79591.7  |
| CURTIN, BARBARA             | 10464    | 0        | 10464    |
| CURTIN, PAULA               | 2345     | 0        | 2345     |
| CUSICK, FRANCIS             | 66406.53 | 12849.24 | 79255.77 |
| CUTELIS, JAMES              | 2499.96  | 0        | 2499.96  |
| CUTELIS, MARIA              | 46776.96 | 241.28   | 47018.24 |
| DALEY, ELIZABETH            | 79688.96 | 568.71   | 80257.67 |
| DALEY, KAREN                | 800      | 0        | 800      |
| DANIEL, KENNAN              | 78818.65 | 5366.48  | 84185.13 |
| DANSKIN, STEPHANIE          | 4824.75  | 0        | 4824.75  |
| D'ATTILIO, MARCIA           | 10952.31 | 200      | 11152.31 |
| DAVIS, JANET                | 52272.53 | 15407.14 | 67679.67 |
| DAVIS, MICHAEL              | 4680     | 0        | 4680     |
| DEARING, MAURA              | 84621.94 | 128.16   | 84750.1  |
| DEC, MIKAYLA                | 144      | 0        | 144      |
| DECAROLIS, BRANDI           | 79688.96 | 48.06    | 79737.02 |
| DECHELLIS, JILLIAN          | 3451.4   | 0        | 3451.4   |
| DECKER, PAUL                | 49742.05 | 1936.49  | 51678.54 |
| DEFRANCESCO, STEPHEN        | 12529.7  | 0        | 12529.7  |
| DELLA PIANA, ANDREW         | 30       | 0        | 30       |
| DELLISOLA, ANTHONY          | 5574     | 0        | 5574     |
| DELLORFANO, CATHERINE       | 8437.5   | 200      | 8637.5   |
| DEMATTIA, DEBRA             | 11600.8  | 0        | 11600.8  |
| DEMERS, MARC                | 82650.01 | 3158.46  | 85808.47 |
| DEMOS, EMMA                 | 867.9    | 0        | 867.9    |
| DEMOS, SHANNON              | 3483.48  | 0        | 3483.48  |
| DEPIERRO, DONNA             | 20243.42 | 2655.08  | 22898.5  |
| DERMODY, JOSEPH             | 35920.85 | 28492.83 | 64413.68 |
| DESHLER, MARYANN            | 26784.52 | 380      | 27164.52 |
| DESISTO, DOMINIK            | 250      | 0        | 250      |
| DESISTO, KERRI              | 8725.48  | 200      | 8925.48  |
| DESJARDINS, BRYAN           | 79362.05 | 4607.9   | 83969.95 |
| DESROCHERS, LISA            | 82007.03 | 0        | 82007.03 |
| DEVEAU, KATHERINE           | 79306.04 | 5310.59  | 84616.63 |
| DEVINCENTIS, NICOLETTA      | 82092.88 | 1247.76  | 83340.64 |
| DICK, CHRISTINA             | 3418.49  | 0        | 3418.49  |
| DICK, KEVIN                 | 570      | 0        | 570      |
| DICK, KIRSTEN               | 535      | 0        | 535      |
| DICK, MICHELLE              | 79091.31 | 640.8    | 79732.11 |
| DIFELICE, ALLISON           | 23158.5  | 1286.22  | 24444.72 |
| DIMASCIO, DIANA             | 4906.25  | 0        | 4906.25  |
| DIPRIMA, JONATHAN           | 65994.69 | 14805.49 | 80800.18 |
| DIRK, MELISSA               | 12588.79 | 0        | 12588.79 |

|                             |          |          |           |
|-----------------------------|----------|----------|-----------|
| DIROCCO, BONNIE             | 4800     | 0        | 4800      |
| DIROCCO, LEO                | 2611     | 0        | 2611      |
| DIROCCO, TODD               | 4071.5   | 0        | 4071.5    |
| DOBBIN, TRAVIS              | 7739.01  | 0        | 7739.01   |
| DOHERTY, DEREK              | 5661     | 0        | 5661      |
| DOHERTY, ERIN               | 1574.5   | 0        | 1574.5    |
| DOHERTY, KIMBERLY           | 65902.92 | 0        | 65902.92  |
| DOHERTY, LAURIE             | 26584.55 | 1240     | 27824.55  |
| DOHERTY, MARIA              | 37466.14 | 9292.79  | 46758.93  |
| DOHERTY, PAUL               | 3550     | 0        | 3550      |
| DOHERTY, SYDNEY             | 17178.93 | 0        | 17178.93  |
| DOHERTY, TIMOTHY            | 6343.55  | 0        | 6343.55   |
| DOHERTY-FRONDUTO, CHRISTINE | 32983.28 | 2571.15  | 35554.43  |
| DONAHUE, LISA               | 25657.68 | 3262.59  | 28920.27  |
| DONALDSON, ERIC             | 15931.15 | 244.64   | 16175.79  |
| DONOVAN, ERIN               | 56060.46 | 985.23   | 57045.69  |
| DOOLEY, CAROLYN             | 79188.98 | 0        | 79188.98  |
| DOOLEY, JAMES               | 23771.55 | 3240.25  | 27011.8   |
| DORAN, LAURA                | 160      | 0        | 160       |
| DOWNING, NICOLE             | 946      | 0        | 946       |
| DOYLE, FREDERICK            | 7246     | 0        | 7246      |
| DROUIN, ALEXANDRA           | 450      | 0        | 450       |
| DROUIN, ALYSSA              | 970      | 0        | 970       |
| DROUIN, RONALD              | 105521   | 2999.88  | 108520.88 |
| DRUM, SUSAN                 | 78799.54 | 2011.59  | 80811.13  |
| DUFFTY, SHANNON             | 35975.68 | 339.31   | 36314.99  |
| DUGGAN, TAMMY               | 18233.47 | 1447.95  | 19681.42  |
| DUNCAN, ANNE                | 11655    | 0        | 11655     |
| DUNN, NICOLE                | 58722.72 | 5420.29  | 64143.01  |
| DUVAL, DEBORAH              | 1364.88  | 0        | 1364.88   |
| EARLEY, MICHAEL             | 2155     | 0        | 2155      |
| EARLY, PAUL                 | 79825.96 | 3569.18  | 83395.14  |
| EDGERTON, EAMON             | 80834    | 5165.62  | 85999.62  |
| ELDRINGHOFF, MARY           | 61245.05 | 16413.79 | 77658.84  |
| ELWELL, JOANNE              | 26915.28 | 8119     | 35034.28  |
| ENAX, MIKAELA               | 976.03   | 0        | 976.03    |
| ENGELKEN, MELISSA           | 75801.47 | 351.06   | 76152.53  |
| ENOS, BIANCA                | 19943.07 | 1695     | 21638.07  |
| ENOS, TERESA                | 71839.82 | 96.12    | 71935.94  |
| ESCOBAR, MARIBEL            | 475      | 0        | 475       |
| ESKENAS, BETH               | 3838.98  | 0        | 3838.98   |
| ESPAILLAT, JENNIFER         | 56042.1  | 0        | 56042.1   |
| EVANGELISTA, JOANNA         | 15121.98 | 15760.36 | 30882.34  |
| EWALD, GERALDINE            | 335.5    | 0        | 335.5     |
| FABIANO, JULIA              | 71081.43 | 9889.25  | 80970.68  |
| FABIANO, WILLIAM            | 79258.43 | 6994.12  | 86252.55  |
| FAGAN, ELIZABETH            | 62055.98 | 6654.49  | 68710.47  |
| FAGAN, JUNE                 | 78689    | 772.14   | 79461.14  |
| FAGONE, RENAE               | 398.04   | 0        | 398.04    |
| FAHEY, MEREDITH             | 10635.92 | 20       | 10655.92  |
| FALASCA, STEPHANIE          | 12781.96 | 880      | 13661.96  |

|                     |          |          |          |
|---------------------|----------|----------|----------|
| FALLON, SUSAN       | 9627.44  | 0        | 9627.44  |
| FARNHAM, JAYNE      | 93341.99 | 2451.06  | 95793.05 |
| FARNUM, MICHAEL     | 1591.5   | 0        | 1591.5   |
| FAY, DIANE          | 500      | 0        | 500      |
| FEELEY, TIMOTHY     | 21169.36 | 140      | 21309.36 |
| FEITOR, JOHN        | 7011     | 0        | 7011     |
| FELKER, MELANIE     | 63066.05 | 253.75   | 63319.8  |
| FERRARA, SANDRA     | 81333.98 | 0        | 81333.98 |
| FERREIRA, ELENA     | 6126.24  | 0        | 6126.24  |
| FERREIRA, KAREN     | 54254.14 | 12283.21 | 66537.35 |
| FERRY, CAROL        | 1801.32  | 0        | 1801.32  |
| FILIBERTO, SARAH    | 47166.59 | 498      | 47664.59 |
| FINN, BRIAN         | 22950.54 | 0        | 22950.54 |
| FINNEGAN, STACEY    | 15121.98 | 1194.55  | 16316.53 |
| FINNERAN, EDWARD    | 74242.13 | 652.3    | 74894.43 |
| FINNIH, TITIOPE     | 240      | 0        | 240      |
| FITZGERALD, JUDITH  | 3564     | 0        | 3564     |
| FLAMMIA, SUZANNE    | 5035.64  | 0        | 5035.64  |
| FLANAGAN, CONOR     | 44016.76 | 5509.33  | 49526.09 |
| FORAN, ROBIN        | 31555.27 | 551.34   | 32106.61 |
| FORD, JENNA         | 20767.14 | 14980.64 | 35747.78 |
| FORTI, MELANIE      | 12696.92 | 65       | 12761.92 |
| FORTUNATO, PETER    | 74242.13 | 14984.47 | 89226.6  |
| FOSTER, MICHAEL     | 1838.7   | 0        | 1838.7   |
| FOWLER, ANNE        | 751.95   | 0        | 751.95   |
| FOWLER, JUNE        | 180      | 0        | 180      |
| FOX, KELLY          | 20022.46 | 0        | 20022.46 |
| FOYE, BRANDON       | 52526.09 | 1815.5   | 54341.59 |
| FRANCIS, CATHERINE  | 21054.43 | 14147.15 | 35201.58 |
| FRANCIS, DENNIS     | 2499.96  | 0        | 2499.96  |
| FRANK, JOSEPH       | 70205.96 | 1054.18  | 71260.14 |
| FRISELLA, LEONARDO  | 1636.26  | 0        | 1636.26  |
| FROIO, CHERYL       | 22656.35 | 700      | 23356.35 |
| FROST, SANDRA       | 80834    | 24.03    | 80858.03 |
| FULLER, JAN         | 61361.04 | 24578.66 | 85939.7  |
| FULLER, JENNIFER    | 697.44   | 0        | 697.44   |
| GAGNE, CATHERINE    | 82976.92 | 344.43   | 83321.35 |
| GAGNON, CHRISTOPHER | 90743.28 | 5973.87  | 96717.15 |
| GAGNON, KIM         | 2490     | 0        | 2490     |
| GALE, PATRICIA      | 19728.29 | 31963.83 | 51692.12 |
| GALLIGAN, PATRICK   | 79688.96 | 0        | 79688.96 |
| GALLO, CAROLE       | 8054.64  | 0        | 8054.64  |
| GALUSHA, SHELLY     | 78689    | 672.84   | 79361.84 |
| GANNEM, JASMINE     | 1670     | 0        | 1670     |
| GARABEDIAN, BRIDGET | 4480     | 0        | 4480     |
| GARCIA, GENEVA      | 9941.87  | 0        | 9941.87  |
| GARCIA, JONATHAN    | 225      | 0        | 225      |
| GARIEPY, MICHAEL    | 6708     | 0        | 6708     |
| GARVEY, JOANNE      | 65461.16 | 897.12   | 66358.28 |
| GAUDETTE, ANNA      | 18913.58 | 15057    | 33970.58 |
| GENDRON, LEONARD    | 4976.48  | 0        | 4976.48  |

|                         |             |           |           |
|-------------------------|-------------|-----------|-----------|
| GEORGOPOULOS, MARTHA    | 2548.32     | 0         | 2548.32   |
| GEORGOPOULOS, SANDRA    | 2851.44     | 0         | 2851.44   |
| GERENZ, CATHERINE       | 78689       | 0         | 78689     |
| GERMAIN, HOLLY          | 78818.73    | 3269.84   | 82088.57  |
| GERRISH, MARY           | 113580.09   | 0         | 113580.09 |
| GERRY, AMANDA           | 1746.18     | 0         | 1746.18   |
| GIBSON, KERRY           | 1654.5      | 0         | 1654.5    |
| GIBSON, KEVIN           | 81333.98    | 0         | 81333.98  |
| GILES, ALLISON          | 463         | 0         | 463       |
| GILL, KRISTEN           | 120         | 0         | 120       |
| GILLESPIE, JENNIFER     | 79188.98    | 8995.45   | 88184.43  |
| GILLESPIE, MICHAEL      | 78689       | 224.28    | 78913.28  |
| GILLETTE MANNA, BARBARA | 12771       | 0         | 12771     |
| GILLIGAN, OWEN          | 763.4       | 0         | 763.4     |
| GILLILAND, JESSICA      | 51450.5     | 303       | 51753.5   |
| GILLOTTE, KAREN         | 19869.19    | 3890.07   | 23759.26  |
| GILLOTTE, SARAH         | 84121.96    | 528.66    | 84650.62  |
| GIORDANO, ASHLEY        | 352         | 0         | 352       |
| GISETTO, LUIGI          | 48594.59    | 20749.46  | 69344.05  |
| GIULIANO, PAIGE         | 50          | 0         | 50        |
| GLASS, DEBRA            | 71538       | 4043.12   | 75581.12  |
| GLIDDEN, BRIAN          | 44485.6     | 1391.42   | 45877.02  |
| GODIN-SMALL, HEATHER    | 20022.46    | 1746.96   | 21769.42  |
| GOLDMAN-DUNHAM, LINDSAY | 10883.6     | 343       | 11226.6   |
| GOODWIN, JILLIAN        | 48213.51    | 303       | 48516.51  |
| GOODWIN, MELANIE        | 971.12      | 0         | 971.12    |
| GORDON, JANET           | 81333.98    | 5410.26   | 86744.24  |
| GOSSE, WILLIAM          | 3550        | 0         | 3550      |
| GOUTHRO, BRIAN          | 79688.96    | 1163      | 80851.96  |
| GOVONI, GRACE           | 286         | 0         | 286       |
| GOYTIZOLO, YVONNE       | 871.5       | 0         | 871.5     |
| GRAASKAMP, DOROTHY      | 93229.57    | 1504.48   | 94734.05  |
| GRACE, HEATHER          | 79219.31    | 2597.58   | 81816.89  |
| GRACZYK, RENEE          | 927.3       | 0         | 927.3     |
| GRAFFEO, COURTNEY       | 8314.93     | 0         | 8314.93   |
| GRAFFEO, DEAN           | 2491        | 0         | 2491      |
| GRAFFEO, DEREK          | 708         | 0         | 708       |
| GRAFFEO, STEPHANIE      | 3885.14     | 0         | 3885.14   |
| Grand                   | 32481627.61 | 2177026.9 | 2177026.9 |
| GRAVALLESE, ANTHONY     | 8829.2      | 0         | 8829.2    |
| GRAVES, GLORIA          | 51270.83    | 5845.01   | 57115.84  |
| GRAZIANO, ANDREA        | 5614.48     | 200       | 5814.48   |
| GREENWOOD, JESSICA      | 3550        | 0         | 3550      |
| GRIFFIN, CARA           | 27238.5     | 0         | 27238.5   |
| GRIFFIN, JENNIFER       | 1095.48     | 0         | 1095.48   |
| GROUX, MARY             | 74242.13    | 1000.08   | 75242.21  |
| GUGGER, BRIAN           | 25027.46    | 5123.42   | 30150.88  |
| GUIDA, ALYSSA           | 6725        | 0         | 6725      |
| GUIDA, MARIE            | 16738.24    | 2894.34   | 19632.58  |
| GUY, JENIFER            | 60          | 0         | 60        |
| HAKALA, ROBYN           | 72465.9     | 64.08     | 72529.98  |

|                       |           |          |           |
|-----------------------|-----------|----------|-----------|
| HALLORAN, GAIL        | 1351.5    | 0        | 1351.5    |
| HAMILTON, GAIL        | 9823.75   | 26995.49 | 36819.24  |
| HAMLIN, MARK          | 48494.78  | 24337.58 | 72832.36  |
| HANCOCK, MICHAEL      | 74242.13  | 1648.01  | 75890.14  |
| HAQUE, BUSHRA         | 27335.52  | 3245     | 30580.52  |
| HARDACRE, LYNNE       | 86101.74  | 7949.21  | 94050.95  |
| HARDING, JAY          | 48626.16  | 0        | 48626.16  |
| HARNE, DAVID          | 72428.23  | 0        | 72428.23  |
| HARRINGTON, DAVID     | 10010.46  | 11976.64 | 21987.1   |
| HARRINGTON, JULIA     | 1537.92   | 0        | 1537.92   |
| HART, WILLIAM         | 104270.92 | 0        | 104270.92 |
| HAYES, ALISON         | 86954.32  | 491.52   | 87445.84  |
| HAYES, SEAN           | 3220.02   | 0        | 3220.02   |
| HEALY, JENNIFER       | 3011.76   | 0        | 3011.76   |
| HEARTQUIST, TAMMIE    | 79091.31  | 0        | 79091.31  |
| HENDSBEE, ELIZABETH   | 60196.64  | 7302.88  | 67499.52  |
| HENRY, KATHLEEN       | 80379.44  | 1199.93  | 81579.37  |
| HESSION, JOANNE       | 8749.39   | 0        | 8749.39   |
| HEWETT, BRITTNEY      | 1755.6    | 0        | 1755.6    |
| HEWICK, CLAIRE        | 650.88    | 0        | 650.88    |
| HICKEY, BRIAN         | 4918      | 0        | 4918      |
| HICKEY, DIANE         | 16225.62  | 231.92   | 16457.54  |
| HIGGINS, JODI         | 79688.96  | 0        | 79688.96  |
| HILL, THERESA         | 4399.43   | 0        | 4399.43   |
| HILLSON, KIMBERLY     | 81333.98  | 736.92   | 82070.9   |
| HIMMEL, CATHERINE     | 81333.98  | 0        | 81333.98  |
| HINES, ADAM           | 1956      | 0        | 1956      |
| HINES, EMILIE         | 4688.88   | 0        | 4688.88   |
| HINES, MARIE          | 21074     | 0        | 21074     |
| HINES, ZACHARY        | 1404.92   | 0        | 1404.92   |
| HINKLE, MICHELLE      | 980.65    | 0        | 980.65    |
| HIRTLE, MARYELLEN     | 79688.96  | 680.85   | 80369.81  |
| HODGDON, TAYLOR       | 2215.26   | 0        | 2215.26   |
| HODGES, KIRA          | 165       | 0        | 165       |
| HODGSON, KAREN        | 82132.92  | 5725.63  | 87858.55  |
| HOGAN, KAITLIN        | 4469.58   | 0        | 4469.58   |
| HOGAN, SUSAN          | 84621.94  | 1376.34  | 85998.28  |
| HONYOTSKI, CAROLELISA | 387.5     | 0        | 387.5     |
| HORVITZ, JACOB        | 32449.09  | 2081.22  | 34530.31  |
| HOUMILLER, BROOKE     | 280       | 0        | 280       |
| HOYT-PAULDING, TYLER  | 2147.59   | 0        | 2147.59   |
| HUNNELL, LEONARD      | 2403      | 0        | 2403      |
| HUNT, RYAN            | 984.28    | 0        | 984.28    |
| HYLAND, LORI          | 91913.31  | 1810.26  | 93723.57  |
| HYNES, KIM            | 81833.96  | 903.04   | 82737     |
| HYNES, SCOTT          | 22656.35  | 20379.6  | 43035.95  |
| IANDOLI, AMY          | 9482.4    | 0        | 9482.4    |
| IANNACCI, LYNN        | 25617.15  | 0        | 25617.15  |
| IANNACCI, VINCENT     | 5818.34   | 0        | 5818.34   |
| IANNUZZI, JENNIFER    | 597.84    | 0        | 597.84    |
| IMPERILLO, KRISTIN    | 43762.55  | 2337.5   | 46100.05  |

|                          |          |          |          |
|--------------------------|----------|----------|----------|
| IMPINK, PAIGE            | 4943     | 0        | 4943     |
| IRELAND, VIKKI           | 69881.67 | 0        | 69881.67 |
| IRWIN, JEANNE            | 27319.2  | 0        | 27319.2  |
| JACOBS, SHARON           | 39221.18 | 11673.29 | 50894.47 |
| JEAN-BAPTISTE, CHRISTINE | 945      | 0        | 945      |
| JENNINGS, MICHELLE       | 36396.97 | 410.26   | 36807.23 |
| JOHNSON, ANDREE          | 90087.74 | 985.2    | 91072.94 |
| JOHNSON, DAVID           | 286      | 0        | 286      |
| JOHNSON, DEANNA          | 2297.82  | 0        | 2297.82  |
| JOHNSON, GAIL            | 61740.56 | 6232.62  | 67973.18 |
| JOHNSON, MONICA          | 3288.62  | 0        | 3288.62  |
| JOHNSON, SHAUN           | 2872.5   | 0        | 2872.5   |
| JOHNSTON, KIMBERLY       | 86438.84 | 4547.28  | 90986.12 |
| JONES, MARCUS            | 2491     | 0        | 2491     |
| JOYCE, BARBARA           | 54754.68 | 56.07    | 54810.75 |
| JOYCE, JOSEPHINE         | 2231.3   | 0        | 2231.3   |
| JOYCE, KELLY             | 15995.77 | 4369.76  | 20365.53 |
| JOYCE, LAUREL            | 987      | 0        | 987      |
| KALAJIAN, NANCY          | 93168.9  | 96.12    | 93265.02 |
| KANNAN, BRITTNEY         | 5661     | 0        | 5661     |
| KAPLAN, JULIETTE         | 7619.82  | 0        | 7619.82  |
| KAPUST, MARY             | 26515.34 | 320      | 26835.34 |
| KARLBERG, ROSEANN        | 3610.8   | 0        | 3610.8   |
| KASPRZAK, STEVEN         | 28269.69 | 11758.69 | 40028.38 |
| KASSNER, DANIEL          | 65902.92 | 495.24   | 66398.16 |
| KAWALSKI, PATRICIA       | 1565.28  | 0        | 1565.28  |
| KEARNS, ADAM             | 1047     | 0        | 1047     |
| KEARNS, JOANNE           | 47876.89 | 145.91   | 48022.8  |
| KEARNS, PATRICIA         | 49717.28 | 0        | 49717.28 |
| KEARNS, REBECCA          | 1850.75  | 0        | 1850.75  |
| KEEFE, CHERYL            | 45       | 0        | 45       |
| KEELEY, BONNIE           | 11415.46 | 0        | 11415.46 |
| KEELEY, MELISSA          | 218.75   | 0        | 218.75   |
| KEENE, RICHARD           | 3498     | 0        | 3498     |
| KELLEHER, MARY           | 84888.78 | 7017.02  | 91905.8  |
| KELLOGG, TAYLOR          | 1310.54  | 0        | 1310.54  |
| KELLY, JENNIFER          | 84621.9  | 858.04   | 85479.94 |
| KELLY, LINDSEY           | 21074.58 | 0        | 21074.58 |
| KENDALL, VICTORIA        | 28202.93 | 7150     | 35352.93 |
| KENNEY, ELEANOR          | 3767     | 0        | 3767     |
| KHAN, KIMBERLY           | 82437.25 | 527.28   | 82964.53 |
| KIM, CHRISTINE           | 1347.96  | 0        | 1347.96  |
| KING, DONNA              | 8094.45  | 200      | 8294.45  |
| KINGSTON, GARRETT        | 1118.37  | 0        | 1118.37  |
| KINNON, STEPHANIE        | 1299.12  | 0        | 1299.12  |
| KISTNER, HANNAH          | 1140.64  | 0        | 1140.64  |
| KLING, JOYCE             | 18805.83 | 642.27   | 19448.1  |
| KORSLUND, KATHY          | 64239.62 | 2967.5   | 67207.12 |
| KOSIBA, KRISTEN          | 84658.04 | 758.94   | 85416.98 |
| KRAYTENBERG, DEBRA       | 64839.7  | 5381.73  | 70221.43 |
| KRENTCIL, BONNIE         | 585      | 0        | 585      |

|                        |           |          |           |
|------------------------|-----------|----------|-----------|
| KROHTO, ALEC           | 2634      | 0        | 2634      |
| KRUSPER, SARA          | 1591.63   | 0        | 1591.63   |
| KRUSPER, STEPHANY      | 887.48    | 0        | 887.48    |
| KULESZA, DAVID         | 12817.2   | 0        | 12817.2   |
| LACASCIA, MATTHEW      | 1000      | 0        | 1000      |
| LADDERBUSH, MARISSA    | 1760.84   | 0        | 1760.84   |
| LAFLAMME, KAILEY       | 5374.71   | 0        | 5374.71   |
| LAMARCHE, PATRICK      | 38981.37  | 9391.49  | 48372.86  |
| LAMBERT, MEREDITH      | 3751.9    | 0        | 3751.9    |
| LAMOUREUX, KATELYN     | 58814.58  | 3303     | 62117.58  |
| LANE, JAIME            | 86376.46  | 3882.66  | 90259.12  |
| LANE, MELISSA          | 54178.84  | 2485.62  | 56664.46  |
| LANGHAM, DONELL        | 41942.35  | 9524.27  | 51466.62  |
| LANGLAIS, RENEE        | 81333.98  | 64.08    | 81398.06  |
| LANGONE, DEBRA         | 13964.49  | 0        | 13964.49  |
| LANGONE, EMILY         | 1139.01   | 0        | 1139.01   |
| LANGONE, RACHAEL       | 1134.14   | 0        | 1134.14   |
| LAPERRIERE, LISA       | 17437.09  | 326.6    | 17763.69  |
| LAPIERRE, NICOLE       | 87749.72  | 3995.61  | 91745.33  |
| LARKIN, KATHLEEN       | 3530.64   | 0        | 3530.64   |
| LAROCQUE, JANICE       | 62668.14  | 0        | 62668.14  |
| LAZZARA, MARY          | 68856.91  | 28350.84 | 97207.75  |
| LE, BRENDEN            | 81041.5   | 1965.74  | 83007.24  |
| LEALDINI-DUDLEY, MARIA | 80334.02  | 2032.89  | 82366.91  |
| LEFEBVRE, ALAN         | 23432.66  | 2666.7   | 26099.36  |
| LEGVOLD, CHARITY       | 74242.13  | 865.08   | 75107.21  |
| LEHMANN, JESSICA       | 560       | 0        | 560       |
| LEMKE, LAURA           | 79148.61  | 1200     | 80348.61  |
| LENKAUSKAS, AMANDA     | 3981.5    | 0        | 3981.5    |
| LENNON, CAROL          | 3500.44   | 0        | 3500.44   |
| LESTER, JUSTYN         | 728.28    | 0        | 728.28    |
| LEVINS, SHELBY         | 2697.5    | 0        | 2697.5    |
| LEWIS, LEANN           | 78689     | 0        | 78689     |
| LIBBY, DAVID           | 119554.04 | 4224.68  | 123778.72 |
| LIBBY, JULIA           | 1300      | 0        | 1300      |
| LIGGIERO, NICOLE       | 795       | 0        | 795       |
| LINDSEY, EILEEN        | 84621.94  | 4539.79  | 89161.73  |
| LINSKEY, JOANNE        | 5155      | 0        | 5155      |
| LISIECKI, JESSICA      | 1212      | 0        | 1212      |
| LONG, ANDREW           | 106270.84 | 5488.08  | 111758.92 |
| LONG, LINDSAY          | 132       | 0        | 132       |
| LUCE, AMANDA           | 75        | 0        | 75        |
| LUPPI, ALLISON         | 5911      | 0        | 5911      |
| LUPPI, DIANE           | 6768.05   | 0        | 6768.05   |
| LYNCH, JOAN            | 93168.92  | 1473.84  | 94642.76  |
| MACDONALD, DAVID       | 5440      | 0        | 5440      |
| MACDONALD, KATHLEEN    | 720       | 0        | 720       |
| MACDONALD, MARY        | 5931      | 0        | 5931      |
| MACFARLANE, NATASHA    | 71388.67  | 6077.11  | 77465.78  |
| MACHANE, JANA          | 9297.02   | 200      | 9497.02   |
| MACKEEEN, JESSICA      | 17396.28  | 225.66   | 17621.94  |

|                           |           |          |           |
|---------------------------|-----------|----------|-----------|
| MACLAREN-SOUCIE, JENNIFER | 1457.94   | 0        | 1457.94   |
| MACLEOD, KATHLEEN         | 71339.84  | 0        | 71339.84  |
| MACMULLIN, ANDREA         | 80834     | 2146.68  | 82980.68  |
| MACMULLIN, JOHN           | 120       | 0        | 120       |
| MACMULLIN, MADELINE       | 1686.39   | 0        | 1686.39   |
| MACNEIL, COLLEEN          | 756       | 0        | 756       |
| MADDALENI, ASHLEY         | 2386      | 0        | 2386      |
| MADDALENI, JENNIFER       | 1589      | 0        | 1589      |
| MADDEN, ELISA             | 1213.96   | 0        | 1213.96   |
| MAGSARILI, KAITLIN        | 62081.79  | 8829.08  | 70910.87  |
| MAHONEY, ALBERT           | 5330.15   | 0        | 5330.15   |
| MAHONEY, BAILEY           | 62025.89  | 3265.67  | 65291.56  |
| MAHONEY, EILEEN           | 3375.77   | 0        | 3375.77   |
| MAHONEY, KELLY            | 19980     | 0        | 19980     |
| MAIA, PATRICIA            | 25346.1   | 400      | 25746.1   |
| MAILEY, JACQUELYN         | 65902.92  | 1121.4   | 67024.32  |
| MALDONIS, CATHY           | 1912.33   | 0        | 1912.33   |
| MALFA, PAULA              | 17367.1   | 573.31   | 17940.41  |
| MALLET, MARILYN           | 44.56     | 0        | 44.56     |
| MALONE, CHRISTOPHER       | 176344.17 | 14783.12 | 191127.29 |
| MALONE, MICHAEL           | 19931.54  | 2653.42  | 22584.96  |
| MALONE, MICHELLE          | 400       | 0        | 400       |
| MALYNN, DYLAN             | 23992.65  | 0        | 23992.65  |
| MANETTA, GINA             | 2769      | 0        | 2769      |
| MANLEY, JAMES             | 72706.04  | 0        | 72706.04  |
| MANNETTA, STEPHANIE       | 8480      | 0        | 8480      |
| MANNION, BRIDGET          | 6426.55   | 25       | 6451.55   |
| MARAZZI, MICHELE          | 520.01    | 0        | 520.01    |
| MARCHAND, JON             | 81299.4   | 47446.5  | 128745.9  |
| MARCHAND, JONATHAN        | 1446.17   | 0        | 1446.17   |
| MARKWARTH, ELIZABETH      | 996       | 0        | 996       |
| MARSH, TIFFANIE           | 6013.76   | 7543.1   | 13556.86  |
| MARSHALL, GREGORY         | 16717.98  | 3088     | 19805.98  |
| MARTEL, GRETCHEN          | 84621.94  | 1558.62  | 86180.56  |
| MARTEL, PATRICIA          | 72465.9   | 19277.61 | 91743.51  |
| MARTEL, TAYLOR            | 8462.55   | 0        | 8462.55   |
| MARTIN, AMY               | 1000      | 0        | 1000      |
| MARTIN, DANIEL            | 56044.82  | 16493.22 | 72538.04  |
| MASTONE, ANDREW           | 4127.35   | 0        | 4127.35   |
| MATOVU, EDWARD            | 2100      | 0        | 2100      |
| MATTHEWS, SHERI           | 79268.41  | 8091.28  | 87359.69  |
| MAUSER, GARY              | 160       | 0        | 160       |
| MAZZAPICA, SCOTT          | 2137.5    | 0        | 2137.5    |
| MCANDREWS, PATRICK        | 80188.94  | 0        | 80188.94  |
| MCARDLE, KEVIN            | 350       | 0        | 350       |
| MCCABE, ROBERT            | 7417.9    | 9830     | 17247.9   |
| MCCARTHY, AMANDA          | 51392.63  | 1505.88  | 52898.51  |
| MCCLELLAN, JESSICA        | 64239.62  | 200      | 64439.62  |
| MCCORMICK, ANNMARIE       | 47376.93  | 12559.87 | 59936.8   |
| MCCULLOCK, BRIAN          | 2386      | 0        | 2386      |
| MCDERMOTT, APRIL          | 2000      | 0        | 2000      |



|                     |           |          |           |
|---------------------|-----------|----------|-----------|
| MCGAFFIGAN, DEREK   | 1062      | 0        | 1062      |
| MCGINN, MARYBETH    | 84713.71  | 2438.43  | 87152.14  |
| MCGRATH, ABIGAIL    | 10533.6   | 0        | 10533.6   |
| MCGRATH, MICHELLE   | 81389.25  | 762.56   | 82151.81  |
| MCGREGOR FAY, ANNE  | 70205.98  | 0        | 70205.98  |
| MCHENRY, TIFFANY    | 58814.58  | 1962.45  | 60777.03  |
| MCILWRATH, KAILEY   | 718.69    | 0        | 718.69    |
| MCINNES, JUDI       | 114654.54 | 0        | 114654.54 |
| MCINTYRE, DENISE    | 27984.11  | 193.49   | 28177.6   |
| MCKENNA, JOEL       | 330       | 0        | 330       |
| MCLAREN, RACHEL     | 6011      | 0        | 6011      |
| MCLAUGHLIN, KAYLA   | 18865.35  | 1235     | 20100.35  |
| MCNEIL, SUSAN       | 3169.44   | 0        | 3169.44   |
| MCNEIL, TAYLOR      | 1682.24   | 0        | 1682.24   |
| MCTIERNAN, DILLON   | 7626.22   | 0        | 7626.22   |
| MEEHAN, NANCY       | 4628.75   | 0        | 4628.75   |
| MEEKER, ALEXANDRA   | 84621.94  | 480.6    | 85102.54  |
| MELLO, MARGARET     | 2303      | 0        | 2303      |
| MELLONI, MARY JO    | 19250     | 0        | 19250     |
| MELLY, CHARLAINE    | 79448.51  | 3667.38  | 83115.89  |
| MENDEZ, CRYSTALEE   | 1693.73   | 0        | 1693.73   |
| MERCIER, KELLY      | 37966.11  | 4022.84  | 41988.95  |
| MERRILL, CONNOR     | 2079.93   | 0        | 2079.93   |
| MERRILL, JENNIFER   | 70118.08  | 3962.75  | 74080.83  |
| MERRILL, KAILEIGH   | 11700.9   | 40       | 11740.9   |
| MERRILL, REBECCA    | 1674.09   | 0        | 1674.09   |
| MERRY, DANIEL       | 51450.5   | 25000    | 76450.5   |
| MEUSE, BRENDA       | 78689     | 0        | 78689     |
| MEUSE, DONNA        | 3864.92   | 0        | 3864.92   |
| MEUSE, PATRICIA     | 64519.42  | 0        | 64519.42  |
| MEUSE, SUSAN        | 56815.51  | 3030     | 59845.51  |
| MEUSE, WILLIAM      | 67.68     | 0        | 67.68     |
| MEZIANE, JOANNE     | 78689     | 0        | 78689     |
| MIDDLETON, JUDITH   | 81333.98  | 921.15   | 82255.13  |
| MIGNAULT, JOEL      | 15900.57  | 663.21   | 16563.78  |
| MIGNON, KRISTA      | 2955      | 0        | 2955      |
| MILLER, KEVIN       | 17086.7   | 0        | 17086.7   |
| MILLER, SANDRA      | 55775.82  | 1628     | 57403.82  |
| MILLIGAN, JENNIFER  | 61995.33  | 192.24   | 62187.57  |
| MIRANDA, SHANNON    | 82976.92  | 384.48   | 83361.4   |
| MIRANDI, RITA       | 1232.52   | 0        | 1232.52   |
| MITCHELL, CHRISTINE | 14689.25  | 513.31   | 15202.56  |
| MOFFAT, DAVID       | 79188.99  | 1049.75  | 80238.74  |
| MOFFETT, MICHAEL    | 1783      | 0        | 1783      |
| MOLEA, TERESA       | 61995.33  | 0        | 61995.33  |
| MOLLOY, PETER       | 79688.96  | 18699.74 | 98388.7   |
| MONBLEAU, KIRK      | 78689     | 7442.24  | 86131.24  |
| MONTEIRO, DIEGO     | 2812.15   | 0        | 2812.15   |
| MOONEY, DONNA       | 7888      | 0        | 7888      |
| MOORE, JENNIFER     | 1528.2    | 0        | 1528.2    |
| MORIN, GABRIELLE    | 65515.59  | 16.02    | 65531.61  |

|                          |          |          |           |
|--------------------------|----------|----------|-----------|
| MORRILL, KATHLEEN        | 81333.99 | 26168.6  | 107502.59 |
| MORRILL, THOMAS          | 84683.09 | 21101.74 | 105784.83 |
| MORRIS, CHRISTINA        | 80       | 0        | 80        |
| MORRISSEY, ERIN          | 5070.21  | 0        | 5070.21   |
| MROZOWSKI, JENNIFER      | 91185.76 | 5426.74  | 96612.5   |
| MUGFORD, DEBRALEE        | 79933.1  | 0        | 79933.1   |
| MUISE, KEVIN             | 80834    | 180.49   | 81014.49  |
| MULLEN, SANDRA           | 4719     | 0        | 4719      |
| MULLOY, ALYSON           | 9500.24  | 0        | 9500.24   |
| MULLOY, SHERI            | 79688.96 | 16       | 79704.96  |
| MULNO, SUSAN             | 81333.98 | 24.03    | 81358.01  |
| MULVEY, SKYLA            | 1649.5   | 0        | 1649.5    |
| MUNN GRIFFIN, BETH       | 700.07   | 0        | 700.07    |
| MURPHY, ERIN             | 51392.63 | 12612.11 | 64004.74  |
| MURPHY, JACLYN           | 83621.98 | 224.28   | 83846.26  |
| MURRAY, BRENDAN          | 1170     | 0        | 1170      |
| MURRAY, KARA             | 79799.5  | 2779.52  | 82579.02  |
| MURRAY, MARGARET         | 22194.72 | 0        | 22194.72  |
| MUSCOLINO, ELIZABETH     | 3091.86  | 0        | 3091.86   |
| MUSINSKI, JEAN           | 1520     | 0        | 1520      |
| MYSLIWY, SARAH           | 27888.78 | 0        | 27888.78  |
| NAHLIK, STEVEN           | 78689    | 3308.08  | 81997.08  |
| NASTARI, LAUREN          | 51593.74 | 3483.8   | 55077.54  |
| NASTASI, MARIELLEN       | 86876.44 | 2763.5   | 89639.94  |
| NAUGHTON, JULIE          | 1075.75  | 0        | 1075.75   |
| NAVETTA, CAROL           | 86525.34 | 7645.71  | 94171.05  |
| NEALEY, JANE             | 1335     | 0        | 1335      |
| NELSON, ALYSSA           | 51766.49 | 1457.82  | 53224.31  |
| NELSON, JEFFREY          | 1375     | 0        | 1375      |
| NELSON, TYLER            | 750      | 0        | 750       |
| NEWELL, JAMIE            | 54148.26 | 4825     | 58973.26  |
| NICKERSON, DIANE         | 6045.38  | 200      | 6245.38   |
| NILES, EMILY             | 65902.92 | 11268.79 | 77171.71  |
| NILES, MILDRED           | 1312.74  | 0        | 1312.74   |
| NOBERINI, JAIME          | 78892.63 | 1535.95  | 80428.58  |
| NOEL, EMILY              | 54148.26 | 1067.89  | 55216.15  |
| NORTON, ALEXANDER        | 56135.52 | 329.59   | 56465.11  |
| NORTON, PAUL             | 4918     | 0        | 4918      |
| NOWAK, MICHELE           | 4120.56  | 0        | 4120.56   |
| NOYES, LYNN              | 20454.57 | 0        | 20454.57  |
| NUNES, ANDREW            | 45       | 0        | 45        |
| OBERG, TERESA            | 26584.55 | 1160     | 27744.55  |
| OBRIEN NICHOLS, MARY-ANN | 1137.42  | 0        | 1137.42   |
| O'BRIEN, CHRISTIAN       | 53289.56 | 39219.95 | 92509.51  |
| OCONNOR, KALEIGH         | 5979.2   | 2402.8   | 8382      |
| OHARE, NANCY             | 37639.21 | 9053.94  | 46693.15  |
| OHARE, RACHEL            | 659      | 0        | 659       |
| OKEEFE, ABIGAIL          | 384      | 0        | 384       |
| OKEEFE, STEPHEN          | 5661     | 0        | 5661      |
| OLEARY, SEAN             | 97879.47 | 0        | 97879.47  |
| OLEARY, SHANNON          | 4337.68  | 0        | 4337.68   |

|                          |           |          |           |
|--------------------------|-----------|----------|-----------|
| OLEVSKY, TIMOTHY         | 77744.71  | 2655.45  | 80400.16  |
| OLIVER, HANNAH           | 710.24    | 0        | 710.24    |
| OLU, MERCY               | 4443      | 0        | 4443      |
| OMEARA, VICTORIA         | 51550.51  | 2561.82  | 54112.33  |
| ONG, DENNIS              | 10488.18  | 0        | 10488.18  |
| OSBORNE, MEILEEN         | 110821.1  | 3562     | 114383.1  |
| OSTERBERG, ROY           | 46935.63  | 875.55   | 47811.18  |
| OTERI, SARAH             | 5661      | 0        | 5661      |
| OTIS, JAMES              | 79484     | 224.28   | 79708.28  |
| PACHECO, BROOKE          | 17178.93  | 4233.83  | 21412.76  |
| PAGE, RONALD             | 44520.33  | 6716.26  | 51236.59  |
| PALANGE, ALISSA          | 66216.57  | 9735.41  | 75951.98  |
| PALUMBO, PILAR           | 1960.08   | 0        | 1960.08   |
| PALUMBO, TANIA           | 2544      | 0        | 2544      |
| PANAGIOTAKOS, ALEXANDRIA | 819.28    | 0        | 819.28    |
| PANTO, EMMA              | 6213.48   | 20       | 6233.48   |
| PAOLELLA, KENDALL        | 5709      | 0        | 5709      |
| PAOLINI, ROBERT          | 19698.02  | 520      | 20218.02  |
| PAPAGEORGIOU, JEANNE     | 1243      | 0        | 1243      |
| PAQUETTE, JONATHAN       | 19435.05  | 2632.66  | 22067.71  |
| PAQUETTE, KAITLYN        | 47019.59  | 0        | 47019.59  |
| PARADIS, STACEY          | 74242.13  | 833.04   | 75075.17  |
| PARENT, LORI             | 3812.77   | 0        | 3812.77   |
| PARISI, ELIZABETH        | 31749.33  | 10790.85 | 42540.18  |
| PARKER, MAEGAN           | 27238.5   | 0        | 27238.5   |
| PARKER, STEPHEN          | 1065      | 0        | 1065      |
| PATERWIC, EMILY          | 80        | 0        | 80        |
| PATTERSON, ROLAND        | 49669.83  | 50670.91 | 100340.74 |
| PAUL, GEORGE             | 10000     | 0        | 10000     |
| PAULA, EMILY             | 2717      | 0        | 2717      |
| PAULDING, OLIVIA         | 352       | 0        | 352       |
| PEACH, KELLY             | 60        | 0        | 60        |
| PELLETIER, RICHARD       | 132391.88 | 5997.02  | 138388.9  |
| PELOQUIN, CYNTHIA        | 86265.93  | 2779.87  | 89045.8   |
| PENA, ELIZABETH          | 9050      | 625      | 9675      |
| PENNEY, KATHLEEN         | 2270      | 0        | 2270      |
| PENZA, FREDERICK         | 1620      | 0        | 1620      |
| PEOU, SELINA             | 4740      | 0        | 4740      |
| PEPE, LISA               | 1966      | 0        | 1966      |
| PEREIRA, JENNIFER        | 840       | 0        | 840       |
| PERELLI, LAURA           | 56060.46  | 1698.12  | 57758.58  |
| PERREAULT, KAITLYNN      | 6270.6    | 0        | 6270.6    |
| PESTANA, HENRY           | 2928      | 0        | 2928      |
| PETERSON, ASHLEY         | 77504.27  | 0        | 77504.27  |
| PETHERBRIDGE, WILLIAM    | 6121.25   | 0        | 6121.25   |
| PETRIE, KRISTINA         | 5082.78   | 0        | 5082.78   |
| PICANCO, LISA            | 2477      | 0        | 2477      |
| PIERCE, SHARON           | 9590.04   | 0        | 9590.04   |
| PIFALO, STEPHEN          | 46232.3   | 0        | 46232.3   |
| PILLAI, GOWRISUVITHA     | 1686.36   | 0        | 1686.36   |
| PILOTTE, MAURA           | 21656.21  | 244.48   | 21900.69  |

|                     |          |         |          |
|---------------------|----------|---------|----------|
| POLIMENO, KRISTEN   | 3000     | 0       | 3000     |
| POLIMENO, LESLIE    | 506      | 0       | 506      |
| POLIMENO, MICHAEL   | 84       | 0       | 84       |
| PONTE, CINDY        | 16235    | 0       | 16235    |
| PONTES, ANTHONY     | 5237.5   | 0       | 5237.5   |
| PONTES, SARAH       | 522      | 0       | 522      |
| PORCARO, CHELSEE    | 3443.4   | 0       | 3443.4   |
| PORCARO, CHERYL     | 81944.5  | 2763.5  | 84708    |
| POULIN, MARTHA      | 7735     | 0       | 7735     |
| PRENDABLE, CORYANA  | 8398.64  | 0       | 8398.64  |
| PRICE, JENNIFER     | 82976.92 | 24.03   | 83000.95 |
| PRIEST, DANIEL      | 625      | 0       | 625      |
| PRINGLE, JAMES      | 81333.98 | 0       | 81333.98 |
| PULEO, SHAYLEE      | 2014.14  | 0       | 2014.14  |
| PULLO, JOSEPHINE    | 2851.04  | 0       | 2851.04  |
| PUMA, DUSTINE       | 84758.94 | 3425    | 88183.94 |
| QUINN, TARA         | 78711.71 | 1658.7  | 80370.41 |
| RAFIQ, FAUZIA       | 17019.78 | 143.26  | 17163.04 |
| RAGUCCI, FELICIA    | 641.5    | 0       | 641.5    |
| RAMASKA, CINDY      | 86265.92 | 1471.57 | 87737.49 |
| RANDALL, ERICA      | 12134.96 | 1382.68 | 13517.64 |
| RASO, OLIVIA        | 2778.75  | 0       | 2778.75  |
| RAUCCI, ELENA       | 1431.15  | 0       | 1431.15  |
| RAUSEO, BENJAMIN    | 8018.93  | 0       | 8018.93  |
| RAUSEO, MATTHEW     | 12445.62 | 8033.9  | 20479.52 |
| RAUSEO, MAURA       | 48968.2  | 7534.04 | 56502.24 |
| READING, EMMA       | 2393.27  | 0       | 2393.27  |
| READING, ROBIN      | 83224.14 | 1634.04 | 84858.18 |
| READING, TESSA      | 1257.83  | 0       | 1257.83  |
| REANEY, ANGELA      | 64060.97 | 200     | 64260.97 |
| REARDON, AMANDA     | 65902.92 | 929.16  | 66832.08 |
| REDDY, BRYANNA      | 5885     | 0       | 5885     |
| REES, LAUREN        | 11200    | 0       | 11200    |
| REGAN, JULIE        | 21901.46 | 7663.44 | 29564.9  |
| REGAN, SAMANTHA     | 5289.78  | 0       | 5289.78  |
| REGO, ERIN          | 2060.52  | 0       | 2060.52  |
| REINER, ROBIN       | 490      | 0       | 490      |
| REINHART, HEIDI     | 51777.41 | 0       | 51777.41 |
| REKKBIE, LINDA      | 10454.49 | 9257.73 | 19712.22 |
| REPPUCCI, DIANE     | 15750.22 | 0       | 15750.22 |
| REYES, JANET        | 79688.96 | 2739.42 | 82428.38 |
| RICCI, KRISTINE     | 1560.36  | 0       | 1560.36  |
| RICHARD, CHRISTA    | 1220.16  | 0       | 1220.16  |
| RICHARD, LISA       | 80080.94 | 200     | 80280.94 |
| RICK, KRYSTA        | 9565.87  | 172.62  | 9738.49  |
| RIEGER, JUDE        | 71406.43 | 0       | 71406.43 |
| RING, KELSEY        | 56091.02 | 5987.04 | 62078.06 |
| RIPLEY, MICHAEL     | 352      | 0       | 352      |
| RIVERA, MICHELE     | 56096.81 | 0       | 56096.81 |
| ROBERTS, BRITTANY   | 76552.66 | 1215.24 | 77767.9  |
| ROBINSON, ELIZABETH | 4051.16  | 0       | 4051.16  |

|                         |          |          |          |
|-------------------------|----------|----------|----------|
| ROBINSON, MEGAN         | 82437.25 | 0        | 82437.25 |
| RODGERS, KRISTI         | 79688.96 | 0        | 79688.96 |
| ROGERS, ROBERT          | 85348.15 | 3135.5   | 88483.65 |
| ROLDAN, BRIANA          | 4443.57  | 0        | 4443.57  |
| ROMANO, KRISTIN         | 81333.98 | 160.2    | 81494.18 |
| ROONEY, CORINNE         | 47489.59 | 14231.94 | 61721.53 |
| ROSA, MADISON           | 21074.58 | 0        | 21074.58 |
| ROSA, TENISHA           | 1045.04  | 0        | 1045.04  |
| ROSMARINOWSKI, DOMINIC  | 4026.91  | 0        | 4026.91  |
| ROSSI, KAREN            | 6164.43  | 3920     | 10084.43 |
| ROUFF, FRANCESCA        | 93428.49 | 4003.27  | 97431.76 |
| ROWE, KIMBERLEY         | 15644.74 | 24173    | 39817.74 |
| ROY, CONSTANCE          | 12702.82 | 0        | 12702.82 |
| RUDERMAN, DANIELLE      | 58814.58 | 3426.9   | 62241.48 |
| RUMSCHLAG, KRISTA       | 20764.35 | 0        | 20764.35 |
| RUSSELL, JORDAN         | 5661     | 0        | 5661     |
| RUSO, KIMBERLY          | 84621.94 | 1089.36  | 85711.3  |
| RYAN, JESSICA           | 8925.04  | 200      | 9125.04  |
| RYAN, JULIEANN          | 21901.46 | 801.29   | 22702.75 |
| RYAN, LISA              | 1548.92  | 0        | 1548.92  |
| RYAN, MELANIE           | 78689    | 316.8    | 79005.8  |
| RYAN, SANDRA            | 45139.77 | 3429.32  | 48569.09 |
| RYAN, SHELLI-AN         | 81282.22 | 11508.29 | 92790.51 |
| RYSER, PATRICIA         | 46380.82 | 13230.9  | 59611.72 |
| RZEPKA, LAURIE          | 16370.53 | 0        | 16370.53 |
| SAAD, NICOLE            | 86908.9  | 264.86   | 87173.76 |
| SACRAMONE-GREENE, DONNA | 70379.05 | 0        | 70379.05 |
| SADLER, SHEILA          | 82976.92 | 0        | 82976.92 |
| SANTOS, CHRISTINE       | 507      | 0        | 507      |
| SARAULT, MEAGHAN        | 5144.75  | 0        | 5144.75  |
| SARCIONE, KRISTI        | 81333.99 | 8934     | 90267.99 |
| SAUNDERS, DIANA         | 642.25   | 0        | 642.25   |
| SAUNDERS, PAUL          | 4918     | 0        | 4918     |
| SCARPA, JADE            | 62091.48 | 6360.69  | 68452.17 |
| SCHILLE, VICTORIA       | 1107.81  | 0        | 1107.81  |
| SCIALDONE, KELLY        | 81333.98 | 0        | 81333.98 |
| SCOPPA, TAYLOR          | 45977.44 | 13719.94 | 59697.38 |
| SCOTT, GINGER           | 17304.84 | 672.01   | 17976.85 |
| SCOTT, SHAWN            | 3550     | 0        | 3550     |
| SCULLY, MARGARET        | 74121.07 | 2838.52  | 76959.59 |
| SELISSEN, JEANNE        | 82976.92 | 1992.25  | 84969.17 |
| SEMENZA, SHANNON        | 5098.62  | 0        | 5098.62  |
| SENCABAUGH, GREGORY     | 1205.82  | 0        | 1205.82  |
| SETEMENTES, STEVE       | 1079     | 0        | 1079     |
| SERINO, JULIE           | 52526.09 | 0        | 52526.09 |
| SHAO, DAN               | 83667.86 | 1371.28  | 85039.14 |
| SHAW, GINA              | 380      | 0        | 380      |
| SHEA, KERRY             | 743.16   | 0        | 743.16   |
| SHEAHAN, KRISTINA       | 82476.95 | 1473.84  | 83950.79 |
| SHEEHAN, ANN            | 391      | 0        | 391      |
| SHEEHAN, MICHELLE       | 21901.46 | 9779.59  | 31681.05 |

|                       |           |          |           |
|-----------------------|-----------|----------|-----------|
| SHEEHY, LAUREN        | 79087.39  | 100      | 79187.39  |
| SHERMAN, THERESA      | 6013      | 0        | 6013      |
| SHIH, TANYA           | 1346.5    | 0        | 1346.5    |
| SHIMKUS, JAMES        | 44988.33  | 4132.27  | 49120.6   |
| SHIRKOFF, PAMELA      | 93321.11  | 21207.53 | 114528.64 |
| SHIRKOFF, ROBERT      | 90743.28  | 518.76   | 91262.04  |
| SHOLL, KATHLEEN       | 7595.32   | 0        | 7595.32   |
| SILVA, BARBARA        | 8256.29   | 0        | 8256.29   |
| SILVA, CHERYL         | 31984.49  | 139.26   | 32123.75  |
| SILVAGNI, GABRIELLA   | 17485.29  | 720.9    | 18206.19  |
| SILVERIO, MICHELLE    | 59013.56  | 3475.03  | 62488.59  |
| SIMPSON, JESSICA      | 60288.41  | 5772.32  | 66060.73  |
| SINCLAIR, ELAINE      | 82760.55  | 2763.5   | 85524.05  |
| SKAALAND, CARINA      | 21901.46  | 946      | 22847.46  |
| SKIBBA, SARA          | 192.24    | 0        | 192.24    |
| SMALLIDGE, NICOLE     | 86265.92  | 3310.15  | 89576.07  |
| SMITH, CHRISTINE      | 73767.07  | 1703.61  | 75470.68  |
| SMITH, LOLITA         | 700       | 0        | 700       |
| SMITH, MARIE          | 74242.13  | 3170.58  | 77412.71  |
| SMITH-DOCKHAM, ALISSA | 78689     | 3055.57  | 81744.57  |
| SOARES, DIANA         | 1812.5    | 0        | 1812.5    |
| SOENG, SOMRATY        | 425       | 0        | 425       |
| SOKOL, SUSAN          | 15687.72  | 2908.47  | 18596.19  |
| SOKOLOWSKI, DENISE    | 85235.45  | 0        | 85235.45  |
| SORDILLO, DENISE      | 9406.94   | 0        | 9406.94   |
| SOUZA, FLORENCE       | 83649.97  | 41.59    | 83691.56  |
| SOUZA, KERRY          | 21169.36  | 12931.49 | 34100.85  |
| SPATOLA, ASHLEY       | 61995.33  | 0        | 61995.33  |
| SPENCER, TAMA         | 2544      | 0        | 2544      |
| SPEROS, ELAINE        | 91156.95  | 2500     | 93656.95  |
| SPEZZANO, LORI        | 22656.35  | 6309.05  | 28965.4   |
| SPINALE, RENEE        | 2411.59   | 0        | 2411.59   |
| SPINELLI, COURTNEY    | 795       | 0        | 795       |
| SPOLEN, SUSAN         | 80334.02  | 200      | 80534.02  |
| SPONZO, JODI          | 58478.71  | 1980.29  | 60459     |
| SPRINGER, KRISTEN     | 7193.15   | 200      | 7393.15   |
| STACK, CATHERINE      | 79688.96  | 64.08    | 79753.04  |
| STAMP, JASON          | 114622.22 | 0        | 114622.22 |
| STANIEICH, CATHERINE  | 20022.46  | 1168.64  | 21191.1   |
| STAPLES, KATHERINE    | 3210.98   | 0        | 3210.98   |
| STAPLES, RICHARD      | 83621.98  | 5100     | 88721.98  |
| STARLING, KATHLEEN    | 26731.58  | 888.89   | 27620.47  |
| STEIN, DAVID          | 231.5     | 0        | 231.5     |
| STOKES, KAITLYN       | 3498      | 0        | 3498      |
| STONE, KEITH          | 5661      | 0        | 5661      |
| STONE, KIMBERLY       | 84621.94  | 0        | 84621.94  |
| STRATIS, PATRICIA     | 1260      | 0        | 1260      |
| STRICKLER, CHRISTINE  | 70882.66  | 5351.62  | 76234.28  |
| STRONACH, RICHARD     | 49494.73  | 27010.71 | 76505.44  |
| SULLIVAN, ASHLEY      | 68258.61  | 7190.73  | 75449.34  |
| SULLIVAN, BARRY       | 45360.69  | 408.04   | 45768.73  |

|                         |           |          |           |
|-------------------------|-----------|----------|-----------|
| SULLIVAN, CHARLENE      | 8853.07   | 200      | 9053.07   |
| SULLIVAN, JAMES         | 79871.42  | 9828.17  | 89699.59  |
| SULLIVAN, KEITH         | 2499.96   | 100      | 2599.96   |
| SULLIVAN, LAURA         | 25765.67  | 862.46   | 26628.13  |
| SULLIVAN, SUSAN         | 50299.34  | 25757.1  | 76056.44  |
| SURETTE, DAWN MARIE     | 16869.17  | 2546.38  | 19415.55  |
| SUTHERLAND, LISA        | 3647.24   | 0        | 3647.24   |
| SUVARNA, LATHIKA        | 5460.5    | 0        | 5460.5    |
| SVENDSEN, BENJAMIN      | 516.12    | 0        | 516.12    |
| SVENDSEN, MICHAELA      | 1947.88   | 0        | 1947.88   |
| SWEENEY, ANTORIA        | 308       | 0        | 308       |
| SWEETAPPLE, EMMA        | 44994.06  | 519.03   | 45513.09  |
| SYL VESTER, LINDA       | 9308.77   | 0        | 9308.77   |
| TAGGART, ELIZABETH      | 2425.51   | 0        | 2425.51   |
| TAGGART, JULIE          | 75801.47  | 1044.65  | 76846.12  |
| TARIRA, GLADYS          | 1686.36   | 0        | 1686.36   |
| TARPEY, DEREK           | 3098      | 0        | 3098      |
| TAVANTZIS, SAMANTHA     | 57746.55  | 8991.81  | 66738.36  |
| TAYLOR, ALICIA          | 6752.5    | 100      | 6852.5    |
| TERRY, KIM              | 80334.02  | 277.46   | 80611.48  |
| TETRAULT, LAURA         | 6756.3    | 0        | 6756.3    |
| THARRETT, CANDACE       | 82984.42  | 6272.57  | 89256.99  |
| THEISEN, ANNE           | 19981.56  | 8767.51  | 28749.07  |
| THERIAULT-REGAN, BRENDA | 143682.37 | 2600     | 146282.37 |
| THIBAUT, MAUREEN        | 12362     | 0        | 12362     |
| THOMAS, SCOTT           | 200       | 0        | 200       |
| THUILLIER, PETER        | 50244.92  | 17383.66 | 67628.58  |
| TIERNEY, LAUREN         | 56060.46  | 320.4    | 56380.86  |
| TIERNEY, MARYBETH       | 26584.55  | 20       | 26604.55  |
| TIRABASSI, MELANIE      | 26715.31  | 11694.6  | 38409.91  |
| TOLAND, NANCY           | 1250      | 0        | 1250      |
| TOPPIN, JOANNE          | 1321.44   | 0        | 1321.44   |
| TORNAME, NANCY          | 47626.89  | 102.95   | 47729.84  |
| TOUCHETTE, MARYANN      | 11.28     | 0        | 11.28     |
| TOVEY, JEANNETTE        | 1375.86   | 0        | 1375.86   |
| TRAHAN, KATHARINE       | 17178.93  | 0        | 17178.93  |
| TRAMONTE, LISA          | 70758.06  | 416.52   | 71174.58  |
| TRANT, TEAGAN           | 1806      | 0        | 1806      |
| TRANT, TIFFANY          | 83795.05  | 0        | 83795.05  |
| TREVOR, ALYSE           | 56220.27  | 4767.48  | 60987.75  |
| TREVOR, DENISE          | 32419.08  | 6034.17  | 38453.25  |
| TSAKALAKOS, SARAH       | 80834     | 0        | 80834     |
| TUCCINARDI, BRIANNA     | 51392.63  | 959.82   | 52352.45  |
| TUMMINELLI, CORY        | 12174.24  | 0        | 12174.24  |
| VALCOURT, KRISTINA      | 51550.51  | 3796.96  | 55347.47  |
| VELOZO, EMILY           | 1261.88   | 0        | 1261.88   |
| VENTURA, CATHERINE      | 90983.88  | 9123.72  | 100107.6  |
| VERSACKAS, JOSEPH       | 2109      | 0        | 2109      |
| VIEIRA, BARBARA         | 3513.25   | 0        | 3513.25   |
| VILLALPANDO, ABIGAYLE   | 2861.91   | 0        | 2861.91   |
| VILLEDA, JAVIER         | 500       | 0        | 500       |

|                        |           |          |           |
|------------------------|-----------|----------|-----------|
| VOGEL, ANNE            | 121       | 0        | 121       |
| VOGEL, KRISTEN         | 138206.51 | 0        | 138206.51 |
| VOTO, BRIGID           | 1602.88   | 0        | 1602.88   |
| WAITE, BRENDA          | 14390.69  | 0        | 14390.69  |
| WALDRIP, ROBERTA       | 19807.52  | 4032.22  | 23839.74  |
| WALKER, EMILY          | 2245.38   | 0        | 2245.38   |
| WALKER, JAMES          | 17230.24  | 68.31    | 17298.55  |
| WALKER, KERRY          | 1677.8    | 0        | 1677.8    |
| WALLACE, JOY           | 37466.14  | 1993.52  | 39459.66  |
| WALLACE, KATHRYN       | 10718.6   | 0        | 10718.6   |
| WALSH, ELAINE          | 66749     | 7923.64  | 74672.64  |
| WALSH, KELSEY          | 926       | 0        | 926       |
| WALSH, KERI            | 1302.84   | 0        | 1302.84   |
| WALSH, SARA            | 66104.91  | 751.56   | 66856.47  |
| WALSH, THOMAS          | 3639.59   | 0        | 3639.59   |
| WANEK, MOLLY           | 3154.5    | 0        | 3154.5    |
| WARD, ENNIS            | 530       | 0        | 530       |
| WARE, HEATHER          | 65969.88  | 9692.72  | 75662.6   |
| WATKINS, CAROLYN       | 1920.51   | 0        | 1920.51   |
| WAUGH, JEANNETTE       | 2379.88   | 0        | 2379.88   |
| WAUGH, KENDRA          | 1122      | 0        | 1122      |
| WEBB, AMANDA           | 73025.53  | 1515.46  | 74540.99  |
| WEBBER, KRISTEN        | 1192      | 0        | 1192      |
| WEESE, BRET            | 49830.85  | 10923.87 | 60754.72  |
| WEIDKNECHT, MARGUERITE | 86264.88  | 5090     | 91354.88  |
| WEIR, JOHN             | 117919.1  | 0        | 117919.1  |
| WEISS, EILEEN          | 20095.75  | 785.06   | 20880.81  |
| WELCH, CHRISTINE       | 78689     | 79.77    | 78768.77  |
| WELCH, DANIELLE        | 13743     | 0        | 13743     |
| WELCH, DARLENE         | 7277.2    | 0        | 7277.2    |
| WELCH, DENISE          | 2367.15   | 0        | 2367.15   |
| WELCH, KELLYN          | 67449.67  | 1841.53  | 69291.2   |
| WELCH, PATRICIA        | 47076.87  | 5549.2   | 52626.07  |
| WENZ, LAURANCE         | 3180      | 0        | 3180      |
| WEST, ERIC             | 43004.03  | 9582.27  | 52586.3   |
| WETTSTONE, FELICIA     | 113580.09 | 0        | 113580.09 |
| WHITE, LINDSEY         | 56121.58  | 6546.13  | 62667.71  |
| WHITEHOUSE, AARON      | 184.38    | 0        | 184.38    |
| WHITEHOUSE, JUSTIN     | 112.5     | 0        | 112.5     |
| WHITEHOUSE, PATRICIA   | 37066.27  | 2829.04  | 39895.31  |
| WHYNOT-PARTHUM, ANN    | 85121.92  | 704.88   | 85826.8   |
| WIDOMSKI, MICHELE      | 150       | 0        | 150       |
| WILKEY, JESSICA        | 3498      | 0        | 3498      |
| WILLIAMS, CARRIE-ANN   | 12102.57  | 0        | 12102.57  |
| WILLIAMS, KEITH        | 50265.77  | 734.91   | 51000.68  |
| WILLIAMS, LAURA        | 62468.98  | 0        | 62468.98  |
| WILSON, CHRISTOPHER    | 451.2     | 0        | 451.2     |
| WILSON, COLBY          | 144       | 0        | 144       |
| WILSON, TYLER          | 432       | 0        | 432       |
| WINN, DENNIS           | 5624      | 0        | 5624      |
| WINN, PAIGE            | 2386      | 0        | 2386      |



|                  |          |          |          |
|------------------|----------|----------|----------|
| WOLOTSCHAJ, LORI | 11171.07 | 0        | 11171.07 |
| WOOD, EVAN       | 872.52   | 0        | 872.52   |
| WOODMAN, ETHAN   | 12118.67 | 119.02   | 12237.69 |
| WOODMAN, JANICE  | 4068     | 0        | 4068     |
| WOODMAN, MORGAN  | 192      | 0        | 192      |
| WROBEL, SHELLEY  | 79688.96 | 1017.27  | 80706.23 |
| YORE, SARAH      | 85251.66 | 1126     | 86377.66 |
| YOUNG, KEITH     | 78391.44 | 0        | 78391.44 |
| YOUNG, PATTI-ANN | 19099.55 | 2923.73  | 22023.28 |
| YOUS, PHADEKY    | 1875     | 0        | 1875     |
| ZAKI, NANCY      | 68691.49 | 0        | 68691.49 |
| ZAREMBA, SHARON  | 37639.21 | 2618.13  | 40257.34 |
| ZBIEG, RICHARD   | 43092.65 | 0        | 43092.65 |
| ZIER, MARY ELLEN | 16738.24 | 17646.35 | 34384.59 |
| ZIMMERMAN, JAY   | 19101.42 | 544.65   | 19646.07 |
| ZUCCO, ERNEST    | 78799.54 | 3119.82  | 81919.36 |
| ZULLO, LISA      | 81333.98 | 96.12    | 81430.1  |
| ZWIREK, NICOLE   | 82976.92 | 3128.58  | 86105.5  |

# Town Employee Earnings

| Employee Last Name        |            | First Name | MI | Location | Amount     | Regular    | Overtime |
|---------------------------|------------|------------|----|----------|------------|------------|----------|
| <b>Town Moderator</b>     |            |            |    |          |            |            |          |
| 1452                      | MILLER     | JAYNE      | W  | T114     | 450.00     | 450.00     |          |
| <b>Board of Selectmen</b> |            |            |    |          |            |            |          |
| 1494                      | DICK       | BRIAN      | H  | T122     | 1,125.00   | 1,125.00   |          |
| 755                       | GAY        | DAVID      | H  | T122     | 3,375.00   | 3,375.00   |          |
| 945                       | JOHNSON    | MELISSA    | A  | T175     | 4,453.43   | 4,453.43   |          |
| 801                       | JOHNSON    | TODD       | R  | T122     | 4,500.00   | 4,500.00   |          |
| 1447                      | KELLY      | JAY        | J  | T122     | 4,725.00   | 4,725.00   |          |
| 1308                      | KRATMAN    | MARK       | S  | T122     | 5,175.00   | 5,175.00   |          |
| 256                       | MCLAUGHLIN | MARIA      | L  | T305     | 631.25     | 631.25     |          |
| 802                       | STRONACH   | ANNE MARIE |    | T122     | 4,500.00   | 4,500.00   |          |
| <b>Town Manager</b>       |            |            |    |          |            |            |          |
| 1382                      | BOMAL JR   | VINCENT    | R  | T123     | 3,420.14   | 3,420.14   |          |
| 1507                      | CALOIRO    | STEPHEN    | A  | T123     | 200.00     | 200.00     |          |
| 878                       | CICERO     | CHRISTINE  | M  | T123     | 48,651.31  | 48,484.50  | 166.81   |
| 1461                      | COVIELLO   | COURTNEY   | L  | T123     | 144.00     | 144.00     |          |
| 1508                      | LOWDER     | ALEXANDRA  | M  | T123     | 144.00     | 144.00     |          |
| 960                       | MONTUORI   | RICHARD    | A  | T123     | 182,000.30 | 182,000.30 |          |
| 1506                      | PIERCE     | LAURIE     | A  | T123     | 200.00     | 200.00     |          |
| 1509                      | ROBINSON   | MELISSA    |    | T123     | 144.00     | 144.00     |          |
| 490                       | SADWICK    | STEVEN     | J  | T123     | 126,286.73 | 126,286.73 |          |
| 750                       | TAMBOLI    | JEANINE    | M  | T123     | 60,442.32  | 60,442.32  |          |
| <b>Finance Committee</b>  |            |            |    |          |            |            |          |
| 945                       | JOHNSON    | MELISSA    | A  | T175     | 2,252.55   | 2,252.55   |          |
| <b>Auditor</b>            |            |            |    |          |            |            |          |
| 1043                      | ALFANO     | PAMELA     | J  | T135     | 72,352.33  | 72,352.33  |          |
| 1357                      | DOYLE      | NICOLE     | D  | T135     | 37,636.32  | 37,636.32  |          |
| 1396                      | FLORINO    | RONALD     | J  | T135     | 118,899.04 | 118,899.04 |          |
| <b>Computer Services</b>  |            |            |    |          |            |            |          |
| 1217                      | BENT       | JAMES      | W  | T136     | 95,267.00  | 95,267.00  |          |
| <b>Board of Assessors</b> |            |            |    |          |            |            |          |
| 1234                      | DULONG     | LINDA      | A  | T141     | 57,058.33  | 57,058.33  |          |
| 237                       | FLANAGAN   | BARBARA    | A  | T141     | 1,370.88   | 1,370.88   |          |
| 534                       | FOLEY      | JOANNE     | P  | T141     | 80,543.57  | 80,543.57  |          |
| 566                       | MOORE      | SUSAN      | E  | T141     | 1,370.88   | 1,370.88   |          |
| 1331                      | ORDILE     | ANGELA     | L  | T141     | 41,082.79  | 41,082.79  |          |
| 1404                      | RAGUCCI    | STACY      | R  | T141     | 35,925.78  | 35,925.78  |          |

|      |              |            |   |      |           |           |          |
|------|--------------|------------|---|------|-----------|-----------|----------|
| 1462 | HOLLIS       | MOLLY      | C | T161 | 988.19    | 988.19    |          |
| 1134 | HOLLOWAY     | DANIELLE   | M | T162 | 322.00    | 322.00    |          |
| 1402 | HOUGHTON     | ROSEMARY   | L | T162 | 233.75    | 233.75    |          |
| 1278 | HURLEY       | MARGUERITE | L | T162 | 66.00     | 66.00     |          |
| 754  | IPPOLITO     | JEANNETTE  | C | T162 | 66.00     | 66.00     |          |
| 1162 | JUDD         | JANICE     | R | T161 | 46,660.83 | 46,069.52 | 591.31   |
| 1259 | KENNEY       | ELEANOR    | C | T162 | 159.50    | 159.50    |          |
| 1297 | KUSHMERK     | DIANE      | L | T162 | 159.50    | 159.50    |          |
| 785  | MAC INNIS    | ROBERT     | B | T162 | 198.00    | 198.00    |          |
| 1363 | MACNEIL      | LAUREEN    | M | T162 | 198.00    | 198.00    |          |
| 1213 | MAZZA        | JAMES      | J | T161 | 300.00    | 300.00    |          |
| 526  | MCGRATH      | DOROTHY    | E | T162 | 11.00     | 11.00     |          |
| 1103 | MCNAMARA     | CHARLENE   | M | T162 | 204.00    | 204.00    |          |
| 968  | MEGENS       | ANSJE      |   | T162 | 77.00     | 77.00     |          |
| 1228 | MORAN MURPHY | MARY       | A | T162 | 204.00    | 204.00    |          |
| 841  | MORRISSEY    | DENISE     | M | T162 | 145.75    | 145.75    |          |
| 574  | MURPHY       | JANET      | E | T162 | 173.25    | 173.25    |          |
| 1088 | NASTASI      | MURIEL     | E | T162 | 93.50     | 93.50     |          |
| 829  | NICKERSON    | DIANE      | V | T162 | 55.00     | 55.00     |          |
| 1418 | OLIVA        | SANDRA     | A | T162 | 159.50    | 159.50    |          |
| 1368 | OLIVA        | VINCENT    | J | T162 | 159.50    | 159.50    |          |
| 1263 | PANILAITIS   | SUSAN      | D | T162 | 36.00     | 36.00     |          |
| 655  | PERROTTA     | TERESA     | M | T162 | 325.50    | 325.50    |          |
| 372  | PILCHER      | MARY       |   | T162 | 339.50    | 339.50    |          |
| 1100 | POLI         | LINDA      | A | T162 | 174.00    | 174.00    |          |
| 866  | QUAGLIA      | P. JERRY   |   | T162 | 162.25    | 162.25    |          |
| 1364 | QUINTON      | PRISCILLA  | N | T162 | 159.50    | 159.50    |          |
| 1136 | REKKBIE      | LINDA      |   | T162 | 198.00    | 198.00    |          |
| 1081 | RYAN         | LORETTA    | A | T162 | 318.50    | 318.50    |          |
| 1219 | RYSER        | SHANNON    | M | T162 | 318.50    | 318.50    |          |
| 972  | SARGENT      | CHARLOTTE  | M | T162 | 162.25    | 162.25    |          |
| 784  | SHEEHAN      | LINDA      | D | T162 | 49.50     | 49.50     |          |
| 1135 | SHEEHAN      | LOIS       | A | T162 | 156.75    | 156.75    |          |
| 899  | SULLIVAN     | MICHELE    | B | T161 | 70,263.41 | 68,817.35 | 1,446.06 |
| 955  | TEAGUE       | FRANCIS    | A | T163 | 500.00    | 500.00    |          |
| 956  | TEAGUE       | RUTH       | A | T163 | 500.00    | 500.00    |          |
| 1082 | TEMPIA       | JACQUELINE | R | T162 | 148.50    | 148.50    |          |
| 1299 | TOPPIN       | JOANNE     | R | T162 | 176.00    | 176.00    |          |
| 1420 | TORRO        | AMY        | L | T162 | 120.00    | 120.00    |          |
| 1399 | TRUDEAU      | JACOB      | A | T162 | 71.50     | 71.50     |          |
| 1493 | TRUDEAU      | STEPHEN    | A | T162 | 51.00     | 51.00     |          |
| 1106 | VASSALLO     | MARYANN    |   | T162 | 156.75    | 156.75    |          |
| 1400 | VIEIRA       | PHYLLIS    | A | T162 | 90.75     | 90.75     |          |
| 1060 | WINTER       | DEBORAH    |   | T161 | 47,520.14 | 47,069.28 | 450.86   |
| 716  | YARBROUGH    | JUDITH     | A | T162 | 162.25    | 162.25    |          |

**Conservation Commission**

|      |          |         |   |      |          |          |  |
|------|----------|---------|---|------|----------|----------|--|
| 1202 | DEACKOFF | STEPHEN | D | T171 | 1,000.00 | 1,000.00 |  |
| 1403 | HOLLAND  | PATRICK |   | T171 | 1,000.00 | 1,000.00 |  |
| 1203 | IPPOLITO | ANTHONY | J | T171 | 1,000.00 | 1,000.00 |  |

**Treasurer/Collector**

|      |             |          |   |      |           |           |          |
|------|-------------|----------|---|------|-----------|-----------|----------|
| 5    | BLAKENEY JR | WILLIAM  | L | T145 | 79,195.06 | 74,580.23 | 4,614.83 |
| 6    | GATH        | DEBRA    |   | T145 | 59,132.22 | 59,132.22 |          |
| 768  | GILBERT     | SUSAN    | D | T145 | 47,569.36 | 47,569.36 |          |
| 1210 | MAZZAPICA   | MARY     | M | T145 | 41,818.39 | 41,818.39 |          |
| 1059 | METIVIER    | JANICE   | A | T145 | 77,748.77 | 77,748.77 |          |
| 1049 | ODAMS       | KELLY    | L | T145 | 92,007.85 | 92,007.85 |          |
| 1272 | WALSH       | JENNIFER | E | T145 | 46,749.68 | 46,749.68 |          |

**Administrative Services**

|      |          |          |   |      |           |           |  |
|------|----------|----------|---|------|-----------|-----------|--|
| 1041 | BELANGER | TERESA   | L | T153 | 73,984.74 | 73,984.74 |  |
| 1461 | COVIELLO | COURTNEY | L | T153 | 6,114.06  | 6,114.06  |  |

**Town Clerk/Tow Elections**

|      |                |          |   |      |           |           |  |
|------|----------------|----------|---|------|-----------|-----------|--|
| 1460 | ANDELLA        | BRIANA   | L | T161 | 1,075.57  | 1,075.57  |  |
| 839  | ANDERSON       | CAROLYN  | M | T162 | 159.50    | 159.50    |  |
| 1262 | ANDERSON       | NANCY    | L | T162 | 162.00    | 162.00    |  |
| 827  | ARCAND         | NOREEN   |   | T162 | 159.50    | 159.50    |  |
| 1491 | BANGS          | JUDY     | A | T162 | 159.50    | 159.50    |  |
| 141  | BARBEAU        | SANDRA   | A | T162 | 60.00     | 60.00     |  |
| 391  | BEATTIE        | ELEANOR  | M | T162 | 322.00    | 322.00    |  |
| 1397 | BEY-ALLEN      | GEORGIA  | L | T162 | 102.00    | 102.00    |  |
| 800  | BRADLEY        | RUTH     |   | T162 | 156.75    | 156.75    |  |
| 1261 | BRADLEY        | TAMMIE   | R | T162 | 82.50     | 82.50     |  |
| 1218 | BRANCHAUD      | KARLA    |   | T162 | 304.50    | 304.50    |  |
| 867  | CANNISTRARO    | SANDRA   | A | T162 | 148.50    | 148.50    |  |
| 1359 | CARRIERE       | LORRAINE | H | T162 | 159.50    | 159.50    |  |
| 1011 | CASEY          | ELINOR   | M | T162 | 159.50    | 159.50    |  |
| 1412 | CHAMBERS       | MAUREEN  | E | T162 | 101.75    | 101.75    |  |
| 1361 | CIAMPA         | KELLEY   | A | T162 | 11.00     | 11.00     |  |
| 342  | COLMAN         | JUDITH   | A | T162 | 276.50    | 276.50    |  |
| 1461 | COVIELLO       | COURTNEY | L | T161 | 1,344.47  | 1,344.47  |  |
| 533  | COVIELLO       | ANNE     | B | T162 | 11.00     | 11.00     |  |
| 656  | COVIELLO       | JOHN     |   | T162 | 329.00    | 329.00    |  |
| 1407 | CUNNINGHAM     | LAUREN   | T | T162 | 63.00     | 63.00     |  |
| 1381 | DEMERS         | ROBERT   | F | T163 | 500.00    | 500.00    |  |
| 697  | DIBELLA        | MARY     | P | T162 | 159.50    | 159.50    |  |
| 1369 | DIXON          | DOROTHY  | R | T162 | 156.75    | 156.75    |  |
| 1492 | DUNCAN         | ANNE     | J | T162 | 159.50    | 159.50    |  |
| 237  | FLANAGAN       | BARBARA  | A | T162 | 159.50    | 159.50    |  |
| 1362 | FORLIZZI-ROCHE | DENISE   |   | T162 | 170.50    | 170.50    |  |
| 824  | GEARTY         | LOUISE   | A | T162 | 162.25    | 162.25    |  |
| 349  | GOLEN          | ALICE    |   | T162 | 186.00    | 186.00    |  |
| 605  | GRAFFEO        | DENISE   |   | T161 | 87,393.78 | 87,393.78 |  |
| 1414 | GRAHAM         | JOAN     | Z | T162 | 55.00     | 55.00     |  |
| 1087 | GROOM          | BARBARA  | J | T162 | 11.00     | 11.00     |  |
| 650  | HAINES         | DONNA    | G | T162 | 156.75    | 156.75    |  |

|      |             |             |   |      |            |            |           |           |
|------|-------------|-------------|---|------|------------|------------|-----------|-----------|
| 889  | GATH        | PHILIP      | M | T210 | 3,892.00   |            |           | 3,892.00  |
| 45   | GAYNOR      | SCOTT       | P | T210 | 133,364.07 | 109,211.49 | 21,145.38 | 3,007.20  |
| 47   | GONZALEZ    | ANDRE       |   | T210 | 110,050.53 | 79,114.08  | 28,766.85 | 2,169.60  |
| 332  | GRIFFIN     | KIMBERLY    | A | T210 | 76,524.12  | 55,098.84  | 21,425.28 |           |
| 561  | HANLEY      | ERIC        | E | T210 | 86,104.77  | 72,840.18  | 12,496.59 | 768.00    |
| 536  | HARRINGTON  | PATRICK     | J | T210 | 103,024.38 | 90,420.98  | 8,496.12  | 4,107.28  |
| 727  | HILDEBRAND  | MARK        |   | T210 | 11,328.00  |            |           | 11,328.00 |
| 50   | HOLLIS      | JAMES       | H | T210 | 124,409.28 | 84,167.22  | 25,103.30 | 15,138.76 |
| 1095 | HOLMES      | MICHAEL     | J | T210 | 2,529.16   | 2,529.16   |           |           |
| 1479 | HUNT        | RYAN        | J | T210 | 34,354.77  | 33,221.16  | 1,133.61  |           |
| 1031 | JACKMAN     | EDWARD      | D | T210 | 13,830.51  | 13,539.18  | 291.33    |           |
| 301  | JAREK       | JOHN        |   | T210 | 63,212.46  |            | 265.42    | 62,947.04 |
| 514  | JAREK       | MATTHEW     | J | T210 | 37,074.28  | 6,507.04   | 608.52    | 29,958.72 |
| 298  | JOP III     | WALTER      | J | T210 | 112,918.41 | 91,096.38  | 13,734.03 | 8,088.00  |
| 1350 | JOUEVELIS   | JOHN        | T | T210 | 57,435.77  | 44,230.07  | 13,205.70 |           |
| 978  | JOYCE       | ROBERT      | F | T210 | 62,968.64  | 52,277.69  | 5,218.95  | 5,472.00  |
| 1162 | JUDD        | JANICE      | R | T210 | 7,460.37   | 6,934.93   | 525.44    |           |
| 140  | KEDDIE      | SCOTT       | A | T210 | 13,555.08  |            |           | 13,555.08 |
| 639  | KELLEY      | JOSEPH      | C | T210 | 137,201.16 | 98,950.69  | 19,619.79 | 18,630.68 |
| 55   | KELLY       | TIMOTHY     | W | T210 | 113,315.17 | 97,949.37  | 13,349.80 | 2,016.00  |
| 102  | KENNEDY     | ALICE       | M | T210 | 66,059.01  | 65,537.20  | 521.81    |           |
| 1448 | LAPOINTE    | DANA        | T | T210 | 115,799.62 | 64,238.62  | 15,122.40 | 36,438.60 |
| 986  | LEFEBVRE    | CHRISTOPHER | A | T210 | 104,386.18 | 73,355.10  | 23,639.08 | 7,392.00  |
| 779  | LEVY        | DAVID       | W | T210 | 26,794.86  |            | 265.42    | 26,529.44 |
| 1306 | LINDAHL     | JUSTIN      | A | T210 | 5,349.67   | 4,880.25   | 265.42    | 204.00    |
| 326  | LUMSDEN     | RICHARD     | S | T210 | 3,772.14   |            | 265.42    | 3,506.72  |
| 1406 | MACCARIO    | MICHAEL     | A | T210 | 111,226.86 | 78,295.03  | 17,654.87 | 15,276.96 |
| 1436 | MACLEOD JR  | THOMAS      | M | T210 | 4,608.00   |            |           | 4,608.00  |
| 1470 | MARCOTTE    | BROOKE      | A | T210 | 2,144.36   | 2,144.36   |           |           |
| 308  | MCCLAFFERTY | SHARON      | J | T210 | 4,559.31   | 4,342.20   |           | 217.11    |
| 67   | MCKENNA     | JAMES       |   | T210 | 59,516.30  | 59,516.30  |           |           |
| 1065 | MCLAUGHLIN  | MICHAEL     | J | T210 | 112,453.05 | 78,345.36  | 31,323.69 | 2,784.00  |
| 435  | MCMAHON     | MARKUS      | E | T210 | 99,472.08  | 77,421.07  | 2,280.37  | 19,770.64 |
| 1471 | MCNALLY     | NICOLE      | A | T210 | 463.18     | 463.18     |           |           |
| 838  | MCNAMARA    | JASON       | R | T210 | 61,763.01  | 54,127.49  | 6,963.52  | 672.00    |
| 1375 | MENDONCA    | JOE         | R | T210 | 80,379.27  | 53,212.62  | 16,014.25 | 11,152.40 |
| 660  | MIANO       | DAVID       | M | T210 | 92,231.20  | 67,692.58  | 5,047.42  | 19,491.20 |
| 426  | MORRIS      | PAUL        | E | T210 | 85,780.53  | 67,039.97  | 11,132.56 | 7,608.00  |
| 981  | NEWCOMB     | MICHAEL     | S | T210 | 118,916.74 | 97,098.16  | 13,714.02 | 8,104.56  |
| 103  | NEWTON      | EILEEN      |   | T210 | 54,654.18  | 52,188.07  | 2,466.11  |           |
| 712  | NEWTON      | JOSEPH      | A | T210 | 2,590.40   | 2,178.68   | 411.72    |           |
| 842  | NICOSIA     | PAUL        | J | T210 | 97,405.36  | 62,986.93  | 23,567.87 | 10,850.56 |
| 443  | O'HARE      | JAMES       | P | T210 | 4,301.42   |            | 265.42    | 4,036.00  |
| 559  | O'KEEFE     | KIMBERLY    | A | T210 | 74,438.10  | 70,679.93  | 3,758.17  |           |
| 522  | O'NEILL     | BRIAN       | R | T210 | 100,342.54 | 100,342.54 |           |           |
| 1311 | PELRINE     | MATTHEW     | S | T210 | 89,923.31  | 60,000.46  | 9,582.85  | 20,340.00 |
| 765  | PELRINE     | STEPHEN     |   | T210 | 15,192.00  |            |           | 15,192.00 |
| 75   | PERRY       | MARK        |   | T210 | 125,928.11 | 100,720.11 | 13,043.52 | 12,164.48 |
| 641  | PETERSON JR | DENNIS      | J | T210 | 108,240.84 | 79,101.98  | 14,119.90 | 15,018.96 |
| 560  | PICCOLO     | ARTHUR      | M | T210 | 72,211.03  | 66,566.39  | 2,548.64  | 3,096.00  |
| 554  | PICCOLO JR  | ALBERT      | A | T210 | 98,414.37  | 73,831.13  | 9,119.80  | 15,463.44 |

|      |         |        |   |      |          |          |
|------|---------|--------|---|------|----------|----------|
| 1405 | MERCER  | NICOLE | W | T171 | 1,000.00 | 1,000.00 |
| 1205 | SHEEHAN | DENNIS | J | T171 | 1,000.00 | 1,000.00 |

#### Planning Board

|      |          |          |   |      |           |           |
|------|----------|----------|---|------|-----------|-----------|
| 1304 | ANDERSON | KEITH    | E | T175 | 382.50    | 382.50    |
| 1092 | BOYD     | KYLE     | J | T175 | 68,349.06 | 68,349.06 |
| 254  | CATHCART | DAWN     | E | T175 | 2,733.01  | 2,733.01  |
| 236  | DELANEY  | JEREMIAH |   | T175 | 765.00    | 765.00    |
| 1322 | FOWLER   | ROBERT   |   | T175 | 922.50    | 922.50    |
| 1245 | FRATALIA | VINCENT  | S | T175 | 765.00    | 765.00    |
| 1425 | GALLO    | STEFANIA | R | T175 | 61,456.01 | 61,456.01 |
| 945  | JOHNSON  | MELISSA  | A | T175 | 3,544.13  | 3,544.13  |
| 973  | JOHNSON  | STEPHEN  | G | T175 | 922.50    | 922.50    |
| 1383 | MORRIS   | CAITLIN  | E | T175 | 48,403.40 | 48,403.40 |
| 1497 | RYDER    | ERIC     | M | T175 | 191.25    | 191.25    |

#### Town Hall

|     |     |        |   |      |           |           |
|-----|-----|--------|---|------|-----------|-----------|
| 599 | RAY | SANDRA | M | T192 | 48,101.99 | 48,101.99 |
|-----|-----|--------|---|------|-----------|-----------|

#### Police

|      |           |             |   |      |            |            |           |
|------|-----------|-------------|---|------|------------|------------|-----------|
| 1439 | ABERLE    | JOSEPH      | C | T210 | 58,230.46  | 40,896.53  | 17,333.93 |
| 1312 | ADAMS     | CHRISTOPHER | R | T210 | 109,981.22 | 70,040.75  | 21,799.47 |
| 625  | BJORKGREN | ROBERT      | M | T210 | 115,291.31 | 78,504.47  | 16,774.40 |
| 1483 | BOUDREAU  | AUDIE       | E | T210 | 1,344.00   |            | 1,344.00  |
| 1348 | BYERS     | BRIANNA     | C | T210 | 52,568.93  | 46,776.60  | 5,792.33  |
| 496  | BYRNE     | CHRISTOPHER | A | T210 | 100,410.22 | 79,093.12  | 16,397.10 |
| 595  | CAPUANO   | KAREN       | M | T210 | 88,416.28  | 65,910.83  | 8,507.53  |
| 607  | CASEY     | JOHN        | M | T210 | 84,022.74  | 64,061.80  | 11,291.18 |
| 305  | CASEY     | THOMAS      | M | T210 | 115,727.84 | 98,185.44  | 15,699.20 |
| 862  | COLUMBUS  | ALYSIA      | M | T210 | 97,390.19  | 92,204.49  | 5,185.70  |
| 440  | COLUMBUS  | RYAN        | M | T210 | 123,980.14 | 112,158.81 | 11,821.33 |
| 984  | CONNOR    | PATRICK     | M | T210 | 147,552.44 | 78,345.46  | 39,490.20 |
| 1433 | CONNORS   | BARTHOLOMEW | B | T210 | 3,264.00   |            | 3,264.00  |
| 33   | COOKE     | THOMAS      | M | T210 | 89,573.88  | 83,046.77  | 6,527.11  |
| 34   | COVIELLO  | CHRISTOPHER | J | T210 | 148,664.77 | 108,758.66 | 30,891.31 |
| 184  | CROWE     | JOHN        | J | T210 | 56,790.82  | 56,790.82  |           |
| 26   | DOHERTY   | PATRICK     | S | T210 | 192.00     |            | 192.00    |
| 1434 | DONAHUE   | MICHAEL     | W | T210 | 12,452.00  |            | 12,452.00 |
| 309  | DONOGHUE  | JOHN        |   | T210 | 42,609.41  |            | 265.42    |
| 1502 | DONOVAN   | MATTHEW     | D | T210 | 4,976.87   | 4,423.65   | 553.22    |
| 863  | DONOVAN   | MICHAEL     | A | T210 | 105,016.68 | 78,490.13  | 14,387.59 |
| 497  | DUFFY     | DAVID       | J | T210 | 122,156.34 | 73,743.90  | 17,585.08 |
| 327  | EVANS     | DEBORA      | E | T210 | 8,640.00   |            | 8,640.00  |
| 680  | FARNUM    | BRIAN       | J | T210 | 126,567.52 | 86,360.66  | 23,767.18 |
| 41   | FIELD     | ROBERT      | D | T210 | 146,797.32 | 98,441.07  | 22,903.85 |
| 493  | FORTUNATO | JOSEPH      | C | T210 | 5,352.00   |            | 5,352.00  |
| 1212 | GALLAGHER | SHANE       | Q | T210 | 122,324.34 | 76,271.00  | 26,529.34 |
| 787  | GATH      | LEE         | A | T210 | 13,262.10  |            | 265.42    |

|      |              |             |   |      |            |            |           |           |
|------|--------------|-------------|---|------|------------|------------|-----------|-----------|
| 77   | POISSON      | KAREN       | A | T210 | 66,412.84  | 56,175.76  | 10,237.08 |           |
| 1293 | POWERS       | STEPHEN     | M | T210 | 29,557.85  |            | 132.71    | 29,425.14 |
| 896  | POWERS       | JOHN        | R | T210 | 31,198.00  |            |           | 31,198.00 |
| 437  | PRATT JR     | DOUGLAS     | E | T210 | 66,709.23  | 63,148.06  | 3,561.17  |           |
| 1285 | QUINN        | STEPHEN     | J | T210 | 86,089.94  | 70,858.16  | 13,311.78 | 1,920.00  |
| 79   | REESE        | KEVIN       |   | T210 | 20,302.42  |            |           | 20,302.42 |
| 596  | REGAN        | PETER       | L | T210 | 81,574.87  | 66,508.33  | 12,522.54 | 2,544.00  |
| 1030 | RICHARDSON   | ANDREW      | J | T210 | 91,675.99  | 65,387.13  | 9,508.97  | 16,779.89 |
| 80   | RINGWOOD     | PAUL        |   | T210 | 27,660.00  |            |           | 27,660.00 |
| 1353 | ROGERS       | KAREN       | L | T210 | 1,857.10   | 1,857.10   |           |           |
| 1241 | ROWE         | MATTHEW     | S | T210 | 88,924.51  | 68,387.06  | 10,569.05 | 9,968.40  |
| 1333 | RUGGIERO     | MARIA       | F | T210 | 63,617.46  | 56,521.12  | 7,096.34  |           |
| 865  | RYSER        | JAMES       | T | T210 | 82,213.97  | 75,146.86  | 6,179.11  | 888.00    |
| 682  | SAWICKI      | DANIEL      | D | T210 | 1,032.00   |            |           | 1,032.00  |
| 81   | SCHWALB JR   | WILLIAM     | L | T210 | 44,673.36  |            |           | 44,673.36 |
| 571  | SCOTT        | CHRISTOPHER | M | T210 | 82,358.26  | 70,509.57  | 7,156.77  | 4,691.92  |
| 1307 | SHEEHAN      | KAYLA       | M | T210 | 7,635.58   | 5,922.75   | 1,712.83  |           |
| 84   | SHEEHAN      | TIMOTHY     | B | T210 | 182,844.92 | 182,844.92 |           |           |
| 121  | SITAR        | DANIEL      | J | T210 | 4,848.00   |            |           | 4,848.00  |
| 85   | SMALL        | MATTHEW     | L | T210 | 113,371.78 | 75,053.20  | 38,318.58 |           |
| 89   | STEPHENS     | ROBERT      | A | T210 | 145,396.30 | 112,222.76 | 24,007.14 | 9,166.40  |
| 104  | STOTIK       | PATRICIA    | J | T210 | 70,044.21  | 60,390.18  | 9,654.03  |           |
| 91   | SULLIVAN     | EDWARD      | M | T210 | 64,835.74  | 58,013.55  | 6,822.19  |           |
| 1157 | SULLIVAN     | KAITLIN     | M | T210 | 79,190.98  | 69,228.18  | 9,962.80  |           |
| 91   | SULLIVAN     | EDWARD      | M | T210 | 9,967.44   | 8,456.64   | 1,510.80  |           |
| 976  | TARPEY       | WILLIAM     | B | T210 | 3,674.22   | 3,138.34   | 535.88    |           |
| 1351 | THOMAS       | COURTNEY    | M | T210 | 1,406.71   | 1,132.23   | 274.48    |           |
| 334  | TORRES       | STEVEN      | M | T210 | 112,990.36 | 104,574.67 | 8,415.69  |           |
| 980  | TRELEGAN     | COLIN       | L | T210 | 134,502.12 | 72,638.17  | 26,189.35 | 35,674.60 |
| 1153 | VASCONCELLOS | MICHAEL     | J | T210 | 78,263.47  | 64,630.25  | 10,393.22 | 3,240.00  |
| 95   | VOTO         | JOHN        | S | T210 | 139,329.33 | 136,766.13 |           | 2,563.20  |
| 977  | VOZZELLA     | ERICA       | G | T210 | 1,774.15   | 1,431.05   | 343.10    |           |
| 96   | WARREN       | BRIAN       |   | T210 | 398.13     |            | 398.13    |           |
| 416  | WELCH        | JENNIE      | A | T210 | 87,413.97  | 79,721.74  | 7,692.23  |           |
| 788  | WHITEHOUSE   | JACK        | L | T210 | 28,438.88  |            |           | 28,438.88 |
| 98   | WILLIAMS JR  | JAMES       | F | T210 | 141,844.23 | 116,430.41 | 22,437.82 | 2,976.00  |
| 684  | WOOD         | MARK        | P | T210 | 23,530.89  |            | 398.13    | 23,132.76 |
| 99   | WORTH        | GARIN       | F | T210 | 69,648.44  | 55,474.80  | 14,173.64 |           |

# **Fire**

|      |           |         |   |      |            |           |           |        |
|------|-----------|---------|---|------|------------|-----------|-----------|--------|
| 1242 | ALTAVESTA | JOEL    | R | T220 | 80,140.39  | 70,436.66 | 9,703.73  |        |
| 629  | AUSTIN    | SCOTT   | D | T220 | 87,009.11  | 72,970.35 | 14,038.76 |        |
| 1236 | BIELECKI  | PETER   | J | T220 | 73,269.05  | 64,721.12 | 8,547.93  |        |
| 1166 | BOURDON   | MARC    | B | T220 | 80,679.28  | 70,333.63 | 10,087.15 | 258.50 |
| 1327 | BRADLEY   | SHAWN   | M | T220 | 79,373.49  | 70,584.86 | 8,788.63  |        |
| 12   | BROTHERS  | PATRICK | M | T220 | 82,252.99  | 70,115.55 | 12,137.44 |        |
| 13   | BROTHERS  | WILLIAM | P | T220 | 84,334.88  | 81,699.96 | 2,634.92  |        |
| 16   | CALISTRO  | ROBERT  | B | T220 | 95,841.26  | 93,457.37 | 2,383.89  |        |
| 17   | CALLAHAN  | MICHAEL | P | T220 | 116,638.82 | 94,026.73 | 22,612.09 |        |
| 18   | CARNEY    | DAVID   | A | T220 | 99,941.25  | 83,898.37 | 16,042.88 |        |

|      |                 |             |   |      |            |            |           |        |
|------|-----------------|-------------|---|------|------------|------------|-----------|--------|
| 1465 | DOGHERTY        | JOSEPH      | M | T220 | 61,007.94  | 54,394.17  | 6,613.77  |        |
| 26   | DOHERTY         | PATRICK     | S | T220 | 92,853.61  | 79,192.11  | 13,661.50 |        |
| 766  | ELLIOTT         | TODD        | E | T220 | 71,610.78  | 67,655.91  | 3,954.87  |        |
| 1063 | FITZPATRICK     | JAMES       | E | T220 | 79,814.70  | 72,243.86  | 7,265.34  | 305.50 |
| 493  | FORTUNATO       | JOSEPH      | C | T220 | 91,575.78  | 74,930.79  | 16,644.99 |        |
| 44   | FOWLER          | JOHN        | R | T220 | 81,480.29  | 67,608.72  | 13,871.57 |        |
| 1422 | FRAZIER         | MICHAEL     | J | T220 | 62,541.74  | 59,775.74  | 2,766.00  |        |
| 1099 | GIASULLO        | DAVID       | J | T220 | 98,432.95  | 74,652.49  | 23,592.46 | 188.00 |
| 32   | GIASULLO        | JEFFREY     |   | T220 | 88,136.62  | 77,154.09  | 10,982.53 |        |
| 1061 | GIASULLO        | MICHAEL     | J | T220 | 86,068.06  | 70,776.04  | 15,292.02 |        |
| 105  | GIASULLO JR     | JAMES       | A | T220 | 121,907.29 | 104,161.32 | 17,745.97 |        |
| 129  | GOSSE           | WILLIAM     | R | T220 | 77,277.34  | 67,129.65  | 9,912.69  | 235.00 |
| 132  | GREER JR        | DONALD      |   | T220 | 112,318.17 | 89,667.32  | 22,345.35 | 305.50 |
| 133  | GUTTADAURO      | PAUL        | F | T220 | 94,961.71  | 82,343.05  | 12,618.66 |        |
| 135  | HAZEL           | MICHAEL     | A | T220 | 169,363.79 | 169,363.79 |           |        |
| 136  | HOLDEN          | TIMOTHY     | J | T220 | 90,742.22  | 74,630.67  | 16,111.55 |        |
| 137  | HURLEY          | BRIAN       | J | T220 | 99,034.26  | 78,470.27  | 20,563.99 |        |
| 1237 | IRVING          | CHRISTIAN   | B | T220 | 10,342.96  | 8,223.20   | 2,119.76  |        |
| 465  | KARLBERG        | DAVID       | R | T220 | 91,496.77  | 76,537.89  | 14,958.88 |        |
| 1168 | KASPRZAK        | DANIEL      | M | T220 | 75,047.76  | 67,964.99  | 6,777.27  | 305.50 |
| 139  | KEARNS          | JOSEPH      | W | T220 | 100,246.61 | 84,546.54  | 15,700.07 |        |
| 1062 | KEDDIE          | ROBERT      | P | T220 | 85,373.03  | 70,736.04  | 14,636.99 |        |
| 140  | KEDDIE          | SCOTT       | A | T220 | 142,179.56 | 105,436.63 | 36,742.93 |        |
| 107  | KERR            | GARY        | O | T220 | 122,322.03 | 100,907.13 | 21,414.90 |        |
| 1347 | LAMOUREUX       | JUSTIN      | A | T220 | 74,225.24  | 67,568.72  | 6,656.52  |        |
| 109  | LEVY JR         | DAVID       | W | T220 | 77,077.70  | 68,667.71  | 8,409.99  |        |
| 894  | MACKEY          | BRIAN       | R | T220 | 80,972.52  | 71,933.77  | 9,038.75  |        |
| 1243 | MANCUSI         | TIMOTHY     | M | T220 | 73,257.79  | 70,584.83  | 2,414.46  | 258.50 |
| 1291 | MARTIN          | JEANNE      | M | T220 | 50,941.98  | 50,941.98  |           |        |
| 113  | MCGLAUFNIN      | RUSSELL     | J | T220 | 106,538.81 | 85,060.76  | 21,478.05 |        |
| 637  | MERRILL         | MICHAEL     | B | T220 | 72,820.59  | 66,410.05  | 6,152.04  | 258.50 |
| 630  | MERRILL MORGADO | CHRISTINA   | M | T220 | 85,692.21  | 69,024.21  | 16,668.00 |        |
| 681  | MURPHY IV       | THOMAS      | J | T220 | 85,119.85  | 67,371.61  | 17,748.24 |        |
| 1444 | O'LEARY         | JOHN        | H | T220 | 65,879.83  | 57,143.09  | 8,736.74  |        |
| 118  | ROSEMOND        | ALAN        | L | T220 | 89,119.31  | 74,354.78  | 14,341.53 | 423.00 |
| 604  | SANDBERG        | KENNETH     | J | T220 | 104,098.85 | 82,783.16  | 21,315.69 |        |
| 682  | SAWICKI         | DANIEL      | D | T220 | 103,259.08 | 79,853.99  | 23,146.59 | 258.50 |
| 121  | SITAR           | DANIEL      | J | T220 | 82,077.23  | 74,042.27  | 8,034.96  |        |
| 123  | SMALL           | DANIEL      | T | T220 | 79,612.58  | 72,160.81  | 7,451.77  |        |
| 1445 | SMITH           | PETER       | C | T220 | 62,705.95  | 53,653.51  | 8,676.44  | 376.00 |
| 438  | SPENCER         | STEVEN      | M | T220 | 78,043.60  | 70,490.03  | 7,553.57  |        |
| 1437 | TEIXEIRA        | CHRISTOPHER | J | T220 | 68,291.41  | 58,023.64  | 10,267.77 |        |
| 1484 | TEMMALLO        | DEREK       | C | T220 | 29,818.51  | 29,818.51  |           |        |
| 124  | VASAS           | ALBERT      | J | T220 | 135,581.57 | 120,538.89 | 15,042.68 |        |
| 125  | VISCIONE        | JON         |   | T220 | 117,128.69 | 115,715.57 | 1,413.12  |        |
| 1423 | WELCH           | DEREK       | W | T220 | 68,480.72  | 62,437.78  | 5,784.44  | 258.50 |
| 1283 | WELCH           | TYLER       | J | T220 | 72,456.94  | 64,552.00  | 7,904.94  |        |
| 1485 | WILLEY          | MICHAEL     | A | T220 | 37,456.95  | 34,162.68  | 3,294.27  |        |
| 683  | YOST            | DANIEL      | W | T220 | 74,999.33  | 67,655.90  | 7,014.43  | 329.00 |

# Building



|      |          |         |   |      |           |           |
|------|----------|---------|---|------|-----------|-----------|
| 1192 | AURILIO  | ANTHONY | F | T241 | 213.70    | 213.70    |
| 254  | CATHCART | DAWN    | E | T241 | 59,707.51 | 59,707.51 |
| 1358 | GYNAN    | JOEL    | C | T241 | 61,456.01 | 61,456.01 |
| 218  | JOHNSON  | EDWARD  | P | T241 | 87,215.49 | 87,215.49 |
| 688  | O'KEEFE  | NANCY   | A | T241 | 58,226.49 | 58,226.49 |
| 570  | SULLIVAN | HAROLD  | J | T241 | 22,224.80 | 22,224.80 |
| 794  | WILD     | PAUL    | A | T241 | 22,011.10 | 22,011.10 |

# **DPW**

|      |             |             |   |      |            |            |           |
|------|-------------|-------------|---|------|------------|------------|-----------|
| 1408 | ALFONSI     | SEAN        | G | T400 | 60,599.83  | 51,681.61  | 8,918.22  |
| 1254 | ALLARD      | THOMAS      | A | T400 | 73,657.20  | 59,296.16  | 14,361.04 |
| 1498 | ASSELIN     | JOSHUA      | B | T400 | 3,116.67   | 3,116.67   |           |
| 1186 | BEEBE       | CHRISTOPHER | M | T400 | 83,542.70  | 62,027.22  | 21,515.48 |
| 147  | BELIDA      | ROBERT      | A | T400 | 110,658.68 | 87,668.21  | 22,990.47 |
| 1329 | BOZEK       | JOHN        | B | T400 | 70,700.01  | 54,692.04  | 16,007.97 |
| 1486 | BRINCH      | SCOTT       | M | T400 | 50,080.13  | 50,080.13  |           |
| 685  | BROTHERS    | MICHAEL     | S | T400 | 80,899.67  | 71,516.79  | 9,382.88  |
| 1346 | BURLEY      | RANDALL     | K | T400 | 70,474.47  | 70,474.47  |           |
| 1458 | CALLAHAN    | CONNOR      | M | T400 | 4,323.13   | 4,323.13   |           |
| 1409 | CAREY       | JONATHAN    | U | T400 | 76,740.39  | 60,837.82  | 15,902.57 |
| 183  | CAREY       | PATRICK     | R | T400 | 95,668.14  | 73,490.32  | 22,177.82 |
| 1191 | CASEY       | SHON        | J | T400 | 79,430.14  | 65,343.83  | 14,086.31 |
| 149  | CHANDLER    | KENNETH     |   | T400 | 92,977.68  | 73,444.26  | 19,533.42 |
| 1268 | CHENG       | CHESTER     | J | T400 | 65,350.22  | 65,350.22  |           |
| 1469 | CLEARY      | PATRICK     | J | T400 | 32,709.67  | 29,222.68  | 3,486.99  |
| 151  | CONLON      | KEVIN       | M | T400 | 105,608.33 | 85,035.65  | 20,572.68 |
| 1499 | CONTALONIS  | THOMAS      | J | T400 | 3,317.75   | 3,317.75   |           |
| 1500 | COOKE       | KEVIN       | M | T400 | 3,060.12   | 3,060.12   |           |
| 666  | DESHLER JR  | MICHAEL     | T | T400 | 97,143.81  | 72,399.80  | 24,744.01 |
| 154  | DONOVAN     | MICHAEL     | B | T400 | 81,772.49  | 73,865.08  | 7,907.41  |
| 1428 | DRAKOULAKOS | ALEC        | P | T400 | 73,834.53  | 52,753.70  | 21,080.83 |
| 1455 | FISHER      | BRAD        | M | T400 | 2,595.14   | 2,595.14   |           |
| 157  | GIANNETTI   | FRANK       | P | T400 | 76,080.57  | 76,080.57  |           |
| 850  | GILBERT     | BRIAN       | M | T400 | 122,792.87 | 122,792.87 |           |
| 1223 | HARDIMAN    | KEVIN       | T | T400 | 89,264.41  | 89,264.41  |           |
| 578  | HIRTLE      | MATHEW      | T | T400 | 84,097.35  | 71,844.42  | 12,252.93 |
| 1426 | KELLEY      | CAITLIN     | A | T400 | 4,167.86   | 4,167.86   |           |
| 663  | LADDERBUSH  | MARLENE     | M | T400 | 86,428.59  | 75,770.61  | 10,657.98 |
| 464  | LAYNE       | KENNETH     | W | T400 | 82,736.71  | 68,028.59  | 14,708.12 |
| 1453 | LINDSEY III | DAVID       | A | T400 | 4,794.42   | 4,794.42   |           |
| 321  | MARION      | BERNARD     | H | T400 | 84,304.62  | 68,392.99  | 15,911.63 |
| 577  | MARION II   | LOUIS       | E | T400 | 86,881.02  | 72,744.39  | 14,136.63 |
| 1355 | MARKOS      | ARTHUR      | G | T400 | 67,631.61  | 67,631.61  |           |
| 701  | MCCARTHY    | WILLIAM     | J | T400 | 73,969.30  | 49,801.46  | 24,167.84 |
| 1416 | MCNAMARA    | PATRICK     | M | T400 | 64,390.47  | 50,065.73  | 14,324.74 |
| 1504 | MICIAN      | GINA        | E | T400 | 2,137.71   | 2,137.71   |           |
| 166  | MINER JR    | ROBERT      | H | T400 | 84,396.48  | 74,728.83  | 9,667.65  |
| 1075 | MUDARRIE    | NICHOLAS    | F | T400 | 79,951.44  | 68,339.70  | 11,611.74 |
| 505  | PATTERSON   | SUSAN       | M | T400 | 58,725.89  | 58,725.89  |           |

|      |           |           |   |      |            |            |           |
|------|-----------|-----------|---|------|------------|------------|-----------|
| 1391 | PENA      | BRIAN     | A | T400 | 26,655.74  | 26,655.74  |           |
| 1293 | POWERS    | STEPHEN   | M | T400 | 5,066.05   | 5,066.05   |           |
| 214  | ROBINSON  | CHRISTINE |   | T400 | 58,411.46  | 58,411.46  |           |
| 1454 | ROSA      | STEPHEN   | R | T400 | 2,915.60   | 2,915.60   |           |
| 172  | SALERNO   | JOHN      | M | T400 | 94,275.36  | 75,766.73  | 18,508.63 |
| 1282 | SCHOFIELD | CHERYL    | A | T400 | 43,283.27  | 43,283.27  |           |
| 1467 | SOTIRAKOS | DANIELLE  | M | T400 | 17,490.68  | 17,490.68  |           |
| 1067 | SPINALE   | RICHARD   | J | T400 | 93,667.46  | 93,667.46  |           |
| 1474 | STACK     | ANDREW    | A | T400 | 57,282.05  | 57,282.05  |           |
| 175  | STODDARD  | RICHARD   | E | T400 | 99,993.03  | 81,394.30  | 18,598.73 |
| 176  | STRONACH  | TIMOTHY   |   | T400 | 107,766.79 | 77,705.20  | 30,061.59 |
| 1189 | TRUSCELLO | JASON     | R | T400 | 76,694.80  | 62,541.30  | 14,153.50 |
| 1441 | VALDEZ    | OMAR      | E | T400 | 38,235.55  | 36,772.50  | 1,463.05  |
| 178  | VIEWEG JR | EDWARD    | L | T400 | 94,086.74  | 83,273.27  | 10,813.47 |
| 1352 | WALSH     | MARK      | S | T400 | 61,931.14  | 52,697.15  | 9,233.99  |
| 1253 | WHELAN    | SHAWN     | P | T400 | 84,449.48  | 62,269.46  | 22,180.02 |
| 1501 | WILD      | PATRICK   | J | T400 | 2,815.08   | 2,815.08   |           |
| 1378 | WILD JR   | PAUL      | A | T400 | 4,222.60   | 4,222.60   |           |
| 1495 | WOODBURY  | MELISSA   | T | T400 | 8,364.08   | 8,364.08   |           |
| 182  | ZEDIANA   | LEWIS     | W | T400 | 153,563.10 | 153,563.10 |           |

#### Board of Health

|      |           |         |   |      |           |           |        |
|------|-----------|---------|---|------|-----------|-----------|--------|
| 1155 | BARRY     | RAYMOND | M | T510 | 405.00    | 405.00    |        |
| 1373 | BOSCHETTI | ANTHONY | M | T510 | 315.00    | 315.00    |        |
| 1370 | FERDINAND | GEORGE  | H | T510 | 315.00    | 315.00    |        |
| 1432 | HADGE     | LISA    | M | T510 | 43,235.75 | 43,043.16 | 192.59 |
| 1164 | KINGHORN  | SARAH   | B | T510 | 40,617.49 | 40,617.49 |        |
| 1023 | ROUX      | CHARLES | J | T510 | 315.00    | 315.00    |        |
| 1354 | SAWYER    | SUSAN   | Y | T510 | 88,042.54 | 88,042.54 |        |
| 1438 | SCARANO   | ROBERT  | J | T510 | 315.00    | 315.00    |        |
| 1288 | SULLIVAN  | SHANNON | L | T510 | 61,382.26 | 61,382.26 |        |
| 251  | THOMAS    | PAMELA  | J | T510 | 4,213.92  | 4,213.92  |        |

#### Council on Aging

|      |           |        |   |      |           |           |          |
|------|-----------|--------|---|------|-----------|-----------|----------|
| 1096 | CONOLE    | JANICE | E | T541 | 56,415.52 | 50,253.53 | 6,161.99 |
| 1481 | DEACKOFF  | GAIL   | A | T541 | 4,312.72  | 4,312.72  |          |
| 1345 | DUNLEVY   | DIANE  |   | T541 | 31,928.55 | 31,928.55 |          |
| 1324 | HUTCHEON  | NICOLE | B | T541 | 42,447.76 | 42,447.76 |          |
| 1503 | KASCAK    | CARLY  | R | T541 | 3,525.44  | 3,525.44  |          |
| 1376 | MCCARTHY  | NANCY  | M | T541 | 13,706.12 | 13,706.12 |          |
| 1473 | NATOLA    | RALPH  | J | T541 | 7,717.83  | 7,717.83  |          |
| 471  | NOEL      | ROBERT | S | T541 | 60,386.59 | 56,790.72 | 3,595.87 |
| 1222 | SPRINGMAN | ASHLEY | M | T541 | 41,933.22 | 41,933.22 |          |

#### Veteran Services

|      |        |      |   |      |           |           |  |
|------|--------|------|---|------|-----------|-----------|--|
| 1251 | DOWNEY | LISA | M | T543 | 54,618.12 | 54,618.12 |  |
|------|--------|------|---|------|-----------|-----------|--|

#### Library

|      |            |           |   |      |           |           |          |
|------|------------|-----------|---|------|-----------|-----------|----------|
| 1387 | ARDIZZONI  | CAROLE    | A | T610 | 4,476.21  | 4,476.21  |          |
| 512  | BOC        | NOELLE    | E | T610 | 70,545.73 | 67,174.10 | 3,371.63 |
| 1019 | BRILEY     | JEANNINE  | L | T610 | 52,559.28 | 52,559.28 |          |
| 706  | BURKE      | JENNIFER  | L | T610 | 47,639.01 | 44,629.42 | 3,009.59 |
| 1199 | DRISCOLL   | DANIELLE  | M | T610 | 42,881.11 | 39,479.85 | 3,401.26 |
| 1197 | FIUMARA    | JOSEPH    | F | T610 | 53,462.19 | 50,816.31 | 2,645.88 |
| 994  | GIARRUSSO  | DIANE     | M | T610 | 82,540.36 | 82,540.36 |          |
| 1389 | HAMM       | MARIA     | C | T610 | 28,550.92 | 28,248.88 | 302.04   |
| 840  | HAYES      | ROBERT    | L | T610 | 67,919.52 | 63,423.23 | 4,496.29 |
| 189  | HOLLAND    | GAIL      | M | T610 | 48,155.50 | 45,129.53 | 3,025.97 |
| 1316 | HOLLIS     | CHRISTINE |   | T610 | 43,757.32 | 41,516.83 | 2,240.49 |
| 1388 | IMPINK     | ROSALYN   |   | T610 | 4,846.60  | 4,846.60  |          |
| 1482 | KELLEY     | ANNE      | E | T610 | 20,094.58 | 19,289.14 | 805.44   |
| 1309 | MAGANZINI  | HEATHER   | R | T610 | 43,913.41 | 40,890.23 | 3,023.18 |
| 1390 | SAFFORD    | ELIZABETH | J | T610 | 11,705.01 | 11,705.01 |          |
| 195  | SALVATO    | JOYCE     |   | T610 | 51,289.61 | 51,289.61 |          |
| 1393 | SHARBROUGH | CHRISTINE | L | T610 | 5,123.79  | 5,123.79  |          |
| 1098 | STEELE     | RACHEL    | E | T610 | 58,223.23 | 55,181.83 | 3,041.40 |
| 1332 | SWARTZ     | JEANNE    | E | T610 | 43,059.78 | 43,059.78 |          |
| 1344 | TERRY      | LUKE      | A | T610 | 17,523.94 | 16,534.14 | 989.80   |
| 1490 | TROIANO    | THERESA   | M | T610 | 2,841.36  | 2,841.36  |          |
| 1446 | VILLET     | AIMEE     | A | T610 | 60,558.19 | 57,958.76 | 2,599.43 |

**Parks/Recreation**

|      |          |         |   |      |           |           |           |
|------|----------|---------|---|------|-----------|-----------|-----------|
| 1382 | BOMAL JR | VINCENT | R | T630 | 75,764.43 | 75,764.43 |           |
| 1069 | CALLISON | PATRICK | S | T630 | 73,522.27 | 68,682.48 | 4,839.79  |
| 1449 | GENDRON  | JAMIE   | D | T630 | 70,769.52 | 57,392.68 | 13,376.84 |

# At Your Service

## (AREA CODE 978)

|   |                |
|---|----------------|
| GENERAL INFORMATION.....                      | 640-4300       |
| AMBULANCE.....                                | 911            |
| Administrative Services, Town Hall.....       | 640-4488       |
| Assessors, 11 Town Hall Ave.....              | 640-4330       |
| Auditor, 11 Town Hall Ave.....                | 640-4320       |
| Board of Registrars (Voter Information).....  | 640-4355       |
| Building Commissioner, Town Hall.....         | 640-4430       |
| Community Development, Town Hall.....         | 640-4370       |
| Computer Services, 11 Town Hall Ave. ....     | 640-4351       |
| Conservation Commission, Town Hall.....       | 640-4370       |
| FIRE DEPARTMENT, 21 Town Hall Ave.            |                |
| EMERGENCY.....                                | 911            |
| Other Fire Information.....                   | 640-4410       |
| Health Board, Town Hall.....                  | 640-4470       |
| Housing Authority, Saunders Circle.....       | 851-7392       |
| Library (300 Chandler St.).....               | 640-4490       |
| Parking Clerk, Town Hall.....                 | 640-4355       |
| Planning Board, Town Hall.....                | 640-4370       |
| Plumbing/Electrical Inspector, DPW Building   | 640-4435       |
| POLICE DEPARTMENT, 918 Main Street            |                |
| EMERGENCY.....                                | 911            |
| Administrative-Non Emergency.....             | 640-4381       |
| Detectives.....                               | 640-4380       |
| Animal Control Officer.....                   | 640-4395       |
| Records.....                                  | 640-4355       |
| PUBLIC WORKS (DPW) 999 Whipple Rd.            |                |
| Superintendent/Administration Office.....     | 640-4440       |
| Engineering Division.....                     | 640-4440       |
| Highway Division.....                         | 640-4440       |
| Sewer Division.....                           | 640-4440       |
| Snow & Ice Emergency.....                     | 640-4443       |
| Tree Division .....                           | 640-4440       |
| Water Division                                |                |
| (Emergencies-Phone Police Dept).....          | 640-4448       |
| Water Treatment Plant.....                    | 858-0345       |
| Water Billing Division, 11 Town Hall Ave..... | 640-4350       |
| Road Runner Transportation.....               | 459-0152       |
| Rubbish Disposal.....                         | 1-800-442-9006 |
| Northern Middlesex Registry of Deeds.....     | 458-8474       |

## SCHOOL DEPARTMENT

|   |  |
|---|--|
| Athletic Director.....  | 640-7834   |
| Loella Dewing School, 1469 Andover St.....  | 640-7858   |
| Heath Brook School, 165 Shawsheen St.....   | 640-7865   |
| Memorial High School, 320 Pleasant St.....  | 640-7825   |
| North Street School, 133 North St.....  | 640-7875   |
| Louise Trahan School, 12 Salem Rd.....  | 640-7870   |
| John Ryan Elem School, 135 Pleasant St.....   | 640-7880   |
| John Wynn Middle School, 1 Griffin Way.....   | 640-7846   |
| Shawsheen Tech. Region. H.S. (Billerica).....   | 667-2111   |
| Superintendent of Schools, 139 Pleasant St....  | 640-7801   |
| Business Admin. Office, 139 Pleasant St.....  | 640-7805   |
| Sealer of Weights & Measurers.....  | 640-4430   |
| Selectmen, Town Hall.....   | 640-4300   |
| Senior Center, 175 Chandler St.....   | 640-4480   |
| Cable TV: Channel 10.....   | 640-4300   |
| Channel 22.....   | 640-7825   |
| Town Clerk, Town Hall.....  | 640-4355   |
| Town Manager, Town Hall.....  | 640-4300   |
| Treasurer/Tax Collector, 11 Town Hall Ave....   | 640-4340   |
| Veterans Agent, Senior Center.....  | 640-4485   |
| Voter Information, Town Hall.....   | 640-4355   |
| Welfare Department.....   | 446-2400   |
| Historical Society .....  | 978-863-9989   |
| Web Site – <a href="http://www.tewksburyhistoricalsociety.org">www.tewksburyhistoricalsociety.org</a> |  |
| Tewksbury Cemetery, 172 East St.....  | 978-851-4165   |
| Tewksbury Community Pantry.....   | 978-858-2273   |
| Town Web Site.....  | <a href="http://www.tewksbury-ma.gov">www.tewksbury-ma.gov</a> |
| CITIZENS INFORMATION SERVICE  |  |
| Secretary of the Commonwealth.....  | 1-800-392-6090   |
| Web Site – <a href="http://www.wheredoivotema.com">www.wheredoivotema.com</a>                         |  |
| Senator Elizabeth Warren (Boston).....  | 617-565-3170   |
| Senator Edward Markey (Boston).....   | 617-565-8519   |
| Congressman Seth Moulton.....   | 202-225-8020   |
| State Senator Barbara L'Italien.....  | 617-722-1612   |
| State Representative James Miceli.....  | 617-722-2305   |
| State Representative James J. Lyons, Jr.....  | 617-722-2460   |